

Meeting Minutes
City of Woodcreek Vision 2020 Master Plan
January 11, 2010
Woodcreek City Hall Council Chambers
6:30 p.m.

Present:

Eric Eskelund, Mayor	
William Scheel, Committee Co-Chair	Michael Steinert
Dan Williams, Committee Co-Chair	Moe Othman
Aurora LeBrun, Committee Secretary	Nadine Cook

The meeting was convened at 6:35 p.m.

- Minutes for the December 14, 2009, were presented and reviewed. Mike Steinert made a motion to accept the minutes as presented; Nadine Cook seconded the motion which passed unanimously.
- Michael Steinert informed the group that the survey subcommittee's work is almost complete but no meeting has been held. In the absence of a meeting, there is no progress to report to the committee. The group discussed adjourning the meeting to allow time for the survey subcommittee to meet, complete its work, and then present a report to the entire committee.
- The group discussed possible dates for meetings that would allow the committee to complete its work and present a proposed survey instrument and report to the Woodcreek City Council at its regular meeting on February 10, 2010. The group reviewed timeline and steps to be completed in order to meet the original timeline, and it was agreed that, in order to meet the timeline, it will be necessary to present to City Council no later than February 10, 2010.
- To achieve this goal, the group agreed to meet on January 18 and 25, 2010 to complete the needed work. Committee Chairs advised the group to keep February 1, 2010 open for a final review prior to presentation to the City Council.
- Discussion ensued on process to follow for preparation of document to submit to Council. Mayor Eskelund said that, once all questions are complete, we can give the document to the city administrator to forward to council members for their review prior to the February 10 meeting. Mayor Eskelund told the group it is his understanding from Mayor Pro Tem Caldwell that the student interns will be available to complete the final draft.
- The status of work by the inventory subcommittee was discussed. Mr. Moe Otham volunteered to assist with the work needed to complete the inventory work. Co-chair Steinert will contact Mr. Lebkuecher to coordinate completion of this task.
- With no other items to discuss, Ms. Cook made a motion to adjourn, Mr. Steiner seconded the motion, and meeting adjourned at 7:00 p.m.

Signed: 
Aurora F. LeBrun, Secretary

Date: 2/8/2010

Attest: 
Dan Williams, Co-Chair

Date: 2/10/2010