

City of Woodcreek City Council Meeting
November 11, 2015; 6:30 p.m.
Woodcreek, Texas

NOTICE/AGENDA

This notice is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold a Council Meeting on October 14, 2015, at 6:30 p.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered:

1. **Call to Order**
2. **Invocation**
3. **Pledge**
4. **Roll Call**

5. **Public Comments:** Members of the Public may sign up at the City Council meeting to address the City Council. Comments will be limited to three (3) minutes per speaker.

6. **Citizen Communications: General:** Members of the Public who have submitted a written request to address the City Council on specific issues. Comments will be limited to five (5) minutes per speaker.

7. **Report Items:**
 - A. Golf Course Recognition for National Night Out (Mayor Pro Tem Britner)
 - B. DPW Monthly Report of Significant Events (Director Frank Wood)
 - C. Treasurer's Report for October 2015 (City Treasurer Golembiewski)
 - D. City Manager Report of Significant Events (Interim City Manager Paul Brandenburg)

8. **Consent Agenda: All of the following items are considered to be self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be filled out and submitted to the City Manager.**
 - A. Approval of the minutes of the Regular Woodcreek City Council meeting of October 14, 2015, and the Special City Council meeting of October 16, 2015.
 - B. Approval of Treasurer's Report for October, 2015.

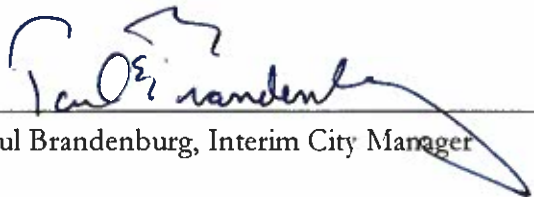
9. **Regular Agenda**
 - A. Proclamation honoring Eagle Scout Matthew Lebkuecher.
 - B. Election of Mayor Pro Tem.
 - C. Discussion and possible action repealing Resolution No. 15-090903 and Resolution No. 15-090904.

- D. Discussion and action to update the City Transaction Signatory Authority (Interim City Manager Brandenburg)
- E. Discussion and action to approve a Budget Amendment to adjust for a revenue increase. (City Treasurer Golembiewski)
- F. Discussion and possible action to assign an Investment Officer for the City (City Treasurer Golembiewski)
- G. Discussion and possible action to review and accept Brush Pick-up bids, and award contract, and establish pick-up dates (Interim City Manager Brandenburg)
- H. Discussion and possible action to contract for a legal review and audit of existing deed restrictions to verify their applicability and authentication. (Mayor Pro Tem Britner)
- I. Discussion of appointment of members to the Parks & Recreation Advisory Board (Mayor Eskelund)
- J. Discussion and action to accept the resignation of Judy Brizendine from the Planning & Zoning Commission and appoint a replacement commissioner. (Mayor Eskelund)

10. Adjourn

All items on the agenda are for discussion and/or action. The City Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices.) and 551.086 (Economic Development).

I certify that the above notice was posted on the 6th of November, 2015, at 3:42 p.m.
By:



Paul Brandenburg, Interim City Manager

Certificate of Appreciation

Awarded to

Quicksand Golf Course & Grill

*For being an Outstanding National Night Out Host
for the City of Woodcreek on Oct. 6th, 2015.*

Awarded this 14th day of October, 2015.

Woodcreek Mayor Michael T. Steinert, Mayor Pro Tem Nancye Britner,

Councilmember Jerry Moore, Councilmember Gordon Marsh,

Councilmember Kathy Maldonado, Councilmember Bill Scheel

5 November 2015

TO: Mayor Steinert

Members of the Woodcreek City Counsel

SUBJECT: Director of Public Works Monthly Report for November 2015

- 1. I have still not received an estimate from the Hays County Road Department Superintendent for maintenance repairs and deterioration mitigation on Woodcreek Drive and all streets north of Woodcreek Drive. With the addition of further damage from the 30 October storm to county road systems it is doubtful that any assistance can be provided in the foreseeable future.**
- 2. I am continuing to conduct periodic windshield inspections to locate developing potholes, edge brakes that are migrating into vehicle wheel paths and any severe rutting at mailboxes. Information regarding my finding of 15 additional potholes that I detected after the 10-30-15 storm was forwarded to the city manager and clerk on 11-4-15**
- 3. Repair of the aforementioned conditions are being accomplished by in-house personnel as they develop and reported.**
- 4. My inspection of city streets during and after the storm of 10-30-15 found the aforementioned 15 additional potholes as well as displacement of pavement surfaces and shoulder erosion in random locations throughout the city. I did not find any pavement edge brakes that migrated into the pavement far enough to impede traffic, however many of them are at a stage where repairs should be accomplished by contractor as soon as possible, repair of surface damage should also be part of the repair contract..**
- 5. Shortly after sunrise on the 31st I witnessed that the low water crossings on Brookmeadow Dr. and Brookhollow Dr. were over-run by water, the water level reading on both flood gauges was 2.5-feet. The low water crossing of Cypress Creek west of the city was also inundated, a large tree is resting on the south side of the crossing and the flood gauge has been swept away.**

- 6. Upon finding the Brookmeadow and Brookhollow crossings to be impassable I attempted to go to the LaRocca street gate and open it to allow traffic to depart and enter the city from Jacobs Well Road only to find that the storm drain crossing at 153 Augusta Drive was inundated by an estimated 2-feet of water making crossing impossible and thereby isolating the city between it and the other low water crossings until the water level went down several hours later. My after the storm inspection of the south road shoulder at the 153 Augusta Dr. pipe crossing finds that the road shoulder has been swept away to the edge of the road and it needs to be restored as soon as possible. I recommend hiring an engineering firm to fast track surveying the damage throughout the city and help develop bid documents to repair the damage.**
- 7. I have a concern regarding the low water crossings. The city does not currently have any types of sufficient portable barriers to place on both sides of the low water crossings during flooding. Too often placement of portable barriers leads to impatient drivers moving the barriers and attempting to drive through the flood water with tragic results.**
- 8. I think that permanent barriers in place should be provided. They would consist of 4-inch diameter steel pipe swing arm bars that would come together at the centerline of the road and be locked together through locking rings, not chains that are easily cut. They would have two signs, "Road Closed" and "Turn Around Don't Drown". The swing arms would be connected to heavy 8-inch steel pipes set deeply into the ground when open they would be secured by locks to 4-inch steel pipes so they would be parallel to the road. The logistics of who would close and lock the gates on each side of the low water crossing will have to be determined.**

End of Report.

Respectfully submitted,

Frank M. Wood

Director Public Works

City of Woodcreek, TX

City Manager

From: frank.wood@cityofwoodcreek.com
Sent: Wednesday, November 04, 2015 6:03 PM
To: Barbara Grant
Cc: City Manager Paul
Subject: Pothole Report

POTHOLE LOCATION REPORT

15 Pothole locations requiring repair found as a result of my street inspection after the 30 November 2015 storm.

1. 1 on Champions Circle near the road to the Aqua Texas water tank.
2. 1 at No. 86 Champions Circle
3. 1 at the intersection of Palmer Lane and Wilson circle.
4. 2 at the west intersection of Augusta Drive and Brookhollow Drive.
5. 1 at No. 161 Augusta Drive.
6. 3 at No. 163 Augusta Drive.
7. 1 at No. 59 Doolittle Drive.
8. 1 at No. 35 Wildwood Circle.
9. 1 at No. 3 Overbrook Court.
10. 1 at No. 6 Overbrook Court.
11. 2 at No. 49 Pebblebrook Lane.

Frank M. Wood
Director of Public Works
City of Woodcreek, TX

Treasurer's Report of October 2015

Percentage Completed 0.08%

| | 2015-2016 | | | 2014-2015 | | | Oct-15 | Oct-14 | Diff |
|----------------------------------|---------------|----------------|------------|---------------|----------------|------------|---------------|---------------|--------------|
| | YTD | Budget | % | YTD | Budget | % | | | |
| Revenues: | | | | | | | | | |
| 3000 Ad Valorem Tax | 200 | 198,000 | 0% | 35 | 189,228 | 0% | 200 | 35 | 164 |
| 3005 State Sales Tax | 3,054 | 50,000 | 6% | 2,641 | 76,895 | 3% | 3,054 | 2,641 | 413 |
| 3010 Mixed Beverage Tax | - | 800 | 0% | 177 | 496 | 36% | - | 177 | (177) |
| 3020 PEC Franchise Fee | 7,844 | 30,000 | 26% | 8,512 | 30,700 | 28% | 7,844 | 8,512 | (668) |
| 3030 Time Warner Franchise Fee | - | 20,000 | 0% | - | 19,591 | 0% | - | - | - |
| 3030.10 TWC - PEG Cable Revenue | - | - | 0% | - | - | 0% | - | - | - |
| 3040 AquaTexas Franchise | 62,108 | 83,000 | 75% | 58,829 | 82,590 | 71% | 62,108 | 58,829 | 3,279 |
| 3050 IESI Franchise Fee | 3,396 | 10,000 | 34% | 2,911 | 12,274 | 24% | 3,396 | 2,911 | 485 |
| 3060 Telephone Franchise Fee | 2 | 1,000 | 0% | - | 1,949 | 0% | 2 | - | 2 |
| 3070 QuickSand Franchise Revenue | - | 500 | 0% | - | 500 | 0% | - | - | - |
| 3080 Reimbursement | - | - | 0% | - | - | 0% | - | - | - |
| 3080.1 Engineering Reimbursement | - | - | 0% | 115 | 3,220 | 4% | - | 115 | - |
| 3080.2 Legal Reimbursement | - | - | 0% | - | 5,476 | 0% | - | - | - |
| 3080.3 Admin Reimbursement | - | - | 0% | - | - | 0% | - | - | - |
| 3090 Development Revenue | 580 | 15,000 | 4% | 2,375 | 14,935 | 16% | 580 | 2,375 | (1,795) |
| 3095 Sign Fees | - | - | 0% | - | - | 0% | - | - | - |
| 4000 Interest Income | 372 | 2,400 | 16% | 122 | 800 | 15% | 372 | 122 | 250 |
| 4010 Other Revenue | - | 100 | 0% | - | 450 | 0% | - | - | - |
| 4015 Oak Wilt Containment | - | - | 0% | (675) | - | 0% | - | (675) | - |
| 4020 Municipal Court Revenue | 140 | 1,500 | 9% | - | 1,900 | 0% | 140 | - | 140 |
| 4040 Donations Received | - | 5,000 | 0% | - | - | 0% | - | - | - |
| Total Gen Fund Revenues | 77,696 | 417,300 | 19% | 75,042 | 441,004 | 17% | 77,696 | 75,042 | 2,094 |

| | 2015-2016 | | | 2014-2015 | | | Oct-15 | Oct-14 | Diff |
|---------------------------------------|--------------|----------------|------------|--------------|---------------|-----------|--------------|--------------|----------------|
| | YTD | Budget | % | YTD | Budget | % | | | |
| Expenditures: | | | | | | | | | |
| 5000.01 Salaries and Wages | 4,909 | 85,500 | 6% | 7,038 | 81,000 | 9% | 4,909 | 7,038 | (2,129) |
| 5000.05 Elected Official - Pay | - | 660 | 0% | - | - | 0% | - | - | - |
| 5000.20 Payroll Tax | 4,489 | 7,300 | 61% | 580 | 8,477 | 7% | 4,489 | 580 | 3,909 |
| 5000.40 Retirement | 181 | 3,200 | 6% | 179 | 2,378 | 8% | 181 | 179 | 3 |
| 5000.50 Direct Deposit Expense | 9 | 120 | 7% | 12 | 108 | 11% | 9 | 12 | (3) |
| 5000 Personnel Services | 9,587 | 96,780 | 10% | 7,808 | 91,963 | 8% | 9,587 | 7,808 | 1,782 |
| 5500.05 Bank Fees & Charges | 4 | - | 0% | - | - | 0% | 4 | - | 4 |
| 5500.10 City Hall Maintenance/Repairs | 23 | 2,500 | 1% | - | 2,500 | 0% | 23 | - | 23 |
| 5500.30 IT & Radio | 871 | 5,000 | 17% | - | 6,700 | 0% | 871 | - | 871 |
| 5500.40 Newsletter | - | 1,500 | 0% | - | 632 | 0% | - | - | - |
| 5500.50 Office Supplies | 100 | 3,500 | 3% | 523 | 3,600 | 15% | 100 | 523 | (423) |
| 5500.60 Postage & Shipping | - | 1,000 | 0% | 519 | 1,500 | 35% | - | 519 | (519) |
| 5500.61 Printing & Reproduction | 143 | 1,500 | 10% | 113 | 2,400 | 5% | 143 | 113 | 30 |
| 5500.70 Storage Rental | - | 1,000 | 0% | - | 980 | 0% | - | - | - |
| 5500 Office Expenses | 1,141 | 16,000 | 7% | 1,155 | 18,312 | 6% | 1,141 | 1,155 | 1 |
| 6000.01 Audit Expenses | - | 6,600 | 0% | - | 6,200 | 0% | - | - | - |
| 6000.10 Codification | - | 1,900 | 0% | 614 | 6,500 | - | - | 614 | 614 |
| 6000.11 Contract Labor | 725 | 7,000 | 10% | 1,077 | 7,100 | 15% | 725 | 1,077 | 352 |
| 6000.15 Engineering | - | 2,500 | 0% | - | 5,100 | - | - | - | - |
| 6000.20 Legal Expenses | 5,963 | 25,000 | 24% | - | 25,000 | 0% | 5,963 | - | (5,963) |
| 6000.21 General | 1,228 | - | - | - | - | - | 1,228 | - | (1,228) |
| 6000.22 Legal Reimbursable | - | - | - | - | - | - | - | - | - |
| 6000.25 Special Cases | 4,735 | - | - | - | - | - | 4,735 | - | (4,735) |
| 6000 Professional Services | 6,688 | 43,000 | 16% | 1,692 | 24,900 | 7% | 6,688 | 1,692 | (4,996) |
| 6500.01 Deer Removal | 225 | 1,500 | 15% | 75 | 1,500 | 5% | 225 | 75 | (150) |
| 6500.15 Mowing | - | 4,800 | 0% | - | 5,000 | 0% | - | - | - |
| 6500.20 Oak Wilt Containment | - | 4,000 | 0% | - | 2,000 | 0% | - | - | - |
| 6500.21 Outdoor Beautification | 512 | 12,000 | 4% | 400 | 5,500 | 7% | 512 | 400 | (112) |
| 6500.25 ROW Tree Trimming | - | 3,500 | 0% | - | 18,000 | 0% | - | - | - |
| 6500.30 Street Maintenance | - | 137,110 | 0% | 2,322 | 60,000 | 4% | - | 2,322 | 2,322 |
| 6500.31 Street Signs | 86 | 1,000 | 9% | 3,024 | 1,000 | 302% | 86 | 3,024 | 2,938 |
| 6500.40 Tree Limb Pick-Up | - | 2,000 | 0% | 286 | 1,700 | 17% | - | 286 | 286 |
| 6500 Area Care/Maintenance | 823 | 165,910 | 0% | 6,106 | 94,700 | 6% | 823 | 6,106 | 5,283 |
| 7000.01 Ad Valorem Tax Expense | - | 2,000 | 0% | - | 1,800 | 0% | - | - | - |
| 7000.02 Building Inspections | 1,200 | 3,000 | 40% | - | 2,800 | 0% | 1,200 | - | (1,200) |
| 7000.03 Code Compliance | - | 7,300 | 0% | 390 | 7,300 | 5% | - | 390 | 390 |
| 7000.04 Dues & Memberships | - | 1,250 | 0% | 147 | 1,315 | 11% | - | 147 | 147 |
| 7000.05 Election Expense | - | - | 0% | - | 2,314 | 0% | - | - | - |
| 7000.15 Meeting Expense | 487 | 2,000 | 24% | 547 | 2,000 | 27% | 487 | 547 | 59 |
| 7000.20 Public Notices | 136 | 1,000 | 14% | 342 | 1,000 | 34% | 136 | 342 | 206 |
| 7000.30 Travel & Vehicle Exp Reimb | 21 | 3,000 | 1% | 250 | 3,000 | 8% | 21 | 250 | 229 |
| 7000.40 Training & Prof Development | - | 1,000 | 0% | - | 1,000 | 0% | - | - | - |
| 7000 Other Operating Expenses | 1,844 | 20,550 | 9% | 1,676 | 22,529 | 7% | 1,844 | 1,676 | (168) |

7/8 C

Treasurer's Report of October 2015

| | 7500.01 | 7500.02 | 7500.03 | 7500 | 7600.01 | 8020.20 | 8020.25 | 8020.30 | 8020.40 | 8020.41 | 8020.60 | 8020 | Total Gen Fund Expenditures |
|------------------------------|---------|---------|---------|------|---------|---------|---------|---------|---------|---------|---------|-------|-----------------------------|
| City Hall Utilities | 105 | 3,000 | 3,000 | 4% | 2,514 | 250 | 3,400 | 7% | 600 | 4,200 | 14% | 250 | 2,514 |
| Telephone & Internet | 243 | 3,000 | 3,000 | 8% | 2,618 | 1,270 | 3,000 | 42% | 735 | 1,270 | 49% | 350 | 2,618 |
| Outdoor Utilities | 112 | 4,000 | 5,000 | 2% | 2,514 | 2,514 | 2,514 | 111% | 2,514 | 2,514 | 111% | 104 | 2,514 |
| Utilities | 460 | 10,000 | 11,000 | 4% | 2,514 | 2,618 | 2,362 | 111% | 2,514 | 2,618 | 111% | 104 | 2,514 |
| TML Insurance | 2,514 | 2,500 | 2,618 | 101% | 2,514 | 2,618 | 2,362 | 111% | 2,514 | 2,618 | 111% | 104 | 2,514 |
| Misc. Court Costs | 735 | 1,500 | 3,000 | 49% | 735 | 1,500 | 3,000 | 42% | 735 | 1,270 | 49% | 535 | 735 |
| Prosecutor | - | 2,500 | 4,000 | 0% | - | 4,000 | 4,000 | 0% | - | - | 0% | - | - |
| State Comptroller Costs | - | 1,000 | 3,000 | 0% | - | 3,000 | 3,000 | 0% | - | 200 | 49% | 98 | - |
| Supplies | - | 200 | 200 | 0% | - | 200 | 200 | 49% | - | 200 | 49% | 98 | - |
| Traffic Enforcement | - | 28,340 | 38,580 | 0% | - | 38,580 | 38,580 | 0% | - | 38,580 | 0% | - | - |
| Municipal Court Costs | 985 | 36,940 | 52,980 | 3% | 985 | 36,940 | 52,980 | 4% | 985 | 1,968 | 4% | 983 | 985 |
| Contingency Reserve | - | 4,600 | 97,528 | 0% | - | 4,600 | 97,528 | 0% | - | 97,528 | 0% | - | 97,528 |
| Miscellaneous | - | - | - | 0% | - | - | - | 0% | - | - | 0% | - | - |
| Reconciliation Discrepancies | - | - | - | 0% | - | - | - | 0% | - | - | 0% | - | - |
| Miscellaneous | - | - | - | 0% | - | - | - | 0% | - | - | 0% | - | - |
| Miscellaneous | - | 4,600 | - | 0% | - | 4,600 | - | 0% | - | 4,600 | 0% | - | 4,600 |
| Total Gen Fund Expenditures | 24,043 | 396,280 | 529,746 | 6% | 24,043 | 396,280 | 529,746 | 7% | 24,043 | 396,280 | 7% | 2,988 | 24,043 |

Legend
 No Budget Amount
 The combination of the Legal Expenses.
 Recommend for Budget

11/09/15
Cash Basis

**City of Woodcreek
General Ledger
As of October 31, 2015**

| Type | Date | Num | Name | Memo | Paid Amount | Balance |
|--|------------|----------|---------------------------|-------------------------------------|------------------|------------------|
| 1000 · Operating - Broadway 9628 | | | | | | 2,811.11 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | 2,811.11 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | 2,811.11 |
| Liability Check | 10/05/2015 | | QuickBooks Payroll S... | Created by Payroll Service on 10... | -1,876.11 | 935.00 |
| Deposit | 10/05/2015 | | | Ad Valorem | 199.80 | 1,134.80 |
| Deposit | 10/06/2015 | | | State Sales Tax | 3,054.15 | 4,188.95 |
| Transfer | 10/09/2015 | | | Funds Transfer | 25,000.00 | 29,188.95 |
| Deposit | 10/09/2015 | | | Dev Rev | 180.00 | 29,368.95 |
| Deposit | 10/13/2015 | | | PEC Franchise | 7,844.15 | 37,213.10 |
| Liability Check | 10/14/2015 | 9960 | TMRS | 01409 | -893.09 | 36,320.01 |
| Check | 10/14/2015 | 9961 | Tax Time, LLC | Contract Labor Inv# 864 | -470.25 | 35,849.76 |
| Check | 10/14/2015 | 9962 | Time Warner Cable | 302013901 | -242.69 | 35,607.07 |
| Check | 10/14/2015 | 9963 | Xerox Financial Servic... | Printer/copier lease | -113.20 | 35,493.87 |
| Check | 10/14/2015 | 9964 | PEC - City Hall | Acct#: 3000096693 | -105.46 | 35,388.41 |
| Check | 10/14/2015 | 9965 | PEC - Outdoor | Acct#: 300229534, 3000333364 | -111.84 | 35,276.57 |
| Check | 10/14/2015 | 9966 | Wimberley Rentals, L... | Bounce House | -67.50 | 35,209.07 |
| Check | 10/14/2015 | 9967 | Mark Goodner | MC Judge | -250.00 | 34,959.07 |
| Check | 10/14/2015 | 9968 | Garrett Allen | Deer Removal | -75.00 | 34,884.07 |
| Check | 10/14/2015 | 9969 | Kelly Clements | Entrance maintenance & Special ... | -512.25 | 34,371.82 |
| Check | 10/14/2015 | 9970 | Ricardo Puente | FEMA data | -80.00 | 34,291.82 |
| Check | 10/14/2015 | 9971 | ATS Engineers | Building Inspections | -645.00 | 33,646.82 |
| Check | 10/14/2015 | 9972 | John Young | Repair potholes & trim trees | -175.00 | 33,471.82 |
| Check | 10/14/2015 | 9973 | Bojorquez Law Firm, ... | Legal Expenses - Inv 5256 | -5,962.70 | 27,509.12 |
| Check | 10/14/2015 | 9974 | Texas Municipal Leag... | Contract# 8627 | -2,514.16 | 24,994.96 |
| Check | 10/14/2015 | 9975 | Ace Hardware | Blacktop repair bag | -23.38 | 24,971.58 |
| Check | 10/14/2015 | 9976 | Pathmark Traffic Prod... | Acct#: 00C1685 | -85.89 | 24,885.69 |
| Check | 10/14/2015 | 9977 | Garrett Allen | Deer Removal | -75.00 | 24,810.69 |
| Check | 10/14/2015 | 9978 | Hill Country Springs | Office Water | -8.74 | 24,801.95 |
| Check | 10/14/2015 | 9979 | Computer Services Inc | Computer/wi-fi connectivity | -162.50 | 24,639.45 |
| Check | 10/14/2015 | 9980 | Linda L Land | Reimbursements - Foam Boards | -111.93 | 24,527.52 |
| Check | 10/14/2015 | 9981 | San Marcos Daily Rec... | Acct# RA 1906-classified | -135.72 | 24,391.80 |
| Check | 10/14/2015 | 9982 | United Systems Tech... | VOID: MC Interface Support GJE... | 0.00 | 24,391.80 |
| Check | 10/14/2015 | 9983 | Nancye Britner | Reimbursement | -75.98 | 24,315.82 |
| Check | 10/14/2015 | 9984 | Quicksand Golf Course | National Night Out | -344.00 | 23,971.82 |
| General Journal | 10/14/2015 | 0915 ... | United Systems Tech... | For CHK 9982 voided on 10/28/2... | -1,325.00 | 22,646.82 |
| Liability Check | 10/15/2015 | EFTPS | United States Treasury | 74-2386731 | -663.12 | 21,983.70 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | 21,983.70 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | 21,983.70 |
| Deposit | 10/19/2015 | | | Aqua TX | 62,107.63 | 84,091.33 |
| Deposit | 10/19/2015 | | | Dev Rev | 400.00 | 84,491.33 |
| Liability Check | 10/22/2015 | | QuickBooks Payroll S... | Created by Payroll Service on 10... | -1,934.67 | 82,556.66 |
| Deposit | 10/26/2015 | | | Progressive Waste | 3,395.81 | 85,952.47 |
| Check | 10/28/2015 | 9988 | Engelhart Printing | Business Cards | -30.00 | 85,922.47 |
| Check | 10/28/2015 | 9989 | United Systems Tech... | MC Interface Support | -735.00 | 85,187.47 |
| General Journal | 10/28/2015 | 0915 ... | United Systems Tech... | Reverse of GJE 0915 AJE 23 -- ... | 1,325.00 | 86,512.47 |
| Check | 10/28/2015 | 9990 | ATS Engineers | Building Inspections | -555.00 | 85,957.47 |
| Check | 10/28/2015 | 9991 | Avenet, LLC | Inv#: 37551 - Domain Name Set... | -75.00 | 85,882.47 |
| Check | 10/28/2015 | 9992 | HCS Technical Servic... | Invoice #0004355 - Email & pass... | -633.22 | 85,249.25 |
| Check | 10/28/2015 | 9993 | Garrett Allen | Deer Removal | -75.00 | 85,174.25 |
| Deposit | 10/28/2015 | | | Deposit | 2.00 | 85,176.25 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | -3,147.51 | 82,028.74 |
| Liability Check | 10/30/2015 | | QuickBooks Payroll S... | Created by Payroll Service on 10... | -1,554.55 | 80,474.19 |
| Total 1000 · Operating - Broadway 9628 | | | | | 77,663.08 | 80,474.19 |
| 1003 · Municipal - Reg Acct#7223 | | | | | | 30,942.07 |
| Deposit | 10/26/2015 | | | Deposit | 140.00 | 31,082.07 |
| Check | 10/31/2015 | | | Service Charge | -4.00 | 31,078.07 |
| Total 1003 · Municipal - Reg Acct#7223 | | | | | 136.00 | 31,078.07 |
| 1003.1 · Municipal Court Petty Cash | | | | | | 600.00 |
| Total 1003.1 · Municipal Court Petty Cash | | | | | | 600.00 |
| 1006 · PEG - #5467 | | | | | | 15,091.70 |
| Deposit | 10/30/2015 | | | Interest | 1.28 | 15,092.98 |
| Total 1006 · PEG - #5467 | | | | | 1.28 | 15,092.98 |
| 1010 · Petty Cash | | | | | | -41.00 |
| Total 1010 · Petty Cash | | | | | | -41.00 |

11/09/15
Cash Basis

City of Woodcreek
General Ledger
As of October 31, 2015

| Type | Date | Num | Name | Memo | Paid Amount | Balance |
|--|------------|---------|------------------------|----------------|-------------|------------|
| 1020 · Investment Account - Class 0001 | | | | | | -54,200.43 |
| Deposit | 10/31/2015 | | | Interest | 4.69 | -54,195.74 |
| Total 1020 · Investment Account - Class 0001 | | | | | 4.69 | -54,195.74 |
| 1021 · Reserved Funds - Broadway 4573 | | | | | | 501,531.51 |
| Transfer | 10/09/2015 | | | Funds Transfer | -25,000.00 | 476,531.51 |
| Deposit | 10/18/2015 | | | Interest | 101.68 | 476,633.19 |
| Total 1021 · Reserved Funds - Broadway 4573 | | | | | -24,898.32 | 476,633.19 |
| 1022 · Crockett National Bank | | | | | | 221,839.34 |
| Deposit | 10/31/2015 | | | Interest | 141.31 | 221,980.65 |
| Total 1022 · Crockett National Bank | | | | | 141.31 | 221,980.65 |
| 1023 · Pioneer Bank #6151 | | | | | | 200,065.75 |
| Deposit | 10/09/2015 | | | Interest | 123.33 | 200,189.08 |
| Total 1023 · Pioneer Bank #6151 | | | | | 123.33 | 200,189.08 |
| 1120 · Delinquent Taxes Receivable | | | | | | 9,288.75 |
| Total 1120 · Delinquent Taxes Receivable | | | | | | 9,288.75 |
| 1121 · Allowance for Uncollectible | | | | | | -464.43 |
| Total 1121 · Allowance for Uncollectible | | | | | | -464.43 |
| 1122 · Due to/from HOT Account | | | | | | 52.00 |
| Total 1122 · Due to/from HOT Account | | | | | | 52.00 |
| 1200 · Office Furniture / Equipment | | | | | | 26,926.96 |
| Total 1200 · Office Furniture / Equipment | | | | | | 26,926.96 |
| 1225 · Land | | | | | | 37,850.00 |
| Total 1225 · Land | | | | | | 37,850.00 |
| 1226 · Building & Improvements | | | | | | 109,708.00 |
| Total 1226 · Building & Improvements | | | | | | 109,708.00 |
| 1227 · Street Pavement | | | | | | 144,126.00 |
| Total 1227 · Street Pavement | | | | | | 144,126.00 |
| 1240 · Accumulated Depreciation - All | | | | | | -19,261.00 |
| Total 1240 · Accumulated Depreciation - All | | | | | | -19,261.00 |
| 1250 · Deferred Revenue | | | | | | -15,678.59 |
| Total 1250 · Deferred Revenue | | | | | | -15,678.59 |
| 1300.10 · Committed for Streets Repair | | | | | | 80,000.00 |
| Total 1300.10 · Committed for Streets Repair | | | | | | 80,000.00 |
| 1900 · Accounts Payable | | | | | | -14,113.23 |
| Total 1900 · Accounts Payable | | | | | | -14,113.23 |
| 2000 · Payroll Tax Payable | | | | | | -372.42 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | -372.42 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -82.22 | -454.64 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -82.22 | -536.86 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -19.23 | -556.09 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -19.23 | -575.32 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | -575.32 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -67.46 | -642.78 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -67.46 | -710.24 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -15.78 | -726.02 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -15.78 | -741.80 |
| Liability Check | 10/15/2015 | EFTPS | United States Treasury | 74-2386731 | 637.18 | -104.62 |
| Liability Check | 10/15/2015 | EFTPS | United States Treasury | 74-2386731 | 25.94 | -78.68 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | -78.68 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -87.21 | -165.89 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -87.21 | -253.10 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -20.40 | -273.50 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -20.40 | -293.90 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | -293.90 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -67.46 | -361.36 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -67.46 | -428.82 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -15.77 | -444.59 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -15.77 | -460.36 |

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City of Woodcreek
General Ledger
As of October 31, 2015

| Type | Date | Num | Name | Memo | Paid Amount | Balance |
|---|------------|---------|-------------------------|-------------------------------------|-------------|-------------|
| Paycheck | 10/30/2015 | 9987 | John W Sone | | 0.00 | -460.36 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | -236.89 | -697.25 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | -236.89 | -934.14 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | -55.40 | -989.54 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | -55.40 | -1,044.94 |
| Total 2000 · Payroll Tax Payable | | | | | -672.52 | -1,044.94 |
| 2001 · Federal Withholding Payable | | | | | | 0.00 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -105.00 | -105.00 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -131.00 | -236.00 |
| Liability Check | 10/15/2015 | EFTPS | United States Treasury | 74-2386731 | 0.00 | -236.00 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -117.00 | -353.00 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -131.00 | -484.00 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | -381.00 | -865.00 |
| Total 2001 · Federal Withholding Payable | | | | | -865.00 | -865.00 |
| 2020 · State Unemployment Liability | | | | | | 0.00 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | 0.00 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | 0.00 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | 0.00 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | 0.00 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | 0.00 | 0.00 |
| Total 2020 · State Unemployment Liability | | | | | 0.00 | 0.00 |
| 2021 · Accrued Wages Payable | | | | | | -2,608.53 |
| Total 2021 · Accrued Wages Payable | | | | | | -2,608.53 |
| 2030 · TMRS Payable | | | | | | -893.09 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -66.30 | -959.39 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -48.93 | -1,008.32 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -54.40 | -1,062.72 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -40.15 | -1,102.87 |
| Liability Check | 10/14/2015 | 9960 | TMRS | 01409 | 513.88 | -588.99 |
| Liability Check | 10/14/2015 | 9960 | TMRS | 01409 | 379.21 | -209.78 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -70.34 | -280.12 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -51.91 | -332.03 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -54.40 | -386.43 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -40.15 | -426.58 |
| Total 2030 · TMRS Payable | | | | | 466.51 | -426.58 |
| 2100 · WVWA / LCRA Grant Expenditures | | | | | | -445.45 |
| Total 2100 · WVWA / LCRA Grant Expenditures | | | | | | -445.45 |
| 2105 · Capital Development Grant | | | | | | -21,325.00 |
| Total 2105 · Capital Development Grant | | | | | | -21,325.00 |
| 2110 · Direct Deposit Liabilities | | | | | | 0.00 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -1,053.25 | -1,053.25 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | -819.36 | -1,872.61 |
| Liability Check | 10/05/2015 | | QuickBooks Payroll S... | Created by Payroll Service on 10... | 1,872.61 | 0.00 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | -1,111.80 | -1,111.80 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | -819.37 | -1,931.17 |
| Liability Check | 10/22/2015 | | QuickBooks Payroll S... | Created by Payroll Service on 10... | 1,931.17 | 0.00 |
| Liability Check | 10/30/2015 | | QuickBooks Payroll S... | Created by Payroll Service on 10... | 1,552.80 | 1,552.80 |
| Total 2110 · Direct Deposit Liabilities | | | | | 1,552.80 | 1,552.80 |
| 2300 · Sales Tax Revenue Overpayment | | | | | | -533.38 |
| Total 2300 · Sales Tax Revenue Overpayment | | | | | | -533.38 |
| 9998 · Opening Balance Equity | | | | | | -533,846.43 |
| Total 9998 · Opening Balance Equity | | | | | | -533,846.43 |
| 9999 · Retained Earnings | | | | | | -717,050.21 |
| Total 9999 · Retained Earnings | | | | | | -717,050.21 |
| 3000 · Ad Valorem Tax Revenue | | | | | | 0.00 |
| Deposit | 10/05/2015 | | Hays County Tax Ass... | Ad Valorem | -199.80 | -199.80 |
| Total 3000 · Ad Valorem Tax Revenue | | | | | -199.80 | -199.80 |

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| Type | Date | Num | Name | Memo | Paid Amount | Balance |
|---|------------|----------|---------------------------|-------------------------------|-------------|------------|
| 3005 · State Sales Tax Revenue | | | | | | 0.00 |
| Deposit | 10/06/2015 | | Texas Comptroller of ... | State Sales Tax | -3,054.15 | -3,054.15 |
| Total 3005 · State Sales Tax Revenue | | | | | -3,054.15 | -3,054.15 |
| 3020 · PEC Franchise Fee Revenue | | | | | | 0.00 |
| Deposit | 10/13/2015 | | Pedernales Electric C... | PEC Franchise | -7,844.15 | -7,844.15 |
| Total 3020 · PEC Franchise Fee Revenue | | | | | -7,844.15 | -7,844.15 |
| 3040 · AquaTexas Franchise Revenue | | | | | | 0.00 |
| Deposit | 10/19/2015 | 705722 | Aqua Texas, Inc. | Aqua TX | -9,772.20 | -9,772.20 |
| Deposit | 10/19/2015 | 705713 | Aqua Texas, Inc. | 2015 License Fee | -52,335.43 | -62,107.63 |
| Total 3040 · AquaTexas Franchise Revenue | | | | | -62,107.63 | -62,107.63 |
| 3050 · IESI Franchise Revenue | | | | | | 0.00 |
| Deposit | 10/26/2015 | 2000... | Progressive Waste S... | Progressive Waste | -3,395.81 | -3,395.81 |
| Total 3050 · IESI Franchise Revenue | | | | | -3,395.81 | -3,395.81 |
| 3060 · Telephone Franchise Revenue | | | | | | 0.00 |
| Deposit | 10/28/2015 | 28981 | BullsEye Telecom, Inc | TX Municipal ROW Compensation | -2.00 | -2.00 |
| Total 3060 · Telephone Franchise Revenue | | | | | -2.00 | -2.00 |
| 3090 · Development Revenue | | | | | | 0.00 |
| Deposit | 10/09/2015 | 1001 | Cheryn Ryan | Deck Extension Permit | -60.00 | -60.00 |
| Deposit | 10/09/2015 | 7238 | Carolyn S. Nesbitt | Patio Permit | -60.00 | -120.00 |
| Deposit | 10/09/2015 | | Amy Craigen | Deck & patio Permit | -60.00 | -180.00 |
| Deposit | 10/19/2015 | 13699 | Conger - Olle Builders... | Permit | -400.00 | -580.00 |
| Total 3090 · Development Revenue | | | | | -580.00 | -580.00 |
| 4000 · Interest Income | | | | | | 0.00 |
| Deposit | 10/09/2015 | | | Interest | -123.33 | -123.33 |
| Deposit | 10/18/2015 | | | Interest | -101.68 | -225.01 |
| Deposit | 10/30/2015 | | | Interest | -1.28 | -226.29 |
| Deposit | 10/31/2015 | | | Interest | -4.69 | -230.98 |
| Deposit | 10/31/2015 | | | Interest | -141.31 | -372.29 |
| Total 4000 · Interest Income | | | | | -372.29 | -372.29 |
| 4010 · Other Revenue | | | | | | 0.00 |
| Deposit | 10/26/2015 | 17-29... | Jodi Tidwell | Municipal Court | -140.00 | -140.00 |
| Total 4010 · Other Revenue | | | | | -140.00 | -140.00 |
| 5000 · Personnel Services | | | | | | 0.00 |
| 5000.01 · Salaries and Wages | | | | | | 0.00 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 1,122.00 | 1,122.00 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 204.00 | 1,326.00 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 1,088.00 | 2,414.00 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 1,406.75 | 3,820.75 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 1,088.00 | 4,908.75 |
| Total 5000.01 · Salaries and Wages | | | | | 4,908.75 | 4,908.75 |
| 5000.20 · Payroll Tax Expense | | | | | | 0.00 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 82.22 | 82.22 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 19.23 | 101.45 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | 101.45 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 67.46 | 168.91 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 15.78 | 184.69 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | 184.69 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 87.21 | 271.90 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 20.40 | 292.30 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 0.00 | 292.30 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 67.46 | 359.76 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 15.77 | 375.53 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 0.00 | 375.53 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | 3,820.80 | 4,196.33 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | 236.89 | 4,433.22 |

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City of Woodcreek General Ledger As of October 31, 2015

| Type | Date | Num | Name | Memo | Paid Amount | Balance |
|---|------------|---------|---------------------------|--|-------------|----------|
| Paycheck | 10/30/2015 | 9987 | John W Sone | | 55.40 | 4,488.62 |
| Paycheck | 10/30/2015 | 9987 | John W Sone | | 0.00 | 4,488.62 |
| Total 5000.20 · Payroll Tax Expense | | | | | 4,488.62 | 4,488.62 |
| 5000.40 · Retirement | | | | | | 0.00 |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 48.93 | 48.93 |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 40.15 | 89.08 |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 51.91 | 140.99 |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 40.15 | 181.14 |
| Total 5000.40 · Retirement | | | | | 181.14 | 181.14 |
| 5000.50 · Direct Deposit Expense | | | | | | 0.00 |
| Liability Check | 10/05/2015 | | QuickBooks Payroll S... | Fee for 2 direct deposit(s) at \$17... | 3.50 | 3.50 |
| Liability Check | 10/22/2015 | | QuickBooks Payroll S... | Fee for 2 direct deposit(s) at \$17... | 3.50 | 7.00 |
| Liability Check | 10/30/2015 | | QuickBooks Payroll S... | Fee for 1 direct deposit(s) at \$17... | 1.75 | 8.75 |
| Total 5000.50 · Direct Deposit Expense | | | | | 8.75 | 8.75 |
| Total 5000 · Personnel Services | | | | | 9,587.26 | 9,587.26 |
| 5500 · Office Expenses | | | | | | 0.00 |
| 5500.05 · Bank Fees & Charges | | | | | | 0.00 |
| Check | 10/31/2015 | | | Service Charge | 4.00 | 4.00 |
| Total 5500.05 · Bank Fees & Charges | | | | | 4.00 | 4.00 |
| 5500.10 · City Hall Maintenance / Repairs | | | | | | 0.00 |
| Check | 10/14/2015 | 9975 | Ace Hardware | Acct# 3532 | 23.38 | 23.38 |
| Total 5500.10 · City Hall Maintenance / Repairs | | | | | 23.38 | 23.38 |
| 5500.30 · IT & Radio Expenses | | | | | | 0.00 |
| Check | 10/14/2015 | 9979 | Computer Services Inc | Computer/wi-fi connectivity | 162.50 | 162.50 |
| Check | 10/28/2015 | 9991 | Avenet, LLC | Inv#: 37551 - Domain Name Set... | 75.00 | 237.50 |
| Check | 10/28/2015 | 9992 | HCS Technical Servic... | Invoice #0004355 - Email & pass... | 633.22 | 870.72 |
| Total 5500.30 · IT & Radio Expenses | | | | | 870.72 | 870.72 |
| 5500.50 · Office Supplies | | | | | | 0.00 |
| Check | 10/14/2015 | 9978 | Hill Country Springs | Office Water | 8.74 | 8.74 |
| Check | 10/14/2015 | 9980 | Linda L Land | Reimbursements - Internet Acce... | 90.99 | 99.73 |
| Total 5500.50 · Office Supplies | | | | | 99.73 | 99.73 |
| 5500.61 · Printing & Reproduction | | | | | | 0.00 |
| Check | 10/14/2015 | 9963 | Xerox Financial Servic... | Printer/copier lease | 113.20 | 113.20 |
| Check | 10/28/2015 | 9988 | Engelhart Printing | Invoice: 6702 | 30.00 | 143.20 |
| Total 5500.61 · Printing & Reproduction | | | | | 143.20 | 143.20 |
| Total 5500 · Office Expenses | | | | | 1,141.03 | 1,141.03 |
| 6000 · Professional Services | | | | | | 0.00 |
| 6000.11 · Contract Labor | | | | | | 0.00 |
| Check | 10/14/2015 | 9961 | Tax Time, LLC | September Accounting | 470.25 | 470.25 |
| Check | 10/14/2015 | 9970 | Ricardo Puente | Inv 10 Processed FEMA data, cr... | 80.00 | 550.25 |
| Check | 10/14/2015 | 9972 | John Young | Repair potholes & trim trees | 175.00 | 725.25 |
| Total 6000.11 · Contract Labor | | | | | 725.25 | 725.25 |
| 6000.20 · Legal Expenses | | | | | | 0.00 |
| 6000.21 · General | | | | | | 0.00 |
| Check | 10/14/2015 | 9973 | Bojorquez Law Firm, ... | Legal Expenses - Inv 5256 | 1,227.70 | 1,227.70 |
| Total 6000.21 · General | | | | | 1,227.70 | 1,227.70 |
| 6000.25 · Special Cases | | | | | | 0.00 |
| Check | 10/14/2015 | 9973 | Bojorquez Law Firm, ... | Land Use | 1,312.50 | 1,312.50 |
| Check | 10/14/2015 | 9973 | Bojorquez Law Firm, ... | Personnel | 3,422.50 | 4,735.00 |
| Total 6000.25 · Special Cases | | | | | 4,735.00 | 4,735.00 |
| Total 6000.20 · Legal Expenses | | | | | 5,962.70 | 5,962.70 |
| Total 6000 · Professional Services | | | | | 6,687.95 | 6,687.95 |

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**City of Woodcreek
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As of October 31, 2015**

| Type | Date | Num | Name | Memo | Paid Amount | Balance |
|---|------------|------|--------------------------|--------------------------------------|-------------|----------|
| 6500 · Area Care/Maintenance | | | | | | 0.00 |
| 6500.01 · Deer Removal | | | | | | 0.00 |
| Check | 10/14/2015 | 9968 | Garrett Allen | Deer Removal | 75.00 | 75.00 |
| Check | 10/14/2015 | 9977 | Garrett Allen | Deer Removal | 75.00 | 150.00 |
| Check | 10/28/2015 | 9993 | Garrett Allen | Deer Removal | 75.00 | 225.00 |
| Total 6500.01 · Deer Removal | | | | | 225.00 | 225.00 |
| 6500.21 · Outdoor Beautification | | | | | | 0.00 |
| Check | 10/14/2015 | 9969 | Kelly Clements | Inv 650108 - Entrance mainten... | 400.00 | 400.00 |
| Check | 10/14/2015 | 9969 | Kelly Clements | Add soil to south bed | 112.25 | 512.25 |
| Total 6500.21 · Outdoor Beautification | | | | | 512.25 | 512.25 |
| 6500.31 · Street Signs | | | | | | 0.00 |
| Check | 10/14/2015 | 9976 | Pathmark Traffic Prod... | Acct#: 00C1685 | 85.89 | 85.89 |
| Total 6500.31 · Street Signs | | | | | 85.89 | 85.89 |
| Total 6500 · Area Care/Maintenance | | | | | 823.14 | 823.14 |
| 7000 · Other Operating Expenses | | | | | | 0.00 |
| 7000.02 · Building Inspections | | | | | | 0.00 |
| Check | 10/14/2015 | 9971 | ATS Engineers | Building Inspections | 645.00 | 645.00 |
| Check | 10/28/2015 | 9990 | ATS Engineers | Building Inspections | 555.00 | 1,200.00 |
| Total 7000.02 · Building Inspections | | | | | 1,200.00 | 1,200.00 |
| 7000.15 · Meeting Expense | | | | | | 0.00 |
| Check | 10/14/2015 | 9966 | Wimberley Rentals, L... | Bounce House | 67.50 | 67.50 |
| Check | 10/14/2015 | 9983 | Nancye Britner | National Night Out Expense - Cake | 75.98 | 143.48 |
| Check | 10/14/2015 | 9984 | Quicksand Golf Course | Hot dogs, chips, and drinks with ... | 344.00 | 487.48 |
| Total 7000.15 · Meeting Expense | | | | | 487.48 | 487.48 |
| 7000.20 · Public Notices | | | | | | 0.00 |
| Check | 10/14/2015 | 9981 | San Marcos Daily Rec... | Classifieds - Small Taxing Unit N... | 135.72 | 135.72 |
| Total 7000.20 · Public Notices | | | | | 135.72 | 135.72 |
| 7000.30 · Travel & Vehicle Exp Reimb. | | | | | | 0.00 |
| Check | 10/14/2015 | 9980 | Linda L Land | Mileage reimbursement | 20.94 | 20.94 |
| Total 7000.30 · Travel & Vehicle Exp Reimb. | | | | | 20.94 | 20.94 |
| Total 7000 · Other Operating Expenses | | | | | 1,844.14 | 1,844.14 |
| 7500 · Utilities | | | | | | 0.00 |
| 7500.01 · City Hall Utilities | | | | | | 0.00 |
| Check | 10/14/2015 | 9964 | PEC - City Hall | Acct#: 3000096693 | 105.46 | 105.46 |
| Total 7500.01 · City Hall Utilities | | | | | 105.46 | 105.46 |
| 7500.02 · Telephone & Internet | | | | | | 0.00 |
| Check | 10/14/2015 | 9962 | Time Warner Cable | 302013901 | 242.69 | 242.69 |
| Total 7500.02 · Telephone & Internet | | | | | 242.69 | 242.69 |
| 7500.03 · Outdoor Utilities | | | | | | 0.00 |
| Check | 10/14/2015 | 9965 | PEC - Outdoor | Acct#: 300229534, 3000333364 | 111.84 | 111.84 |
| Total 7500.03 · Outdoor Utilities | | | | | 111.84 | 111.84 |
| Total 7500 · Utilities | | | | | 459.99 | 459.99 |
| 7600 · Insurance | | | | | | 0.00 |
| 7600.01 · TML Insurance | | | | | | 0.00 |
| Check | 10/14/2015 | 9974 | Texas Municipal Leag... | Contract# 8627 | 2,514.16 | 2,514.16 |
| Total 7600.01 · TML Insurance | | | | | 2,514.16 | 2,514.16 |
| Total 7600 · Insurance | | | | | 2,514.16 | 2,514.16 |
| 8020 · Municipal Court Costs | | | | | | 0.00 |
| 8020.20 · MC Judge | | | | | | 0.00 |
| Check | 10/14/2015 | 9967 | Mark Goodner | Sep | 250.00 | 250.00 |
| Total 8020.20 · MC Judge | | | | | 250.00 | 250.00 |

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Cash Basis

City of Woodcreek
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As of October 31, 2015

| Type | Date | Num | Name | Memo | Paid Amount | Balance |
|------------------------------------|------------|----------|------------------------|-----------------------------------|-------------|-------------|
| 8020.25 - Misc. Court Costs | | | | | | 0.00 |
| Check | 10/14/2015 | 9982 | United Systems Tech... | Inv 85156 | 0.00 | 0.00 |
| General Journal | 10/14/2015 | 0915 ... | United Systems Tech... | For CHK 9982 voided on 10/28/2... | 1,325.00 | 1,325.00 |
| Check | 10/28/2015 | 9989 | United Systems Tech... | Inv 85156 | 735.00 | 2,060.00 |
| General Journal | 10/28/2015 | 0915 ... | United Systems Tech... | Reverse of GJE 0915 AJE 23 -- ... | -1,325.00 | 735.00 |
| Total 8020.25 - Misc. Court Costs | | | | | 735.00 | 735.00 |
| Total 8020 - Municipal Court Costs | | | | | 985.00 | 985.00 |
| TOTAL | | | | | <u>0.00</u> | <u>0.00</u> |

City of Woodcreek
Balance Sheet
As of October 31, 2015

Oct 31, 15

ASSETS

| | |
|--|---------------------|
| Current Assets | |
| Checking/Savings | |
| 1000 · Operating - Broadway 9628 | 80,474.19 |
| 1003 · Municipal - Reg Acct#7223 | 31,078.07 |
| 1003.1 · Municipal Court Petty Cash | 600.00 |
| 1006 · PEG - #5467 | 15,092.98 |
| 1010 · Petty Cash | -41.00 |
| 1020 · Investment Account - Class 0001 | -54,195.74 |
| 1021 · Reserved Funds - Broadway 4573 | 476,633.19 |
| 1022 · Crockett National Bank | 221,980.65 |
| 1023 · Pioneer Bank #6151 | 200,189.08 |
| Total Checking/Savings | 971,811.42 |
| Accounts Receivable | |
| 1120 · Delinquent Taxes Receivable | 9,288.75 |
| Total Accounts Receivable | 9,288.75 |
| Other Current Assets | |
| 1121 · Allowance for Uncollectible | -464.43 |
| 1122 · Due to/from HOT Account | 52.00 |
| Total Other Current Assets | -412.43 |
| Total Current Assets | 980,687.74 |
| Fixed Assets | |
| 1200 · Office Furniture / Equipment | 26,926.96 |
| 1225 · Land | 37,850.00 |
| 1226 · Building & Improvements | 109,708.00 |
| 1227 · Street Pavement | 144,126.00 |
| 1240 · Accumulated Depreciation - All | -19,261.00 |
| Total Fixed Assets | 299,349.96 |
| Other Assets | |
| 1250 · Deferred Revenue | -15,678.59 |
| 1300.10 · Committed for Streets Repair | 80,000.00 |
| Total Other Assets | 64,321.41 |
| TOTAL ASSETS | 1,344,359.11 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 1900 · Accounts Payable | 14,113.23 |
| Total Accounts Payable | 14,113.23 |
| Other Current Liabilities | |
| 2000 · Payroll Tax Payable | 1,044.94 |
| 2001 · Federal Withholding Payable | 865.00 |
| 2021 · Accrued Wages Payable | 2,608.53 |
| 2030 · TMRS Payable | 426.58 |
| 2100 · WVWA / LCRA Grant Expenditures | 445.45 |
| 2105 · Capital Development Grant | 21,325.00 |
| 2110 · Direct Deposit Liabilities | -1,552.80 |
| 2300 · Sales Tax Revenue Overpayment | 533.38 |
| Total Other Current Liabilities | 25,696.08 |
| Total Current Liabilities | 39,809.31 |
| Total Liabilities | 39,809.31 |

City of Woodcreek
Balance Sheet
As of October 31, 2015

| | Oct 31, 15 |
|---------------------------------------|----------------------------|
| Equity | |
| 9998 · Opening Balance Equity | 533,846.43 |
| 9999 · Retained Earnings | 717,050.21 |
| Net Income | 53,653.16 |
| Total Equity | 1,304,549.80 |
| TOTAL LIABILITIES & EQUITY | <u>1,344,359.11</u> |

City of Woodcreek
Profit & Loss
October 2015

| | Oct 15 | Oct 15 |
|--|------------------|------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 3000 · Ad Valorem Tax Revenue | 199.80 | 199.80 |
| 3005 · State Sales Tax Revenue | 3,054.15 | 3,054.15 |
| 3020 · PEC Franchise Fee Revenue | 7,844.15 | 7,844.15 |
| 3040 · AquaTexas Franchise Revenue | 62,107.63 | 62,107.63 |
| 3050 · IESI Franchise Revenue | 3,395.81 | 3,395.81 |
| 3060 · Telephone Franchise Revenue | 2.00 | 2.00 |
| 3090 · Development Revenue | 580.00 | 580.00 |
| 4000 · Interest Income | 372.29 | 372.29 |
| 4010 · Other Revenue | 140.00 | 140.00 |
| Total Income | 77,695.83 | 77,695.83 |
| Gross Profit | 77,695.83 | 77,695.83 |
| Expense | | |
| 5000 · Personnel Services | | |
| 5000.01 · Salaries and Wages | 4,908.75 | 4,908.75 |
| 5000.20 · Payroll Tax Expense | 4,488.62 | 4,488.62 |
| 5000.40 · Retirement | 181.14 | 181.14 |
| 5000.50 · Direct Deposit Expense | 8.75 | 8.75 |
| Total 5000 · Personnel Services | 9,587.26 | 9,587.26 |
| 5500 · Office Expenses | | |
| 5500.05 · Bank Fees & Charges | 4.00 | 4.00 |
| 5500.10 · City Hall Maintenance / Repairs | 23.38 | 23.38 |
| 5500.30 · IT & Radio Expenses | 870.72 | 870.72 |
| 5500.50 · Office Supplies | 99.73 | 99.73 |
| 5500.61 · Printing & Reproduction | 143.20 | 143.20 |
| Total 5500 · Office Expenses | 1,141.03 | 1,141.03 |
| 6000 · Professional Services | | |
| 6000.11 · Contract Labor | 725.25 | 725.25 |
| 6000.20 · Legal Expenses | | |
| 6000.21 · General | 1,227.70 | 1,227.70 |
| 6000.25 · Special Cases | 4,735.00 | 4,735.00 |
| Total 6000.20 · Legal Expenses | 5,962.70 | 5,962.70 |
| Total 6000 · Professional Services | 6,687.95 | 6,687.95 |
| 6500 · Area Care/Maintenance | | |
| 6500.01 · Deer Removal | 225.00 | 225.00 |
| 6500.21 · Outdoor Beautification | 512.25 | 512.25 |
| 6500.31 · Street Signs | 85.89 | 85.89 |
| Total 6500 · Area Care/Maintenance | 823.14 | 823.14 |
| 7000 · Other Operating Expenses | | |
| 7000.02 · Building Inspections | 1,200.00 | 1,200.00 |
| 7000.15 · Meeting Expense | 487.48 | 487.48 |
| 7000.20 · Public Notices | 135.72 | 135.72 |
| 7000.30 · Travel & Vehicle Exp Reimb. | 20.94 | 20.94 |
| Total 7000 · Other Operating Expenses | 1,844.14 | 1,844.14 |
| 7500 · Utilities | | |
| 7500.01 · City Hall Utilities | 105.46 | 105.46 |
| 7500.02 · Telephone & Internet | 242.69 | 242.69 |
| 7500.03 · Outdoor Utilities | 111.84 | 111.84 |
| Total 7500 · Utilities | 459.99 | 459.99 |
| 7600 · Insurance | | |
| 7600.01 · TML Insurance | 2,514.16 | 2,514.16 |
| Total 7600 · Insurance | 2,514.16 | 2,514.16 |

City of Woodcreek
Profit & Loss
October 2015

| | Oct 15 | Oct 15 |
|---|-------------------------|-------------------------|
| 8020 · Municipal Court Costs | | |
| 8020.20 · MC Judge | 250.00 | 250.00 |
| 8020.25 · Misc. Court Costs | 735.00 | 735.00 |
| Total 8020 · Municipal Court Costs | 985.00 | 985.00 |
| Total Expense | 24,042.67 | 24,042.67 |
| Net Ordinary Income | 53,653.16 | 53,653.16 |
| Net Income | <u>53,653.16</u> | <u>53,653.16</u> |

City Manager Report (for Council)

- Request For Qualifications has been sent out and posted for the vacant City Engineer contracted position.
- Reviewing City's Insurance coverage(s) and asset inventory.
- Reviewing Road Plan and drainage and next steps.
- Working with HCS Technical Services on a plan and schedule for City informational technology improvements and upgrades.
- Inventory and Report on Storm Damage and flooding.
- Burn Ban has been lifted for now.
- Proposals received and approval given to remove the two (2) dead trees in Augusta Park.
- Reviewing status of the 2020 Masterplan and next steps to proceed with the developed at the 2030 Plan.
- Meetings:
Hays County Transportation Director, Hays County Commissioner, Pct. 3, Golf Course management, AquaTX, City Manager of Wimberley, Executive Director Wimberley Chamber of Commerce, Hays County Constable, Wimberley Volunteer Fire Dept.

**City of Woodcreek City Council Meeting
October 14, 2015: 6:30 p.m.
41 Champions Circle
Woodcreek, Texas 78676**

Minutes

1.) **Call to Order:** Mayor Steinert called the meeting to order at 6:30 p.m.

2.) **Invocation**

3.) **Pledge**

4.) **Roll Call.** Present: Mayor Michael T. Steinert, Mayor Pro Tem Nancye Britner, Councilmember Gordon Marsh, Councilmember Jerry Moore, City Treasurer Gene Golembiewski, Administrative Assistant Linda Land. **Absent:** Councilmember William Scheel, Councilmember Kathy Maldonado, Director of Public Works Frank Wood.

5.) **Public Comments:** Sybil Patterson expressed her dissatisfaction with the City's lack of enforcement of ordinances, particularly the health and sanitation ordinance;

6.) **Citizen Communications:** There were no citizen communications.

7.) **Report Items:**

A. Mayor Pro Tem Britner declared National Night Out as a success and thanked all who were involved in the preparation of the event.

B. Director of Public Works Wood's submitted a report which was read by Mayor Steinert.

C. City Treasurer Golembiewski reported year-to-date revenues of \$430,542.00 and \$297,705.00 of expenditures.

D. Administrative Assistant Linda Land gave a report on the Augusta Park Project.

8.) **Consent Agenda:**

A. Approval of the minutes of the Regular City Council meeting of September 9, 2015, and the Special City Council meeting of September 14, 2015.

B. Approval of Treasurer's Report for September 2015.

Mayor Pro Tem Britner moved to accept the Consent Agenda in its entirety. The motion was seconded by Councilmember Moore, which passed with a vote of 3-0-0.

9.) **Public Hearing: Proposed changes to the Woodcreek Zoning Ordinance Sec. 156.029 ("Parking") of the Code of Ordinances to allow parking on City right of way under specified conditions.**

a. Staff Report: Councilmember Marsh read a summation of the proposed changes to the ordinance.

b. Public Hearing: Open 7:13. There were no public comments. Closed: 7:13

c. Councilmember Marsh moved to approve an ordinance amending Title X, §156.029 of the Woodcreek Zoning Ordinance, with an effective date of November 1, 2015, to allow parking

on City right-of-way under specified conditions. The motion was seconded by Councilmember Moore, which passed with a vote of 3-0-0.

10.) Public Hearing: Proposed changes to the Woodcreek Zoning Ordinance Sec. 156.058 (“Fencing”) of the Code of Ordinances to allow fences nearer than 25 feet to an exterior lot line bordering the golf course under specified conditions.

- a. Staff Report: Mayor Pro Tem Britner said this is a very difficult that has been discussed by P&Z.
- b. Public Hearing: Open 7:15. John Lewis asked for a reading of the proposed ordinance. Mayor Pro Tem Britner said the City does not have an ordinance change prepared to vote on at this time and that comments from this hearing will help to make a better one. Shari Woods said the type of fences allowed in the City are not appropriate for a golf course community. Mr. Lewis said according to the ordinances, the City does not have the authority to enforce deed restrictions and therefore should not get involved in the enforcement of the deed restrictions as it relates to Golf Course easements. Liz Meier said she is nowhere near the area of ply and should be able to have a fence. Closed: 7:29
- c. Mayor Pro Tem Britner moved to table action for further research. The motion was seconded by Councilmember Moore, which passed with a vote of 3-0-0.

11.) Regular Agenda

- A. After discussion, Councilmember Marsh moved to approve “Augusta Park” as the name for the City Park located on the corner of Augusta Drive and Augusta Lane. The motion was seconded by Councilmember Moore, which passed with a vote of 3-0-0.
- B. After discussion, Councilmember Marsh moved to approve a Joint Election Agreement with Wimberley ISD to hold a joint election in voting precincts on November 3, 2015. The motion was seconded by Councilmember Moore, which passed with a vote of 3-0-0.
- C. Mayor Steinert reported that former City Manager John Sone would be paid thirty days beyond his last day of employment, plus sixteen days of accumulated paid time off.
- D. Mayor Steinert said he would not offer a letter of termination for former City Manager Sone because it would become public record.

12. Adjourn: There being no further business, Mayor Steinert adjourned the meeting at 7:48 p.m.

Michael T. Steinert, Mayor

Linnea Bailey, Interim City Secretary

**City of Woodcreek Special City Council Meeting
October 16, 2015; 5:30 p.m.
41 Champions Circle
Woodcreek, Texas 78676**

Minutes

- 1.) **Call to Order:** Mayor Steinert called the meeting to order at 5:30 p.m.
- 2.) **Roll Call. Present:** Mayor Michael T. Steinert, Mayor Pro Tem Nancy Britner, Councilmember William Scheel, Councilmember Gordon Marsh, Councilmember Jerry Moore,
Absent: Councilmember Kathy Maldonado.

Council convened in executive session at 5:36 p.m.

Council reconvened in open session at 5:50 p.m.

- 3.) **Discussion and Action Items:**
 - A. After discussion, Councilmember Scheel moved to appoint Paul E. Brandenburg as Interim City Manager. The motion was seconded by Councilmember Marsh, which passed with a vote of 4-0-0.
- 4.) **Adjourn:** There being no further business, Mayor Steinert adjourned the meeting at 6:00 p.m.

Michael T. Steinert, Mayor

Linnea Bailey, City Secretary

City of Woodcreek
Transaction List by Date
October 2015

11/09/15

| Type | Date | Num | Name | Memo | Account | Split | Debit | Credit |
|-----------------|------------|------------|-----------------------------------|--|-------------------------|--------------------------------|-----------|-----------|
| Oct 15 | | | | | | | | |
| Paycheck | 10/01/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 1000 - Operating - | -SPLIT- | | |
| Paycheck | 10/01/2015 | Dir Dep | Linda L Land | Direct Deposit | 1000 - Operating - | -SPLIT- | 0.00 | |
| Liability Check | 10/05/2015 | | QuickBooks Payroll Service | Created by Payroll Service on 10/02/2015 | 1000 - Operating - | -SPLIT- | 0.00 | 1,876.11 |
| Deposit | 10/05/2015 | | Ad Valorem | Ad Valorem | 1000 - Operating - | 3000 - Ad Valorem Tax R... | 199.80 | |
| Deposit | 10/06/2015 | | State Sales Tax | State Sales Tax | 1000 - Operating - | 3005 - State Sales Tax R... | 3,054.15 | |
| Transfer | 10/09/2015 | | Funds Transfer | Funds Transfer | 1021 - Reserved Fu... | 1000 - Operating - Broad... | 180.00 | 25,000.00 |
| Deposit | 10/09/2015 | | Dev Rev | Dev Rev | 1000 - Operating - | -SPLIT- | 123.33 | |
| Deposit | 10/09/2015 | | Interest | Interest | 1023 - Pioneer Ban... | 4000 - Interest Income | 7,844.15 | |
| Deposit | 10/13/2015 | | PEC Franchise | PEC Franchise | 1000 - Operating - | 3020 - PEC Franchise Fee... | | 893.09 |
| Liability Check | 10/14/2015 | 9960 | TMRS | 10409 | 1000 - Operating - | -SPLIT- | | 470.25 |
| Check | 10/14/2015 | 9961 | Tax Time, LLC | Contract Labor Inv# 864 | 1000 - Operating - | 6000.11 - Contract Labor | | 242.69 |
| Check | 10/14/2015 | 9962 | Time Warner Cable | 302013901 | 1000 - Operating - | 7500.02 - Telephone & Int... | | 113.20 |
| Check | 10/14/2015 | 9963 | Xerox Financial Services | Printer/copier lease | 1000 - Operating - | 5500.61 - Printing & Repro... | | 105.46 |
| Check | 10/14/2015 | 9964 | PEC - City Hall | Acct#: 3000096693 | 1000 - Operating - | 7500.01 - City Hall Utilities | | 111.84 |
| Check | 10/14/2015 | 9965 | PEC - Outdoor | Acct#: 300029534, 3000333364 | 1000 - Operating - | 7500.03 - Outdoor Utilities | | 67.50 |
| Check | 10/14/2015 | 9966 | Wimberley Rentals, LLC | Bounce House | 1000 - Operating - | 7000.15 - Meeting Expense | | 250.00 |
| Check | 10/14/2015 | 9967 | Mark Goodner | MC Judge | 1000 - Operating - | 8020.20 - MC Judge | | 75.00 |
| Check | 10/14/2015 | 9968 | Garrett Allen | Deer Removal | 1000 - Operating - | 6500.01 - Deer Removal | | 512.25 |
| Check | 10/14/2015 | 9969 | Kelly Clements | Entrance maintenance & Special Service | 1000 - Operating - | -SPLIT- | | 80.00 |
| Check | 10/14/2015 | 9970 | Ricardo Fuente | FEMA data | 1000 - Operating - | 6000.11 - Contract Labor | | 645.00 |
| Check | 10/14/2015 | 9971 | ATS Engineers | Building Inspections | 1000 - Operating - | 7000.02 - Building Inspecti... | | 175.00 |
| Check | 10/14/2015 | 9972 | John Young | Repair potholes & trim trees | 1000 - Operating - | 6000.11 - Contract Labor | | 5,962.70 |
| Check | 10/14/2015 | 9973 | Bolquez Law Firm, PLLC | Legal Expenses - Inv 5256 | 1000 - Operating - | -SPLIT- | | 2,514.16 |
| Check | 10/14/2015 | 9974 | Texas Municipal League | Contract# 8627 | 1000 - Operating - | 6000.01 - TML Insurance | | 23.38 |
| Check | 10/14/2015 | 9975 | Ace Hardware | Blacktop repair bag | 1000 - Operating - | 5500.10 - City Hall Mainte... | | 85.89 |
| Check | 10/14/2015 | 9976 | Pathmark Traffic Products of T... | Acct#: 00C1685 | 1000 - Operating - | 5500.31 - Street Signs | | 75.00 |
| Check | 10/14/2015 | 9977 | Garrett Allen | Deer Removal | 1000 - Operating - | 5500.50 - Office Supplies | | 8.74 |
| Check | 10/14/2015 | 9978 | Hill Country Springs | Office Water | 1000 - Operating - | 5500.30 - IT & Radio Expe... | | 162.50 |
| Check | 10/14/2015 | 9979 | Computer Services Inc | Computer/wi-fi connectivity | 1000 - Operating - | -SPLIT- | | 111.93 |
| Check | 10/14/2015 | 9980 | Linda L Land | Reimbursements - Foam Boards | 1000 - Operating - | 7000.20 - Public Notices | 0.00 | 75.98 |
| Check | 10/14/2015 | 9981 | San Marcos Daily Record | Acct# RA 1906-classified | 1000 - Operating - | 8020.25 - Misc. Court Costs | | 344.00 |
| Check | 10/14/2015 | 9982 | United Systems Technology Inc | VOID: MC Interface Support GJE RGJE created on 10/28/2015 | 1000 - Operating - | 7000.15 - Meeting Expense | | 1,325.00 |
| Check | 10/14/2015 | 9983 | Nancye Briner | Reimbursement | 1000 - Operating - | 7000.15 - Meeting Expense | | 663.12 |
| Check | 10/14/2015 | 9984 | Quicksand Golf Course | National Night Out | 1000 - Operating - | -SPLIT- | | |
| Check | 10/14/2015 | 9985 | United Systems Technology, Inc | For CHK 9982 voided on 10/28/2015 | 1000 - Operating - | 8020.25 - Misc. Court Costs | | |
| General Journal | 10/15/2015 | 0915 AJ... | United States Treasury | 74-2386731 | 1000 - Operating - | 7000.15 - Meeting Expense | | |
| Paycheck | 10/18/2015 | Dir Dep | Barbara J Grant | Direct Deposit | 1000 - Operating - | -SPLIT- | 0.00 | |
| Paycheck | 10/18/2015 | Dir Dep | Linda L Land | Direct Deposit | 1000 - Operating - | -SPLIT- | 0.00 | |
| Deposit | 10/18/2015 | | Interest | Interest | 1021 - Reserved Fu... | 4000 - Interest Income | 62,107.63 | |
| Deposit | 10/19/2015 | | Aqua TX | Aqua TX | 1000 - Operating - | -SPLIT- | 400.00 | |
| Deposit | 10/19/2015 | | Dev Rev | Dev Rev | 1000 - Operating - | 3090 - Development Reve... | | 1,934.67 |
| Deposit | 10/23/2015 | | Progressive Waste | Created by Payroll Service on 10/20/2015 | 1000 - Operating - | -SPLIT- | 3,395.81 | |
| Liability Check | 10/26/2015 | | QuickBooks Payroll Service | Progressive Waste | 1000 - Operating - | 4010 - Other Revenue | 140.00 | |
| Deposit | 10/26/2015 | | Engelhard Printing | Business Cards | 1003 - Municipal - R... | 5500.61 - Printing & Repro... | | 30.00 |
| Check | 10/28/2015 | 9986 | United Systems Technology, Inc | MC Interface Support | 1000 - Operating - | 8020.25 - Misc. Court Costs | | 735.00 |
| Check | 10/28/2015 | 9989 | United Systems Technology, Inc | Reverse of GJE 0915 AJE 23 - For CHK 9982 voided on 10/... | 1000 - Operating - | 7000.02 - Building Inspecti... | 1,325.00 | |
| General Journal | 10/28/2015 | 0915 AJ... | ATS Engineers | Building Inspections | 1000 - Operating - | 5500.30 - IT & Radio Expe... | | 555.00 |
| Check | 10/28/2015 | 9991 | Avenet, LLC | Inv#: 37551 - Domain Name Set-up Charge | 1000 - Operating - | 5500.30 - IT & Radio Expe... | | 75.00 |
| Check | 10/28/2015 | 9992 | HCS Technical Services | Invoice #0004355 - Email & passwords wiped | 1000 - Operating - | 6500.01 - Deer Removal | | 633.22 |
| Check | 10/28/2015 | 9993 | Garrett Allen | Deer Removal | 1000 - Operating - | 3060 - Telephone Franchi... | | 75.00 |
| Check | 10/28/2015 | | John W Sone | Deer Removal | 1000 - Operating - | -SPLIT- | 2.00 | |
| Deposit | 10/28/2015 | 9987 | QuickBooks Payroll Service | Created by Payroll Service on 10/28/2015 | 1000 - Operating - | -SPLIT- | | 3,147.51 |
| Paycheck | 10/30/2015 | | Interest | Interest | 1006 - PEG - #5467 | 4000 - Interest Income | 1.28 | 1,554.55 |
| Liability Check | 10/30/2015 | | Service Charge | Service Charge | 1003 - Municipal - R... | 5000.05 - Bank Fees & Ch... | 4.69 | |
| Check | 10/31/2015 | | Interest | Interest | 1020 - Investment A... | 4000 - Interest Income | 141.31 | |
| Deposit | 10/31/2015 | | Crockett Natl... | Interest | 1022 - Crockett Natl... | 4000 - Interest Income | | |

Oct 15

Council Meeting Date: 11/11/2015

AGENDA ITEM COVER SHEET

Subject/Title: Resolution No. 15-090903 and Resolution No. 090904

Item Summary:

Discussion and possible action repealing Resolution No. 15-090903 and Resolution No. 15-090904.

Financial Impact/Financial Information:

Comments/Recommendation:

Attachments

Resolution No. 15-090903

Resolution No. 15-090904

Submitted By:

CITY OF WOODCREEK, TEXAS

RESOLUTION NO. 15-090903

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS TO SEGREGATE THE OFFICE OF CITY SECRETARY FROM THAT OF CITY MANAGER; PROVIDING FOR AN EFFECTIVE DATE AND SEVERABILITY, AND FINDING PROPER NOTICE AND MEETING.

WHEREAS, the City of Woodcreek ("City") is a Type "A" general law municipality of the State of Texas, organized under the provisions of Subchapter B of Chapter 6 of the Texas Local Government Code; and

WHEREAS, the City Council of the City of Woodcreek ("City Council") is the governing body of the City of Woodcreek; and

WHEREAS, Sec. 22.071 of the Local Government Code specifies the statutory public officers of the municipality, to wit: secretary, treasurer, assessor and collector, municipal attorney, marshal, municipal engineer, and said section also authorizes the governing body to create any other officers or agents of the municipality; and

WHEREAS, as allowed under Sec. 22.071, the City Council authorized the creation of the municipal office of City Administrator/ City Manager; and

WHEREAS, pursuant to Sec. 30.15(B) of the Woodcreek Code of Ordinances the duties of the City Secretary are performed by the appointed City Manager; and

WHEREAS, Sec. 30.15(B) further provides that the Offices of the City Secretary and City Manager are a combined office until otherwise provided by the City Council; and

WHEREAS, the City Council has considered the above recitals and wishes to exercise its authority under Sec. 30.15(B) of the Woodcreek Code of Ordinances,

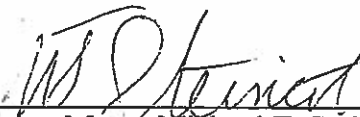
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS, THAT:

1. The City Council hereby segregates the Offices of the City Secretary and City Manager, effective immediately and the City Manager shall no longer function as City Secretary.

2. This Resolution becomes effective immediately after its passage and approval as provided by law.
3. Should any of the clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.
4. It is hereby officially found and determined that the meeting at which this Resolution was passed was attended by the required quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

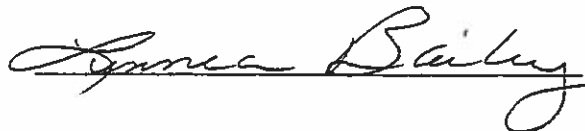
PASSED & APPROVED this, the 9th day of September 2015, by a vote of 4 (ayes) to 1 (nays) and 0 (abstentions) of the City Council of the City of Woodcreek, Texas.

CITY OF WOODCREEK:

by: 

Mayor Michael T. Steinert

ATTEST:



APPROVED AS TO FORM:

Bojorquez Law Firm, PC

CITY OF WOODCREEK, TEXAS

RESOLUTION NO. 15-090904

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS TO APPOINT AN INTERIM CITY SECRETARY PENDING THE APPOINTMENT OF A OF CITY SECRETARY BY THE CITY COUNCIL; PROVIDING FOR AN EFFECTIVE DATE AND SEVERABILITY, AND FINDING PROPER NOTICE AND MEETING.

WHEREAS, pursuant to Sec. 30.15(B) of the Woodcreek Code of Ordinances the offices of the City Secretary and City Manager, heretofore a combined office, have been segregated pursuant to Resolution No. 15-090903 of the City Council of the City of Woodcreek; and

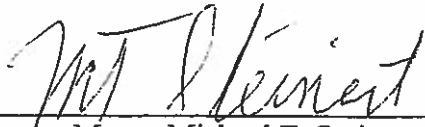
WHEREAS, the office of the City Secretary is vacant,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS, THAT:

1. Linnæa Bailey is hereby appointed Interim City Secretary pending the appointment of a City Secretary by the City Council, and shall be administered the oath of office by the Mayor as soon as it may be convenient.
2. This Resolution becomes effective immediately after its passage and approval as provided by law.
3. Should any of the clauses, sentences, paragraphs, sections or parts of this Resolution be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.
4. It is hereby officially found and determined that the meeting at which this Resolution was passed was attended by the required quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

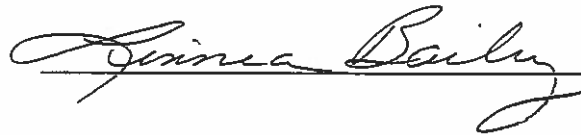
PASSED & APPROVED this, the 9th day of September 2015, by a vote of 4 (ayes) to 1 (nays) and 0 (abstentions) of the City Council of the City of Woodcreek, Texas.

CITY OF WOODCREEK:

by: 

Mayor Michael T. Steinert

ATTEST:



APPROVED AS TO FORM:

Bojorquez Law Firm, PC

Council Meeting Date: 11-11-15

AGENDA ITEM COVER SHEET

Subject/Title: Discussion and Action to update the City Transaction Signatory Authority.

Item Summary:

Per City Resolution 14-021201, the City Council has designated and authorized the Mayor, Mayor Pro Tem, City Treasurer and City Manager as authorized signatories for all funds of the City of Woodcreek.

Financial Impact/Financial Information:

None.

Comments/Recommendation:

The City Council should approve Mayor Eskelund, Mayor Pro Tem _____, City Treasurer Golembiewski, and City Manager Brandenburg as authorized signatories for the City of Woodcreek.

Attachments

Resolution No. 14-021201

Submitted By:

Interim City Manager Brandenburg



RESOLUTION NO. 14-021201

**A RESOLUTION OF THE CITY OF WOODCREEK, TEXAS,
ADOPTING A POLICY FOR THE CONTROL OF CITY FUNDS, AND REPEALING
ORDINANCE 85-15 (FINANCIAL CONTROLS)**

Whereas, the City of Woodcreek City Council (City Council) has established and must maintain public funds; and
Whereas, it is necessary to designate agents for the control of funds of the City of Woodcreek.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF WOODCREEK, TEXAS:**

Section 1. That the City Council hereby designates and authorizes the Mayor, Mayor Pro Tem, City Treasurer and City Manager as authorized signatories for all funds of the City of Woodcreek.

Section 2. That the number of required signatures for checks and all other transactions, except for the Direct Deposit of employee pay, upon bank accounts of the City of Woodcreek be at least two (2) signatures, for expenditure made in accordance with the annual budget, as may be amended. The City Secretary will validate all claims for disbursement, and any warrants presented for payment.

Section 3. That Direct Deposit of employee pay will be authorized by the City Treasurer or designated representative, and the City Manager.

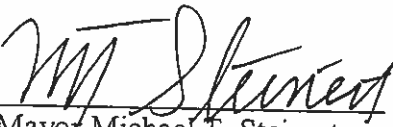
Section 4. That this resolution replaces the intent of and thereby rescinds in its entirety City of Woodcreek Ordinance 85-15, An Ordinance Providing for the Control of City Funds, Designating Proper Authority for the Issuing of Warrants and Establishing Check Signing Requirements.

Section 5. It is hereby officially found and determined that the meeting at which this Resolution was considered was open to the public as required and that required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

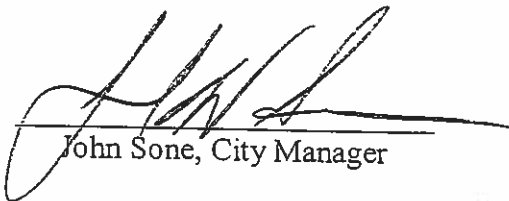
Section 6. This Resolution shall be effective immediately upon its passage.

PASSED AND APPROVED this, the 12th day of February 2014, by a vote of 5 (ayes) to 0 (nays) to 0 (abstentions) of the City Council of Woodcreek, Texas.

City of Woodcreek

by: 
Mayor Michael T. Steinert

ATTEST:


John Sone, City Manager

APPROVED AS TO FORM:
Roger E. Gordon, City Attorney

Council Meeting Date: 11/11/2015

AGENDA ITEM COVER SHEET

Subject/Title: Annual brush pickup contract

Item Summary:

The City of Woodcreek annually contracts out for a onetime brush pickup to be conducted in November of each year. The awarded contractor has historically scheduled and completed this pickup over a three (3) day period.

The City advertised and properly noticed for the bids this year. Two (2) qualified bids were received.

Financial Impact/Financial Information:

| | |
|-------------|---------------|
| 2014 Actual | 2015 Budgeted |
| \$3355.00 | \$3500.00 |

| <u>Bidder</u> | <u>3 days Lump Sum</u> | <u>Additional Days</u> |
|---|------------------------|------------------------|
| TexStar Trees & Landscaping, LLC Wimberley, TX | \$3300.00 | \$1100.00 |
| AusTex Tree Service Round Rock, TX | \$4650.00 | \$1550.00 |

Comments/Recommendation:

Time is of the essence given the upcoming Thanksgiving Holiday. In addition, following Council action, staff will need to conduct informational outreach to the community via its website, email and post card mailer. It will take a week to do this. Both bidders have verbally committed to commencing this work on November 19th.

It is staff's recommendation to proceed with TexStar Trees and Landscapes, LLC in the lump sum of \$3300.00 for three (3) days of service in the City and for this work to be conducted on November 19, 20 and 21st.

Attachments

- Bids
- Draft Public Informational Release

Submitted By: Interim City Manager Paul Brandenburg



City of Woodcreek
 41 Champions Circle
 Woodcreek, Texas 78676
 Office: 512.847.9390
 Fax: 512.847.6661

City of Woodcreek
 Bid for Fall 2015 Brush Chipping Services

Date of Submittal: September 4, 2015 (Due: October 9, 2015 before 4:00 p.m.)

Bid Item #1: Three (3) days of limb pickup and chipping (small to medium size). Curbside limb piles not to exceed five (5) feet long, five (5) feet wide, and five (5) feet tall. The tree limbs are to be no more than five (5) inches in diameter. Chips to be left with homeowner or stored behind City Hall parking lot.

Bid Three (3) Days: \$ 3,300.00 Lump Sum

Bid Item #2: One (1) additional day of limb pickup and chipping (small to medium size). Curbside limb piles are not to exceed five (5) feet long, five (5) feet wide, and five (5) feet tall. The tree limbs are to be no more than five (5) inches in diameter. Chips to be left with homeowner or stored behind City Hall parking lot.

Bid for Additional Days, if necessary: \$ 1,100.00 Per Day.

End of Bid Item List

Company Name: TexStar Trees and Landscapes, LLC
 Company Address: 12 Huckleberry Ln. Wimberley, TX 78676
 Company Phone/Alternate Number: 512-694-6607
 Printed Name and Title of Company Official: Carey Whitten,
President

Signature of Authorizing Company Official: C. Whitt

Attachments: (1) Copy of current Commercial General Liability Insurance Certificate; (2) Copy of current Workers Compensation Insurance Certificate; (3) Four (4) Work References with Phone Numbers; (4) List of Equipment and Number of Personnel to be Used for this Bid/Project.

AVAILABLE:
 NOV. 5, 6, 7
 NOV. 12, 13, 14
 NOV. 19, 20, 21

UNITED FIRE LLOYDS
PO BOX 73909, CEDAR RAPIDS IA 52407

0506

POLICY NUMBER: 84309966

ACCOUNT NUMBER: 3000215297 (3) TRADE-PRO FOR CONTRACTORS
DIRECT BILL - **COMMERCIAL GENERAL LIABILITY COVERAGE PART**

| | | | |
|--|--|-----------------------------|--------------------------------|
| ISSUE DATE 07-29-2015 | GE6 REPLACEMENT OF 0506 | 84309966 | DECLARATIONS RENEWAL EXTENSION |
| NAMED TEX STAR TREES & LANDSCAPES | | AGENCY & CODE 833526 | |
| INSURED | | DEMASTERS-DANIEL INS AGENCY | |
| AND | | PO BOX 2249 | |
| MAILING 12 HUCKLEBERRY ST | | WIMBERLEY TX | |
| ADDRESS WIMBERLEY TX 78676-3002 | | 78676 | |
| POLICY 12:01 A.M. Standard time | FROM: 08-07-2015 | TO: 08-07-2016 | |
| PERIOD: at your mailing address shown above. | And for successive policy periods as stated below. | | |

We will provide the insurance described in this policy in return for the premium and compliance with all applicable policy provisions. If we elect to continue this insurance, we will renew this policy if you pay the required renewal premium for each successive policy period, subject to our premiums, rules and forms then in effect. You must pay us prior to the end of the current policy period or else this policy will terminate after any statutorily required notices are mailed to you. An insufficient funds check is not considered payment.

LIMITS OF INSURANCE

| | |
|--|--------------|
| GENERAL AGGREGATE LIMIT (Other than Products-Completed Operations) | \$ 2,000,000 |
| PRODUCTS-COMPLETED OPERATIONS AGGREGATE LIMIT | \$ 2,000,000 |
| PERSONAL AND ADVERTISING INJURY LIMIT (Any one person or organization) | \$ 1,000,000 |
| EACH OCCURRENCE LIMIT | \$ 1,000,000 |
| DAMAGE TO PREMISES RENTED TO YOU LIMIT (Any one premises) | \$ 100,000 |
| MEDICAL EXPENSE LIMIT (Any one person) | \$ 5,000 |

RETROACTIVE DATE (CG 00 02 Only) Coverage A of this insurance does not apply to "bodily injury" or "property damage" which occurs before the Retroactive Date, if any, shown here. (enter date or "None" if no Retroactive Date applies)
NONE

BUSINESS DESCRIPTION
FORM OF BUSINESS: ___ Individual ___ Joint Venture ___ Partnership ___ Corporation X Other LL COMPANY

| Classifications and Locations of All Premises You Own, Rent or Occupy | Codes | Premium Basis | Rates | | Advance Premiums | |
|---|---------|---------------|-------|-----------|------------------|-----------|
| | | | Pr/CO | All Other | Pr/CO | All Other |
| TX LOC# 01 210 CARNEY LN WIMBERLEY, TX 78676-4921 | | | | | | |
| LANDSCAPE GARDENING INCL PR/CO | 97047P) | 135,000 | | | | |
| \$ 500 PER CLAIM PROPERTY DAMAGE DEDUCTIBLE APPLIES | | | INCL | 6.649 | INCL | 898 |
| INTERNET SECURITY & PRIVACY CONTINUED ON CG7004 | | | | | | 86 |

| PREMIUM BASIS DEFINITIONS | a) Area per 1000 sq ft | c) Total Cost per \$1000 | g) Gallons per 1000 | m) Admissions per 1000 | p) Payroll per \$1000 | s) Gross Sales per \$1000 | t) Defined Above | u) Units per unit |
|---------------------------|------------------------|--------------------------|---------------------|------------------------|-----------------------|---------------------------|------------------|-------------------|
| Premium Charge Forms | | Advance Premium | | | | | | |
| | | SEE UW7002 | | | | | | |
| Premium Charge Forms | | | | | | | | Advance Premium |

Other Forms SEE UW7002

Amend Reason

PREMIUM FOR THIS COVERAGE PART \$ 1,055

Endorsement Adjustment Premium \$

This Declarations Page supersedes and replaces any preceding declarations page bearing the same policy number for this policy period.

X

(COUNTERSIGNED BY AUTHORIZED REPRESENTATIVE)

CG 70 01 02 05

INSURED COPY

16023690



Assistant Administrator

From: Tex Star Trees and Landscapes <info@texstartreesandlandscapes.com>
Sent: Thursday, October 22, 2015 10:26 AM
To: info@cityofwoodcreek.com
Subject: Brush disposal Bid
Attachments: 2015-2016 Liability Insurance.pdf; Woodcreek 2015 Brush Collection.pdf

Hi Barbara,

I couldn't find the original in my sent box, so if that takes me out of the running, I understand.

I will resend it anyway.

Regards,

Carey Whitten
President
Tex Star Trees and Landscapes, LLC
512-694-6607

Like us on [Facebook](#)

City Clerk

From: John Sone <john.sone@austin.rr.com>
Sent: Thursday, September 03, 2015 11:11 AM
To: 'Tex Star Trees and Landscapes'
Cc: Barbara Grant
Subject: RE: Notification of Bid Solicitation

Carey, you are so correct – the due date is October 9th, not September 4th. Please excuse my mistake. (I have lately been under a bit more stress than usual.) I'm glad you are planning to bid, and I hope you will take all the time you need in doing so.

Best,

John

John Sone, MPA
City Manager
City of Woodcreek
O-512.847.9390
manager@cityofwoodcreek.com

From: Tex Star Trees and Landscapes [mailto:info@texstartreesandlandscapes.com]
Sent: Thursday, September 03, 2015 9:28 AM
To: manager@cityofwoodcreek.com
Subject: Re: Notification of Bid Solicitation

John,

I will be submitting a bid but the paperwork says it is due by Oct. 9th. You mentioned in your voicemail the deadline is tomorrow 9/4. Either way, I'll get it to you today.

Carey

From: [City Manager](#)
Sent: Friday, August 21, 2015 2:52 PM
To: [City of Woodcreek](#)
Subject: Notification of Bid Solicitation

As interested parties in the City of Woodcreek 2014 Brush Chipping program, I wanted to make you aware of the City's posting of its solicitation for bids for the 2015 program. This is a link to the solicitation on the City website containing the bid form to be used. The general terms of the solicitation are:

The City of Woodcreek is seeking bids for brush chipping services to dispose of tree limbs and brush placed curbside at residences within the City of Woodcreek. The exact dates of service are to be coordinated with the City of Woodcreek, but should occur in November 2015.

Homeowners/residents will be placing tree limbs/brush curbside in stacks measuring no larger than five (5) feet long, five (5) feet wide, and five (5) feet tall. The tree limbs are to be no more than five (5) inches in diameter. Successful bidder will be responsible for advising homeowners if the pile exceeds the maximum size.

Successful bidder shall supply truck(s), adequately sized chipping machine, and personnel to safely and efficiently chip the tree limbs/brush that homeowners leave curbside in stacks. Chips created should be of medium to small size. Chips can be left for the homeowners or placed in a storage area behind the City Hall parking lot located at 41 Champions Circle.

Based on previous years experience, tree limbs/brush within the City of Woodcreek can be picked up and chipped by a work crew with a truck and adequately sized chipping machine in three (3) days. Bidder shall state the equipment and personnel that shall be used for this bid/project. Bidder shall quote a cost per day for additional days if circumstances indicate additional days are necessary as determined by the City. Also, Bidder shall provide a list of four (4) work references with phone numbers.

Please submit a firm price bid for three (3) days of work and the cost per day for any days beyond the three days. Bids shall be valid for 30 days. Bidder shall use the form on the City of Woodcreek website (Public Notices) when submitting the bid.

Along with the firm price quotation, Bidder shall also provide the City of Woodcreek a copy of their current Commercial General Liability Insurance for the work in an amount of not less than \$1,000,000 General Aggregate along with a copy of their statutory Workers Compensation Insurance with the Bid.

Bids must be delivered in writing to Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas by 4:00 p.m. on Friday, October 9, 2015. Faxed bids will be accepted up to 4:00 p.m. on Friday, October 9, 2015. The City of Woodcreek's fax number is 512.847.6661. Bids may be emailed to: wmailto:manager@cityofwoodcreek.com. Any bids received after the 4:00 p.m. deadline will not be considered.

Please note that the City of Woodcreek reserves the right to award the contract to either the lowest responsible bidder or to the bidder who provides the goods or services at the best value for the City of Woodcreek.

For additional information, please contact the City Manager for the City of Woodcreek at 512.847.9390, or email at manager@cityofwoodcreek.com.

Best,

John Sone
City Manager
City of Woodcreek
O-512.847.9390
manager@cityofwoodcreek.com

City of Woodcreek
 41 Champions Circle
 Woodcreek, Texas 78676
 Office: 512.847.9390
 Fax: 512.847.6661



City of Woodcreek
 Bid for Fall 2015 Brush Chipping Services

Date of Submittal: 10-9-15 (Due: October 9, 2015 before 4:00 p.m.)

Bid Item #1: Three (3) days of limb pickup and chipping (small to medium size). Curbside limb piles not to exceed five (5) feet long, five (5) feet wide, and five (5) feet tall. The tree limbs are to be no more than five (5) inches in diameter. Chips to be left with homeowner or stored behind City Hall parking lot.

Bid Three (3) Days: \$ \$4,650.00 Lump Sum

Bid Item #2: One (1) additional day of limb pickup and chipping (small to medium size). Curbside limb piles are not to exceed five (5) feet long, five (5) feet wide, and five (5) feet tall. The tree limbs are to be no more than five (5) inches in diameter. Chips to be left with homeowner or stored behind City Hall parking lot.

Bid for Additional Days, if necessary: \$ 1,550.00 Per Day.

End of Bid Item List

AVAILABLE
 NOV - 5, 6, 7
 NOV 12, 13, 14
 NOV 19, 20, 21

Company Name: Austex Tree Service Inc
 Company Address: P.O. Box 6089 Round Rock Texas
 Company Phone/Alternate Number: 512-248-0082, 512-563-6624
 Printed Name and Title of Company Official: Hale Hawkins

Signature of Authorizing Company Official: Hale Hawkins

Attachments: (1) Copy of current Commercial General Liability Insurance Certificate of Insurance; (2) Copy of current Workers Compensation Insurance Certificate; (3) Four (4) Work References with Phone Numbers; (4) List of Equipment and Number of Personnel to be Used for this Bid/Project.

P.O. Box 6089
 Round Rock, TX 78683
 P: (512) 248-0082
 F: (512) 248-8807
 austex-tree@austin.rr.com
 www.austextreesbx.com



AUSTEX

TREE SERVICE INC.

Residential
 Commercial
 Public
 Institutional

"An insured, reliable company where prompt, quality service is top priority."

SERVICES OFFERED

Trimming & Pruning

Erosion Control

Tree & Ball Moss Removal

Tree Planting &
Hydromulching

Roof/Structure/
Vehicular Clearance

Lot/Subdivision
Clearance

Stump Grinding

Storm Clean-up

Tree Fertilization

Root Pruning

Emergency Crews

PARTIAL CLIENT LIST

PUBLIC AGENCIES

City of Austin, Travis County Commissioners Court,
University of Texas, State of Texas, and Federal
Government, Texas State University

PRIVATE BUSINESSES

Jordan Foster Construction, VRW Construction,
MAC, Inc., Knippa Properties, University Realty,
HVJ Associates, Inc., Anthony & Sylvan Pools,
Recar & Associates, North Texas Chuy's, Jay Reese
Contractors, Land Strategies, Laughlin-Thyssen
*(We specialize in nursing homes, churches,
educational facilities, daycare centers and
universities.)*

RESIDENCES

Thousands, and continuing to increase...

PERSONNEL, EQUIPMENT & SAFETY

Experienced, trained crews, Certified Arborist,
Texas License #3324A

5-ton and 1-ton trucks, trailers, 125-250 horsepower
diesel chipper, 50-horsepower diesel stump grinder,
high horsepower chain saws, pole saws, power
pruners, and more

Protective chaps, ANSI approved headgear,
Buckingham Worker Saddles-harnessing, climbing
cleats, and more

HUB / MBE / DBE CERTIFICATIONS

State of Texas & Travis County / HUB / DBE
City of Austin / MBE / DBE
Capitol Metro / MBE / DBE
Texas Department of Transportation / MBE / DBE



Please call us for a FREE estimate (512) 248-0082!



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/3/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | | | | | | | | | | | | | | | | | | |
|---|---|--|--|--|------------------------------------|---|--|--------------------------------------|--|---|---------------------|---|-------|---|-------|--|-------|-------------------|--|-------------------|--|
| PRODUCER Hotchkiss Insurance Agency, LLC 4120 International Parkway Carrollton TX 75007 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">CONTACT NAME: Dallas Certificates</td> </tr> <tr> <td>PHONE (A/C No. Ext): 972-512-7700</td> <td>FAX (A/C No.): 972-512-7799</td> </tr> <tr> <td colspan="2">E-MAIL ADDRESS: dallascerts@hiallc.com</td> </tr> <tr> <td colspan="2" style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> </tr> <tr> <td>INSURER A: Allmerica Financial Benefit Insuran</td> <td style="text-align: right;">NAIC # 41840</td> </tr> <tr> <td>INSURER B: Hanover Insurance Company</td> <td style="text-align: right;">22292</td> </tr> <tr> <td>INSURER C: Essex Insurance Company</td> <td style="text-align: right;">38020</td> </tr> <tr> <td>INSURER D: Indemnity Insurance Company of N A</td> <td style="text-align: right;">43575</td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table> | CONTACT NAME: Dallas Certificates | | PHONE (A/C No. Ext): 972-512-7700 | FAX (A/C No.): 972-512-7799 | E-MAIL ADDRESS: dallascerts@hiallc.com | | INSURER(S) AFFORDING COVERAGE | | INSURER A: Allmerica Financial Benefit Insuran | NAIC # 41840 | INSURER B: Hanover Insurance Company | 22292 | INSURER C: Essex Insurance Company | 38020 | INSURER D: Indemnity Insurance Company of N A | 43575 | INSURER E: | | INSURER F: | |
| CONTACT NAME: Dallas Certificates | | | | | | | | | | | | | | | | | | | | | |
| PHONE (A/C No. Ext): 972-512-7700 | FAX (A/C No.): 972-512-7799 | | | | | | | | | | | | | | | | | | | | |
| E-MAIL ADDRESS: dallascerts@hiallc.com | | | | | | | | | | | | | | | | | | | | | |
| INSURER(S) AFFORDING COVERAGE | | | | | | | | | | | | | | | | | | | | | |
| INSURER A: Allmerica Financial Benefit Insuran | NAIC # 41840 | | | | | | | | | | | | | | | | | | | | |
| INSURER B: Hanover Insurance Company | 22292 | | | | | | | | | | | | | | | | | | | | |
| INSURER C: Essex Insurance Company | 38020 | | | | | | | | | | | | | | | | | | | | |
| INSURER D: Indemnity Insurance Company of N A | 43575 | | | | | | | | | | | | | | | | | | | | |
| INSURER E: | | | | | | | | | | | | | | | | | | | | | |
| INSURER F: | | | | | | | | | | | | | | | | | | | | | |
| INSURED AUSTE01 Austex Tree Service Inc. P.O. Box 8089 Round Rock TX 78683 | | | | | | | | | | | | | | | | | | | | | |

COVERAGES **CERTIFICATE NUMBER: 1863256831** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSR | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|--|-----------|----------|---------------|-------------------------|-------------------------|--|
| C | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | | | 3DT7587 | 10/24/2014 | 10/24/2015 | EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$ Ded \$500 |
| A | AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | AWD432061004 | 10/23/2014 | 10/23/2015 | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ |
| D | UMBRELLA LIAB EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$ | | | N10838891002 | 10/24/2014 | 10/24/2015 | EACH OCCURRENCE \$ AGGREGATE \$ \$ |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | Y/N | N/A | | | WC STATU-TORY LIMITS OTH-ER EL EACH ACCIDENT \$ EL DISEASE - EA EMPLOYEE \$ EL DISEASE - POLICY LIMIT \$ |
| B | Equipment Floater | | | IHD481118905 | 10/23/2014 | 10/23/2015 | Leased/Rented 100,000 Ded 1,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The General Liability & Auto Liability policies include blanket additional insured endorsements MEGL 0009, and CG2010 07/04) Auto CA0403(08-04).

The General Liability, Auto Liability policies include blanket automatic waiver of subrogation endorsements MEGL-0241 & CA2089(08-04).

The General Liability policy includes an endorsement with Primary and Non-contributory wording CG2001 See Attached...

| | |
|--|--|
| CERTIFICATE HOLDER For Informational Purposes XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XXXXXXXXXXXXXXXXXXXX XX XXXXX | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE |
|--|--|


INVOICE
INSURED COPY

TEXAS MUTUAL INSURANCE COMPANY
 CORPORATE HEADQUARTERS
 AUSTIN, TEXAS 1-800-859-5995
 www.texasmutual.com

INVOICE DATE 06/12/2015
 INVOICE NUMBER 20689343
 POLICY NUMBER 0001289028
 PAGE 01 OF 01

POLICYHOLDER NAME AND ADDRESS

AUSTEX TREE SERVICES INC
 PO BOX 8089
 ROUND ROCK, TX 78683-0089

AGENT NAME AND ADDRESS

SWBC INSURANCE SERVICES INC
 PO BOX 791028
 SAN ANTONIO, TX 78279-1028

| TRANS DATE | ORIGINAL INVOICE NUMBER | ORIGINAL AMOUNT DUE | TRANSACTION DESCRIPTION | OPEN AMOUNT DUE | DUE DATE |
|------------|-------------------------|---------------------|-------------------------|-----------------|----------|
|------------|-------------------------|---------------------|-------------------------|-----------------|----------|

POLICY-EFFECTIVE DATE: 0001289028-06/11/2015

| | | | | | |
|------------|----------|----------|---------------|----------|------------|
| 06/12/2015 | 20689343 | 4,739.00 | POLICY ISSUED | 4,739.00 | 06/22/2015 |
|------------|----------|----------|---------------|----------|------------|

POLICY YEAR TOTAL \$4,739.00

AMOUNT DUE ON ACCOUNT \$4,739.00

Payments not received by their due dates may result in cancellation of your current coverage.

Delatch and return this portion with your payment. Please make checks payable to Texas Mutual Insurance Company at the address below.
 Payments not received by their due dates may result in cancellation of your current coverage.

TEXAS MUTUAL INSURANCE COMPANY
 P.O. BOX 841843
 DALLAS, TX 75284-1843
 1-800-859-5995

INVOICE DATE 06/12/2015
 INVOICE NUMBER 20689343
 POLICY NUMBER 0001289028

AMOUNT DUE ON ACCOUNT **\$4,739.00**

AMOUNT ENCLOSED: _____

Please write your policy number on your check for prompt handling.
THANK YOU FOR YOUR BUSINESS!

AUSTEX TREE SERVICE, INC.

REFERENCES

L.B.J National Park, Boy Hood Homestead
P.O. Box 329
Johnson City, Texas 78636
Rebecca Renaud 830-868-7128 ext238
Work:830-868-7128 ext. 223

2006- to present as funds became
available for the different areas.

Greg Ballinger 831-737-0513

Edward Meyer, Manager
Work: 830-868-7128 ext. 223

Texas Historical Commission
1700 N. Congress, B-65 Austin TX 78701
Purchaser, Staff Services Division
Christi Duve
Work: 512-475-3909
Fax: 512-475-4872

Purchaser V: Tina Alegria
Work: 512-463-2458
Fax: 512-475-4872 Work Alternate: 512-463-7002

Contract # 808-8-0064 Paris, TX 75460

Texas State University
601 University Drive San Marcos, Texas 78666
Gloria C. Tobias
Procurement Specialist (Facilities Management)
Work: 512-245-2817 Fax: 512-245-0507

Trimmed Trees in the center of Campus
(Quad Area) Worked with
Jay D. Cody

University of Texas Austin
Richard Hestand
Work: 512-232-5610
Fax: 512-232-5353

University of Texas at Austin
Division of Housing and Food Service
University Apartments
3501 Lake Austin BLVD.
(Multiple P.O.'s over the 10 years)

City of Austin
Department of Small & Minority Business Resources
4201 Ed Bluestein BLVD., Austin TX 78721
P.O. Box 1088, Austin, TX 78767
Raymond M. Young, B.A. MCA
Sr. Business Development Counselor
Work: 512-974-9183 Fax: 512-974-7601

Multiple projects over the past 12years

City of Buda***121 Main Street/ P.O. Box 1218******Buda, TX 78610******Danny Zineke Cell: 512-848-6113******Sarah Mangum******Work: 512-312-0084 Fax: 512-312-1689******Downtown Buda, City Park, City Library
(Multiple P.O.'s over the 10 years)******City of Round Rock******PARC Urban Forestry Division******301 West Bagdad, Suite 250******Round Rock, TX 78664******Emsud Horozovic Forestry Manager******Work: 512-341-3350 Fax: 512-218-5548******Tree Trimming and Removal Projects all over the City***



Draft

The City of Woodcreek announces its annual 2015 Brush Chipping program for residents which will take place from November 19th to 21st. Tex Star Trees and Landscaping, LLC, out of Wimberley will be supporting the City program this year. This is an opportunity for citizens to dispose of potential wildfire fuel from their property. Limbs should be placed curbside in a stack measuring no more than 5' x 5' x 5', and stacks should not be combined with neighbors. Limbs should be no more than 5 inches in diameter. Each lot is limited to one 5' x 5' x 5' stack, and residents are encouraged to have their stacks placed curbside by the evening of November 18, 2015.

Council Meeting Date: Nov. 11, 2015

AGENDA ITEM COVER SHEET

Subject/Title: Contract for a legal review and audit of existing deed restrictions

Item Summary: Discussion and possible action to contract for a legal review and audit of existing deed restrictions to verify their applicability and authentication. Council will need to determine the process for engaging such services such as accepting formal bids or a Request for Qualifications (RFQ).

Financial Impact/Financial Information:

- Council will need to identify a funding source.
- Council may want to establish a cap or not to exceed amount as part of its action.

Comments/Recommendation:

Attachments

Submitted By: Mayor Pro Tem Britner

Council Meeting Date: 11/11/2015

AGENDA ITEM COVER SHEET

Subject/Title: Appointment by the Mayor of Members of the Parks and Recreation Board

Item Summary: As required in §157.002 (B) of the Woodcreek Code of Ordinances, members of the Parks and Recreation Board shall initially be appointed by the Mayor for staggered terms of two and three years.

2 year appointments - Nov. 11, 2015 to Dec. 31, 2017

Nancy Williams

Kerri McCaskill

Charlotte Ann Caldwell

3 year appointments – Nov. 11, 2015 to Dec. 31, 2018

Jennifer Richmond

Jane Little (pending application)

The Mayor, City Administrator/Manager or designee, and the City Attorney are ex officio, non-voting members of the board.

Financial Impact/Financial Information: None

Comments/Recommendation: Staff recommends approval.

Attachments

Chapter 157: Parks and Recreation – Woodcreek Code of Ordinances

Applications for Appointments

Submitted By:

L. Land

[Print](#)

Woodcreek, TX Code of Ordinances

CHAPTER 157: PARKS AND RECREATION

Section

157.001 Parks and Recreation Board created; duties; plan

157.002 Appointments; terms; qualifications

§ 157.001 PARKS AND RECREATION BOARD CREATED; DUTIES; PLAN.

(A) There is hereby created a Parks and Recreation Board for the city, consisting of five members.

(B) The board shall generally advise the Mayor and City Council on matters pertaining to city parks and recreation areas, including:

(1) The acquisition, development, improvement, equipment, and maintenance of city parks and public playgrounds;

(2) The future development of the city parks, playgrounds, and recreational facilities, and the purchase of additional land for those purposes: and

(3) Improvements in the maintenance, operation, and general welfare of the city's parks, playgrounds, and recreational facilities and their use by the public.

(C) The board shall deliberate and draft a general Parks and Recreation Plan for the development of new parks and playgrounds, including landscaping, roads, trails, buildings, and equipment. That plan shall be submitted to the Mayor and City Council for review and further elaboration.

(D) After approval by the City Council of the Parks and Recreation Plan any subsequent evaluations or reviews of the same may be submitted to the board for consideration and advice.

(Ord. 15-208, passed 5-13-2015)

§ 157.002 APPOINTMENTS; TERMS; QUALIFICATIONS.

(A) The Parks and Recreation Board membership shall include residents of the city who are interested in public parks and public recreation. The Mayor, City Administrator/Manager or designee, and the City Attorney are ex officio, non-voting members of the board.

(B) Members of the Parks and Recreation Board shall be appointed by the Mayor and serve terms of two years, and may be reappointed with no limitation on the number of terms one may serve. Terms will begin on January 1 and end on December 31, two years thereafter, except that:

(1) For the board members first appointed after the effective date of this chapter, the period of time from their initial appointment to the end of the year of their appointment will be added to their term; and provided further, that:

(2) After the effective date of this chapter the Mayor shall initially appoint three board members for two year terms and two board members for three year terms, and after such initial appointments all appointments shall be for two year terms.

(Ord. 15-208, passed 5-13-2015)

3yr.



Application for Appointment to a Commission / Board / Committee

Name: Jennifer Richmond

Telephone Number(s): Home: _____ Cell: 512-878-7907

E-Mail Address: richmond.jennifer9@gmail.com

Mailing Address: 107 Augusta Lane

1. Do you or your employer have any business or other dealings with the City of Woodcreek which may present a conflict of interest? Yes No If "Yes", please explain:

2. Please indicate the specific Commission, Board or Committee you are interested in. If you are interested in more than one position, please indicate your choices in priority order. If interested in another type of committee, indicate in the blank provided:

- | | |
|--|---|
| <input type="checkbox"/> Planning and Zoning Commission | <input checked="" type="checkbox"/> Parks and Recreation Advisory Board |
| <input type="checkbox"/> Comprehensive Plan Update Committee | <input type="checkbox"/> Beautification Committee |
| <input type="checkbox"/> _____ | <input type="checkbox"/> _____ |

Describe any qualifications, credentials or special interests that relate to your possible appointment.

Signature: Jennifer Richmond

Date: 9/25/15

J yr



Application for Appointment to a Commission / Board / Committee

Name: Nancy Williams

Telephone Number(s): Home: 612-722-3733 Cell: 832-527-7389

E-Mail Address: nancy@nancywilliams.net

Mailing Address: 26 Canyon Creek Dr.

1. Do you or your employer have any business or other dealings with the City of Woodcreek which may present a conflict of interest? Yes No If "Yes", please explain:

2. Please indicate the specific Commission, Board or Committee you are interested in. If you are interested in more than one position, please indicate your choices in priority order. If interested in another type of committee, indicate in the blank provided:

- Planning and Zoning Commission
- Parks and Recreation Advisory Board
- Comprehensive Plan Update Committee
- Beautification Committee
- _____
- _____

Describe any qualifications, credentials or special interests that relate to your possible appointment.

Resident of Woodcreek

served on Parks Committee

Signature: Nancy Williams

Date: 06/10/15

24



Application for Appointment to a

Commission / Board / Committee

Name: Herri McCas Kill

Telephone Number(s): ~~Home:~~ 5 Cell: 512-585-8205

E-Mail Address: Herri McCas Kill @ gmail . com

Mailing Address: 63 Champion Cir Woodcreek, Tx

1. Do you or your employer have any business or other dealings with the City of Woodcreek which may present a conflict of interest? Yes No If "Yes", please explain:

2. Please indicate the specific Commission, Board or Committee you are interested in. If you are interested in more than one position, please indicate your choices in priority order. If interested in another type of committee, indicate in the blank provided:

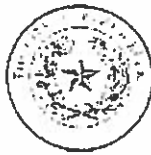
- Planning and Zoning Commission
- Parks and Recreation Advisory Board
- Comprehensive Plan Update Committee
- Beautification Committee
- _____
- _____

Describe any qualifications, credentials or special interests that relate to your possible appointment.

Served Two terms on the City of
McKinney Parks Rec Board
Community Service; Lions Club &
Wimberley Institute of Cultures
Sheriffs Alumni Assoc.

Signature: Herri McCas Kill Date: 6/10/2015

25



Application for Appointment to a Commission / Board / Committee

Name: CHARLOTTE ANN CALDWELL

Telephone Number(s): Home: 512-547-5015 Cell: 214-543-1605

E-Mail Address: CHARLOTTE.CALDWELL@YAHOO.COM

Mailing Address: 11 TREMONT TRACE

1. Do you or your employer have any business or other dealings with the City of Woodcreek which may present a conflict of interest? Yes No If "Yes", please explain:

2. Please indicate the specific Commission, Board or Committee you are interested in. If you are interested in more than one position, please indicate your choices in priority order. If interested in another type of committee, indicate in the blank provided:

- Planning and Zoning Commission
- Parks and Recreation Advisory Board
- Comprehensive Plan Update Committee
- Beautification Committee
- _____
- _____

Describe any qualifications, credentials or special interests that relate to your possible appointment.

CITIZEN, PREVIOUS MEMBER ON PARKS COMMITTEE

Signature: [Handwritten Signature]

Date: 6/16/15

RECEIVED

NOV 05 2015

CITY OF WOODCREEK



Application for Appointment to a

Commission / Board / Committee

Name: John A. Lewis

Telephone Number(s): Home: NONE Cell: 512-820-5657

E-Mail Address: jrbrs@yahoo.com

Mailing Address: 62 WOODCREEK DRIVE

1. Do you or your employer have any business or other dealings with the City of Woodcreek which may present a conflict of interest? Yes No If "Yes", please explain:

2. Please indicate the specific Commission, Board or Committee you are interested in. If you are interested in more than one position, please indicate your choices in priority order. If interested in another type of committee, indicate in the blank provided:

- Planning and Zoning Commission
- Parks and Recreation Advisory Board
- Comprehensive Plan Update Committee
- Beautification Committee
- _____
- _____

Describe any qualifications, credentials or special interests that relate to your possible appointment.

A lifetime of experiences - raised on farms constructing buildings, gardening and landscaping are hobbies. I can read and follow blue prints and plans. Retired after 26 years military service during which I served on dozens of base committees and planning groups.

Signature: John A Lewis Date: 11-3-2015