

Meeting Minutes
City of Woodcreek Vision 2020 Master Plan
January 25, 2009
Woodcreek City Hall Council Chambers
6:30 p.m.

Present:

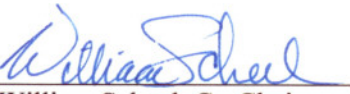
Eric Eskelund, Mayor	Aurora LeBrun, Secretary
Sally Caldwell, Mayor Pro Tem	Michael Steinert
William Scheel, Co-Chair	Phillip Lebkuecher
Dan Williams, Co-Chair	Monica Rasco
Nadine Cook	

The meeting was convened at 6:35 p.m.

- Minutes for the January 11, 2010 were not available for review.
- Michael Steinert presented the draft of the survey approved by the subcommittee.
- Sally Caldwell discussed the costs for the survey, which are estimated at \$362, and the format it would follow.
- Aurora LeBrun asked if a decision had been made on who would receive the survey. The draft survey states that every “voter” would receive one but in previous meetings a decision had not been reached. Michael Steinert explained that the subcommittee was recommending voter as it would be less cumbersome than property owners. The committee agreed on registered voters being the survey recipients.
- The group reviewed the draft and made recommendations for changes, which were incorporated. Phillip Lebkuecher made a motion to approve the document as amended, Nadine Cook seconded the motion and the motion passed unanimously.
- Phillip Lebkuecher presented the report on infrastructure facilities. Mayor Eskelund stated he wanted to read the report again to extrapolate what is relevant to the city of Woodcreek.
- The group discussed the infrastructure report, including contents and attachments. Mayor Eskelund stated the report will become part of the permanent records of the process for the Master Plan Update.
- Sally Caldwell made a motion to accept the draft infrastructure report. Nadine Cook seconded the motion, which passed unanimously.
- Timeline for next steps and future meetings was discussed. The survey will be presented to the City Council on the regular meeting on February 10. Once approved by the Council on February 10, two weeks will be needed to print and mail the survey, which will be mailed bulk mail. Date for responses to be received is April 1, 2010. May 17, 2010 is the target day for the community meeting.
- The committee agreed to meet again on April 5, 2010 to begin planning for the community meeting, including needed publicity. Committee also agreed to meet on April 12, 2010 if necessary.
- Co-chair Scheel raised the issue of meeting attendance. Some members of the committee have attended very few meetings, some as few as one meeting. It was agreed that those members would be reminded of the critical need to be at future meetings and, if they do not participate, their names will not appear in the final report.
- With no further business to discuss, Sally Caldwell made a motion to adjourn. Aurora LeBrun seconded the motion. Meeting adjourned at 8:05 p.m.

Signed: 
Aurora F. LeBrun, Secretary

Date: 2/8/2010

Attest: 
William Scheel, Co-Chair

Date: 2/10/2010