

# Tree Board Meeting

January 13, 2025; 4:33 PM

Woodcreek, Texas

---

## MINUTES

### CALL TO ORDER

### ROLL CALL and ESTABLISH QUORUM

#### PRESENT

Chairperson Iris Ramos

Vice Chairperson Jacob McElroy

Board Member Judy Newton

Board Member Shannon Claussen

Board Member Cheryl Mills

Council Liaison Krista Richardson

#### ABSENT

#### PUBLIC COMMENTS

No public comments were made

#### CONSENT AGENDA

##### 1. Approval of minutes from December 9, 2024 Tree Board Meeting

A motion was made to approve minutes from December 9, 2024 by Board Member Cheryl Mills and seconded by Board Member Judy Newton.

Motion passed 4-0-0

#### REPORTS FROM OFFICERS AND COUNCIL LIASIONS

##### 2. Report from Council Liaison Krista Richardson

- Board restructuring going to City Attorney
- Tree Board and Parks and Recreation will combine as one main board

##### Report from Certified City Arborist Philip Prukop of We Love Trees

- Initial walk through for oak wilt, not finding any oak wilt movement currently. Most sick trees are due to drought.
- Requests to update Tree Report from 2014.

Jumped to item 4 under new business

## NEW BUSINESS

### 3. Discussion regarding City Retreat, Scheduled for January 15, 2025.

Mayor Jeff Rasco provided insight and descriptions of the retreat.

### 4. Discussion with possible action regarding tree survey 2024 (Jacob McElroy)

#### Accuracy of recording entries with updates

Location determination of trees requiring maintenance from all sectors of public city byways (prior to cut off dates for trimming trees in the City for oak wilt prevention)

#### Location determination for replacement trees

Discussion of looking into new software for future Tree Surveys

Board Member Cheryl Mills will update current inventory of trees to include sick trees that were recently removed.

A motion was made by Chairperson Iris Ramos to request We Love Trees to begin trimming oak trees in the public parks of the City of Woodcreek to be completed by January 31, 2025 and not to exceed \$5,000. Seconded by Board Member Cheryl Mills. Council Liaison Krista Richardson will bring before council.

Motion passed 4-0-0

## ANNOUNCEMENTS

### 2. The next Tree Board Meeting is: February 10, 2025

Talk about replacement trees, wait to see where to plant once chances of freezing minimize.

Formulate email from Tree Board to all residents explaining current and possible future work to be completed by We Love Trees. Also to include possible oak wilt assessments for residents if they have concerns about oak wilt on their property.

Future Tree Board Workshop to get excel and software training on PlanIt Geo Tree Inventory software.

## ADJOURN

Meeting was adjourned at 6:04PM.

BY:   
Iris Ramos, Tree Board Chair

ATTEST:   
Kari Lebkuecher, City Secretary