

**City of Woodcreek Special City Council Meeting**  
**August 1, 2015; 10:30 a.m.**  
**Woodcreek, Texas**

**NOTICE/AGENDA**

This notice is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold a Special Council Meeting August 1, 2015, at 10:30 a.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered:

- 1. Call to Order**
- 2. Roll Call**
- 3. Discussion and Action Items**
  - A. Discussion and action to approve a fireworks display at Camp Young Judea on August 1, 2015. (Mayor Steinert)
  - B. Discussion and action to approve the fireworks display at Camp Young Judea on July 4, 2015. (Mayor Steinert)

**4. Adjourn**

*The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices,) and 551.086 (Economic Development).*

I certify that the above notice was posted on the 29<sup>th</sup> day July, 2015 at 10:30 a.m.

By: \_\_\_\_\_

John W. Sone, City Manager



## City Manager

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**From:** Michael Steinert <mtsteinert@gmail.com>  
**Sent:** Friday, July 31, 2015 2:44 PM  
**To:** John Sone  
**Cc:** Nancye Britner; Ignacio Perez  
**Subject:** CYJ FIREWORKS

Mayor,  
We are committed to:

- Provide proof of insurance coverage to the City of Woodcreek
- Outfit a Gator with firefighting supplies and have it ready.
- Turn on our sprinklers in advance to ensure the grounds are wet and that will help minimize the likelihood of fires happening
- Utilize experienced staff in lighting fireworks.
- Utilizing only commercial grade fireworks

Have a good weekend.  
Frank



**City of Woodcreek City Council Meeting  
October 8, 2014; 6:30 p.m.  
41 Champions Circle  
Woodcreek, Texas 78676**

**Minutes**

- 1.) **Call to Order:** Mayor Steinert called the meeting to order at 6:30 p.m.
- 2.) **Invocation**
- 3.) **Pledge**
- 4.) **Roll Call. Present:** Mayor Michael T. Steinert, Mayor Pro Tem Nancye Britner, Councilmember Jerry Moore, Councilmember Kathy Maldonado, Councilmember Phil Lebkuecher, Councilmember William Scheel, City Manager John Sone, Director of Public Works Frank Wood, City Treasurer Gene Golembiewski, City Financial Coordinator Liane Parks.
- 5.) **Public Comments:**
- 6.) **Citizen Communications:** There were no citizen communications.
- 7.) **Report Items:**
  - A. Director of Public Works Wood provided a monthly report of significant events.
  - B. City Treasurer Golembiewski reported year-to-date revenues of \$463,497.00 and expenses of \$290,655.00.
  - C. City Manager Sone provided a monthly report of significant events.
  - D. Mayor Pro Tem Britner provided a report on the Texas Municipal League Region 10 meeting, held in Hutto, Texas, September 17, 2014.
- 8.) **Consent Agenda**
  - A. Approval of the minutes of the Regular Woodcreek City Council meeting of September 10, 2014.
  - B. Approval of Treasurer's Report for September 2014
  - C. Quarterly Investment Report – July-September 2014
  - D. City Manager's Annual Report

Mayor Pro Tem Britner moved to approve the Consent Agenda in its entirety. The motion was seconded by Councilmember Maldonado, which passed with a vote of 5-0-0.
- 9.) **Regular Agenda**
  - A. Application for Site Development Plan approval from Camp Young Judea.
    1. Staff Report: The City Staff reviewed the Camp Young Judea Site Development Plan application and recommended a finding by the City Council that the Plan is substantially complete, and able to submit an application for a construction permit.
    2. Public Hearing began at 6:53 p.m.: Doolittle Drive resident Michael Schneider said he has concerns about additional traffic to the area and would like to see the seating and marketing plan for the planned Experiential Learning Center building. CYJ Maintenance

Director Rick Bell responded that the building will be used as an arts and crafts center for the summer camp, with a seating capacity of sixty, and would not create additional traffic to the area. The Public Hearing Concluded at 7:02 p.m.

3. Council Discussion and Action: After discussion, Councilmember Moore moved to approve a finding that the Site Development Plan was substantially (75%) complete. The motion was seconded by Councilmember Britner, which passed with a vote of 5-0-0.
- B. After discussion, Councilmember Lebkuecher moved to approve the petition for fireworks display at Camp Young Judea. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.
- C. After discussion, Councilmember Maldonado moved to approve acceptance of the best value proposal for the City's Brush Chipping program in November. The motion was seconded by Councilmember Lebkuecher, which passed with a vote of 5-0-0.
- D. After discussion, Councilmember Maldonado moved to approve the appointment of Joseph Kotarba as Commissioner to the Planning and Zoning Commission, and the appointment of Justin Newson as Alternate Commissioner to the Planning and Zoning Commission. The Motion was seconded by Mayor Pro Tem Britner, which passed with a vote of 5-0-0.
- E. After discussion, Councilmember Lebkuecher moved to accept the report of the Mayor's Task Force on Parking for referral to citizens for review and recommendations. The motion was seconded by Councilmember Maldonado, which passed with a vote of 5-0-0.
- F. Councilmember Maldonado presented a proposed amendment to the Oak Wilt Ordinance which would have the effect of removing all classes of oak trees infected with oak wilt other than red oaks from the category of "public nuisance". Mayor Steinert called for a resolution to refer the proposed amendment to legal counsel. Councilmember Scheel so moved and the main motion was seconded by Mayor Pro Tem Britner. The Council voted unanimously in favor. Upon discovering that action had not been proposed on the agenda for this matter, Mayor Pro Tem Britner stated: "Nowhere does it say 'and action to approve'. I think that's wrong. I think we've been side-stepped." City Manager Sone accepted the task proposed by the Mayor that he conclude the City Staff review of the proposed changes to the city policy for the management of Oak Wilt and refer it as written to legal counsel.
- G. After discussion, Councilmember Lebkuecher moved to approve the Master Service Agreement with the City's Consulting Transportation Engineer. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.
- H. After discussion, Councilmember Maldonado moved to authorize the solicitation of bids and award of contract to remove diseased and dead trees on city property at Lots 162 and 163, Woodcreek Section 6-C. The motion was seconded by Councilmember Scheel, which passed with a vote of 5-0-0.

#### 10.) Board of Adjustment

- a. **Application for Variance to the Woodcreek Code of Ordinances, § 156.063 (B) (1) (b), by Suzanne Gordon with regard to construction of a residence at Lot 19A, Woodcreek Section 5, to reduce front setback from 25 feet to 15 feet.**

- i. Staff Report: Suzanne Gordon wishes to avoid construction on the steep decline in her backyard, and to offer an improved landscape for her neighbors on lots 16 and 17A. The situation meets the criteria of § 30.62(B)(1)(a), Yard and Fence Setbacks Permit, providing authority for a variance due to "irregular shape of the lot, topography or other conditions; provided that such variance will not significantly affect any adjoining property or general welfare of the community". Because the request is supported by the neighbors, the City Staff recommends approval of this request. The Planning and Zoning Commission voted unanimously in support.