

Meeting Minutes
City of Woodcreek Vision 2020 Master Plan
November 2, 2009
Woodcreek City Hall Council Chambers
6:30 p.m.

Present:


Sally Caldwell – Mayor Pro Tem	Tom Gillespie
Dan Williams, Committee Co-Chair	Phillip Lebkuecher
William Scheel, Committee Co-Chair	Moe Othman
Aurora LeBrun, Committee Secretary	Monica Rasco
Nadine Cook	Michael Steinert

The meeting was convened at 6:30 p.m.

- Mayor Pro Tem Caldwell distributed copies of the survey conducted in 1998, two sets of demographic data for Hays County and Woodcreek based on 2000 Census Data, and recent updates for Hays County. Ms. Caldwell informed committee members that demographic data will need to be part of the Master Plan.
- Co-chair Williams distributed the agenda for the meeting and introduced three new members, Tom Gillespie, Moe Othman, and Mike Steinert.
- Co-chair Williams opened discussion on evaluation of goals. Co-chair Scheel discussed his review of the city plan and the 10 areas covered by the goals. Additional areas to be included in the Master Plan Update were discussed. Ms. Caldwell informed the committee that most plans have a parks and recreation area, as well as social services and maybe population characteristics, which the committee may want to consider. There was discussion on these three areas and how to develop a plan for a community that is mostly residential. The Committee agreed on 13 goals, the 10 original goals plus parks and recreation, social services, and population characteristics.
- Distribution of the survey questionnaire and how to ensure that each household receives a survey was discussed. Suggestions were made to send the survey to all registered voters, but there was concern that property owners who do not reside in Woodcreek would not receive the questionnaire. It was agreed that the survey would be sent to registered voters and property owners as both could be identified.
- Co-Chair Williams discussed agenda items that require review and analysis, and he recommended that members meet in smaller groups and report at the next meeting. Sally Caldwell, Nadine Cook, and Aurora LeBrun will be responsible for assessment of past objectives. Phillip Lebkuecher will work with the City Administrator to update the inventory. Monica Rasco, Sally Caldwell, and Michael Steinert will validate the questions from the last survey instrument.
- Involvement of Texas State University in the process was discussed. Sally Caldwell said that one intern will be available to do data entry and analysis and that, possibly, students would be able to assist with the public meetings. Availability of funds and budget for the project were discussed – at this time it is not clear what funds have been allocated.
- Co-Chair Williams shared with the committee a Web-based group site that could serve as a repository of group discussions and documents. After reviewing the site and its capabilities, some members expressed concern about public access to the site as well as communications among committee members being non-compliant with the Open

Meetings Act. The issue will be raised to the City Administrator for review and outcome will be discussed at next meeting.

- Next meeting was scheduled for November 16, at 6:30 p.m., and meeting adjourned at 7:40 p.m.

Signed: 
Aurora F. LeBrun, Secretary

Date: 11/6/09

Attest: 
Dan Williams, Co-Chair

Date: 12/14/09