

City of Woodcreek City Council Meeting
January 14, 2015; 6:30 p.m.
Woodcreek, Texas

NOTICE/AGENDA

This notice is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold a Council Meeting on January 14, 2015, at 6:30 p.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered:

1. **Call to Order**
2. **Invocation**
3. **Pledge**
4. **Roll Call**

5. **Public Comments:** Members of the Public may sign up at the City Council meeting to address the City Council. Comments will be limited to three (3) minutes per speaker.

6. **Citizen Communications: General:** Members of the Public who have submitted a written request to address the City Council on specific issues. Comments will be limited to five (5) minutes per speaker.

7. **Report Items:**
 - A. DPW Monthly Report of Significant Events (Director Frank Wood)
 - B. Treasurer's Report for December 2014 (City Treasurer Golembiewski)
 - C. City Manager Monthly Report of Significant Events (City Manager Sone)
 - D. Citizen Advisory Committee Update (Mayor Steinert)

8. **Consent Agenda:** All of the following items are considered to be self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be filled out and submitted to the City Manager.
 - A. Approval of the minutes of the Regular Woodcreek City Council meeting of December 10, 2014
 - B. Approval of the minutes of the Regular Woodcreek City Council meeting of January 9, 2015
 - C. Approval of Treasurer's Report for December 2014
 - D. Approval of the Quarterly Investment Summary, October-December 2014
 - E. Approval of the Report of the Hotel Occupancy Tax Fund for 2014

9. **Regular Agenda**
 - A. Public hearing to review the administrative denial of a Site Development Plan application by Camp Young Judea. (Mayor Steinert)

- B. Review and discussion of the TABC License application by Kenneth Posey for 1 Brookmeadow. (City Manager Sone)
- C. Discussion and action to select a provider of municipal engineering services (City Manager Sone)
- D. Discussion and possible action to make the City a participant in the Capital Area Council of Governments Regional Notification System. (City Manager Sone)
- E. Discussion and possible action to designate an official newspaper for the City. (Mayor Steinert)
- F. Discussion and action to approve Budget Amendment #1 for the 2014-2015 Budget. (Mayor Steinert)
- G. Discussion and possible action to restrict parking in public places, other than City Hall, to two hours. (Mayor Steinert)
- H. Discussion and possible action to establish a reward for information leading to a citation for the criminal offense of wasting Texas game animals in the City. (Mayor Steinert)

10. Board of Adjustment

A. Application for Variance to the Woodcreek Code of Ordinances, § 156.058 (B), by Jack and Mary Kinkel, residing at 75 Woodcreek Drive, to construct a fence on the back property line which is within 25 feet of the Quicksand Golf Course easement.

1. Staff Report
2. Public Hearing
3. Board Discussion and Action

B. Application for Variance to the Woodcreek Code of Ordinances, § 156.063(A)(3) and § 156.063(B)(1)(b)I. by Charles Butler with regard to construction of a residential accessory structure within ten feet (instead of 25') of the rear building setback.

1. Staff Report
2. Public Hearing
3. Board Discussion and Action

11. Adjourn

The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices) and 551.086 (Economic Development).

I certify that the above notice was posted on the 9th of January, 2015, at 1:30 p.m.

By: _____

John Sone, City Manager

**City of Woodcreek
Treasurer's Report of December 2014**

		2014-2015			2013-2014			Percentage Completed			0.25%
Revenues:		YTD	Budget	%	YTD	Budget	%	Dec-14	Dec-13	Diff	
3000	Ad Valorem Tax	21,489	190,000	11%	20,763	189,228	11%	12,199	13,270	(1,071)	
3005	State Sales Tax	9,128	50,000	18%	11,665	76,895	15%	2,433	3,607	(1,174)	
3010	Mixed Beverage Tax	177	400	44%	193	496	39%	-	-	-	
3020	PEC Franchise Fee	8,512	31,000	27%	8,132	30,700	26%	-	-	-	
3030	Time Warner Franchise Fee	6,288	20,000	31%	6,170	19,591	31%	-	-	-	
3030.10	TWC - PEG Cable Revenue	1,258	-	0%	1,234	-	0%	-	-	-	
3040	AquaTexas Franchise	58,829	82,000	72%	57,867	82,590	70%	-	-	-	
3050	IESI Franchise Fee	2,911	9,500	31%	3,342	12,274	27%	-	-	-	
3060	Telephone Franchise Fee	512	1,500	34%	491	1,949	25%	-	-	-	
3070	QuickSand Franchise Revenue	-	500	0%	-	500	0%	-	-	-	
3080	Reimbursement	-	-	0%	-	-	-	-	-	-	
3080.1	Engineering Reimbursement	115	-	0%	-	3,220	-	-	-	-	
3080.2	Legal Reimbursement	-	-	0%	-	5,476	-	-	-	-	
3080.3	Admin Reimbursement	-	-	0%	-	-	-	-	-	-	
3090	Development Revenue	5,755	5,000	115%	5,530	14,935	37%	2,500	4,490	(1,990)	
3095	Sign Fees	-	-	0%	5	-	-	-	-	-	
4000	Interest Income	372	800	47%	153	800	19%	122	54	68	
4010	Other Revenue	40	1,000	4%	317	450	70%	40	20	20	
4020	Municipal Court Revenue	-	1,000	0%	908	1,900	48%	-	-	-	
4040	Donations Received	-	-	0%	-	-	-	-	-	-	
Total Gen Fund Revenues		115,385	392,700	29%	116,769	441,004	26%	17,294	21,442	(4,148)	
Expenditures:		YTD	Budget	%	YTD	Budget	%	Dec-14	Dec-13	Diff	
5000.01	Salaries and Wages	20,857	83,000	25%	19,479	81,000	24%	6,865	6,545	320	
5000.20	Payroll Tax	1,660	7,200	23%	1,483	8,477	17%	544	481	63	
5000.40	Retirement	564	2,400	24%	329	2,378	14%	174	111	64	
5000.50	Direct Deposit Expense	34	120	28%	24	108	22%	9	10	-	
5000	Personnel Services	23,116	92,720	25%	21,315	91,963	23%	7,592	7,147	447	
5500.10	City Hall Maintenance/Repairs	-	3,500	0%	1,690	2,500	68%	6	83	(76)	
5500.30	IT & Radio	48	5,000	1%	230	6,700	3%	-	150	(150)	
5500.40	Newsletter	-	1,100	0%	-	632	0%	-	-	-	
5500.50	Office Supplies	796	3,500	23%	443	3,600	12%	236	344	(108)	
5500.60	Postage & Shipping	552	1,500	37%	258	1,500	17%	13	(57)	70	
5500.61	Printing & Reproduction	420	2,500	17%	797	2,400	33%	193	193	-	
5500.70	Storage Rental	-	1,000	0%	-	980	0%	-	-	-	
5500	Office Expenses	1,815	18,100	10%	3,419	18,312	19%	449	713	1	
6000.01	Audit Expenses	-	6,500	0%	-	6,200	0%	-	-	-	
6000.10	Codification	614	500	123%	-	6,500	-	-	-	-	
6000.11	Contract Labor	2,067	7,000	30%	942	7,100	13%	540	515	(25)	
6000.15	Engineering	-	2,500	0%	20	5,100	0%	-	-	-	
6000.20	Legal Expenses	5,635	25,000	23%	3,049	25,000	12%	4,673	934	(3,739)	
6000.21	General	4,935	-	-	1,395	-	-	4,498	674	(3,824)	
6000.22	Legal Reimbursable	-	-	-	-	-	-	-	-	-	
6000.25	Special Cases	700	-	-	1,654	-	-	175	260	85	
6000	Professional Services	8,317	41,500	20%	4,011	49,900	8%	5,212	1,449	(7,502)	
6500.01	Deer Removal	525	1,500	35%	450	1,500	30%	75	225	150	
6500.15	Mowing	440	4,800	9%	1,982	5,000	40%	-	-	-	
6500.20	Oak Wilt Containment	750	4,000	19%	-	2,000	0%	-	-	-	
6500.21	Outdoor Beautification	1,510	12,000	13%	1,187	5,500	22%	710	549	(161)	
6500.25	ROW Tree Trimming	775	3,500	22%	1,475	18,000	8%	-	1,475	1,475	
6500.30	Street Maintenance	11,914	137,110	9%	-	60,000	0%	484	-	(484)	
6500.31	Street Signs	3,024	1,000	302%	217	1,000	22%	-	-	-	
6500.40	Tree Limb Pick-Up	3,355	2,000	168%	1,679	1,700	99%	-	-	-	
6500	Area Care/Maintenance	22,293	165,910	13%	6,991	94,700	7%	1,269	2,249	981	
7000.01	Ad Valorem Tax Expense	414	2,000	21%	436	1,800	24%	-	-	-	
7000.02	Building Inspections	925	3,000	31%	175	2,800	6%	325	65	(260)	
7000.03	Code Compliance	560	7,300	8%	-	7,300	0%	-	-	-	
7000.04	Dues & Memberships	738	1,250	59%	775	1,315	59%	-	35	35	
7000.05	Election Expense	-	-	0%	2,314	2,314	100%	-	-	-	
7000.15	Meeting Expense	890	2,000	44%	1,096	2,000	55%	8	29	21	
7000.20	Public Notices	421	1,000	42%	-	1,000	0%	-	-	-	
7000.30	Travel & Vehicle Exp Reimb	1,031	3,000	34%	364	3,000	12%	366	264	(102)	
7000.40	Training & Prof Development	348	1,000	35%	127	1,000	13%	123	80	(43)	
7000	Other Operating Expenses	5,327	20,550	26%	5,287	22,529	23%	822	473	(348)	
7500.01	City Hall Utilities	649	3,000	22%	542	3,000	18%	194	73	(122)	
7500.02	Telephone & Internet	729	3,000	24%	711	3,000	24%	243	237	(6)	
7500.03	Outdoor Utilities	866	4,000	22%	685	5,000	14%	249	95	(154)	
7500	Utilities	2,243	10,000	22%	1,939	11,000	18%	686	405	(282)	

**City of Woodcreek
Treasurer's Report of December 2014**

7600.01	TML Insurance	2,618	2,500	105%	2,362	2,362	100%	-	-	-
7600	Insurance	2,618	2,500	105%	2,362	2,362	100%	-	-	-
8020.20	MC Judge	600	3,400	18%	1,050	4,200	25%	500	700	200
8020.25	Misc. Court Costs	1,422	1,500	95%	225	3,000	8%	52	-	(52)
8020.30	Prosecutor	51	2,500	2%	680	4,000	17%	16	680	664
8020.40	State Comptroller Costs	-	1,000	0%	302	3,000	10%	-	-	-
8020.41	Supplies	98	200	49%	-	200	0%	-	-	-
8020.60	Traffic Enforcement	-	28,340	0%	7,085	38,580	18%	-	-	-
8020	Municipal Court Costs	2,171	36,940	6%	9,342	52,980	18%	568	1,380	812
	Contingency Reserve	-	4,600	0%		97,528	0%			-
	Miscellaneous	-	-	0%	(18)	-	0%	(221)	(18)	203
8900.10	Reconciliation Discrepancies	(221)	-	0%	(1)	-	0%	-	(1)	(1)
8900	Miscellaneous	(221)	4,600	-5%	(19)	-	0%	(221)	(19)	202
Total Gen Fund Expenditures		67,679	392,820	17%	54,647	343,746	16%	16,378	13,798	(5,690)

Legend

- No Budget Amount
- The combination of the Legal Expenses.
- Recommend for Budget



Memorandum

To: Mayor and Council
From: John Sone, City Manager
Date: January 14, 2015
Subject: City Manager's Report

1. Planning & Development.

a. Reconstruction of 1 Brookmeadow. The demolition inspection is complete, and a permit will be issued for reconstruction once the contractor has supplied evidence of registration for an Architectural Barriers plan review and inspection and an Asbestos Survey has been accepted by the City.

b. Site Development of Camp Young Judea. The deadline of December 29th for submission of a conforming Site Plan for consideration by the P&Z and Council passed. The City staff will offer Council a recommendation for reversing the permit denial.

c. The owner of Lots 9 and 10, Oak Orchard Enclave, replatted the properties into a single plat. However, offsetting side setbacks have become an issue between Lots 8 and 9, as both assert a 5' setback, which is not recorded in the plat and is contrary to the Development Agreement. A foundation was due to be poured tomorrow.

d. The P&Z Commission met December 4th, accepting the task from Council to draft the changes proposed to the Zoning Ordinance to streamline fence permits along the golf course.

2. Public Safety. The Constable's Report for December 2014 is attached. Deputy Constable Helm has begun duty serving the City. The next Municipal Court is set for January 15, 2015.

3. Code Enforcement. The builder of the residence at 30 Stonehouse Circle has submitted an acceptable design for a hard surface driveway that is partially permeable, as well as a draft of a request for variance to impervious cover.

4. HR. The City hired Willard "Nate" Raiford to serve an internship as its Deputy City Planner. On February 6th, I will attend the Texas Workforce Commission training for HR administration.

5. Cypress Creek Watershed Protection Plan. The TCEQ has requested each public entity stakeholder provide a letter of commitment to the final plan it is submitting to the EPA.

6. Professional Services. The Source Selection Evaluation Board for the Municipal Engineering Services RFQ will offer a recommendation today.

7. Newsletter. The Winter 2015 newsletter is at the printers, and a copy has been loaded to the City website.



**DARRELL W. AYRES
CONSTABLE, PCT. 3
HAYS COUNTY, TEXAS**



Woodcreek Patrol
December 2014

	<u>Total</u>
Hours:	93
Mileage:	814
Traffic Citations:	3
Warnings:	9
Code Enforcement/Warnings:	1
Code Violation Citations:	1
Close Patrol:	8
Criminal:	2
Civil:	2
Other:	0
Agency Assist:	2
Public Assist:	2
Warrants:	1
Jailing:	0

- Please note undocumented civil questions, concerns and other instances will not be included in this report.

Constable Ayres  Deputy Brown 

**City of Woodcreek City Council Meeting
December 10, 2014; 6:30 p.m.
41 Champions Circle
Woodcreek, Texas 78676**

Minutes

- 1.) **Call to Order:** Mayor Steinert called the meeting to order at 6:30 p.m.
- 2.) **Invocation**
- 3.) **Pledge**
- 4.) **Roll Call.** Present: Mayor Michael T. Steinert, Mayor Pro Tem Nancye Britner, Councilmember Kathy Maldonado, Councilmember William Scheel, Councilmember Gordon Marsh, Councilmember Jerry Moore, City Manager John Sone, City Financial Coordinator Liane Parks. **Absent:** Director of Public Works Frank Wood, City Treasurer Gene Golembiewski.
- 5.) **Public Comments:** Judy Brizendine asked to hold her remarks for the agenda item dealing with golf carts. Matt Lowry asked to reserve comment for the Board of Adjustment portion of the meeting.
- 6.) **Citizen Communications:** There were no citizen communications.
- 7.) **Report Items:**
 - A. Director of Public Works Wood was absent.
 - B. City Manager Sone presented the City Treasurer's report which showed Year-to-date revenue of \$98,091.00 and \$51,807.00 in expenses.
 - C. City Engineer David Fusilier, reporting via telephone, on the Review of the Site Development Permit application for Camp Young Judea, stated that the major issue regarding approval of the Experiential Learning Center is that the project engineer had not calculated the water demands of the proposed building and campus, to which the water provider could then commit to supply. CYJ engineers have not provided this information as well as clarification on other design aspects of the plan. He added that the Emergency Services District had not determined that the fire protection planning was sufficient.
 - D. The City Manager provided a monthly report of significant events.
 - E. Mayor Steinert gave a Citizen Advisory Committee Update: The Roads and Streets Committee is expecting a report and recommendations by the end of December from the engineer that was retained; the Parks Committee is discussing grant requirements with LCRA.
- 8.) **Consent Agenda**
 - A. Approval of the minutes of the Special Woodcreek City Council Meeting of November 19, 2014
 - B. Approval of the minutes of the Regular Woodcreek City Council Meeting of November 19, 2014
 - C. Approval of Treasurer's Report for November 2014

Mayor Pro Tem Britner moved to accept the Consent Agenda in its entirety. The motion was seconded by Councilmember Maldonado, which passed with a vote of 5-0-0.

9.) Regular Agenda

- A. After discussion, Council agreed to table discussion of a draft ordinance for regulation of parking in public spaces until its January meeting.
- B. After discussion, Mayor Pro Tem Britner moved to distribute the remainder of the Hotel Occupancy Tax fund by making a \$3000.00 contribution for sponsorship of the VFW Post 6441 July 4th Pro Rodeo and Fireworks Display, and then to split the remaining funds between the Jacobs Well Natural Area Visitor Information Center and the Wimberley Valley Visitor Information Center. The motion was seconded by Councilmember Maldonado, which passed with a vote of 5-0-0.
- C. The Council discussed a partial set of proposed amendments to the Code of Ordinances to implement the recommendations of the Mayor's Task Force on Off-street Parking, noting that the remaining amendments had yet to be drafted.
- D. After discussion of directing the staff to prepare legislation limiting the operation of golf carts on public streets, no action was taken.

Council Meeting Recessed at: 7:23 p.m.

10.) Board of Adjustment

- a. **Application for Variance to the Woodcreek Code of Ordinances, § 156.058, by Matt Lowry, doing business as Somerset Homes Inc, owner of lot 197, Woodcreek Section 2, for a variance to § 156.063 (B) (1) of the Woodcreek Code of Ordinances for a proposed dwelling to reduce the north side setback from 7.5 feet to 6 feet, and the south side setback from 7.5 feet to 5 feet. The address of the proposed structure is 11 Palmer Lane.**
 - i. Staff Report: Mr. Lowry applied for a variance to a side setback in order to preserve an oak tree on the property. Notices to property owners within 200 feet for the public hearings of the application were mailed October 30, 2014. The application did not describe the "usual and practical difficulties or particular hardship" caused by the strict application of the Zoning Ordinance. The views of the adjacent property owners had not been presented by the applicant. City staff provided a letter which had been signed by the owners of 8, 12, 13, 14, 15, 16, 17 and 23 Palmer Lane objecting to the variance, alleging it would be contrary to the public interest in that it would adversely affect an environment already challenged by drainage. Because no hardship has been identified, no express public good envisioned, and an undesirable precedent in reducing setbacks between structures, the City Staff did not recommend approval of the application. At its December 4th meeting, the Planning and Zoning Commission voted unanimously to recommend disapproval (5-0-0).
 - ii. Public Hearing Open: 7:25 p.m. Matt Lowry said he would have to build a smaller house to fit around the tree if the variance is not granted. Closed: 7:35 p.m.

- iii. Board Discussion and Action: Mayor Pro Tem Britner moved to approve the variance. The motion was seconded by Councilmember Scheel. The vote tied at three (3) ayes and three (3) nays (Mayor Steinert, Councilmembers Maldonado and Marsh), and thus failed to carry.

Council Meeting Resumed at 7:37 p.m.

11.) Adjourn: There being no further business, Mayor Steinert adjourned the meeting at 7:38 p.m.

Michael T. Steinert, Mayor

John W. Sone, City Manager

4:11 PM
01/14/15

**City of Woodcreek - Hotel & Motel Tax (HOT)
Transaction List by Date
October 2013 through September 2014**

Type	Date	Num	Name	Memo	Debit	Credit
Oct '13 - Sep 14						
General Journal	10/07/2013	18		To record postage purchased with the Op Visa.		46.00
Deposit	10/09/2013			Deposit	7.80	
Deposit	10/16/2013			Deposit	421.59	
Deposit	10/16/2013			Deposit	549.51	
Deposit	10/21/2013			Deposit	5,107.78	
Deposit	10/21/2013			Deposit	589.05	
Deposit	10/22/2013			Deposit	931.17	
Deposit	10/24/2013			Deposit	923.58	
Deposit	10/31/2013			Interest	1.71	
General Journal	11/13/2013	19		To record Signs purchased from the Operating Acct.		35.06
General Journal	11/14/2013	20		To reimburse the Operating Account for items paid wi...		81.06
Deposit	11/14/2013			Deposit	50.64	
Check	11/25/2013	1064	Wimberley Chamber of Commerce	VOID: Featured member web ad GJE, RGJE created ...	0.00	
General Journal	11/25/2013	21	Wimberley Chamber of Commerce	For CHK 1064 voided on 11/25/2013		1,500.00
General Journal	11/25/2013	21R	Wimberley Chamber of Commerce	Reverse of GJE 21 - For CHK 1064 voided on 11/25/...	1,500.00	
Deposit	11/29/2013			Interest	1.92	
Check	12/02/2013	ACH				46.00
General Journal	12/11/2013	22		To allocate postage used by HOT.		93.65
Check	12/11/2013	1065	Wimberley Chamber of Commerce	HOT Tax Tile on the web (1 year)		3,500.00
Check	12/11/2013	1066	Texas Highways Magazines	Inv 243065		2,686.00
Deposit	12/19/2013			Deposit	29.25	
Deposit	12/31/2013			Interest	1.90	
Deposit	01/10/2014			Texas Star	11.60	
Check	01/17/2014	ACH				46.00
Deposit	01/17/2014			Creekside Country Cabins	373.51	
Deposit	01/17/2014			Transfer from Op	93.65	
Check	01/17/2014	ACH				187.30
General Journal	01/21/2014	23		To record purchases paid from Op Acct		1,184.00
Check	01/21/2014	ACH				1,092.00
General Journal	01/21/2014	24		To reclass postage purchased for MC from Op Acct - ...		46.00
Deposit	01/21/2014			Dancing Waters	81.99	
Deposit	01/22/2014			HOT Tax	1,268.79	
Check	01/27/2014	ACH				98.00
Deposit	01/27/2014			HOT Tax	3,267.45	
General Journal	01/27/2014	25		To record postage purchased from the Op Acct.		98.00
Deposit	01/31/2014			Interest	1.76	
Check	02/12/2014	1067	Scenic Printing & Graphic Design			454.86
Check	02/24/2014	ACH				98.00
Deposit	02/28/2014			Interest	1.67	
Check	03/17/2014	1068	Wimberley Chamber of Commerce	Annual Membership for The Lodge at Cypress Falls		180.00
Check	03/17/2014	1069	Texas Highways Magazines	Print advertising		2,686.00
Check	03/17/2014	1070	Hill Country Sun	Inv 12247 - Print Advertising		1,085.00
Deposit	03/31/2014			Interest	1.76	
Check	04/02/2014	ACH				98.00
Check	04/07/2014	1071	VFW Post #6441	Sponsorship of 2014 VFW Rock		3,000.00
Check	04/09/2014	ACH				196.00
Check	04/23/2014	1072	TourTexas.com	Inv 244459		1,845.00
Deposit	04/30/2014			Interest	1.46	
Check	05/14/2014	1073	Wimberley Chamber of Commerce	Membership Dues		540.00
Check	05/23/2014	ACH		Postage		98.00
Deposit	05/31/2014			Interest	1.36	
Check	06/11/2014	1074	Wimberley Chamber of Commerce	Inv# 6684 6556, 6562 & 6571		640.00
Check	06/11/2014	EFT				98.00
General Journal	06/11/2014	26		To record postage purchase from Op Acct	98.00	
Check	06/22/2014	1075	Texas Highways Magazines	Inv 243067		2,686.00
Deposit	06/30/2014			Interest	1.27	
Check	07/09/2014	1076	Wimberley Chamber of Commerce	Inv 6760, 6774, 6775, 6773		720.00
Check	07/18/2014	ACH		Postage paid by Operating Acct		98.00
Check	07/23/2014	1077	Scenic Printing & Graphic Design	Inv 40140674 - Brochure Mailer		273.79
Check	07/30/2014	1078	Wimberley Convention & Visitors ...			3,000.00
Deposit	07/31/2014			Interest	1.18	
Deposit	08/31/2014			Interest	0.95	
Check	09/10/2014	1079	Save Old Baby Foundation	Preservation of Natural Area		500.00
Check	09/24/2014	1080	Texas Highways Magazines	Inv 243068 - 1/3 pg Advertisement		2,686.00
Deposit	09/30/2014			Interest	0.91	

Oct '13 - Sep 14



Welcome to Small Business Online Banking

- Sign Off
- Accounts
 - Overview
 - History
 - Online Activity
 - Statements
- Transactions
 - Funds Transfer
 - Bill Payment
 - Recurring
- Commanding
 - Positive Pay
- Services
 - Messages
 - Address Change
 - Check Reorder
 - Other Services
 - Travel Notification (debit card)
- Preferences
 - Account
 - Alerts
 - Security
 - User
 - Manage Users
 - User Rights
 - Bill Payment
 - Mobile
 - Custom Settings

Account History for HOT Fund - 6259943

This page provides a list of transaction items for your individual accounts. Choose an account from the drop-down list and click 'Submit' to view the detailed history for that account















Account Details			
Available Balance	\$15,429.46	Previous year-to-date interest amount	\$14.70
Current Balance	\$15,429.46	Year-to-date interest amount	\$0.00
		Accrued Interest	\$0.27

HOT Fund : \$15,429.46 Display Spreadsheet (xls)

1/1/2014 12/31/2014 Submit

Sorted By: Post Date		Newest on top	Debit	Credit
	INT PMT SYS-GEN	12/31/14		\$0.79
	INT PMT SYS-GEN	11/29/14		\$0.76
	INT PMT SYS-GEN	10/31/14		\$0.83
	CHECK	10/10/14 (Check #1036)	\$2,686.00	
	INT PMT SYS-GEN	9/30/14		\$0.91
	CHECK	8/19/14 (Check #1076)	\$500.00	
	INT PMT SYS-GEN	8/29/14		\$0.95
	CHECK	8/11/14 (Check #1076)	\$3,000.00	
	INT PMT SYS-GEN	7/31/14		\$1.18
	CHECK	7/14/14 (Check #1077)	\$273.79	
	CHECK	7/16/14 (Check #1076)	\$720.00	
	IB FR DDAV TO DDA 000390009628	7/18/14	\$98.00	
	CHECK	7/16/14 (Check #1075)	\$2,686.00	
	INT PMT SYS-GEN	6/30/14		\$1.27
	CHECK	6/18/14 (Check #1074)	\$640.00	
	IB FR DDAA TO DDA 000390009628	6/11/14	\$98.00	
	INT PMT SYS-GEN	5/30/14		\$1.36
	CHECK	5/29/14 (Check #1073)	\$540.00	
	IB FR DDAV TO DDA 000390009628	5/23/14	\$98.00	
	CHECK	5/11/14 (Check #1072)	\$1,845.00	
	INT PMT SYS-GEN	4/30/14		\$1.46
	CHECK	4/11/14 (Check #1071)	\$3,000.00	
	APX FR DDA TO DDA 000390009628	4/8/14	\$196.00	
	IB FR DDAV TO DDA 000390009628	4/2/14	\$98.00	
	INT PMT SYS-GEN	3/31/14		\$1.76
	CHECK	3/27/14 (Check #1069)	\$180.00	
	CHECK	3/21/14 (Check #1070)	\$1,085.00	
	CHECK	3/21/14 (Check #1069)	\$2,686.00	
	INT PMT SYS-GEN	2/28/14		\$1.67
	IB FR DDAA TO DDA 000390009628	2/24/14	\$196.00	
	IB TO DDAA FR DDA 000390009628	2/24/14	\$98.00	

Broadway Bank :: Online Banking

 CHECK	\$454.86	
2/19/14 (Check #1067)		
INT PMT SYS-GEN		\$1.76 
1/21/14		
IB FR DDAA TO DDA 000390009628	\$98.00	
1/27/14		
CUSTOMER DEPOSIT		\$3,267.45 
1/27/14		
CUSTOMER DEPOSIT		\$1,268.79 
1/22/14		
IB FR DDAV TO DDA 000390009628	\$1,092.00	
1/21/14		
CUSTOMER DEPOSIT		\$81.99 
1/21/14		
IB FR DDAA TO DDA 000390009628	\$187.30	
1/17/14		
CUSTOMER DEPOSIT		\$373.51 
1/17/14		
IB TO DDAA FR DDA 000390009628		\$93.65 
1/17/14		
 CHECK	\$2,686.00	
1/13/14 (Check #1066)		
CUSTOMER DEPOSIT		\$11.60 
1/10/14		
	Subtotal:	\$25,143.95
		\$5,209.69

Oldest Transaction Available: Wednesday, January 18, 2012


Note: Available account history is limited. Online Activity provides more account history, but only for transactions initiated online.



210.283.6500 Outside San Antonio call toll-free 800.531.7650

Customer Contact Center (Service Representative) 210.283.6611
24 Hour TeleBank (Access Your Account) 210.283.6505

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**City of Woodcreek City Council Meeting
January 9, 2015; 9:00 a.m.
41 Champions Circle
Woodcreek, Texas 78676**

Minutes

- 1.) **Call to Order:** Mayor Steinert called the meeting to order at 9:00 a.m.
- 2.) **Invocation**
- 3.) **Pledge**
- 4.) **Roll Call.** Present: Mayor Michael T. Steinert, Mayor Pro Tem Nancy Britner, Councilmember William Scheel, Councilmember Gordon Marsh, Councilmember Jerry Moore, City Manager John Sone. **Absent:** Councilmember Kathy Maldonado
- 5.) **Public Comments:** There were no public comments.
- 6.) **Citizen Communications:** There were no citizen communications.
- 7.) **Report Items:** Parks and Recreation Committee Member Nancy Williams, reported on the Committee's efforts toward securing a grant from the Lower Colorado River Authority (LCRA) to create a City Park at the city-owned lot at the corner of Augusta Drive and Augusta Lane. Her report included information on how the grant would be used, the impact and benefit to the region, maintenance of the project, and the project funding.
- 8.) **Regular Agenda**
 - A. After discussion, Mayor Pro Tem Britner moved to approve application for a grant of \$21,325.00 from the Lower Colorado River Authority, to be used to create the first public park in the City. The motion was seconded by Councilmember Moore, which passed with a vote of 4-0-0.
 - B. After discussion, Councilmember Moore moved to direct staff preparation of a budget amendment supporting the creation of the first public park in the City. Mayor Pro Tem Britner seconded the motion, which passed with a vote of 4-0-0.
- 9.) **Adjourn:** There being no further business, Mayor Steinert adjourned the meeting at 9:22 a.m.

Michael T. Steinert, Mayor

John W. Sone, City Manager

**City of Woodcreek
Transaction List by Date**

December 2014

01/14/15

Type	Date	Num	Name	Memo	Split	Debit	Credit
Dec 14							
Paycheck	12/01/2014	Dir Dep	John W Sone	Direct Deposit	-SPLIT-	0.00	
Paycheck	12/01/2014	Dir Dep	Linda L Land	Direct Deposit	-SPLIT-	0.00	
Paycheck	12/01/2014	Dir Dep	Barbara Grant	Direct Deposit	-SPLIT-	0.00	
Check	12/01/2014	Debit	Austin American Statesman	Request fo Muni Engineers	8900 Miscellaneous		279.31
Liability Check	12/03/2014		QuickBooks Payroll Service	Created by Payroll Service on 12/02/2014	-SPLIT-		879.08
Check	12/03/2014	Debit	Texas Municipal League	Contract# 8627	7000.40 Training & Prof Developm...		24.00
Deposit	12/03/2014			Ad Valorem	3000 Ad Valorem Tax Revenue	12,199.19	
Deposit	12/03/2014			Deposit	-SPLIT-	741.04	
Check	12/05/2014	Debit	USPS	Postage	5500.60 Postage & Shipping		6.48
General Journal	12/06/2014	1331	Texas Comptroller	To record Dec State Sales Tax.	1900 Accounts Payable		2,432.56
Check	12/10/2014	9688	ATS Engineers	Building Inspections	7000.02 Building Inspections		260.00
Check	12/10/2014	9689	PEC - Outdoor	Acc# 200000882393, 200003387648	7500.03 Outdoor Utilities		95.57
Check	12/10/2014	9692	PEC - City Hall	Acc# 200002332936	7500.01 City Hall Utilities		85.47
Check	12/10/2014	9691	Bojorquez Law Firm PLLC	Legal Expenses - Inv 4829	-SPLIT-		4,888.50
Check	12/10/2014	9693	Garrett Allen	Deer Removal	6500.01 Deer Removal		75.00
Check	12/10/2014	9694	Kelly Clements	Entrance maintenance	6500.21 Outdoor Beautification		200.00
Check	12/10/2014	9695	Time Warner Cable	302013901	7500.02 Telephone & Internet		242.85
Check	12/10/2014	9696	John Young	Reinstall street signs	6000.11 Contract Labor		130.00
Check	12/10/2014	9698	Tax Time, LLC	Contract Labor Inv# 850	6000.11 Contract Labor		409.80
Liability Check	12/10/2014	9699	TMRS	01409	-SPLIT-		542.97
Check	12/10/2014	9700	Barbara Grant	Reimbursements	7000.30 Travel & Vehicle Exp Rei...		115.69
Liability Check	12/10/2014	9700	TMRS	01409	-SPLIT-		536.71
Liability Check	12/10/2014	EFTPS	United States Treasury	74-2386731	-SPLIT-		1,450.20
Check	12/10/2014	Debit	Brookshire Brothers	Meeting expense	7000.15 Meeting Expense		7.98
Check	12/10/2014	Debit	Ace Hardware	Keys made	5500.10 City Hall Maintenance / R...		2.68
Check	12/10/2014	Debit	USPS	Postage	5500.60 Postage & Shipping		6.70
Check	12/11/2014	Debit	Staples, Inc.	4020493633	5500.50 Office Supplies		45.94
Deposit	12/12/2014			Dev Rev	-SPLIT-	626.25	
Check	12/13/2014	Debit	Home Depot	Keys made	5500.10 City Hall Maintenance / R...		3.74
Liability Check	12/15/2014		QuickBooks Payroll Service	Created by Payroll Service on 12/10/2014	-SPLIT-		1,708.22
Paycheck	12/16/2014	Dir Dep	John W Sone	Direct Deposit	-SPLIT-	0.00	
Paycheck	12/16/2014	Dir Dep	Linda L Land	Direct Deposit	-SPLIT-	0.00	
Liability Check	12/16/2014		QuickBooks Payroll Service	Created by Payroll Service on 12/15/2014	-SPLIT-		368.58
Paycheck	12/16/2014	Dir Dep	Barbara Grant	Direct Deposit	-SPLIT-	0.00	
Deposit	12/16/2014			Interest	4000 Interest Income	99.39	
Deposit	12/16/2014			Deposit	8900 Miscellaneous	500.00	
Transfer	12/17/2014			Funds Transfer	1000 Operating - Broadway 9628		75,000.00
Liability Check	12/18/2014		QuickBooks Payroll Service	Created by Payroll Service on 12/17/2014	-SPLIT-		940.45
Check	12/18/2014	Debit	Staples, Inc.	4020493633	-SPLIT-		158.92
Deposit	12/22/2014			Dev Rev	-SPLIT-	810.00	
Check	12/26/2014	Debit	USPS	Postage	8020.25 Misc. Court Costs		52.13
Deposit	12/28/2014			Interest	4000 Interest Income	0.85	
Check	12/29/2014	9701	Kelly Clements	Entrance maintenance	6500.21 Outdoor Beautification		400.00
Check	12/29/2014	9702	Xerox Financial Services	Printing (Inv# 243013)	5500.61 Printing & Reproduction		113.20
Check	12/29/2014	9703	A Studio Z - Art & Design	VOID Inv# 15993 GJE, RGJE created on 12/29/2014	8100.5 Tourism Events	0.00	
Check	12/29/2014	9704	ATS Engineers	Building Inspections	7000.02 Building Inspections		65.00
Check	12/29/2014	9705	Dahill	Printing	5500.61 Printing & Reproduction		80.10
Check	12/29/2014	9706	Mark Goodner	MC Judge	8020.20 MC Judge		500.00
Check	12/29/2014	9707	Texas Business Conferences	Employment Law Update Conferences	7000.40 Training & Prof Developm...		99.00
Check	12/29/2014	9708	AquaTexas - City Hall	000957785 0687110	7500.01 City Hall Utilities		128.78
Check	12/29/2014	9709	AquaTexas - Outdoor	9374970672071,9760590700920,9745120699548	7500.03 Outdoor Utilities		153.79
Check	12/29/2014	9710	Olson Electric	Inv 141216-10	6500.21 Outdoor Beautification		110.00
Check	12/29/2014	9711	HVJ Associates Inc	Street Maintenance	6500.30 Street Maintenance		483.70
Transfer	12/29/2014			Funds Transfer	1000 Operating - Broadway 9628		52.13
General Journal	12/29/2014	1332	A Studio Z - Art & Design	For CHK 9703 voided on 12/29/2014	8100.5 Tourism Events		25.00
General Journal	12/29/2014	1332R	A Studio Z - Art & Design	Reverse of GJE 1332 - For CHK 9703 voided on 12/29/2014	8100.5 Tourism Events	25.00	
Deposit	12/29/2014			Dev Rev	-SPLIT-	810.00	
Liability Check	12/31/2014		QuickBooks Payroll Service	Created by Payroll Service on 12/29/2014	-SPLIT-		1,710.22
Deposit	12/31/2014			Interest	4000 Interest Income	18.25	

Dec 14



Memorandum

To: Mayor and Council

From: John Sone, City Manager

Date: January 10, 2015

Subject: Site Development Plan Review for Camp Young Judea – Staff Report

The City provided a review of Camp Young Judea's application for a Site Development Permit to the project engineer, Matkin-Hoover, on October 2, 2014. The most substantial shortcomings in the plan were:

1. A professionally sealed engineering report (or design analysis) was requested to accompany the plans.
2. Confirmation of water utility capacity to meet the aggregate demand was requested.
3. A signature block indicating review by the Hays County Emergency Services District #4

Based on the City Engineer's and my review of the latest plan documentation from Matkin-Hoover dated December 3, 2014, I concluded that the application remained incomplete sixty days after original notice. My ministerial responsibility required that I administratively deny the application per § 154.065 of the Woodcreek Code of Ordinances, which I did by letter on December 10, 2014, with a copy of the City Engineer's review of the December 3rd iteration of the project. The letter stated the timeline for hearings and review by the Planning and Zoning Commission and this body. Per § 154.065 the applicant had until December 29th to submit a complete site development plan in order for the Commission to factor that into its recommendation. This was a vital window as the City Engineer's firm closed its Austin office at the end of the year, however no plans were received.

The Mayor and I met with the Executive Director of Camp Young Judea on December 18th to communicate the City's seriousness about correcting the Site Development Plan deficiencies. These deficiencies were the ones the Engineer briefed the City Council on at its December 10th meeting following administrative denial. The ED sent a note of thanks and indicated he planned to expend the resources to make the remedies, in time for tonight's meeting.

By a vote of 5-0-0, the P&Z Commission confirmed the proper management of the application and its denial by the City staff. My recommendation to Council is to make the same confirmation, and to authorize the City Manager, in consultation with the City Engineer, to reverse the denial if the deficiencies have been cured by the end of January.



City of Woodcreek

Certified Mail: 7010 0780 7415 4482

And regular mail

December 10, 2014

Mr. Frank H. Silberlicht
Camp Young Judaea, Inc.
5410 Bellaire Blvd, Ste 207
Bellaire, TX 77401

Dear Mr. Silberlicht,

This letter is the City's response to the City of Woodcreek Site Development Plan Application dated September 25, 2014, and the filing fee submitted by Camp Young Judaea, Inc. for Hays Central Appraisal District Parcel Number R16511 located within the corporate limits of the City of Woodcreek, Texas. The Site Plan Application was submitted to the City's Engineer for review upon receipt. The City provided the review to the project engineer, Matkin Hoover, on October 2, 2014. The most substantial shortcomings in the plan were:

1. A professionally sealed engineering report (or design analysis) was requested to accompany the plans.
2. Confirmation of water utility capacity to meet the aggregate demand was requested.
3. A signature block indicating review by the Hays County Emergency Services District #4

Based on the City Engineer's and my review of the latest plan documentation from Matkin Hoover dated December 3, 2014, I have concluded that the application remains incomplete sixty days after original notice. I therefore have no alternative but to administratively deny the application per § 154.065 of the Woodcreek Code of Ordinances, which I am doing by this letter. I have attached the City Engineer's review of the most recent submission by the project engineer.

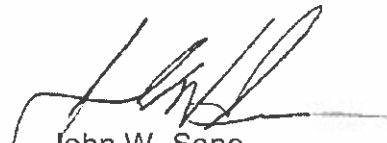
You should be aware that my action will be reviewed by the City of Woodcreek Planning and Zoning Commission at its next regular meeting on January 5, 2015, beginning at 6:30 pm at the Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas. The Code of Ordinances provides guidance to both the applicant and me in this regard:

“Seven additional copies of the plan that was denied shall be submitted by the applicant to the City Manager/Administrator no later than seven calendar days prior to the P&Z meeting. Copies of the plan resubmitted to the city less than seven days prior to the meeting date shall not be accepted or forwarded to the P&Z until the next month’s meeting.”

Please stand advised that the seven copies of the current or more recent plan are due to the City of Woodcreek by December 29, 2014, in order to be considered by the next Planning and Zoning Commission meeting. If the plans cure the stated deficiencies, the City staff will recommend the Planning and Zoning Commission favorably consider the application.

Camp Young Judea has been a model of good citizenship in the City. I regret that the process for update of the Site Development Plan has not been smoother.

Sincerely,



John W. Sone
City Manager



MEMORANDUM

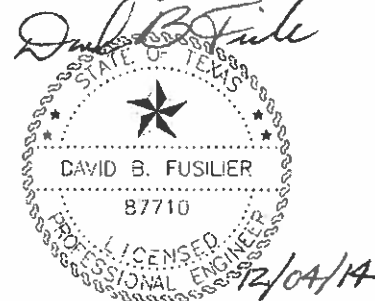
TO: John Sone, M.P.A., City Manager
City of Woodcreek, Texas

FROM: David Fusilier, P.E.

DATE: December 2, 2014

SUBJECT: Review of November 26, 2014 Site Plan Submittal
[submitted in response to the City's 10/02/14 Review
Comment Memo]
Experiential Learning Center, Camp Young Judaea
City of Woodcreek, Texas

NEI Project No. 7806-16



I have reviewed the construction plan drawings submitted by Matkin Hoover Engineering & Surveying on November 26, 2014, as well as additional information submitted on December 3, 2014. The submitted material included a transmittal page and eleven full-size sheets of construction plans. The updated site plan drawings were submitted in response to the City's previous review memo dated October 2, 2014. All of the eleven plan sheets submitted were approved for review by Aaron Neumann, P.E., dated September 25, 2014, and stamped "...for REVIEW PURPOSES ONLY" and "NOT FOR CONSTRUCTION".

After reviewing the submitted plan sheets, and reviewing the comments from the City's previous comments, I have provided updated comments on the submitted material. My updated comments are shown below in blue. Comments on 12/04/14 are shown in red.

1. A sealed engineering report/summary document needs to be provided for this project. The report does not need to be lengthy, but it should discuss the major items involved in the development of the project including utilities, drainage, floodplain issues, erosion/sedimentation control, tree protection, parking and loading/service areas, fire protection, nature of the proposed development, and should detail any variances being requested for the proposed project. The document should include a discussion on how ADA access requirements will be addressed. The TCEQ has indicated that a Contributing Zone Plan will not be required at this time. This issue should be covered in the report and a copy of the TCEQ's email discussing this issue should be included as an attachment to the report. Related to drainage issues, the document should include a discussion on why stormwater detention is not being proposed for this project.

No additional materials, either an engineering or a summary document were submitted for review as suggested by the City's original comment. It is unclear whether many of the subject areas outlined in the original comment are adequately addressed by the submitted plans.

The cover page of the Design Analysis should include an engineering seal and should be signed and dated. If the document is not bound, each of the other individual sheets of the Design Analysis should also be sealed, signed, and dated. The Contributing Zone Plan section states that only 0.004 acres of impervious cover has been added, whereas Sheet CS101 shows the Current Proposed (ELC) impervious cover to be 0.187 acres.

The Contributing Zone Plan section refers to an attached TCEQ correspondence – a copy of this correspondence should be provided. The Utilities section refers to an attached November 12, 2014 Aqua Texas letter – a copy of this letter should be included.

The Stormwater Detention section of the Design Analysis states that on-site detention was not required for this site. An explanation of why stormwater detention is not required should be provided by the engineer.

NaismithEngineering,Inc

MEMORANDUM (Continued)

To: John Sone, M.P.A., City Manager

From: David Fusilier, P.E.

Subject: Site Plan for Experiential Learning Center at Camp Young Judaca

Date: December 2, 2014, Updated December 4, 2014

Page 2 of 4

The engineer indicates that this project is designed in accordance with ADA standards. Will the building plans be submitted to the Texas Department of Licensing and Regulation for review of the project?

2. A complete erosion and sedimentation control plan should be provided. The limits of construction should be identified and the total area denoted on the plans. The plan should include details on the type and location of the controls that will be used during the project. The plan should also specify the method/techniques to be used for re-vegetation and slope stabilization. The plan should detail a post-construction restoration plan. [154.020(B), 154.023]

An erosion and sedimentation control plan and details are shown on Sheets CG801 and CG851. The total area of the limits of the construction should be identified on the plans. The limits of construction should be revised to include the construction staging area, concrete wash out area, and material storage area. Additional details should be provided on the native grass seed mix that will be used for revegetation of disturbed areas. It is noted that utility lines located within the critical root zone of existing trees should be bored as outlined in the TxDOT Tree Protection detail included on Sheet CG851 (instead of an open cut installation).

Comment addressed.

3. The site plan should identify any temporary storage areas for spoils or construction equipment. [154.021(B)]

A materials storage area is shown on the plans along with concrete wash out area and a construction staging area. Is it the engineer's intent that this area will also provide a temporary storage area for spoils and/or construction equipment?

Comment addressed.

4. The site plan should identify the fire lanes and hydrants that will serve the proposed buildings. [154.040(A)(5), 154.102(B)(8)]

The requested information does not appear to be shown on the construction plans.

Fire lanes have not been identified on the plans. The Design Analysis document indicates that a November 12, 2014 letter from Aqua Texas states that the water system was not designed or built to provide fire protection. It is our understanding that the engineer and owner continue to work with the Emergency Services District on their review of the site plan. Sign off by the Emergency Services District will be required prior to City approval of the site plan.

5. The site plan should include landscaping and irrigation plans. [154.040(A)(7)]

The requested information has not been provided.

The engineer indicates that the disturbed areas will be seeded with native grasses. No additional landscaping or irrigation is proposed.

NaismithEngineering,Inc

MEMORANDUM (Continued)

To: John Sone, M.P.A., City Manager

From: David Fusilier, P.E.

Subject: Site Plan for Experiential Learning Center at Camp Young Judaea

Date: December 2, 2014, Updated December 4, 2014

Page 3 of 4

6. A cover sheet should be provided for the plan set submitted to the City. The cover sheet should, at a minimum, include the following: project title; identification of project owner, engineer, architect, utilities that will serve the project; signature blocks for Mayor, City Manager, City Engineer, and local Emergency Services District. A sheet index should also be provided. [154.040(A)(13), 154.102(B)(11)]

The cover sheet should be updated to include a signature block for the Mayor and City Engineer, as well as the local Emergency Services District. The City Manager's name is John Sone (not Jeff Stone).

Comment addressed.

7. The design and location of off-street parking and loading facilities for the proposed project should be shown on the plans. If no parking or loading facilities will be constructed as part of this project that fact should be detailed in the engineering report. [154.060(C)(5)]

The requested information has not been provided.

The engineer has indicated that the building will be accessed by pedestrians. Off street parking and loading facilities are not proposed for this project.

8. The engineering report should address the adequacy of water, drainage, sewerage facilities, solid waste disposal and any other utilities that will serve the facility. Note #10 on Sheet CU101 states that "...the utility layout assumes adequate capacity is available on all existing utilities. Capacity to be verified prior to construction." The adequate capacity issue for all utilities should be demonstrated by the applicant prior to the City issuing a site plan or building permit. [154.060(C)(13)]

An engineering report/summary document has not been provided as requested. This comment has not been addressed by the updated construction plans.

Copies of the letters from Aqua Texas dated September 22, 2014 and November 12, 2014 should be provided as indicated. The engineer indicates that Aqua Texas stated that their three inch water line can deliver approximately 250 gallons per minute. No information on the water demands of the existing camp facilities or the proposed buildings were provided. With the information provided it is not possible to determine the adequacy of the water system that will serve the proposed buildings.

9. The plans should more clearly indicate, on one sheet, which existing trees inside the project's limits of construction will be protected and which trees will be removed. It is recommended that the tree table and tree numbers shown on Sheet VF101, be combined with the information shown on Sheet CD101. [154.102(B)(6)]

The requested information has been provided and is now shown on Sheet CG801.

Comment addressed.

NaismithEngineering,Inc

MEMORANDUM (Continued)

To: John Sone, M.P.A., City Manager

From: David Fusilier, P.E.

Subject: Site Plan for Experiential Learning Center at Camp Young Judaea

Date: December 2, 2014, Updated December 4, 2014

Page 4 of 4

10. The site plan should more clearly show how the project will be served by the existing parking lots and driveways. It is possible the scale for a plan sheet (or sheets) will need to be adjusted to show more of the existing parking areas and driveways. [154.102(B)(7)]

It does not appear that the requested information has been shown on the updated construction plans.

The engineer has shown the parking lots and driveways on the concept plan included as Sheet CS100. The engineer states that access to the building will be by pedestrian traffic. The nearest parking area/roadway appears to be a minimum of 200 feet from the proposed buildings.

11. The height and square footage of the proposed buildings should be shown on the plans, along with loading and service areas. [154.084(B)(8)]

The building square footage is shown on Sheet CS101. It is requested that the height of the proposed buildings also be shown on this sheet.

Sheet CS101 indicates that the building heights will be 129.20 ft. and 121.92 ft. Is this correct?

12. The site plan must be reviewed and approved by the Emergency Services District.

Has this been completed? As requested in comment #6 above, a signature block for the Emergency Services District should be included on the cover sheet.

The engineer has indicated that this comment is noted. The understanding is that the owner and engineer continue to work with the Emergency Services District on site plan review.

13. A summary of the proposed impervious cover should be included on the plans. This summary should also include the existing impervious cover at Camp Young Judaea and the total impervious cover that will exist after this project is completed.

The requested information is summaries on Sheet CS101 of the construction plans.

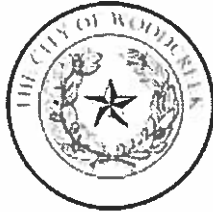
Comment addressed.

14. Additional details should be provided on the proposed rainwater collection system.

It does not appear that the requested information has been shown on the updated construction plans.

The engineer indicates that details of the rainwater collection system will be provided with the building plans.

We appreciate the opportunity to serve the City of Woodcreek. If you have any questions concerning my review please contact me at your convenience.



Memorandum

To: Mayor and Council
From: John Sone, City Manager
Date: January 14, 2015
Subject: Selection of Municipal Engineering Services Provider

The City received three responses to the Request for Qualifications it issued on December 1, 2014. Procurement of these services is governed by the Texas Government Code, as established in the Professional Services Procurement Act.

Sec. 2254.003. SELECTION OF PROVIDER; FEES.

- (a) A governmental entity may not select a provider of professional services or a group or association of providers or award a contract for the services on the basis of competitive bids submitted for the contract or for the services, but shall make the selection and award:
 - (1) on the basis of demonstrated competence and qualifications to perform the services; and
 - (2) for a fair and reasonable price.

- (b) The professional fees under the contract may not exceed any maximum provided by law.

The three respondents were: Rogers Design Services, PLLC; C. Rick Coneway, P.E., in association with CobbFendley; and Texas Engineering Solutions, LLC. The City convened a Source Selection Evaluation Board consisting of the Mayor, City Manager, and DPW. The board found each statement of qualifications to be responsive, and each to demonstrate competence and qualifications necessary to perform the City's engineering services. After deliberation, the board unanimously arrived at the following rankings: 1) C. Rick Coneway, P.E.; 2) Texas Engineering Solutions, LLC; 3) Rogers Design Services, LLC.

The Board recommends the Council approve its findings, authorize negotiation with Mr. Coneway to arrive at a fair price, and execute a contract if successful, otherwise to begin negotiation with Texas Engineering Solutions in accordance with Sec. 2254.004 of the Code.



Capital Area Council of Governments

6800 Burlison Road, Building 310, Suite 165 Austin, Texas 78744-2306
(p) 512.916.6000 (f) 512.916.6001
www.capcog.org

RECEIVED

DEC 01 2014

CITY OF WOODCREEK

Betty Voights, Executive Director

BASTROP BLANCO BURNET CALDWELL FAYETTE HAYS LEE LLANO TRAVIS WILLIAMSON

November 26, 2014

Mr. John Sone
City of Woodcreek
41 Champions Circle
Woodcreek, TX 78676

Re: Regional Notification System

Dear Mr. Sone:

Since 2004 the Capital Area Council of Governments (CAPCOG) has managed a telephone-based notification system for the benefit of participating jurisdictions. In prior years, participants in the system were required to participate in the funding of system operations by paying a fee. This fee covered a small portion of the operating costs with the balance coming from federal Homeland Security Grant Program funds.

Effective October 1, 2014, the operating costs of the system are being funded by the Capital Area Emergency Communications District (CAECD). CAPCOG's Executive Committee approved this change in its role as the district's Board of Managers. As a result, this service is available without cost to qualifying organizations. I want to make sure that your city is aware of the opportunity to participate in this system.

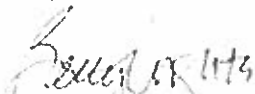
To help you understand the benefits of the system I have enclosed a copy of our Frequently Asked Questions (FAQ) document and the most recent copy of the CAPCOG *Regional Notification System (RNS) Policies and Procedures* as approved by the CAPCOG Executive Committee.

Our staff provides initial and ongoing training on the RNS. Personnel from our system vendor are available around the clock to assist your personnel.

If you would like more information about the system, including a demonstration of its capabilities, or would like to sign up to participate, please contact Ed Schaefer, CAPCOG's Director of Homeland Security, at 512-916-6026 or eschaefer@capcog.org.

Sincerely,

Capital Area Council of Governments


Betty Voights

Enclosures (2)



Capital Area Council of Governments

Regional Notification System (RNS)

Policies & Procedures

Version 3.2—Effective: October 8, 2014

1. PROGRAM BACKGROUND

- 1.1. The Capital Area Council of Governments (CAPCOG) administers and maintains a Regional Notification System (RNS) for jurisdictions in the ten counties (Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis and Williamson) that comprise the CAPCOG region.
- 1.2. The CAPCOG Regional Notification System (RNS), originally known as the CAPCOG Emergency Notification System (ENS), was implemented in 2006 using a combination of federal Homeland Security Grant Program funds and local assessments.
- 1.3. The RNS has been implemented using the FirstCall[®] system, a web-based application provided under contract with FirstCall Network, Inc., Baton Rouge, LA. FirstCall[®] uses a combination of databases, including the 9-1-1 database, to send messages.

2. PURPOSE

- 2.1. To outline tasks necessary for efficient and effective operations, including tasks associated with the transition from the current system to the FirstCall[®] system, and to assign responsibility for completion of such tasks.
- 2.2. To establish operational guidelines for the effective administration and use of the CAPCOG RNS.
- 2.3. To provide rules for uniform use of the CAPCOG RNS.
- 2.4. To provide information for continued quality assurance within the CAPCOG region.
- 2.5. To ensure adequate accounting of RNS activity.

3. DEFINITIONS

- 3.1. **Regional Program Administrator (RPA)**—A CAPCOG employee responsible for day-to-day operations of the overall CAPCOG RNS to include system access privileges, contract maintenance, quality assurance and quality improvement (QA/QI), system usage and accounting, and program training.

- 3.1.1. The RPA may designate assistants to aid in the program administration.
- 3.2. **Local Program Administrator (LPA)**—An employee of a participating jurisdiction/organization responsible for day to day operations of the RNS program on the local level to include system access privileges, QA/QI, system usage and accounting, and program training.
 - 3.2.1. The LPA may designate assistants to aid in the program administration to include persons assigned to administer subaccounts of the jurisdiction/organization.
 - 3.2.2. Each participating jurisdiction/organization will provide CAPCOG with the name and contact information of their LPA and all assistants.
 - 3.2.3. The LPA and assistants will be the points-of-contact for the RPA in the administration of the CAPCOG RNS.
 - 3.2.4. LPAs and assistants must complete a non-disclosure agreement regarding the 9-1-1 database.
- 3.3. **Certified User**—an individual who has been designated by the LPA to activate that part of the system that relies on the 9-1-1 database. Certified Users must have received training on the system and must complete a non-disclosure agreement regarding the 9-1-1 database. This agreement must be submitted to CAPCOG before the Certified User is granted access to that portion of the RNS that utilizes the 9-1-1 database.
- 3.4. **Restricted User**—an individual who has been designated by the RPA or LPA to activate any portion of the CAPCOG RNS that does not rely on the 9-1-1 database.
- 3.5. **9-1-1 Database**—the list of telephone numbers and associated names and addresses that are collected by telephone service providers for use in the 9-1-1 emergency telephone system. State law (*Texas Administrative Code, Title 1, Part 12, Rule §252.13*) restricts use of the information in this database to the “purpose of warning or alerting citizens regarding information in an emergency situation where property or human life is in jeopardy”.
- 3.6. **Open Source Data**—the list of names (persons/businesses), addresses, and phone numbers that are purchased by FirstCall Network, Inc. through open sources. This data is not subject to the regulations that govern the 9-1-1 data, and may be used for both emergency and non-emergency notifications. (It may also include email, SMS, social media, etc.)
- 3.7. **Registrant Data**—the list of names (persons/businesses), addresses and phone numbers of persons that elect to self-register personal information into the notification database. At the discretion of a participating jurisdiction and with the approval of the RPA, it may include persons who register for the State of Texas Emergency Assistance Registry (STEAR) or similar programs. Although this data is not subject to the regulations that govern the 9-1-1 data, its use is limited to emergency notifications. (It may also include email, SMS, social media, etc.)

3.8. **User Data**—The list of names, addresses, phone numbers and other contact information for persons who have been identified as having a legitimate role related to the planning, response, recovery, and mitigation of emergencies or disasters. This may include information that is considered confidential under provisions of state law.

4. POLICY

4.1. Acceptable uses of the CAPCOG RNS

4.1.1. The CAPCOG RNS is funded by the Capital Area Emergency Communications District (CAECD) and its use is restricted to legitimate governmental activities. Any personal use or use for partisan political activities is strictly prohibited.

4.1.2. Because the FirstCall[®] system relies on a variety of databases, its use has been divided into four tiers:

4.1.2.1. **Tier I** utilizes the 9-1-1, Open Source, and Registrant databases for the purpose of “warning or alerting citizens regarding information in an emergency situation where property or human life is in jeopardy.” Each person that accesses or initiates this level of notification must be a Certified User.

4.1.2.2. **Tier II** utilizes the Registrant and User databases to make notifications to members of the general public and personnel from participating jurisdictions/organizations related to Homeland Security activities. Federal and state laws extend this to all types of emergencies, both man-made and natural.

4.1.2.3. **Tier III** utilizes the Open Source database to make notifications for any governmental purpose. **NOTE: Tier III notifications must not be made between the hours of 8:00 PM and 8:00 AM.**

4.1.2.4. **Tier IV** utilizes the User databases to make notifications to members of the general public and personnel from participating jurisdictions/organizations for any governmental purpose.

4.2. CAPCOG shall:

4.2.1. Maintain a contractual relationship with FirstCall Networks, Inc., for operation of the CAPCOG RNS.

4.2.2. Designate the Regional Program Administrator (RPA).

4.2.3. The RPA is responsible for:

4.2.3.1. Providing credentials to the LPAs and validating the list of LPAs quarterly.

4.2.3.2. Providing or authorizing training for Certified Users.

4.2.3.3. Providing technical and procedural guidance for notification use and administration.

4.2.3.4. Provide training, including course materials, for all LPAs. This may be accomplished by conducting a Train-the-Trainer course for all or some of the jurisdictions/organizations.

4.2.3.5. Provide technical and procedural guidance for RNS use and administration.

4.2.3.6. Maintain administrator privileges on each subaccount created under the CAPCOG RNS.

4.3. Participating jurisdictions/organizations:

4.3.1. The FirstCall® application is available to any county or city in the CAPCOG region that has executed an agreement to participate in the CAPCOG RNS.

4.3.2. Other organizations that actively participate in the emergency management and emergency response activities of CAPCOG-member jurisdictions/organizations, including, but not limited to, emergency services districts, school districts and hospitals are eligible to apply to participate in the CAPCOG RNS. These organizations must execute an agreement to participate in the CAPCOG RNS and abide by the provisions of these policies and procedures.

4.3.3. Each jurisdiction/organization participating in the CAPCOG RNS shall:

4.3.3.1. Designate a Local Program Administrator and assistants, as needed, to serve as points of contact (POC) for CAPCOG for the purpose of administering the RNS, and notify CAPCOG immediately when the designated POC is no longer valid.

4.3.3.2. Assign unique User IDs and passwords for every person granted access to the CAPCOG RNS.

4.3.3.2.1. User IDs and passwords shall be issued only to employees and/or officials of the participating jurisdiction/organization.

4.3.3.2.2. User IDs and passwords shall not be shared by other persons and shall not be written or stored in locations that would be easily accessible by others.

4.3.3.2.3. In the event a user is no longer authorized to access and activate the RNS, the RNS credentials shall be terminated by the participating jurisdiction/organization in accordance with local policy.

4.3.3.3. Protect the confidentiality of addressing databases and of information furnished by 9-1-1 database providers, and notify CAPCOG's Director of Emergency Communications in writing within two business days of the receipt of a request for addressing databases or information, to include those made under the *Texas Public Information Act*.

Participating jurisdictions/organizations shall not release any information in response to such requests.

4.3.3.4. Notify the RPA within two business days of any request for information regarding the data housed in the FirstCall® notification system.

4.3.3.5. Execute an agreement to participate in the system stating that it will abide by these policies and procedures. This agreement will be for one year, effective on the date signed by CAPCOG and the organization, and will be automatically renewed unless cancelled in writing by either party.

4.4. Each Certified User shall :

4.4.1. Protect the confidentiality of 9-1-1 addressing databases and of information furnished by 9-1-1 database providers.

4.4.2. Sign and date the Nondisclosure Agreement and submit it to the RPA at the address indicated on the agreement. This form is available on-line at <http://www.capcog.org/divisions/homeland-security/ens-docs/>.

5. FUNDING

5.1. The CAECD will fund the following costs of the RNS:

5.1.1. CAPCOG personnel costs associated with operation and maintenance of the system;

5.1.2. Maintenance costs for system hardware and software; and

5.1.3. Costs of system enhancements.

EXHIBIT 1

RNS NONDISCLOSURE AGREEMENT FOR CERTIFIED USERS

- I, the undersigned, understand the sensitivity and confidentiality of the 9-1-1 database information that supports the CAPCOG Regional Notification System (RNS). I further realize that the potential for abuse of the RNS mandates that all Certified Users exercise extreme caution in granting access to the system, all of its components, and any derivative information or reports generated by it.
- Access to the RNS and related information is provided solely for the purposes of public safety by authorized personnel. Any other use is prohibited. Therefore, I agree to take reasonable precautions to prevent accidental or unauthorized access to the RNS, it's supporting documentation, related screen names and passwords, and any documents or reports (hardcopy or electronic) produced by the system.
- Account numbers, User IDs and Personal Identification Numbers (PIN) may not be disclosed to any third party. I understand and agree that any person requesting access to the System must contact the Regional Program Administrator or the Local Program Administrator, be trained on the system and be given their own User IDs and PINs.
- I will not copy, or permit anyone else to copy, any documentation (physical or electronic versions) of the RNS software or the output images unless the copying is required to support use of the system or official use archives.
- If I receive a request under the Texas Public Information Act for disclosure of any of the RNS 9-1-1 database information, I agree not to disclose the information, but instead to notify the Local Program Administrator (LPA) for my jurisdiction/organization who will follow procedures noted in Section 4.3.3.3 of the CAPCOG RNS Policies and Procedures.

I certify that I have read and understand this Nondisclosure Agreement.

Name (printed) _____

_____ / / _____

(Signature)

(Date)

Please return a signed Nondisclosure Agreement for each Certified User to:

**CAPCOG Homeland Security Division
6800 Burleson Road
Building 310, Suite 165
Austin, TX 78744**

This form is available on-line at

["http://www.capcog.org/Programs/Homeland_Security/ens/default.asp"](http://www.capcog.org/Programs/Homeland_Security/ens/default.asp)

City of Woodcreek
2014-2015 Budget Amendment #1 (BA 1)

	2014-2015	BA 1	Increase/ (Decrease)
Revenues:			
Ad Valorem Tax	190,000	190,000	0
State Sales Tax	50,000	50,000	0
Mixed Beverage Tax	400	400	0
PEC Franchise Fee	31,000	31,000	0
Time Warner Franchise Fee	20,000	20,000	0
AquaTexas Franchise	82,000	82,000	0
IESI Franchise Fee	9,500	9,500	0
Telephone Franchise Fee	1,500	1,500	0
QuickSand Franchise Revenue	500	500	0
Development Revenue	5,000	8,000	3,000
Engineering Reimbursement	-	-	0
Legal Reimbursement	-	-	0
Interest Income	800	1,500	700
Other Revenue	1,000	1,000	0
Municipal Court Revenue	1,000	1,000	0
Oak Wilt Containment	-	-	0
Donations	-	-	0
Total Gen Fund Revenues	392,700	396,400	3,700
Expenditures:			
Salaries and Wages	83,000	83,000	0
Payroll Tax	7,200	7,200	0
Travel Reimbursement	3,000	3,000	0
Retirement	2,400	2,400	0
Direct Deposit Expense	120	120	0
Personnel Services	95,600	95,600	0
City Hall Maintenance/Repairs	3,500	3,500	0
IT & Radio	5,000	5,000	0
Newsletter	1,100	1,100	0
Office Supplies	3,500	3,500	0
Postage & Shipping	1,500	1,500	0
Printing & Reproduction	2,500	2,500	0
Storage Rental	1,000	1,000	0
Office Expenses	18,100	18,100	0
Audit Expenses	6,500	6,500	0
Codification	500	1,300	800
Contract Labor	7,000	7,000	0
Engineering	2,500	2,500	0
Legal Expenses	25,000	25,000	0
Professional Services	41,500	42,300	800
Deer Removal	1,500	1,500	0
Mowing	4,800	4,800	0
Oak Wilt Containment	4,000	4,000	0
Outdoor Beautification	12,000	12,000	0
ROW Tree Trimming	3,500	3,500	0
Street Maintenance	137,110	137,110	0
Street Signs	1,000	3,900	2,900
Tree Limb Pick-Up	2,000	3,355	1,355
Area Care/Maintenance	165,910	170,165	4,255

	2014-2015	BA 1	Increase/ (Decrease)
Ad Valorem Tax Expense	2,000	2,000	0
Building Inspections	3,000	3,000	0
Code Compliance	7,300	7,300	0
Dues & Memberships	1,250	1,250	0
Election Expense	-	-	0
Meeting Expense	2,000	2,000	0
Public Notices	1,000	1,000	0
Training and Prof Development	1,000	1,000	0
Other Operating Expenses	17,550	17,550	0
City Hall Utilities	3,000	3,000	0
Telephone & Internet	3,000	3,000	0
Outdoor Utilities	4,000	4,000	0
Utilities	10,000	10,000	0
TML Insurance	2,500	2,618	118
Insurance	2,500	2,618	118
MC Judge	3,400	3,400	0
Misc. Court Costs	1,500	1,500	0
Prosecutor	2,500	2,500	0
State Comptroller Costs	1,000	1,000	0
Supplies	200	200	0
Traffic Enforcement	28,340	28,340	0
Municipal Court Costs	36,940	36,940	0
Contingency Reserve	4,600	3,127	(1,473)
Total Expenses	388,100	393,273	5,173
Over / (Under) Revenues	(4,600)	(3,127)	

City Manager

From: John Sone <john.sone@austin.rr.com>
Sent: Monday, January 12, 2015 7:43 PM
To: Woodcreek Attorney
Subject: RE: Parking Sign

From: Ignacio Perez [mailto:ignacio@texasmunicipallawyers.com]
Sent: Monday, January 12, 2015 9:25 AM
To: Elizabeth Elleson; 'John W. Sone'
Subject: RE: Parking Sign

Good morning, John.

A sign that reads as follows is a good candidate:

**2 HR PARKING
VISITOR
PARKING
ONLY
7 AM – 8:30 PM**

I would *also* attach a **plaque**, after the design identified as R-7-201aP or R7-201P, that would read:

TOW-WAY ZONE

AUTHORITY OVER ROWs

Code of Ordinances § 92.02 reserves to the City the exclusive dominion, control and jurisdiction in, over, under, through, along, and across the streets and rights-of-way. Regulating parking clearly falls under this rubric. Chapter 70 would be a good location for the City's parking regulations, such as this one. You may consider amending Chapter 70 by adding a new "schedule" for Parking Regulations, as these do not neatly fit into any of the 3 existing schedules (I: Truck traffic; oversized vehicles; II: Stop and yield intersections, and III: Speed limits).

* * * * *

DIRECTIONAL SIGNS TO FOLLOW TMUTCD

The Woodcreek Code of Ordinances at § 152.05(C) defines "*directional sign*" in a way that is specifically inclusive of parking signs: "*A sign which is separate from other signs, incidental and secondary to the principal use of the land on which it is located, and whose primary purpose is to give directions such as to parking lots, exits, entrances or drive-through windows, or directives such as 'no parking' or 'loading only'.*"

We should follow the directives of Part 2 of the Texas Manual on Uniform Traffic Control Devices (TMUTCD), which regulates signs. See, <http://www.txdot.gov/government/enforcement/signage/tmutcd.html>. The Manual, "*contains Standards, Guidance, and Options for the signing of all types of highways, and private roads open to public travel.*" Section 2A.01.

COMPLY WITH APPROVED STANDARDS

The basic requirements of a sign are that it be **legible** to those for whom it is intended and that it be understandable in time to permit a proper response. Desirable attributes include:

- A. High visibility by day and night; and
- B. High legibility (adequately sized letters, symbols, or arrows, and a short legend for quick comprehension by a road user approaching a sign).

Standardized colors and shapes are specified so that the several classes of traffic signs can be promptly recognized. Simplicity and uniformity in design, position, and application are important.

[...]

All symbols shall be unmistakably similar to, or mirror images of, the adopted symbol signs, all of which are shown in the “Standard Highway Sign Designs for Texas” book (see Section 1A.11). Symbols and colors shall not be modified unless otherwise provided in this Manual. All symbols and colors for signs not shown in the “Standard Highway Sign Designs for Texas” book shall follow the procedures for experimentation and change described in Section 1A.10.

Section 2A.06.

COMPLY WITH SPECIFIED REGULATORY SIGN STANDARDS

The Standard Highway Sign Designs for Texas may be found at <http://www.txdot.gov/government/enforcement/signage/highway-signs.html.html>. A sign similar to the one depicted in page 1-126, identified as “R7-112bR (L),” plus R-7-201aP or R7-201P, are probably a good candidate for the City’s purposes:

**2 HR PARKING
VISITOR
PARKING
ONLY
7 AM – 8:30 PM**

and

TOW-WAY ZONE

Ignacio Pérez
Senior Associate

Bojorquez Law Firm, PC
12325 Hymeadow Dr., Ste. 2-100
Austin, Texas 78750
Phone: (512) 250-0411
Fax: (512) 250-0749
Email: ignacio@texasmunicipallawyers.com
Web: www.texasmunicipallawyers.com

Bojorquez Law Firm
12325 Hymeadow Dr. Ste. 2-100
Austin, Texas 78750
Work: [\(512\) 250-0411](tel:(512)250-0411)
Fax: [\(512\) 250-0749](tel:(512)250-0749)

2 hour parking



Free Downloads Only

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hour parking

Showing 1 - 30 of 117 Results

1 2 3 4

Noise word(s) removed from search: 2



K-8516

[Zoom](#) [Buy now](#)



K-8460-2

[Zoom](#) [Buy now](#)



K-8513-2

[Zoom](#) [Buy now](#)



K-2514

[Zoom](#) [Buy now](#)



K-2515

[Zoom](#) [Buy now](#)



CA-R32

[Zoom](#) [Buy now](#)



K-8512-2

[Zoom](#) [Buy now](#)

These four signs are under consideration for public spaces



K-5713

[Zoom](#) [Buy now](#)



CA-R32E

[Zoom](#) [Buy now](#)



CA-R58

[Zoom](#) [Buy now](#)



K-3105

[Zoom](#) [Personalize](#)



K-2479

[Zoom](#) [Buy now](#)



K-1931

[Zoom](#) [Buy now](#)



K-8556

[Zoom](#) [Buy now](#)



K-8900

[Zoom](#) [Buy now](#)



X-R7-108

[Zoom](#) [Personalize](#)



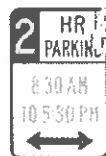
K-8460-1

[Zoom](#) [Buy now](#)



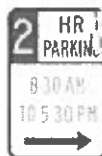
K-8450-3

[Zoom](#) [Buy now](#)



X-R7-108D

[Zoom](#) [Personalize](#)



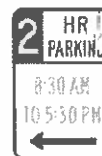
X-R7-108R

[Zoom](#) [Personalize](#)



K-5238

[Zoom](#) [Personalize](#)



X-R7-108L

[Zoom](#) [Personalize](#)



K-5712

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K-8461-1

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K-8461-12

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K-8461-4

[Zoom](#) [Buy now](#)



K-8461-8

[Zoom](#) [Buy now](#)



K-8513-12

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1 2 3 4



Memorandum

To: Mayor and City Council

From: John Sone, City Manager

Date: January 10, 2015

Subject: Application for Variance to Golf Course Setback, 75 Woodcreek Drive

On December 11, 2014, applicants Jack and Mary Kinkel, residing at 75 Woodcreek Drive, submitted an application for a variance to the Woodcreek Code of Ordinances, § 156.058 (B), to construct a fence on the back property line which is within 25 feet of the golf course easement. Notices to property owners within 200 feet for the public hearings of the application were mailed December 16, 2014.

The Kinkels wish to expand the use of their back yard, and provide an enclosed area for their dog. This situation meets the criteria of § 30.62(B)(1)(a), *Yard and Fence Setbacks Permit*, providing authority for a variance due to “irregular shape of the lot, topography or *other conditions*, provided that, such variance will not significantly affect any adjoining property or the general welfare of the community”. The proposed fence would be on, rather than twenty-five feet from, the golf course property line. However, due to the aesthetic design and quality materials proposed, Quicksand Golf Course has conveyed its approval for construction of this type of fence on the property line.

Because the proposed action is consistent with the Quicksand Golf Course’s efforts to improve course aesthetics, the City Staff finds no objection to the request. The Planning and Zoning Commission wished to table the issue until further discussion and resolution emerged in the City Council. When informed that action was required, the P&Z voted to disapprove 5-0-0.



RECEIVED
DEC 11 2014
CITY OF WOODCREEK

City of Woodcreek Application for Variance

Application Information

Date of Application Submission: 12-12-14

Petitioner's Name: JACK AND MARY KINKEL

Mailing Address: 75 WOODCREEK DR WIMBURLEY TX 73676

Telephone Number(s): (512) 619-5540 ; (512) 791-1447

Description and Location of Property Requested for which Variance is requested.

Property Owner's Name: JACK AND MARY KINKEL

Property Owner's Mailing Address: 75 WOODCREEK DR

Section Location & Lot Number: 2 - 275

Property Address: 75 WOODCREEK DR

Current Zoning Designation: RESIDENTIAL

State hardship or situation that you feel justifies action by the Board of Adjustment.

FENCE IN BACK YARD TO CONTAIN FAMILY DOG

PLEASE ALLOW A REFUND OF \$500.00 VARIANCE FEE
WAIVER

Variance Requested – Please be specific! [Example: Variance to reduce the required side yard setback for a detached accessory building from 25 feet to 18 feet.]

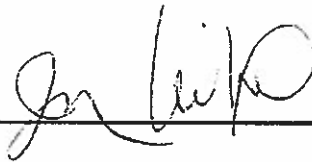
BACK YARD FENCE - VARIANCE TO BUILD UP
TO BACK PROPERTY LINE

As per § 30.57 of the Woodcreek Code of Ordinances, a variance is defined as “An adjustment or deviation in the application of specific regulations of Ch. 50, 154 and 156 of this code of ordinances or other applicable ordinances under the purview of the city and applicable to a particular parcel of property which, because of special conditions or circumstances peculiar to the particular parcel, is necessary to prevent the property owner from being deprived rights and privileges enjoyed by other owners of similarly situated parcels in the same vicinity and district.”

Fees

The applicant seeking a variance shall pay to the City at the time of submittal a fee to be noted in Chapter 35, (Fee Schedule) of the Woodcreek Code of Ordinances. Payment of this fee may be either delivered in person or mailed to the City of Woodcreek, 41 Champion Circle, Woodcreek, TX 78676.

Applicant Signature:



Date:

12-12-14

For City Use Only:

Application, required information, and fee received:

Date: 12-11-2014 Check # 9069 Initials: JHJ

Referred to Board of Adjustment:

Date: _____ Initials: _____

Publication of Public Hearing by Board of Adjustment:

Date: _____ Initials: _____

Action by Board of Adjustment:

Approved: _____ Denied: _____

Date: _____ Initials: _____

Notes:

Attachment to Residential Permit Application for 75 Woodcreek Dr

Fence shall be made of materials as approved by the golf course and the city of Woodcreek. Wrought iron with two gates and between 3.5 and 4 feet tall.

Please provide the opportunity for a ^{WAIVER} ~~refund~~ of the \$500.00 variance fee as appropriate.



Jack and Mary Kinkel

512-619-5540

12-12-14

BL = building setback line
R.O.W. = recorded data

Vol 248 = Hays County Deed Records

Lot #

322-872-4090

WOODCREEK DRIVE (50' R.O.W.)

water meters
transformer
electric meter box

retaining wall

This property lies within the corporate limits of the City of Woodcreek and is subject to its ordinances

Reference building setback lines of 25' along the front, and 7.5' along the side lot lines as recorded in Volume 248, Page 746, Deed Records of Hays County, Texas.

Reference Volume 248, Page 746, Deed Records of Hays County, Texas, "Any View Lot or Estate Lot bordering on the golf course shall not have any building or structure nearer to the golf course than 25 feet."

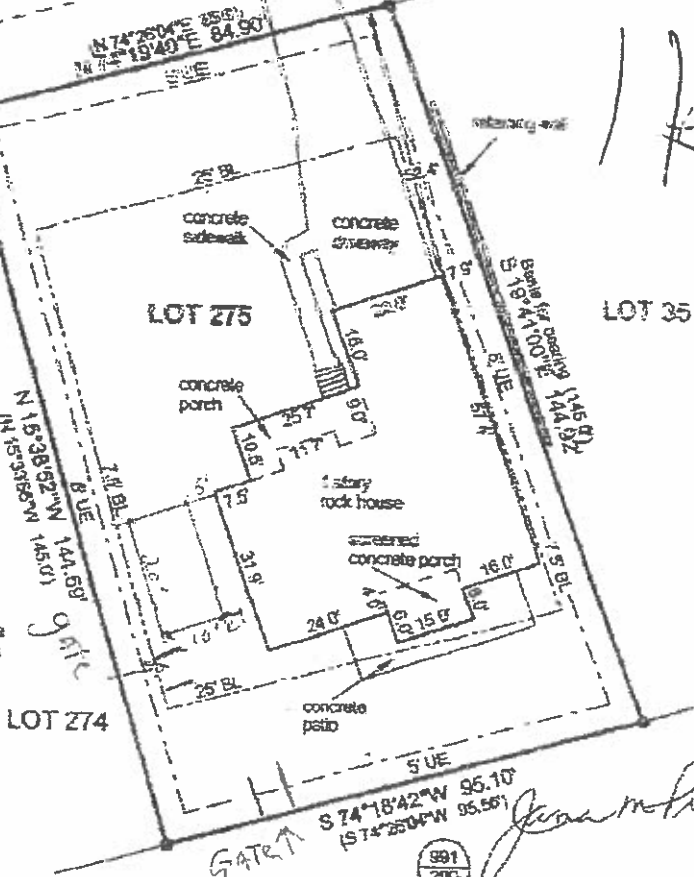
Reference a 5' utility easement along all lot lines as recorded in Volume 248, Page 745, Deed Records of Hays County, Texas

Reference a blanket water line easement granted to Wimberley Water Supply Corp. as recorded in Volume 210, Page 128, Deed Records of Hays County, Texas

Reference a passage easement granted to Eagle Rock Ranch Inc. as recorded in Volume 252, Page 74, Deed Records of Hays County, Texas

Reference a roadway easement granted to Construction Modules Inc., as recorded in Volume 265, Page 318, Deed Records of Hays County, Texas

Reference an electric line easement 5' along all lot lines, granted to Pedernales Electric Cooperative Inc., as recorded in Volume 266, Page 862 and Volume 273, Page 179, Deed Records of Hays County, Texas



James Pierce

Ginger Pierce

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Subject property does not lie within a 100 year flood hazard zone as determined from FIRM Hazard Map, Community Panel No. 480321 0093E, dated February 18, 1998.

LEGAL DESCRIPTION: Lot 275, REPLAT AND EXTENSION OF WOODCREEK, SECTION 2, a subdivision in Hays County Texas, according to the map or plat thereof recorded in Volume 1, Pages 151, Plat Records of Hays County, Texas.

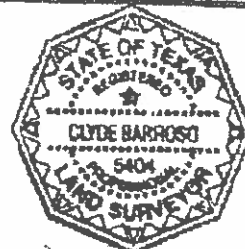
PHYSICAL ADDRESS: 75 Woodcreek Drive, Wimberley, Texas 78676

CLIENT: James Pierce and Ginger Pierce

TITLE COMPANY: Fidelity National Title Insurance Company sm
G.F. No.: 02-64019

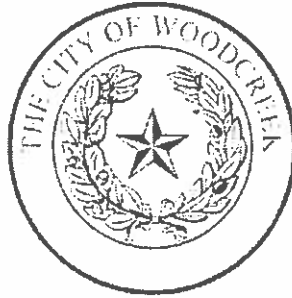
I hereby certify that this plat represents a survey made upon the ground under my supervision, on August 7, 2002, and there are no visible or apparent encroachments upon this property, except as shown hereon.

Clyde Barroso
Clyde Barroso, R.P.L.S. #5404, State of Texas.



EAGLE LAND SURVEYING

Scale: 1" = 30'



Public Notice

The City of Woodcreek has received application from Jack and Mary Kinkel, 75 Woodcreek Drive, for a variance to § 156.063 (A) (3) of the Woodcreek Code of Ordinances to permit installation of a fence within twenty-five feet of the Quicksand Golf Course.

On Monday, January 5, 2015 at 6:30 p.m. the Woodcreek Planning and Zoning Commission will conduct a public hearing at Woodcreek City Hall, 41 Champions Circle, of this application. On Wednesday, January 14, 2015, the Woodcreek City Council will conduct a public hearing at City Hall, at its regularly scheduled meeting set to begin at 6:30 p.m.

All interested parties are encouraged to attend.

This notice is issued pursuant to § 156.137 (E) of the Woodcreek Code of Ordinances. Interested parties may contact the City of Woodcreek for more information.

Mailed to
200-ft. notif.
address list.
12/16/2012

[Handwritten signature]

Wimberley Springs Partners Ltd.

31 W. Valley Springs Rd.
Wimberley, Texas 78676
winton@wimberleysprings.org
(512) 842-2900
(512) 847-5054 (fax)

December 18, 2014

Mr. and Mrs. Kinkel
75 Woodcreek Drive
Wimberley, TX 78676

Re: Section 2, Lots 275
Woodcreek Subdivision

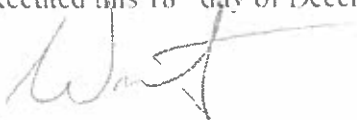
Mr. and Mrs. Kinkel:

I, Winton Porterfield, representing Wimberley Springs Partners, Ltd. (formerly known as Wimberley Quicksand Partners) do hereby grant a variance to allow the construction of a fence on the back property line of the above-referenced property, and within the 25' golf course easement recorded in Volume 1, Page 152, Official Public Records of Hays County, Texas on February 28, 1972 and shown on the attached survey drawing. Said fence will be a black galvanized, steel picket style fence.

This Agreement shall be binding upon the parties hereto and their heirs, successors and assigns, and shall be a covenant running with the above described property.

Wimberley Springs Partners, Ltd. or its assignee, at its sole discretion and to the extent wherein not expressly prohibited, is hereby permitted to approve in writing deviations in the restrictions in instances where, in its judgment, such deviations will result in a more common beneficial use and enhance the overall development plan for the property. The approval of a deviation in the restrictions by Wimberley Springs Partners, Ltd. does not obligate Wimberley Springs Partners, Ltd. to approve a similar deviation at a later time.

Executed this 18th day of December 2014.



Winton Porterfield
Vice President



Memorandum

To: Mayor and Council

From: John Sone, City Manager

Date: January 10, 2015

Subject: Application for Variance for Rear Building and Golf Course Setbacks, 8 Par Circle

On December 24, 2014, the City received a completed application from Charles Butler, owner of Lot 80, Woodcreek Section 6-B, for a variance to § 156.063 (A) (3) and § 156.063 (B) (1) (b) 1. of the Woodcreek Code of Ordinances for the rear setback of a proposed residential accessory structure to be offset by ten feet (10') rather than the fifteen feet (15') allowed for construction and by 10 feet rather than 25 feet for offset from the golf course property line. Notices to property owners within 200 feet for the public hearings of the application were mailed December 16, 2014.

Mr. Butler wishes to have the setback variance in order to allow construction of a workshop. The application does not describe the "unusual and practical difficulties or particular hardship" caused by the strict application of the Zoning Ordinance that § 30.62 (B) (1) (b) of the Woodcreek Code of Ordinances suggests is an appropriate factor for determination.

The views of all adjacent property owners have not been represented by the applicant, however the Quicksand Golf Course has supplied an instrument registering its consent. Because the proposed structure would not be visible from the golf course, City staff finds no objection to the application.



RECEIVED

DEC 24 2014

CITY OF WOODCREEK

City of Woodcreek Application for Variance

Application Information

Date of Application Submission: 12-15-14

Petitioner's Name: Charles Butler

Mailing Address: P.O. Box 270238
Corpus Christi, TX 78427

Telephone Number(s): (361) 290-2375

Description and Location of Property Requested for which Variance is requested.

Property Owner's Name: Charles Butler

Property Owner's Mailing Address: P.O. Box 270238 C.C. TX 78427

Section Location & Lot Number: 81A

Property Address: 8 Par Circle Woodcreek 78676

Current Zoning Designation: residential

State hardship or situation that you feel justifies action by the Board of Adjustment.

I'm requesting a variance from the codes, 156.063(A)(3), 156.063(B)(1) (b.1).
I have a substantial investment in wood working equipment and I will be unable to continue my love of wood working in my retirement here in Woodcreek if I'm unable to build my workshop on my property



Variance Requested – Please be specific! [Example: Variance to reduce the required side yard setback for a detached accessory building from 25 feet to 18 feet.]

Variance on East side would be reduced from 25 ft to 10 ft, which has been already approved by Winton Porterfield, with Goodson Bell Course.

As per § 30.57 of the Woodcreek Code of Ordinances, a variance is defined as “An adjustment or deviation in the application of specific regulations of Ch. 50, 154 and 156 of this code of ordinances or other applicable ordinances under the purview of the city and applicable to a particular parcel of property which, because of special conditions or circumstances peculiar to the particular parcel, is necessary to prevent the property owner from being deprived rights and privileges enjoyed by other owners of similarly situated parcels in the same vicinity and district.”

Fees

The applicant seeking a variance shall pay to the City at the time of submittal a fee to be noted in the Fee Schedule Ordinance. Payment of this fee may be either delivered in person or mailed to the City of Woodcreek, 41 Champion Circle, Woodcreek, TX 78676.

Applicant Signature:

Mark Smith

Date:

12/15/14



For City Use Only:

Application, required information, and fee received:

Date: 12/16/2014 Check # WCC Transfer Initials: SS

Referred to Board of Adjustment:

Date: _____ Initials: _____

Publication of Public Hearing by Board of Adjustment:

Date: _____ Initials: _____

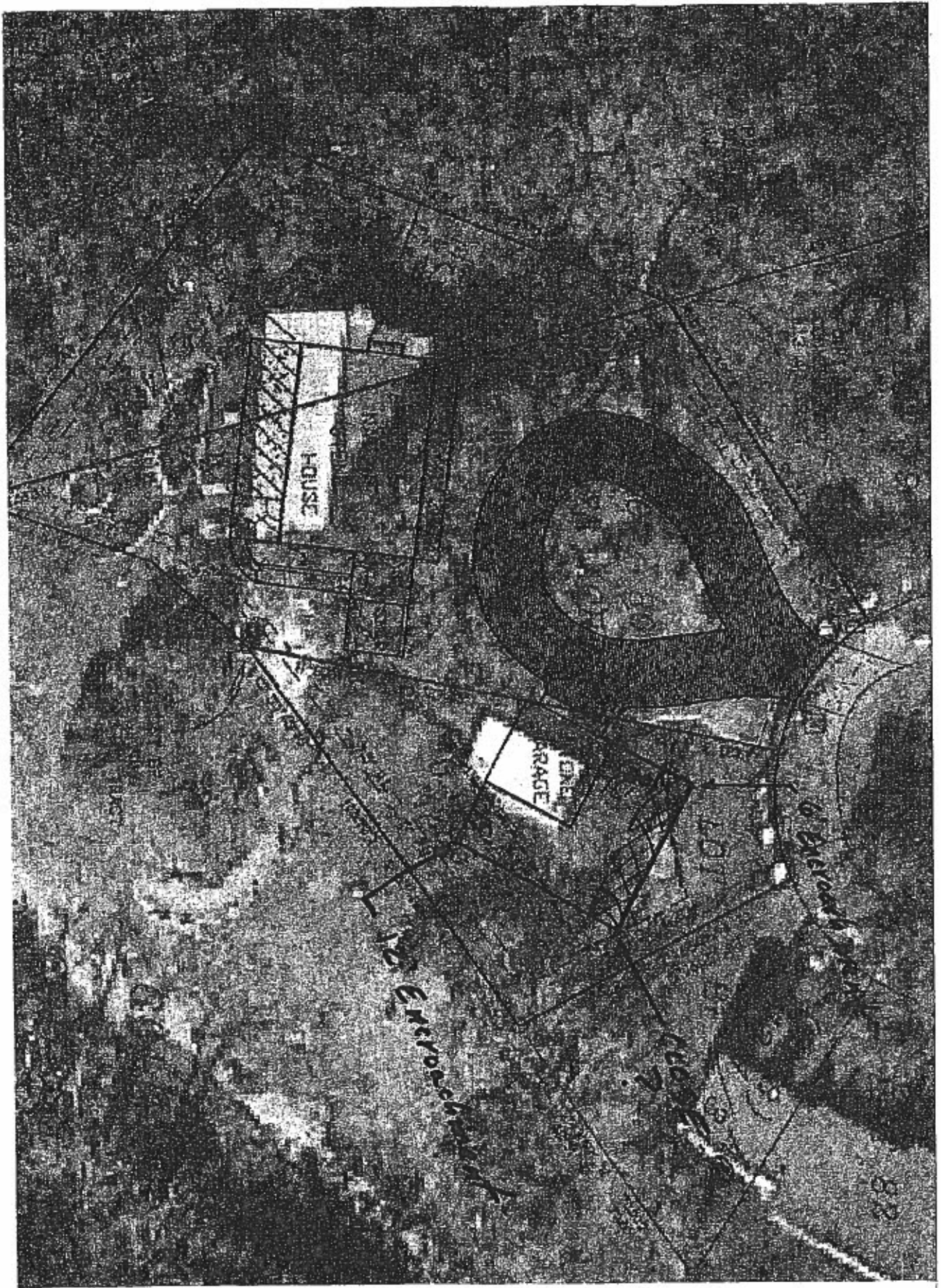
Action by Board of Adjustment:

Approved: _____ Denied: _____

Date: _____ Initials: _____

Notes:

#2



VARIANCE

STATE OF TEXAS §
 §
COUNTY OF HAYS §

KNOW ALL PERSONS BY THESE PRESENTS:

WHEREAS, Wimberley Springs Partners, Ltd., a Texas Limited Partnership, f/k/a Wimberley Quicksand Partners, does hereby grant a variance to allow the construction of an addition onto an existing garage within the golf course setback easement of Woodcreek, Section 6-B, a subdivision in Hays County, Texas, according to the map or plat thereof recorded in Volume 1, Pages 231-232, Plat Records, Hays County, Texas, and

WHEREAS, the owner of Lot 80 has requested a variance from the restrictions, which provide for a golf course setback easement, and

WHEREAS, Wimberley Springs, Ltd., or its assignee, at its sole discretion and to the extent wherein not expressly prohibited, is hereby permitted to approve in writing deviations in the restrictions in instances which, in its judgment, such deviations will result in a more common beneficial use and enhance the overall development plan for the property. The approval of a deviation in the restrictions by Wimberley Springs Partners, Ltd. does not obligate Wimberley Springs Partners, Ltd. to approve a similar deviation at a later time.

NOW, THEREFORE, Wimberley Springs Partners, Ltd. hereby grants a variance to allow the construction of an addition onto an existing garage within the golf course setback easement. This variance shall be binding upon the parties hereto and their heirs, successors and assigns, and shall be a covenant running with the above described property.

Effective this 18th day of December, 2014.

Wimberley Springs Partners, Ltd.,
A Texas Limited Partnership
f/k/a Wimberley Quicksand Partners


By: 
Winton Porterfield, Vice President

ACKNOWLEDGMENT

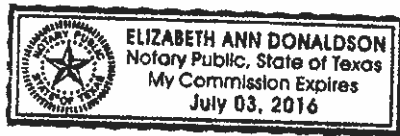
STATE OF TEXAS

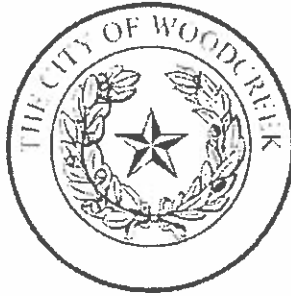
COUNTY OF HAYS

This instrument was acknowledged before me on this 18 day of December, 2014 by Winton Porterfield, Vice-President of the Wimberley Springs Partners, Ltd., a Texas Limited Partnership on behalf of said partnership.



Notary Public, State of Texas





Public Notice

The City of Woodcreek has received application from Charles Butler, 8 Par Circle, for a variance to § 156.063 (B) (1) (b) 1 of the Woodcreek Code of Ordinances to permit construction of an addition onto an existing garage. The variance is requested to reduce the rear setback from 25 feet to 10 feet.

On Monday, January 5, 2015 at 6:30 p.m. the Woodcreek Planning and Zoning Commission will conduct a public hearing at Woodcreek City Hall, 41 Champions Circle, of this application. On Wednesday, January 14, 2015, the Woodcreek City Council will conduct a public hearing at City Hall, at its regularly scheduled meeting set to begin at 6:30 p.m.

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This notice is issued pursuant to § 156.137 (E) of the Woodcreek Code of Ordinances. Interested parties may contact the City of Woodcreek for more information.

mailed &
200 ft notif
address list
12/16/2012
H