

Meeting Minutes
City of Woodcreek Vision 2020 Master Plan
November 16, 2009
Woodcreek City Hall Council Chambers
6:30 p.m.

Present:

Erick Eskelund, Mayor	Michael Steinert
Sally Caldwell – Mayor Pro Tem	Tom Gillespie
Dan Williams, Committee Co-Chair	Linnea Bailey
William Scheel, Committee Co-Chair	Monica Rasco
Nadine Cook	

The meeting was convened at 6:35 p.m.

- Progress reports by the various subcommittees began with the report by the Goals and Objectives Assessment Subcommittee presented by Nadine Cook. Ms. Cook reported the subcommittee had held two meetings in November and found that all goals remain unrealized, at least to any significant degree.
- Phil Lebkuecher was not in attendance but the committee was informed that his report on the assessment of the inventory is about ninety percent complete. Mr. Lebkuecher will present a full report at the Committee meeting to be held on December 7, 2009. .
- Monica Rasco presented the report from the subcommittee responsible for validating the questions from the last survey and developing the questions for the new survey. The subcommittee will meet on Friday, November 20, 2009 at 1:00 p.m., to continue work on the survey, including electronic format and mailing list.
- Mayor Pro Tem Caldwell discussed the involvement of Texas State University in the Master Plan Update process. Ms. Caldwell advised the survey will be distributed by the University. The cost of printing 2,000 envelopes will be \$136. Ms. Caldwell also informed the committee that an intern from the University will be available to enter data and support other activities.
- The group discussed use of Google Group. Co-Chair Williams advised committee members that the use of Goggle Group was discussed with Mayor Eskelund and the City Administrator to ensure it was in compliance with requirements for Open Records and Open Meetings. Goggle Group will be set up to allow access to the public to all items within the site but only committee members would have security authorization to add items to the application. The goal of the site is to provide complete transparency to the public while documenting the process. The URL for the site is [www.groups.google.com/group/Woodcreek Vision](http://www.groups.google.com/group/Woodcreek%20Vision).
- The overall planning schedule was discussed, with the following dates agreed upon:
 - December 7, 2009, at 6:30 p.m., next meeting of Master Plan Update Committee
 - February 15, 2010 – goal for survey to be mailed.
 - March 8, 2010 – return date for complete surveys.
 - April 15, 2010 – tabulations to be complete.
 - May 6, 2010 at 6:30 p.m. Community Meeting at the Wimberley Community Center.
 - After meeting, tasks will be to compile information, write document, and present City Council.

- Meeting adjourned at 7:44 p.m.

Signed: 
Aurora F. LeBrun, Secretary

Date: 6/14/10

Attest: 
William Scheel, Committee Co-Chair

Date: 8/25/10