

**April 13, 2016; 6:30 p.m.
Woodcreek, Texas**

NOTICE/AGENDA

This notice is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold a Council Meeting on April 13, 2016, at 6:30 p.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered:

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge**
- 4. Roll Call**

- 5. Public Comments:** Members of the Public may sign up at the City Council meeting to address the City Council. Comments will be limited to three (3) minutes per speaker.

- 6. Citizen Communications: General:** Members of the Public who have submitted a written request to address the City Council on specific issues. Comments will be limited to five (5) minutes per speaker.
 - A. Presentation regarding the Wimberley Independent School Bond Election
(Dwain York)

- 7. Report Items:**
 - A. DPW Monthly Report (Director of Public Works Frank Wood)
 - B. Treasurer's Report for March 2016 (City Treasurer Gene Golembiewski)
 - C. Proclamation honoring City of Woodcreek Volunteers (Mayor Eric Eskelund)
 - D. City Manager's Monthly Public Report (Interim City Manager Brenton Lewis)

- 8. Consent Agenda:** All of the following items are considered to be self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.
 - A. Approval of the minutes of the Special City Council Meeting of March 4, 2016 and the Regular Woodcreek City Council meeting of March 9, 2016.
 - B. Approval of Treasurer's Report for March 2016

- 9. Public Hearing – Application from Myers Land and Investment, LLC of P.O. Box 1270, Wimberley, TX 78976 to Replat Lot 12B, Cypress Creek Acres, establishing Lots 12B-1 and 12B-2 within the City of Woodcreek's Extraterritorial Jurisdiction.**
 - a.) Staff Report
 - b.) Public Hearing
 - c.) Discussion and Action

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:


It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech-disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 8th day of April, 2016 at 4:00 p.m.

By:



Brenton B. Lewis, Interim City Manager

PROPOSITION NO. 1

NO TAX INCREASE



Shall the Board of Trustees of said District be authorized to issue the bonds of the District, in one or more series, in the aggregate principal amount of \$6,000,000 for the purpose of the construction, improvement, renovation, additions to and equipment of school buildings in the District and the purchase of necessary sites therefore, if any, including for a building to house engineering, health science and/or other career and technology courses; a new science lab anticipated to be used for grades 2 through 5 at Jacob's Well Elementary; adding an AG/FFA livestock trailer and heavy duty truck and a metal building addition to the AG building (for additional welding bays) and replacing front and interior entrance doors and adding electronic security measures at Wimberley High School; replacing PE/gym floor and replacing existing carpeting at Scudder Elementary; a metal building for District-wide storage; District-wide technology and infrastructure improvements and the purchase of school buses and special needs and other necessary vehicles, with said bonds to mature within not to exceed forty years from their date, bear interest, and be issued and sold in accordance with law at the time of issuance; and shall the Board of Trustees be authorized to levy and pledge, and cause to be assessed and collected, annual ad valorem taxes on all taxable property in the District, sufficient, without limit as to rate or amount, to pay the principal of and interest on said bonds?

| Project | Proposed Project Scope | Estimated Cost |
|------------------------------|--|--|
| 1) Career & Technology Bldg. | 1) We are proposing to build a Career and Technology (CTE) building for 5-6 of our CTE courses, to include Health Science Tech and Engineering classrooms labs and workshop areas, and for 3-4 other CTE classrooms. | \$1,500,000 |
| | 2) Equipment for Health Science Courses (microscopes, adult and child manikins, beds, other necessary equip for courses) | \$100,000 |
| | 3) Equipment and tools for the Engineering Courses (tools, robotic tools and equip, and other necessary equipment for courses) | \$100,000 |
| | Estimated Total Cost: | \$1,700,000 |
| 2) Transportation | Purchase new buses (equipment w/seat belts), special needs buses/vehicles. Add A/C, Radios and Cameras | Estimated Total Cost: \$2,500,000 |
| 3) Science Lab @ JWE | Purchase age and grade level equipment and supplies for a science lab for grades 2-5 | Estimated Total Cost: \$50,000 |
| 4) District Technology | 1) Fiber Backbone: Replace the currently leased fiber with District owned fiber. District currently pays \$25,000 per year for leased fiber, indefinitely. Lease vendor provides very POOR service and assistance with PEC. | \$140,000 |
| | 2) Infrastructure Cabling @ HS & JH: This is to upgrade the cabling installed in 1996 to current standards. This also includes cost to remove switches from classrooms and centralize them into wiring closets (IDF's) | \$400,000 |
| | 3) Infrastructure Cabling @ Scudder: This is to add a wiring closet to consolidate wiring and to obtain better connections for portables. | \$80,000 |
| | 4) Infrastructure Cabling @ JWE: This is to replace the copper connection between wiring closets with fiber optic cable for better performance. | \$20,000 |
| | 5) Increase Wireless Density @ HS & JH: This is to add additional access points to increase density coverage in order to support increased number of devices. | \$60,000 |
| | 6) Chromebooks 6-12: For long-term sustainability of 1-to-1, Chromebooks have been suggested to replace the 4 year old iPads. This will be phased in. | \$250,000 |
| | Estimated Total Cost: | \$950,000 |

NO TAX INCREASE



| Project | Proposed Project Scope | Estimated Cost |
|----------------------------|--|--|
| 5) Scudder Elementary | 1) Replace old (10-12 years old) carpet with new flooring | \$20,000 |
| | 2) Replace 12 year old gym floor w/same system as JWE | \$80,000 |
| | Estimated Total Cost: | \$100,000 |
| 6) Wimberley High School | 1) Replace front entrance and interior entrance doors | \$20,000 |
| | 2) Addition to AG Bldg. (Metal Bldg) for additional welding bays | \$65,000 |
| | 3) Purchase AG/FFA livestock trailer and heavy duty truck | \$80,000 |
| | Estimated Total Cost: | \$165,000 |
| 7) Maintenance Facility | Construct District Storage Bldg. (metal building) w/o HVAC | Estimated Total Cost: \$120,000 |
| Total Cost Prop #1: | | \$6 Million |

NO TAX INCREASE

PROPOSITION NO.2

The issuance by Wimberley Independent School District of \$500,000 of Tax Bonds for the construction and equipment of school buildings, including replacement of athletic field turf at Wimberley High School, and levying the tax in payment thereof.

| Project | Proposed Project Scope | Estimated Cost |
|----------------------------|--|------------------|
| Replace Athletic Turf | The Board approved moving forward to replace the old athletic turf given the recent G-MAX turf testing results showing a 190 avg. compaction rate w/several areas testing above 200. Any compaction rating of 200 and above is deemed unsafe compaction. The recent flood water completely covered the turf and the caliche silt ran off onto the turf. Once the caliche dried, it formed a thin hard surface which also attributed to the high G-Max rating. Another contributing factor for the high compaction rate is due to high usage of the turf given that WISD does not have other practice or game fields available (water shortage) for student and community use. The field is used for JH and HS football, soccer, band and other events. Therefore passage of this proposition would allow the District to reimburse the M&O Fund Balance, which was used to begin the turf replacement process with Bond funds. | \$500,000 |
| Total Cost Prop #2: | | \$500,000 |

NO TAX INCREASE

“Why are my school taxes not affected by this bond?” – Annie Taxpayer

Since October 2014 the District has “re-financed” approximately \$26,534,996 in outstanding bonded debt taking advantage of market conditions providing lower interest rates. These “re-financings” have allowed the District to lower its bonded debt payments providing more capacity at the current tax rate. The result is the ability to issue a new series of bonds without affecting the existing tax rate.



Wimberley Independent School District

2016 Bond Election

For more information
www.wimberleyisd.net
Select the BOND Tab

\$6,500,000 Bond

NO TAX INCREASE



Wimberley ISD
2016
Bond Election
Saturday May 7th

NO TAX INCREASE

| District Name | Self-Reported Tax Rate 2015-2016 |
|----------------------|----------------------------------|
| Blanco ISD | 1.1962 |
| Comal ISD | 1.3900 |
| Dripping Springs ISD | 1.5200 |
| Hays CISD | 1.5377 |
| New Braunfels ISD | 1.3391 |
| San Marcos ISD | 1.4141 |
| Wimberley ISD | 1.2977 |



NO TAX INCREASE




Treasurer's Report of February 2016

| | | 2015-2016 | | | 2014-2015 | | | Percentage Completed 50.00% | | |
|---------------|---------------------------------|----------------|----------------|------------|----------------|----------------|-------------|-----------------------------|---------------|----------------|
| Revenues: | | YTD | Budget | % | YTD | Budget | % | Mar-16 | Mar-15 | Diff |
| 3000 | Ad Valorem Tax | 191,533 | 198,000 | 97% | 182,849 | 189,228 | 97% | 13,283 | 7,017 | 6,267 |
| 3005 | State Sales Tax | 20,341 | 50,000 | 41% | 17,885 | 76,895 | 23% | 2,925 | 2,417 | 508 |
| 3010 | Mixed Beverage Tax | 296 | 800 | 37% | 317 | 496 | 64% | - | - | - |
| 3020 | PEC Franchise Fee | 13,779 | 30,000 | 46% | 15,134 | 30,700 | 49% | - | - | - |
| 3030 | Time Warner Franchise Fee | 13,273 | 20,000 | 66% | 12,883 | 19,591 | 66% | - | - | - |
| 3030.10 | TWC - PEG Cable Revenue | 2,655 | - | 0% | 10,743 | - | 0% | - | - | - |
| 3040 | AquaTexas Franchise | 70,895 | 83,000 | 85% | 62,203 | 82,590 | 75% | - | - | - |
| 3050 | IESI Franchise Fee | 6,723 | 10,000 | 67% | 2,911 | 12,274 | 24% | - | - | - |
| 3060 | Telephone Franchise Fee | 1,016 | 1,000 | 102% | 688 | 1,949 | 35% | - | - | - |
| 3070 | QuickSand Franchise Revenue | - | 500 | 0% | - | 500 | 0% | - | - | - |
| 3080 | Reimbursement | - | - | 0% | - | - | 0% | - | - | - |
| 3080.1 | Engineering Reimbursement | - | - | 0% | 115 | 3,220 | 4% | - | - | - |
| 3080.2 | Legal Reimbursement | - | - | 0% | - | 5,476 | 0% | - | - | - |
| 3080.3 | Admin Reimbursement | 10 | - | 0% | - | - | 0% | - | - | - |
| 3090 | Development Revenue | 6,284 | 15,000 | 42% | 19,264 | 14,935 | 129% | 880 | 9,895 | (9,015) |
| 3095 | Sign Fees | - | - | 0% | 120 | - | 0% | - | - | - |
| 4000 | Interest Income | 1,991 | 2,400 | 83% | 737 | 800 | 92% | 208 | 140 | 68 |
| 4010 | Other Revenue | 24 | 100 | 24% | 530 | 450 | 118% | 24 | - | 24 |
| 4015 | Oak Wilt Containment | - | - | 0% | - | - | 0% | - | - | - |
| 4020 | Municipal Court Revenue | 140 | 1,500 | 9% | 1,004 | 1,900 | 53% | - | - | - |
| 4040 | Donations Received | - | 5,000 | 0% | - | - | 0% | - | - | - |
| | Total Gen Fund Revenues | 328,959 | 417,300 | 79% | 327,383 | 441,004 | 74% | 17,322 | 19,470 | (2,148) |
| Expenditures: | | YTD | Budget | % | YTD | Budget | % | Mar-16 | Mar-15 | Diff |
| 5000.01 | Salaries and Wages | 50,257 | 85,500 | 59% | 40,794 | 81,000 | 50% | 10,067 | 6,608 | 3,459 |
| 5000.03 | City Manager Car Allowance | 2,317 | - | 0% | - | - | 0% | 681 | - | 681 |
| 5000.05 | Elected Official - Pay | 280 | 660 | 42% | - | - | 0% | 70 | - | 70 |
| 5000.20 | Payroll Tax | 4,383 | 7,300 | 60% | 4,211 | 8,477 | 50% | 1,070 | 603 | 467 |
| 5000.40 | Retirement | 1,664 | 3,200 | 52% | 1,257 | 2,378 | 53% | 344 | 253 | 91 |
| 5000.50 | Direct Deposit Expense | 65 | 120 | 54% | 67 | 108 | 62% | 16 | 14 | 2 |
| 5000 | Personnel Services | 58,987 | 96,780 | 61% | 48,329 | 91,963 | 50% | 12,247 | 7,478 | 4,769 |
| 5500.05 | Bank Fees & Charges | 33 | - | 0% | - | - | 0% | 4 | - | 4 |
| 5500.10 | City Hall Maintenance/Repairs | 218 | 2,500 | 9% | 166 | 2,500 | 7% | - | - | - |
| 5500.30 | IT & Radio | 1,462 | 5,000 | 29% | 2,780 | 6,700 | 41% | 15 | 382 | (367) |
| 5500.40 | Newsletter | - | 1,500 | 0% | 223 | 632 | 35% | - | - | - |
| 5500.50 | Office Supplies | 1,151 | 3,500 | 33% | 1,225 | 3,600 | 34% | 112 | 202 | (90) |
| 5500.60 | Postage & Shipping | 620 | 1,000 | 62% | 914 | 1,500 | 61% | 205 | 68 | 137 |
| 5500.61 | Printing & Reproduction | 1,433 | 1,500 | 96% | 981 | 2,400 | 41% | 356 | 113 | 243 |
| 5500.70 | Storage Rental | 510 | 1,000 | 51% | 908 | 980 | 93% | - | - | - |
| 5500 | Office Expenses | 5,427 | 16,000 | 34% | 7,198 | 18,312 | 39% | 692 | 765 | (73) |
| 6000.01 | Audit Expenses | - | 6,600 | 0% | 2,000 | 6,200 | 32% | - | 2,000 | 2,000 |
| 6000.10 | Codification | 80 | 1,900 | 4% | 614 | 6,500 | 9% | - | - | - |
| 6000.11 | Contract Labor | 3,462 | 7,000 | 49% | 3,924 | 7,100 | 55% | 818 | 501 | (317) |
| 6000.15 | Engineering | 350 | 2,500 | 14% | 5,909 | 5,100 | 116% | - | 800 | 800 |
| 6000.20 | Legal Expenses | 10,588 | 30,000 | 35% | 14,971 | 25,000 | 60% | 1,635 | 6,304 | 4,669 |
| 6000.21 | General | 5,521 | - | - | 13,833 | - | - | 1,635 | 6,304 | 4,669 |
| 6000.22 | Legal Reimbursable | - | - | - | - | - | - | - | - | - |
| 6000.25 | Special Cases | 5,068 | - | - | 1,138 | - | - | - | - | - |
| 6000 | Professional Services | 14,480 | 48,000 | 30% | 27,418 | 24,900 | 110% | 2,453 | 9,608 | 7,152 |
| 6500.01 | Deer Removal | 825 | 10,000 | 8% | 1,050 | 1,500 | 70% | 225 | 225 | - |
| 6500.15 | Mowing | 145 | 5,500 | 3% | 440 | 5,000 | 9% | 145 | - | (145) |
| 6500.20 | Oak Wilt Containment | - | 2,000 | 0% | 1,425 | 2,000 | 71% | - | - | - |
| 6500.21 | Outdoor Beautification | 3,042 | 12,000 | 25% | 2,855 | 5,500 | 52% | - | 872 | 872 |
| 6500.25 | ROW Tree Trimming | - | 1,500 | 0% | 840 | 18,000 | 5% | - | 65 | 65 |
| 6500.30 | Street Maintenance | 3,075 | 25,000 | 12% | 15,875 | 60,000 | 26% | - | - | - |
| 6500.31 | Street Signs | 417 | 1,000 | 42% | 3,594 | 1,000 | 359% | 114 | - | (114) |
| 6500.40 | Tree Limb Pick-Up | 3,630 | 3,500 | 104% | 3,355 | 1,700 | 197% | - | - | - |
| 6500 | Area Care/Maintenance | 11,134 | 60,500 | 18% | 29,433 | 94,700 | 31% | 484 | 1,162 | 678 |
| 7000.01 | Ad Valorem Tax Expense | 833 | 2,000 | 42% | 829 | 1,800 | 46% | - | 415 | 415 |
| 7000.02 | Building Inspections | 3,410 | 5,500 | 62% | 1,895 | 2,800 | 68% | 330 | 420 | 90 |
| 7000.03 | Code Compliance | - | 1,500 | 0% | 639 | 7,300 | 9% | - | - | - |
| 7000.04 | Dues & Memberships | 681 | 1,250 | 54% | 954 | 1,315 | 73% | 25 | - | (25) |
| 7000.05 | Election Expense | 2,592 | 2,400 | 108% | - | 2,314 | 0% | - | - | - |
| 7000.15 | Meeting Expense | 701 | 1,500 | 47% | 997 | 2,000 | 50% | 64 | 9 | (55) |
| 7000.20 | Public Notices | 923 | 1,000 | 92% | 681 | 1,000 | 68% | 185 | 105 | (80) |
| 7000.30 | Travel & Vehicle Exp Reimb | 56 | 3,000 | 2% | 1,786 | 3,000 | 60% | 35 | 255 | 220 |
| 7000.40 | Training & Prof Development | 1,154 | 1,000 | 115% | 638 | 1,000 | 64% | 1,032 | 220 | (812) |
| 7000 | Other Operating Expenses | 10,350 | 19,150 | 54% | 8,419 | 22,529 | 37% | 1,671 | 1,424 | (248) |
| 7500.01 | City Hall Utilities | 1,213 | 3,000 | 40% | 1,365 | 3,000 | 45% | 87 | 380 | 294 |

Treasurer's Report of February 2016

| | | | | | | | | | | |
|------------------------------------|------------------------------|----------------|----------------|------------|----------------|----------------|-------------|---------------|---------------|---------------|
| 7500.02 | Telephone & Internet | 1,459 | 3,000 | 49% | 1,458 | 3,000 | 49% | 1 | 243 | 242 |
| 7500.03 | Outdoor Utilities | 1,596 | 3,000 | 53% | 1,641 | 5,000 | 33% | 111 | 401 | 289 |
| 7500 | Utilities | 4,268 | 9,000 | 47% | 4,464 | 11,000 | 41% | 199 | 1,024 | 825 |
| 7600.01 | TML Insurance | 2,514 | 2,750 | 91% | 2,618 | 2,362 | 111% | - | - | - |
| 7600 | Insurance | 2,514 | 2,750 | 91% | 2,618 | 2,362 | 111% | - | - | - |
| 8020.20 | MC Judge | 1,500 | 3,400 | 44% | 1,700 | 4,200 | 40% | 250 | 250 | - |
| 8020.25 | Misc. Court Costs | 735 | 1,000 | 74% | 1,422 | 3,000 | 47% | - | - | - |
| 8020.30 | Prosecutor | - | 2,400 | 0% | 1,305 | 4,000 | 33% | - | - | - |
| 8020.40 | State Comptroller Costs | 54 | 1,000 | 5% | - | 3,000 | 0% | - | - | - |
| 8020.41 | Supplies | - | 200 | 0% | 162 | 200 | 81% | - | - | - |
| 8020.60 | Traffic Enforcement | 14,170 | 40,000 | 35% | 7,085 | 38,580 | 18% | - | - | - |
| 8020 | Municipal Court Costs | 16,459 | 48,000 | 34% | 11,674 | 52,980 | 22% | 250 | 250 | - |
| | Contingency Reserve | - | 117,240 | 0% | - | 97,528 | 0% | - | - | - |
| | Miscellaneous | - | - | 0% | (234) | - | 0% | - | - | - |
| 8900.10 | Reconciliation Discrepancies | 854 | - | 0% | - | - | 0% | - | - | - |
| 8900 | Miscellaneous | 854 | 117,240 | 1% | (234) | - | 0% | - | - | - |
| Total Gen Fund Expenditures | | 124,452 | 417,420 | 30% | 137,318 | 318,746 | 43% | 17,996 | 21,710 | 13,105 |

Legend

| | |
|---|--|
|  | No Budget Amount |
|  | The combination of the Legal Expenses. |
|  | Recommend for Budget |

The City of Woodcreek Transaction List by Date

04/10/16

March 2016

| Type | Date | Num | Name | Memo | Account | Split | Debit | Credit |
|-----------------|------------|---------|------------------------------|--|----------------------|----------------------------|-----------|----------|
| Mar 16 | | | | | | | | |
| Paycheck | 03/01/2016 | Dir Dep | Barbara J Grant | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Paycheck | 03/01/2016 | Dir Dep | Linda L Land | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Paycheck | 03/01/2016 | Dir Dep | Brenton R Lewis | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Paycheck | 03/01/2016 | Dir Dep | Paul E Brandenburg | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Check | 03/01/2016 | Debit | HEB | Office Supplies | 1000 · Operating ... | 5500.50 · Office Suppli... | | 7.85 |
| Check | 03/02/2016 | Debit | USPS | Certified Letter | 1000 · Operating ... | 5500.60 · Postage & S... | | 7.23 |
| Liability Check | 03/03/2016 | | QuickBooks Payroll Service | Created by Payroll Service on 03/02/2016 | 1000 · Operating ... | -SPLIT- | | 4,658.69 |
| Deposit | 03/03/2016 | | | Ad Valorem | 1000 · Operating ... | 3000 · Ad Valorem Tax... | 13,283.47 | |
| General Journal | 03/03/2016 | 030316 | | To record meeting exp (used gift card from auditor). | 7000.15 · Meetin... | 4010 · Other Revenue | 24.29 | |
| Deposit | 03/04/2016 | | | Dev Rev | 1000 · Operating ... | -SPLIT- | 120.00 | |
| Check | 03/04/2016 | 10104 | ATS Engineers | Building Inspections | 1000 · Operating ... | 7000.02 · Building Insp... | | 45.00 |
| Liability Check | 03/07/2016 | ACH | Texas Workforce Commiss... | 99-882080-4 | 1000 · Operating ... | 2020 · State Unemploy... | | 74.42 |
| Check | 03/09/2016 | 10105 | Mark Goodner | MC Judge | 1000 · Operating ... | 8020.20 · MC Judge | | 250.00 |
| Check | 03/09/2016 | 10106 | TCMA Region 7 | TML Region 7 Membership | 1000 · Operating ... | 7000.04 · Dues & Mem... | | 25.00 |
| Check | 03/09/2016 | 10107 | Ricardo Puenle | Crate poster map/printed 2 maps | 1000 · Operating ... | -SPLIT- | | 348.00 |
| Check | 03/09/2016 | 10108 | San Marcos Daily Record | Acct# RA 1906-classified | 1000 · Operating ... | 7000.20 · Public Notices | | 184.86 |
| Check | 03/09/2016 | ACH | PEC - Utilities | City Hall & Outdoor | 1000 · Operating ... | -SPLIT- | | 197.86 |
| Check | 03/09/2016 | 10109 | Garrett Allen | Deer Removal | 1000 · Operating ... | 6500.01 · Deer Removal | | 75.00 |
| Check | 03/09/2016 | 10110 | John Young | Mowing & Contract Labor | 1000 · Operating ... | -SPLIT- | | 165.00 |
| Check | 03/09/2016 | 10111 | Linda L Land | Reimbursements - Mileage | 1000 · Operating ... | 7000.30 · Travel & Veh... | | 21.06 |
| Check | 03/09/2016 | 10112 | Hill Country Trophy | Name Tags & Desk Plates | 1000 · Operating ... | 7000.15 · Meeting Exp... | | 31.75 |
| Check | 03/09/2016 | 10113 | Law Office of Roger Gordon | Feb Legal Fees | 1000 · Operating ... | 6000.21 · General | | 1,634.88 |
| Check | 03/09/2016 | 10114 | Liane N. Parks | Feb Accounting Service | 1000 · Operating ... | 6000.11 · Contract Labor | | 518.30 |
| Check | 03/09/2016 | 10115 | Engelhart Printing | Business Cards | 1000 · Operating ... | 5500.61 · Printing & R... | | 140.00 |
| Liability Check | 03/09/2016 | | TMRS | 01409 | 1000 · Operating ... | -SPLIT- | | 653.37 |
| Check | 03/09/2016 | Debit | HEB | Meeting expense | 1000 · Operating ... | 7000.15 · Meeting Exp... | 2,654.61 | |
| Deposit | 03/09/2016 | | USPS | Postage | 1006 · PEG - #54... | 1000 · Operating - Bro... | | 2.82 |
| Check | 03/10/2016 | Debit | | Interest | 1000 · Operating ... | 5500.60 · Postage & S... | 119.59 | |
| Deposit | 03/10/2016 | | | 74-2386731 | 1023 · Pioneer B... | 4000 · Interest Income | | 2,062.29 |
| Liability Check | 03/14/2016 | EFTPS | United States Treasury | Member# 16222 | 1000 · Operating ... | 7000.40 · Training & P... | | 375.00 |
| Check | 03/14/2016 | Debit | Texas Municipal League | Contract# 8627 | 1000 · Operating ... | 7600.01 · TML Insurance | | 345.00 |
| Check | 03/14/2016 | Debit | Texas Municipal League | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Paycheck | 03/15/2016 | 10118 | Frank Wood | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Paycheck | 03/15/2016 | 10117 | Eric C Eskelund | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Paycheck | 03/15/2016 | 10119 | Gene Golembiewski | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Paycheck | 03/15/2016 | 10120 | Gordon Marsh | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Paycheck | 03/15/2016 | 10121 | Judy L Brizendine | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Paycheck | 03/15/2016 | 10122 | Nancye K Britner | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Paycheck | 03/15/2016 | 10123 | William Scheel | | 1000 · Operating ... | -SPLIT- | | 9.23 |
| Liability Check | 03/15/2016 | | QuickBooks Payroll Service | Created by Payroll Service on 03/09/2016 | 1000 · Operating ... | -SPLIT- | | 2,237.29 |
| Paycheck | 03/16/2016 | Dir Dep | Paul E Brandenburg | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Paycheck | 03/16/2016 | Dir Dep | Brenton R Lewis | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Paycheck | 03/16/2016 | Dir Dep | Barbara J Grant | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Paycheck | 03/16/2016 | Dir Dep | Linda L Land | Direct Deposit | 1000 · Operating ... | -SPLIT- | 0.00 | |
| Check | 03/16/2016 | Debit | Texas Municipal League | Member # 61202 | 1000 · Operating ... | 7000.40 · Training & P... | | 40.00 |
| Check | 03/16/2016 | Debit | Daniel Stone & Landscapin... | Interest | 1000 · Operating ... | 2105.1 · Augusta Park ... | 75.58 | |
| Deposit | 03/16/2016 | | | Created by Payroll Service on 03/15/2016 | 1021 · Reserved ... | 4000 · Interest Income | | 285.34 |
| Liability Check | 03/17/2016 | | QuickBooks Payroll Service | Office Supplies | 1000 · Operating ... | -SPLIT- | | 1,569.66 |
| Check | 03/17/2016 | Debit | HEB | Equipment Rental for Augusta Park Project | 1000 · Operating ... | 5500.50 · Office Suppli... | 4.73 | |
| Check | 03/17/2016 | 10132 | Ralph Conger & Pat Olie | Deposit | 1000 · Operating ... | 2105.1 · Augusta Park ... | 680.00 | |
| Deposit | 03/17/2016 | | Smart Sign | | 1000 · Operating ... | 3090 · Development R... | | 113.90 |
| Check | 03/18/2016 | Debit | Office Depot | | 1000 · Operating ... | 6500.31 · Street Signs | 70.00 | |
| Deposit | 03/21/2016 | | | | 1000 · Operating ... | 3090 · Development R... | | 20.98 |
| Check | 03/22/2016 | Debit | JCPenney | | 1000 · Operating ... | 5500.50 · Office Suppli... | 49.99 | |

The City of Woodcreek
Transaction List by Date

March 2016

04/10/16

| Type | Date | Num | Name | Memo | Account | Split | Debit | Credit |
|-----------------|------------|-------|--------------------------------|---|----------------------|----------------------------|----------|----------|
| Check | 03/23/2016 | 10124 | Engelhart Printing | Business Cards | 1000 · Operating ... | 5500.61 · Printing & R... | | 35.00 |
| Check | 03/23/2016 | 10125 | Xerox Financial Services | Copier Lease | 1000 · Operating ... | 5500.61 · Printing & R... | | 113.20 |
| Check | 03/23/2016 | 10126 | Gairrett Allen | Deer Removal | 1000 · Operating ... | 6500.01 · Deer Removal | | 150.00 |
| Check | 03/23/2016 | 10127 | Linda L Land | Reimbursements - Mileage | 1000 · Operating ... | 7000.30 · Travel & Veh... | | 14.04 |
| Check | 03/23/2016 | 10128 | Hill Country Springs | Office Water | 1000 · Operating ... | 5500.50 · Office Suppli... | | 8.74 |
| Check | 03/23/2016 | 10129 | ATS Engineers | Building Inspections | 1000 · Operating ... | 7000.02 · Building Insp... | | 285.00 |
| Check | 03/23/2016 | 10130 | Sign Crafters Inc | Street Signs | 1000 · Operating ... | 2105.1 · Augusta Park ... | | 89.01 |
| Check | 03/23/2016 | 10131 | TX Municipal Clerks Certifi... | 2016 Supplement TX Municipal Law & Procedure Man... | 1000 · Operating ... | 7000.40 · Training & P... | | 46.50 |
| Check | 03/23/2016 | Debit | HEB | Office Supplies | 1000 · Operating ... | 5500.50 · Office Suppli... | | 19.65 |
| Check | 03/24/2016 | Debit | USPS | | 1000 · Operating ... | 5500.60 · Postage & S... | | 60.66 |
| Check | 03/24/2016 | Debit | USPS | | 1000 · Operating ... | 5500.60 · Postage & S... | 2,925.48 | 134.80 |
| Deposit | 03/24/2016 | ACH | Time Warner Cable | Deposit | 1000 · Operating ... | 3005 · State Sales Tax... | | 1.00 |
| Check | 03/25/2016 | ACH | Texas Workforce Commiss... | 302013901 | 1000 · Operating ... | 7500.02 · Telephone &... | | 9.90 |
| Check | 03/28/2016 | ACH | Acrobat Pro DC | Deposit | 1000 · Operating ... | 5000.20 · Payroll Tax... | | |
| Deposit | 03/28/2016 | ACH | QuickBooks Payroll Service | Order# AD019332524 | 1000 · Operating ... | 3090 · Development R... | 10.00 | 14.99 |
| Liability Check | 03/30/2016 | Debit | Acrobat Pro DC | Created by Payroll Service on 03/29/2016 | 1000 · Operating ... | 5500.30 · IT & Radio E... | | 1,707.72 |
| Deposit | 03/31/2016 | Debit | QuickBooks Payroll Service | Interest | 1000 · Operating ... | -SPLIT- | 11.85 | |
| Deposit | 03/31/2016 | Debit | QuickBooks Payroll Service | Interest | 1020 · Investment... | 4000 · Interest Income | 1.45 | |
| Check | 03/31/2016 | Debit | Texas Municipal League | Service Charge | 1006 · PEG - #54... | 4000 · Interest Income | | 4.00 |
| Check | 03/31/2016 | Debit | Texas Municipal League | Contract# 8627 | 1003 · Municipal ... | 5500.05 · Bank Fees &... | | 225.00 |

Mar 16

The City of Woodcreek
Balance Sheet
As of March 31, 2016

04/10/16
Cash Basis

| | Mar 31, 16 |
|---|---------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Operating - Broadway 9628 | 226,748.69 |
| 1003 · Municipal - Reg Acct#7223 | 31,058.07 |
| 1003.1 · Municipal Court Petty Cash | 600.00 |
| 1006 · PEG - #5467 | 17,754.04 |
| 1010 · Petty Cash | -41.00 |
| 1020 · Investment Account - Class 0001 | -54,149.14 |
| 1021 · Reserved Funds - Broadway 4573 | 477,024.52 |
| 1022 · Crockett National Bank | 222,533.09 |
| 1023 · Pioneer Bank #6151 | 200,815.11 |
| Total Checking/Savings | 1,122,343.38 |
| Accounts Receivable | |
| 1120 · Delinquent Taxes Receivable | 9,288.75 |
| Total Accounts Receivable | 9,288.75 |
| Other Current Assets | |
| 1121 · Allowance for Uncollectible | -464.43 |
| 1122 · Due to/from HOT Account | 52.00 |
| Total Other Current Assets | -412.43 |
| Total Current Assets | 1,131,219.70 |
| Fixed Assets | |
| 1200 · Office Furniture / Equipment | 26,926.96 |
| 1225 · Land | 37,850.00 |
| 1226 · Building & Improvements | 109,708.00 |
| 1227 · Street Pavement | 144,126.00 |
| 1240 · Accumulated Depreciation - All | -19,261.00 |
| Total Fixed Assets | 299,349.96 |
| Other Assets | |
| 1250 · Deferred Revenue | -15,678.59 |
| 1300.10 · Committed for Streets Repair | 80,000.00 |
| Total Other Assets | 64,321.41 |
| TOTAL ASSETS | 1,494,891.07 |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 1900 · Accounts Payable | 14,113.23 |
| Total Accounts Payable | 14,113.23 |
| Other Current Liabilities | |
| 2000 · Payroll Tax Payable | 1,438.34 |
| 2001 · Federal Withholding Payable | 936.00 |
| 2020 · State Unemployment Liability | 161.80 |
| 2021 · Accrued Wages Payable | 2,608.53 |
| 2030 · TMRS Payable | 881.28 |
| 2100 · WVWA / LCRA Grant Expenditures | 445.45 |
| 2105 · Capital Development Grant | 21,325.00 |
| 2105.1 · Augusta Park Proj Expenditures | -528.22 |
| 2110 · Direct Deposit Liabilities | -1,705.97 |
| 2300 · Sales Tax Revenue Overpayment | 533.38 |
| Total Other Current Liabilities | 26,095.59 |
| Total Current Liabilities | 40,208.82 |
| Total Liabilities | 40,208.82 |

The City of Woodcreek

Balance Sheet

As of March 31, 2016

04/10/16

Cash Basis

| | <u>Mar 31, 16</u> |
|---------------------------------------|----------------------------|
| Equity | |
| 9998 · Opening Balance Equity | 533,846.43 |
| 9999 · Retained Earnings | 717,054.32 |
| Net Income | <u>203,781.50</u> |
| Total Equity | <u>1,454,682.25</u> |
| TOTAL LIABILITIES & EQUITY | <u><u>1,494,891.07</u></u> |



**A PROCLAMATION OF THE CITY OF WOODCREEK,
HAYS COUNTY, TEXAS, HONORING VOLUNTEERS**

WHEREAS, the entire community can inspire, equip and mobilize people to take action that changes the world; and

WHEREAS, volunteers can connect with local community service opportunities through hundreds of community service organizations; and

WHEREAS, individuals and communities are at the center of social change, discovering their power to make a difference; and

WHEREAS, during this week all over the nation, service projects will be performed and volunteers recognized for their commitment to service; and

WHEREAS, the giving of oneself in service to another empowers the giver and the recipient; and

WHEREAS, experience teaches us that government by itself cannot solve all of our nation's social problems; and

WHEREAS, our country's volunteer force of more than 63 million, and our City's volunteer force of hundreds are a great treasure; and

WHEREAS, volunteers are serving Woodcreek as many of its officers, staff, boards and commissions; and

WHEREAS, volunteers are vital to our future as a caring and productive nation.

NOW, THEREFORE, I, Eric C. Eskelund, do hereby proclaim

*April 10-17, 2016
National Volunteer Week*

In the City of Woodcreek, Texas, and urge my fellow citizens to volunteer in their respective communities. By volunteering and recognizing those who serve, we can come together to make a difference.

Signed this thirteenth day of April, 2016

Eric C. Eskelund, Mayor

City Manager Monthly Public Report:

April 13, 2016

- FEMA – Continue to work with FEMA representatives concerning Public Assistance and reporting
- Aqua Texas – Met with representatives concerning future improvements and areas of concern. Discussed up-coming street reconstruction/repair and affect on current utilities.
- Potential Hog Creek Detention Facility – Regional Stormwater mitigation project. Continue discussions with FEMA, Hays County, and other affected entities. Likely to be an Interlocal agreement and not federal.
- Woodcreek Apartments – Building Permits have been issued.
- Augusta Park – Public Dedication will be May 4th at 11:00 am at the PArk
- City responding to nuisance complaints and abatement of same.




DARRELL W. AYRES
CONSTABLE, PCT. 3
HAYS COUNTY, TEXAS



Woodcreek Patrol
March 2016

| | <u>Total</u> |
|----------------------------|--------------|
| Hours: | 89 |
| Mileage: | 683 |
| Traffic Citations/Warnings | 5 |
| Code Violation/Warnings: | 5 |
| Close Patrol: | 21 |
| Criminal: | 1 |
| Civil: | 1 |
| Other: | 1 |
| Public/Agency Assist: | 2 |
| Warrants: | 0 |
| Jailing: | 0 |

- Please note undocumented civil questions, concerns and other instances will not be included in this report.

Constable Ayres _____ Deputy Brown  _____

**City of Woodcreek Special City Council Meeting
March 4, 2016; 3:00 p.m.
41 Champions Circle
Woodcreek, Texas 78676**

Minutes

- 1.) **Call to Order:** Mayor Eskelund called the meeting to order at 3:00 p.m.
- 2.) **Roll Call. Present:** Mayor Eric C. Eskelund, Mayor Pro Tem Nancy Britner, Councilmember William Scheel, Councilmember Gordon Marsh, Councilmember Jerry Moore, Councilmember Judy Brizendine, Director of Public Works Frank Wood, Assistant Administrator Linda Land. **Absent:** None
- 3.) **Discussion and Action Items:**
 - A. After discussion, Mayor Pro Tem Britner moved to appoint Brenton B. Lewis as Interim City Manager. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.
 - B. Brenton B. Lewis was sworn in as Interim City Manager by Mayor Eric C. Eskelund
- 4.) **Adjourn:** There being no further business, Mayor Eskelund adjourned the meeting at 3:06 p.m.

Eric C. Eskelund, Mayor

Brenton B. Lewis, Interim City Manager

City of Woodcreek City Council Meeting
March 9, 2016: 6:30 p.m.
41 Champions Circle
Woodcreek, Texas 78676

Minutes

- 1.) **Call to Order:** Mayor Eskelund called the meeting to order at 6:30 p.m.
- 2.) **Invocation**
- 3.) **Pledge**
- 4.) **Roll Call.** Present: Mayor Eric C. Eskelund, Mayor Pro Tem Nancy Britner, Councilmember William Scheel, Councilmember Jerry Moore, Councilmember Gordon Marsh, Councilmember Judy Brizendine, Interim City Manager Brenton Lewis, Director of Public Works Frank Wood City Treasurer Gene Golembiewski. **Absent:** None
- 5.) **Public Comments:** Joe Kotarba spoke about light and noise pollution in Woodcreek's ETJ. Sharri Wood spoke about fence materials and overgrown yards. Sybil Patterson requested more enforcement of ordinances. Dorothy Harris spoke about storm water issues.
- 6.) **Citizen Comments:** Judy Roach asked for the City's support for the Birdies for Business Golf Tournament to be held Saturday, May 14, 2016, benefitting Central Texas Returning Heroes and the Wimberley Valley Visitor Center. Cathy Moreman of the Wimberley Valley Chamber of Commerce asked for the City's support for the International Dark Night Initiative.
- 7.) **Report Items:**
 - A. Director of Public Works Wood reported that he completed a tour of storm damaged roads with FEMA agents. He recommends a citywide hydrological study for Woodcreek. He also said he has reviewed the Roger's Engineering Scope of Services and provided comments.
 - B. City Treasurer Golembiewski reported year-to-date revenues of \$311,641.00 and \$106,055.00 in expenditures.
 - C. Interim City Manager Lewis presented his Monthly Public Report.
- 8.) **Consent Agenda:**
 - A. Approval of the minutes of the Regular Woodcreek City Council meeting of February 10, 2016.
 - B. Approval of Treasurer's Report for February 2016.

Mayor Pro Tem Britner moved to accept the Consent Agenda in its entirety. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.
- 9.) **Regular Agenda**
 - A. Discussion and Possible Action to Adopt Resolution No. 16-0309-0001 Supporting the International Dark Night Sky Initiative. (Interim City Manager Lewis)

After discussion, Mayor Pro Tem Britner moved to adopt Resolution No. 16-0309-1001 supporting the efforts of the Wimberley Valley Chamber of Commerce on the International Dark Night Sky Initiative. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.

B. Discussion and Possible Action to Grant a One (1) Year Extension to the Current Approved Site Plan for Woodcreek Apartments. (Interim City Manager Lewis)

After discussion, Councilmember Moore moved to approve a one (1) year extension to the current approved site plan for the Woodcreek Apartments. The motion was seconded by Councilmember Marsh, which passed with a vote of 5-0-0.

C. Discussion and Possible Action to Repeal the Non-conforming use Portion of the Zoning Ordinance. (City Attorney Gordon)

City Attorney Gordon talked about the non-conforming use portion of the Zoning Ordinance.

Council Recessed at 7:06 p.m.

Council Convened into Executive Session at 7:08 p.m. as authorized by Section 551.071, Related to Legal matters

Discussion related to non-conforming structures.

Council reconvened into Open Session at 7:50 p.m.

After discussion on repeal of the non-conforming use portion of the Zoning Ordinance, no action was taken.

D. Discussion and possible action to adopt an Open Carry Resolution. (City Attorney)

After discussion, no action on open carry was taken because it was voted on last month.

E. Discussion and possible action on the Approval of the Scope of Services to be provided by Rogers Design Services for Year One of the City's Transportation Improvement Plan. (Interim City Manager Lewis)

After discussion, Councilmember Brizendine moved to approve the Scope of Services to be provided by Rogers Design Services for Year One of the City's Transportation Improvement Plan with the addition of the list of services provided by Director of Public Works Frank Wood. The motion was seconded by Mayor Pro Tem Britner, which passed with a vote of 5-0-0.

F. Discussion and Possible action to approve a contract for Professional Services with Rogers Design Services for Year One of the City's Transportation Improvement Plan. (Interim City Manager Lewis)

After discussion, Mayor Pro Tem Britner moved to approve a contract for Professional Services with Rogers Design Services for Year One of the City's Transportation Improvement Plan. The motion was seconded by Councilmember Brizendine, which passed with a vote of 5-0-0.

G. Discussion and Possible Action to Establish a Date and Time to conduct the City Council Annual Ethics, Open Meetings, and Open Records Training. (City Attorney Gordon)

After discussion, City Attorney Gordon suggested possible dates, within the next thirty days, when he would conduct a City Council Ethics, Open Meetings, and Open Records Training.

H. Discussion and Possible Action on the Role, Function, and Membership of the City's Architectural Control Committee. (Councilmember Brizendine)

After discussion, Councilmember Marsh moved to eliminate the role Architectural Control. From the duties of Council members. The motion was seconded by Councilmember Moore, which passed with a vote of 4-1-0, with Councilmember Brizendine voting Nay.

I. Discussion and Possible Action on Enforcement of the City's Ordinances. (Councilmember Brizendine)

After discussion, on methods of enforcement of the City's Ordinances, no action was taken.

12.) Adjourn: There being no further business, Mayor Eskelund adjourned the meeting at 8:28 p.m.

Eric C. Eskelund, Mayor

Brenton B. Lewis, Interim City Manager

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

9. Public Hearing – Application from Myers Land and Investment, LLC of P.O. Box 1270, Wimberely, TX 78976 to Replat Lot 12B, Cypress Creek Acres, establishing Lots 12B-1 and 12B-2 within the City of Woodcreek's Extraterritorial Jurisdiction.

Item Summary:

This agenda item is a 3-step process with the Staff report being first, then a public hearing will be held, and finally Council discussion and action.

This property is within the ETJ and after Council action Hays County action is required.

Financial Impact/Financial Information:

Comments/Recommendation:

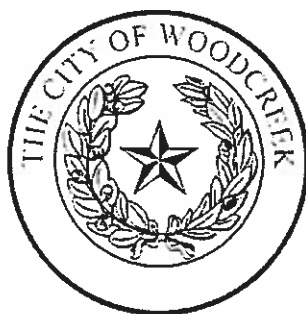
Staff recommendation is to approve

Attachments:

Application

Submitted By:

Brenton B. Lewis, Interim City Manager



Public Notice

The City of Woodcreek has received an application from Myers Land & Investments, LLC, P. O. Box 1270, Wimberley, TX 78676 to replat Lot 12B, Cypress Creek Acres, establishing Lots 12B-1 & 12B-2 within the City of Woodcreek's Extraterritorial Jurisdiction. This property is further identified by the Hays County Central Appraisal District by identification number R120587.

On Wednesday, April 13, 2016 at 5:30 p.m., the Woodcreek Planning and Zoning Commission will conduct a public hearing concerning this application at its regularly scheduled meeting. On Wednesday, April 13, 2016 at 6:30 p.m., the Woodcreek City Council will conduct a public hearing concerning this application at its regularly scheduled meeting. The public hearings will occur at Woodcreek City Hall, 41 Champions Circle, Woodcreek, TX 78676.

Interested parties may contact the City of Woodcreek for more information: 41 Champions Circle, Woodcreek, TX 78676; (512)847-9390; info@cityofwoodcreek.com.

RECEIVED

FEB 26 2016

CITY OF WOODCREEK



**SUBDIVISION PLAT SUBMITTAL FORM
SUPPORTING INFORMATION
Hays County, Texas**

To be included with Plat Submittal
All APPLICABLE entries must be completed

| For Office Use Only | |
|------------------------------|-------|
| Tracking Number: | _____ |
| Date App. Received: | _____ |
| Fee: \$ | _____ |
| Precinct # in which located: | _____ |
| Lot Size Designation: | _____ |
| A (surface water): | _____ |
| B (community): | _____ |
| C (private): | _____ |

NOTICE TO APPLICANT: It is *strongly recommended* that you meet with County planning, subdivision, and environmental staff **PRIOR** to beginning the process to subdivide and develop property.

TYPE OF APPLICATION:

- New Subdivision
- Replat/Revision
- Replat/Revision (waiver of Preliminary Plan w/Commissioner approval)
- Site Development
- Variance

PROPOSED NAME OF SUBDIVISION: REPLAT OF LOT 12B, CYPRESS CREEK ACRES.
ESTABLISHING LOTS 12B-1 & 12-B2

OWNER/APPLICANT/CONTACT INFORMATION:

Name in which the Development Authorization is requested to be issued: GREG MYERS

Property Owner's Legal Name: MYERS' LAND & INVESTMENTS, LLC
 Property Owner's Address: P.O. BOX 1270, WIMBERLEY, TX 78676 Phone: 512-423-8700
 Property Owner's HCAD Owner ID Number: R120587

Applicant's Legal Name: SAME AS OWNER ABOVE
 Applicant's Address: _____ Phone: _____
 Applicant's HCAD Owner ID Number: _____

Designated Contact's Name: KELLY KILBER - BEC-LIN ENGINEERING, L.P.
 Designated Contact's Address: 100 E. San Antonio St., Suite 100 Phone: 512-353-3335
San Marcos, TX. 78666

BUSINESS ENTITIES (FOR SERVICE OF PROCESS):

Name of registered agent: _____
 Address of registered agent: _____

CONSULTANTS:

List all professionals involved in the preparation of this Application or any of the supplemental information provided herewith:

| | Name | Address | Phone |
|-------------------------|-------------------------------------|---------|-------|
| Professional Engineer: | <u>Kelly Kilber (Same as above)</u> | _____ | _____ |
| Licensed Land Surveyor: | <u>Kelly Kilber (Same as above)</u> | _____ | _____ |
| Registered Sanitarian: | _____ | _____ | _____ |
| Geoscientists: | _____ | _____ | _____ |
| Attorney: | _____ | _____ | _____ |

Updated copies of proposed revised plat received by City of Woodcreek 4/12/2016. flf

~~REPLAT OF LOT 12B, CYPRESS CREEK ACRES,~~
PROPOSED NAME OF SUBDIVISION: ESTABLISHING LOTS 12B-1 & 12-B2

Accountant: _____

Other (describe): _____

PROPERTY INFORMATION:

911 street address for the main entrance, if established: 15360 RR 12, WIMBERLEY, TX 78676

Geographic coordinates for the main entrance to the subdivision from an existing public roadway: _____

Current brief legal description: LOT 12B, CYPRESS CREEK ACRES

HCAD Property ID Number: R120587

Hays County Precinct in which the subject property is located: 3

Total current land area: 3.250 AC.

Located in city ETJ: Yes No City Name: WOODCREEK

Is the development over the Edwards Aquifer Recharge Zone? Yes No

Is the development over the Contributing Zone of the Barton Springs segment of the Edwards Aquifer Recharge Zone? Yes No

School District(s): WIMBERLEY INDEPENDENT SCHOOL DISTRICT

Total current acreage of property proposed for development: 3.250 AC.

Total acreage to be subdivided into lots: 3.250 AC.

Total number of lots: 2 Average size of lots: 1.625 AC.

NUMBER OF LOTS: Greater than 10 acres: _____ Larger than 5 but less than 10 acres: _____

Between 2 and 5 acres: _____ Between 1 and 2 acres: 2

Less than one acre: _____

Intended use of the lots (in detail): SINGLE FAMILY RESIDENTIAL

If the Application is for a replat/revision, the reason for the proposed replat/revision: _____

TO DIVIDE ONE TRACT INTO TWO.

REPLAT OF LOT 12B, CYPRESS CREEK ACRES,
PROPOSED NAME OF SUBDIVISION: ESTABLISHING LOTS 12B-1 & 12-B2

If the Application is for a Site Development Permit, the specific activities proposed for the subject property (in detail): N/A

At full buildout, what is the maximum number of lots for all phases: 1

FRONTAGE ON EXISTING ROADS:

| | |
|---------------------------------------|---|
| County Road Name: _____ | Linear footage of frontage: _____ |
| County Road Name: _____ | Linear footage of frontage: _____ |
| County Road Name: _____ | Linear footage of frontage: _____ |
| County Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: <u>RANCH ROAD 12</u> | Linear footage of frontage: <u>394.95</u> |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |

List all roads by which the property can be accessed: _____
RANCH ROAD 12

PROPOSED NEW ROADS IN THE DEVELOPMENT:

Linear footage of Public Roads: 0

Linear footage of Private Roads: 0

(Proposed road names must be shown on the Preliminary Plat)

UTILITY INFORMATION:

SOURCE OF WATER:

Individual Wells Rainwater Collection System(s)
State Permitted System: From Groundwater From Surface Water

ANTICIPATED WASTEWATER SYSTEM:

Conventional Septic System Class I Permitted System Public Sewer

REPLAT OF LOT 12B, CYPRESS CREEK ACRES,
ESTABLISHING LOTS 12B-1 & 12-B2

~~PROPOSED NAME OF SUBDIVISION:~~

PRE-SUBMITTAL CHECKLIST

- Current Tax Certificate(s) from the Hays Central Appraisal District – Showing all taxes and fees due on the subject property have been paid prior to submission of the Application
- Current Tax Certificates(s) from the Hays Central Appraisal District and accompanying Affidavit – Showing all taxes and fees due on all property owned in part or full by the Property Owner have been paid prior to submission of the Application
- Current Tax Certificates(s) from the Hays Central Appraisal District and accompanying Affidavit – Showing all taxes and fees due on all property owned in part or full by the Applicant have been paid prior to final plat approval
- Subdivision Plat Review Checklist – Preliminary Plan (if applicable)
- Subdivision Plat Review Checklist - Final Plat (if applicable)
- Preliminary Plan - 3 eighteen inch (18") by twenty-four inch (24") copies (Hays County may require up to 8 additional copies of the Preliminary Plan)
- Final Plat – 6 eighteen inch (18") by twenty-four inch (24") copies (Hays County may require up to 14 additional copies of the Final Plat)
- Final Plat – 1 digital data file of the signed/sealed final drawings in accordance with the Hays County Digital Data Submittal Standards
- Property location map(s), which utilizes at least one of the following base maps:
 - A topographic map as published by the U.S. Geological Survey (USGS), or an equivalent map from another source, indicating the location of the Subject Property.
 - A County Roadway map as published by the Texas Department of Transportation indicating the location of the Subject Property.
 - A County Roadway map from another source that accurately depicts the location of the Subject Property.
- A copy of the deed or deeds documenting current ownership of the Subject Property.
- All other documents or reports required pursuant to these Regulations and any associated bonds or letters of credit.
- A Water and Wastewater Service Plan, if required by Chapter 715 of the Hays County Development Regulations
- Water Service Utility Provider Letter (if utilizing an existing Public Water Supply)
- A roadway design report prepared in accordance with Chapter 721, unless exempted pursuant to Chapter 721, Subchapter 5
- Preliminary review fees, or other applicable fees
- Other – List any other supplemental information submitted with this Application:

ADDITIONAL INFORMATION REQUIRED FOR REPLATS/REVISIONS ONLY:

- A copy of all existing recorded plats affected by the proposed revision.
- Six (6) eighteen inch (18") by twenty four inch (24") hard copies of the proposed revised plat.

INFORMATION REQUIRED FOR SITE DEVELOPMENT PERMITS ONLY:

- A site sketch or other information in sufficient detail to describe the location within the Subject Property of the proposed activities, including the location of specific improvements to be constructed.

ADDITIONAL INFORMATION REQUIRED OF BUSINESS ENTITIES ONLY:

- A certified copy of a resolution or other documentation approved by the entity's governing body authorizing the entity to file documents pursuant to the Hays County Development Regulations and designating the natural person(s) authorized to execute documents on behalf of the entity.

REPLAT OF LOT 12B, CYPRESS CREEK ACRES,

PROPOSED NAME OF SUBDIVISION: ESTABLISHING LOTS 12B-1 & 12-82

- A date-stamped copy of the entity's enabling documents filed with the Texas Secretary of State, or as otherwise existing.
- Applicants using an assumed name shall submit a date-stamped copy of the Certificate of Assumed Name.

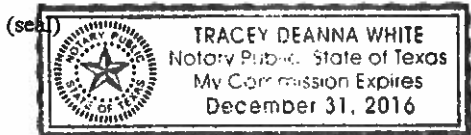
OWNER'S CERTIFICATION (If applicable):

I hereby certify that I have given permission for the below Applicant to submit this Application and to represent me in all matters affecting said Application.

Signed: [Signature] Address: P.O. BOX 1270, WIMBERLEY, TX 78676
 Print Name: GREG MYERS Phone Number: 512-423-8700
 Date: 2-17-2016 Fax Number: 512-847-3663

STATE OF TEXAS §
COUNTY OF HAYS §

Subscribed and sworn to before me this 17th day of February, 2016.



[Signature]
 Notary Public, State of Texas
 My Commission expires: 12-31-16

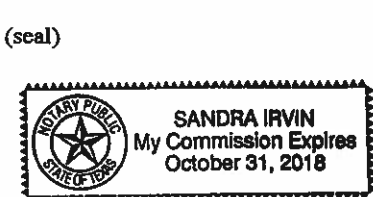
OWNER'S/APPLICANT'S CERTIFICATION:

I hereby certify that I have carefully read the complete application and know the same is true and correct. I hereby agree to comply with all provisions of local, State, and Federal Laws whether they are herein specified or not. As the Owner of the above property or a duly authorized Applicant, I hereby grant permission to the County to enter the premises and make all necessary inspections and to take all other actions necessary to review and act upon this Application.

Signed: [Signature] Address: 100 E. SAN ANTONIO ST., STE 100 SAN MARCOS, TX
 Print Name: KELLY KILBER Phone Number: 512-396-0224
 Date: 2/22/16 Fax Number: 512-743-2907

STATE OF TEXAS §
COUNTY OF HAYS §

Subscribed and sworn to before me this 22 day of FEBRUARY, 2016.



[Signature]
 Notary Public, State of Texas
 My Commission expires: 10-31-18

REPLAT OF LOT 12B, CYPRESS CREEK ACRES,
PROPOSED NAME OF SUBDIVISION: ESTABLISHING LOTS 12B-1 & 12-B2

NOTE TO APPLICANT:

Prior to submission of any application materials, you must meet with the Commissioner for the Precinct in which the proposed subdivision is located.

Precinct Number: 3 Date of meeting: _____

Signature of Commissioner: _____

Commissioner's Notes : _____

REPLAT/REVISION: The purpose of the Application is to adjust lot lines or consolidate lots. Waiver of the filing of a Preliminary Plan is hereby approved and the Applicant may submit a Final Plat Application only.

Signature of Commissioner: _____

REPLAT OF LOT 12B, CYPRESS CREEK ACRES,
PROPOSED NAME OF SUBDIVISION: ESTABLISHING LOTS 12B-1 & 12-B2

UTILITY CHECKLIST:

Prior to submitting this Application to the County, the Applicant is required to take a copy of the preliminary plan to each utility for its review and comment. All comments must be corrected prior to submission of the Application and preliminary plan to the County. If the requirement for a preliminary plan has been waived, the Applicant must follow the same procedure for the final plat.

NOTE TO UTILITY COMPANIES: Please sign this Checklist **ONLY** if all comments submitted by you to the Applicant have been addressed in full.

ELECTRIC UTILITY: Company Name: PEC
Date of Final Approval: 3/25/15
Signature: [Signature] Title: Right of Way Agent

TELEPHONE UTILITY: Company Name: VERIZON
GTE - (847-5590) SWBell - (870-6957) Century - (754-5589) Guadalupe Valley Telephone - (210-885-4411)
Date of Final Approval: _____
Signature: _____ Title: _____

WATER UTILITY (If Applicable): Company Name: WIMBERLEY WATER SUPPLY CORPORATION
Date of Final Approval: _____
Signature: _____ Title: _____

SEWER UTILITY (If Applicable): Company Name: N/A
Date of Final Approval: _____
Signature: _____ Title: _____

TEXAS DEPARTMENT OF TRANSPORTATION (If frontage on State-maintained roadway): (353-1061 or 328-2256)
Date of Final Approval: _____
Signature: _____ Title: _____

REPLAT OF LOT 12B, CYPRESS CREEK ACRES,
PROPOSED NAME OF SUBDIVISION: ESTABLISHING LOTS 12B-1 & 12-B2

UTILITY CHECKLIST:

Prior to submitting this Application to the County, the Applicant is required to take a copy of the preliminary plan to each utility for its review and comment. All comments must be corrected prior to submission of the Application and preliminary plan to the County. If the requirement for a preliminary plan has been waived, the Applicant must follow the same procedure for the final plat.

NOTE TO UTILITY COMPANIES: Please sign this Checklist ONLY if all comments submitted by you to the Applicant have been addressed in full.

ELECTRIC UTILITY: Company Name: PEC
Date of Final Approval: _____
Signature: _____ Title: _____

TELEPHONE UTILITY: Company Name: VERIZON Southwest
GTE - (847-5590) SWBell - (870-6957) Century - (754-5589) Guadalupe Valley Telephone - (210-885-4411)
Date of Final Approval: 02/22/2016
Signature: [Signature] Title: Network Engineering Supervisor

WATER UTILITY (If Applicable): Company Name: WIMBERLEY WATER SUPPLY CORPORATION
Date of Final Approval: _____
Signature: _____ Title: _____

SEWER UTILITY (If Applicable): Company Name: N/A
Date of Final Approval: _____
Signature: _____ Title: _____

TEXAS DEPARTMENT OF TRANSPORTATION (If frontage on State-maintained roadway): (353-1061 or 328-2256)
Date of Final Approval: _____
Signature: _____ Title: _____

REPLAT OF LOT 12B, CYPRESS CREEK ACRES,
PROPOSED NAME OF SUBDIVISION: ESTABLISHING LOTS 12B-1 & 12-B2

UTILITY CHECKLIST:

Prior to submitting this Application to the County, the Applicant is required to take a copy of the preliminary plan to each utility for its review and comment. All comments must be corrected prior to submission of the Application and preliminary plan to the County. If the requirement for a preliminary plan has been waived, the Applicant must follow the same procedure for the final plat.

NOTE TO UTILITY COMPANIES: Please sign this Checklist ONLY if all comments submitted by you to the Applicant have been addressed in full.

ELECTRIC UTILITY: Company Name: PEC
Date of Final Approval: _____

Signature: _____ Title: _____

TELEPHONE UTILITY: Company Name: VERIZON
GTE - (847-5590) SWBell - (870-6957) Century - (754-5589) Guadalupe Valley Telephone - (210-885-4411)
Date of Final Approval: _____

Signature: _____ Title: _____

WATER UTILITY (If Applicable): Company Name: WIMBERLEY WATER SUPPLY CORPORATION
Date of Final Approval: MARCH 26, 2015

Signature: Ma All Title: GENERAL MANAGER

SEWER UTILITY (If Applicable): Company Name: N/A
Date of Final Approval: _____

Signature: _____ Title: _____

TEXAS DEPARTMENT OF TRANSPORTATION (If frontage on State-maintained roadway): (353-1061 or 328-2256)
Date of Final Approval: _____

Signature: _____ Title: _____

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

10. Public Hearing – Application from Karl T. Klipper, 59 Brookhollow Dr. and Jana White, 57 Brookhollow Dr. Woodcreek TX 78676 to Replat Lots 134, 135, and 136, Woodcreek Section 6-C.

Item Summary:

This agenda item is a 3-step process with the Staff report being first, then a public hearing will be held, and finally Council discussion and action.

This action meets the requirements of the City Code of Ordinances.

Financial Impact/Financial Information:

Comments/Recommendation:

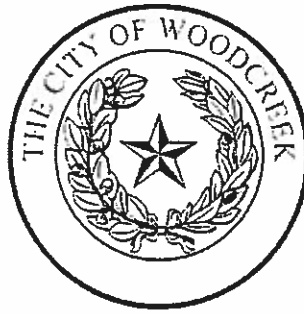
Staff recommendation is to approve

Attachments:

Application

Submitted By:

Brenton B. Lewis, Interim City Manager



Public Notice

The City of Woodcreek has received an application from Karl T. Klipper, 59 Brookhollow Dr. and Jana White, 57 Brookhollow Dr., Woodcreek, TX 78676 to replat Lots 134, 135 and 136, Woodcreek Section 6C. These properties are further identified by the Hays County Central Appraisal District by identification numbers R88530, R49323 and R72383.

On Wednesday, April 13, 2016 at 5:30 p.m., the Woodcreek Planning and Zoning Commission will conduct a public hearing concerning this application at its regularly scheduled meeting. On Wednesday, April 13, 2016 at 6:30 p.m., the Woodcreek City Council will conduct a public hearing concerning this application at its regularly scheduled meeting. The public hearings will occur at Woodcreek City Hall, 41 Champions Circle, Woodcreek, TX 78676.

Interested parties may contact the City of Woodcreek for more information: 41 Champions Circle, Woodcreek, TX 78676; (512)847-9390; info@cityofwoodcreek.com.



**SUBDIVISION PLAT SUBMITTAL FORM
SUPPORTING INFORMATION
Hays County, Texas**

To be included with Plat Submittal
All **APPLICABLE** entries must be completed

NOTICE TO APPLICANT: *It is strongly recommended that you meet with County planning, subdivision, and environmental staff PRIOR to beginning the process to subdivide and develop property.*

| | |
|------------------------------|-------|
| <i>For Office Use Only</i> | |
| Tracking Number: | _____ |
| Date App. Received: | _____ |
| Fee: \$ | _____ |
| Precinct # in which located: | _____ |
| Lot Size Designation: | _____ |
| A (surface water): | _____ |
| B (community): | _____ |
| C (private): | _____ |

TYPE OF APPLICATION:

| | | |
|---|---|---|
| <input type="checkbox"/> New Subdivision | <input type="checkbox"/> Manufactured Home Rental Community | <input type="checkbox"/> Waiver of Preliminary Plan (see page 6) |
| <input checked="" type="checkbox"/> Replat/Revision | <input type="checkbox"/> Condominium Development | <input checked="" type="checkbox"/> Request for administrative approval |

PROPOSED NAME OF SUBDIVISION: REPLAT OF LOTS 134, 135, AND 136 WOODCREAK GC

OWNER/APPLICANT/CONTACT INFORMATION:

Name in which the Development Authorization is requested to be issued: KARL T. KLEPPER / JANA WHITE

Property Owner's Legal Name: KARL T. KLEPPER / JANA WHITE

Property Owner's Email Address: _____ Phone: _____

Property Owner's HCAD Owner ID Number: KLEPPER-^{R88530} R 49323 / WHITE R72383 ~~R88530~~

Applicant's Legal Name: KARL T. KLEPPER / JANA WHITE

Applicant's Email Address: _____ Phone: _____

Designated Contact's Name: ROCKY EDWARDS

Designated Contact's Email Address: HAYSCOUNTYLANDSURVEYING@GMAIL.COM Phone: 512-722-6244

BUSINESS ENTITIES (FOR SERVICE OF PROCESS):

Name of registered agent: _____

Address of registered agent: _____

CONSULTANTS:

List all professionals involved in the preparation of this Application or any of the supplemental information provided herewith:

| | Name | Email Address | Phone |
|--|----------------------|--|---------------------|
| Licensed Professional Engineer: | _____ | _____ | _____ |
| Registered Professional Land Surveyor: | <u>ROCKY EDWARDS</u> | <u>HAYSCOUNTYLANDSURVEYING@GMAIL.COM</u> | <u>512-722-6244</u> |
| Registered Sanitarian: | _____ | _____ | _____ |
| Geoscientists: | _____ | _____ | _____ |
| Attorney: | _____ | _____ | _____ |

PROPOSED NAME OF SUBDIVISION: REPLAT OF LOTS 134, 135, AND 136, WOODCREEK GC

PROPERTY INFORMATION:

911 street address for the main entrance, if established: _____

Current legal description: KLIPPER LOT 134 AND 1/2 LOT 135 / WHITE LOT 136 AND 1/2 LOT 135

HCAD Property ID Number: KLIPPER R 49323 / WHITE R 72383, R 88530

Hays County Precinct in which the subject property is located: 3

Total current land area: 0.72

Located in city ETJ: Yes No City Name: _____

Is the development over the Edwards Aquifer Recharge Zone? Yes No

Is the development over the Contributing Zone of the Edwards Aquifer? Yes No

List all political subdivisions in which the subject property is located (see tax certificate):

School District(s): WISD

Emergency Services District(s): #4, #7

Groundwater District(s): TRENTY

Other: _____

Total current acreage of property proposed for development: 0.72

Total acreage to be subdivided into lots: 0.72

Total number of lots: 2 Average size of lots: 0.36

NUMBER OF LOTS: Greater than 10 acres: 0 Larger than 5 but less than 10 acres: 0

Between 2 and 5 acres: 0 Between 1 and 2 acres: 0

Less than one acre: 2

At full buildout, what is the maximum number of lots for all phases: 2

Intended use of the lots (in detail): RESIDENTIAL

If the Application is for a replat/revision, the reason for the proposed replat/revision: _____

DIVIDE LOT 135 IN HALF

PROPOSED NAME OF SUBDIVISION: REPLAT OF LOTS 134, 135, AND 136 WOODCREEK GC

FRONTAGE ON EXISTING ROADS:

| | |
|--------------------------------------|---|
| County Road Name: <u>BROOKHOLLOW</u> | Linear footage of frontage: <u>211.14</u> |
| County Road Name: _____ | Linear footage of frontage: _____ |
| County Road Name: _____ | Linear footage of frontage: _____ |
| County Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |

List all roads by which the property can be accessed: BROOKHOLLOW

PROPOSED NEW ROADS IN THE DEVELOPMENT:

Linear footage of Public Roads: NA

Linear footage of Private Roads: _____

(Proposed road names must be shown on the Preliminary Plat)

List all contiguous property owners (including those which share a common boundary as well as those only separated by a roadway, utility corridor or aquatic feature. Properties that are separated by a roadway, utility corridor or aquatic feature within two hundred feet are considered Contiguous Properties.):

MALDONADO FAMILY TRUST, LARISSA STERNTHAL, WADE PEYTON,
ELIZABETH BRYAN, BRYAN FOWLER, SHERWIN UPSHAW

UTILITY INFORMATION:

SOURCE OF WATER:

Individual Wells Rainwater Collection System(s)

State Permitted System: From Groundwater From Surface Water Provider: WWS C

ANTICIPATED WASTEWATER SYSTEM:

Conventional On-Site Sewage Facilities Advanced On-Site Sewage Facilities System

PROPOSED NAME OF SUBDIVISION: REPLAT OF LOTS 134, 135, AND 136, WOODCREEK 6C

Public Sewer Provider: AQUA

PRE-SUBMITTAL CHECKLIST

- Current Tax Certificate(s) from the Hays Central Appraisal District – Showing all taxes and fees due on the subject property have been paid prior to submission of the Application
- All applicable review fees
- Preliminary Plan - 6 eighteen inch (18”) by twenty-four inch (24”) copies (Hays County may require up to 8 additional copies of the Preliminary Plan)
- Final Plat – 6 eighteen inch (18”) by twenty-four inch (24”) copies (Hays County may require up to 14 additional copies of the Final Plat)
- Final Plat – 1 digital data file of the signed/sealed final drawings in accordance with the Hays County Digital Data Submittal Standards
- A copy of the deed or deeds documenting current ownership of the Subject Property.
- A Water and Wastewater Service Plan, if required by Chapter 715 of the Hays County Development Regulations
- Water Service Utility Provider Letter (if utilizing an existing Public Water Supply)
- A roadway design report prepared in accordance with Chapter 721, unless exempted pursuant to Chapter 721, Subchapter 5
- Completed Utilities checklist (see page 7)
- Proof of notification of political subdivisions and contiguous property owners
- Facilities Planning Report as required by 30 TAC Chapter 285 for property that will use on-site sewage facilities for wastewater disposal (if applicable)
- All other documents or reports required pursuant to these Regulations and any associated bonds or letters of credit.
- Other – List any other supplemental information submitted with this Application:

ADDITIONAL INFORMATION REQUIRED FOR REPLATS/REVISIONS ONLY:

- A copy of all existing recorded plats affected by the proposed revision.
- Six (6) eighteen inch (18”) by twenty four inch (24”) hard copies of the proposed revised plat.

PROPOSED NAME OF SUBDIVISION: REPLAT OF LOTS 134, 135, AND 136 WOODCREEK 6C

OWNER'S/APPLICANT'S CERTIFICATION:

I hereby certify that I have carefully read the complete application and know the same is true and correct. I hereby agree to comply with all provisions of local, State, and Federal Laws whether they are herein specified or not. As the Owner of the above property or a duly authorized Applicant, I hereby grant permission to the County to enter the premises and make all necessary inspections and to take all other actions necessary to review and act upon this Application.

Signed: _____ Address: _____
Print Name _____ Phone Number: _____
Date: _____ Fax Number: _____

STATE OF TEXAS §
COUNTY OF HAYS §

Subscribed and sworn to before me this ____ day of _____, 20__.

(seal)

Notary Public, State of Texas
My Commission expires: _____

OWNER'S CERTIFICATION (If applicable):

I hereby certify that I have given permission for the above Applicant to submit this Application and to represent me in all matters affecting said Application.

Signed: _____ Address: _____
Print Name: _____ Phone Number: _____
Date: _____ Fax Number: _____

STATE OF TEXAS §
COUNTY OF HAYS §

Subscribed and sworn to before me this ____ day of _____, 20__.

(seal)

Notary Public, State of Texas
My Commission expires: _____

PROPOSED NAME OF SUBDIVISION: REPLAT OF LOTS 134, 135, AND 136 WOODCREEK 6 C

NOTE TO APPLICANT:

Prior to submission of any application materials, you must meet with the Commissioner for the Precinct in which the proposed subdivision is located. Email communication with the Precinct Commissioner may be sufficient in some cases. A copy of the email may be submitted in lieu of this signed document.

Precinct Number: _____ Date of meeting: _____

Signature of Commissioner: _____

Commissioner's Notes : _____

REPLAT/REVISION: The purpose of the Application is to adjust lot lines or consolidate lots. Waiver of the filing of a Preliminary Plan is hereby approved and the Applicant may submit a Final Plat Application only.

Signature of Commissioner: _____

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

11. Public Hearing – Application from Robert Allen Major, Jr. 801 Travis St., Suite 1850, Houston, TX. 77002 to Re-subdivide a portion of Lot 10 Twin Mountain Estates Section 2 establishing Lots 10C and 10D within the City of Woodcreek’s Extraterritorial Jurisdiction.

Item Summary:

This agenda item is a 3-step process with the Staff report being first, then a public hearing will be held, and finally Council discussion and action.

This property is within the ETJ and after Council action Hays County action is required.

Financial Impact/Financial Information:

Comments/Recommendation:

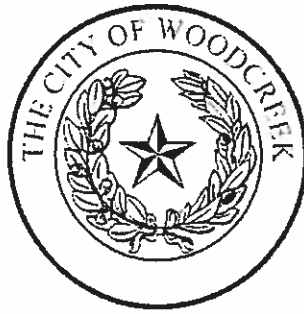
Staff recommendation is to approve

Attachments:

Application

Submitted By:

Brenton B. Lewis, Interim City Manager



Public Notice

The City of Woodcreek has received an application from Robert Allen Major Jr., 801 Travis St., Ste. 1850, Houston, TX 77002 to re-subdivide a portion of Lot 10 Twin Mountain Estates Section 2 establishing Lots 10C and 10D within the city of Woodcreek's Extraterritorial Jurisdiction. This property is further identified by the Hays County Central Appraisal District by identification number R46148.

On Wednesday, April 13, 2016 at 5:30 p.m., the Woodcreek Planning and Zoning Commission will conduct a public hearing concerning this application at its regularly scheduled meeting. On Wednesday, April 13, 2016 at 6:30 p.m., the Woodcreek City Council will conduct a public hearing concerning this application at its regularly scheduled meeting. The public hearings will occur at Woodcreek City Hall, 41 Champions Circle, Woodcreek, TX 78676.

Interested parties may contact the City of Woodcreek for more information: 41 Champions Circle, Woodcreek, TX 78676; (512)847-9390; info@cityofwoodcreek.com.



**SUBDIVISION PLAT SUBMITTAL FORM
SUPPORTING INFORMATION
Hays County, Texas**

To be included with Plat Submittal
All **APPLICABLE** entries must be completed

NOTICE TO APPLICANT: It is strongly recommended that you meet with County planning, subdivision, and environmental staff **PRIOR** to beginning the process to subdivide and develop property.

| | |
|------------------------------|---------------|
| <i>For Office Use Only</i> | |
| Tracking Number: | _____ |
| Date App. Received: | <u>8-3-15</u> |
| Fee: \$ | <u>750.00</u> |
| Precinct # in which located: | _____ |
| Lot Size Designation: | _____ |
| A (surface water): | _____ |
| B (community): | _____ |
| C (private): | _____ |

TYPE OF APPLICATION:

| | | |
|---|---|--|
| <input type="checkbox"/> New Subdivision | <input type="checkbox"/> Manufactured Home Rental Community | <input type="checkbox"/> Waiver of Preliminary Plan (see page 6) |
| <input checked="" type="checkbox"/> Replat/Revision | <input type="checkbox"/> Condominium Development | <input type="checkbox"/> Request for administrative approval |

PROPOSED NAME OF SUBDIVISION: RESUBDIVISION OF A PORTION OF LOT 10, TWIN MOUNTAIN EST Sec 2

OWNER/APPLICANT/CONTACT INFORMATION:

Name in which the Development Authorization is requested to be issued: ROBERT A. MAJOR JR

Property Owner's Legal Name: ROBERT A MAJOR JR.

Property Owner's Email Address: _____ Phone: _____

Property Owner's HCAD Owner ID Number: R46148

Applicant's Legal Name: ROBERT A. MAJOR JR

Applicant's Email Address: _____ Phone: _____

Designated Contact's Name: _____

Designated Contact's Email Address: _____ Phone: _____

BUSINESS ENTITIES (FOR SERVICE OF PROCESS):

Name of registered agent: _____

Address of registered agent: _____

CONSULTANTS:

List all professionals involved in the preparation of this Application or any of the supplemental information provided herewith:

| | | | |
|---------------------------------|-------|---------------|-------|
| | Name | Email Address | Phone |
| Licensed Professional Engineer: | _____ | _____ | _____ |

Registered Professional Land Surveyor: ROCKY EDWARDS HAYSCOUNTYLANDSURVEYING@GMAIL.COM ⁵¹²⁻⁷²²⁻⁶²⁴⁴

Registered Sanitarian: _____

Geoscientists: _____

Attorney: _____

PROPERTY INFORMATION:

PROPOSED NAME OF SUBDIVISION: RESUBDIVISION OF A PORTION OF LOT 10, TWIND MOUNTAIN EST SEC 2

911 street address for the main entrance, if established: 520 CYPRESS CREEK LN.

Current legal description: 10.065 Ac. PORTION OF LOT 10 TWIND MOUNTAIN ESTATES SEC 2

HCAD Property ID Number: 746148

Hays County Precinct in which the subject property is located: 3

Total current land area: 10.38 AC

Located in city ETJ: Yes No City Name: WOODCREEK

Is the development over the Edwards Aquifer Recharge Zone? Yes No

Is the development over the Contributing Zone of the Edwards Aquifer? Yes No

List all political subdivisions in which the subject property is located (see tax certificate):

School District(s): WISD

Emergency Services District(s): # 7, # 4

Groundwater District(s): _____

Other: _____

Total current acreage of property proposed for development: 10.38

Total acreage to be subdivided into lots: 10.38

Total number of lots: 2 Average size of lots: _____

NUMBER OF LOTS: Greater than 10 acres: _____ Larger than 5 but less than 10 acres: _____

Between 2 and 5 acres: 2 Between 1 and 2 acres: _____

Less than one acre: _____

At full buildout, what is the maximum number of lots for all phases: 2

Intended use of the lots (in detail): RESIDENTIAL

If the Application is for a replat/revision, the reason for the proposed replat/revision: _____

MAKE 2 LEGAL LOTS OUT OF REMAINDER OF LOT 10 AFTER
PLAT OF 10A & 10B, DONE IN OCT. 1987, 4/399

FRONTAGE ON EXISTING ROADS:

PROPOSED NAME OF SUBDIVISION: RESUBDIVISION OF A PORTION OF LOT 10, TWIN MOUNTAIN EST. SEC 2

| | |
|---|---|
| County Road Name: <u>CYPRESS CREEK LN</u> | Linear footage of frontage: <u>290'</u> |
| County Road Name: _____ | Linear footage of frontage: _____ |
| County Road Name: _____ | Linear footage of frontage: _____ |
| County Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| State Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |
| Private Road Name: _____ | Linear footage of frontage: _____ |

List all roads by which the property can be accessed: CYPRESS CREEK LN.

PROPOSED NEW ROADS IN THE DEVELOPMENT:

Linear footage of Public Roads: N/A
Linear footage of Private Roads: N/A

(Proposed road names must be shown on the Preliminary Plat)

List all contiguous property owners (including those which share a common boundary as well as those only separated by a roadway, utility corridor or aquatic feature. Properties that are separated by a roadway, utility corridor or aquatic feature within two hundred feet are considered Contiguous Properties.):

ROBERT CASAREZ, DAVID TRAHAN, WILBER CLEAVES. ELLIX,
THELMA J. McFARLAND, DAVID MASON

UTILITY INFORMATION:

SOURCE OF WATER:

Individual Wells Rainwater Collection System(s)

State Permitted System: From Groundwater From Surface Water Provider: WIMBERLEY WATER SUPPLY

ANTICIPATED WASTEWATER SYSTEM:

Conventional On-Site Sewage Facilities Advanced On-Site Sewage Facilities System

Public Sewer Provider: _____

PRE-SUBMITTAL CHECKLIST

PROPOSED NAME OF SUBDIVISION: RESUBDIVISION OF A PORTION OF LOT 10, TWIN MOUNTAIN EST SEC 2

- Current Tax Certificate(s) from the Hays Central Appraisal District – Showing all taxes and fees due on the subject property have been paid prior to submission of the Application
- All applicable review fees
- Preliminary Plan - 6 eighteen inch (18") by twenty-four inch (24") copies (Hays County may require up to 8 additional copies of the Preliminary Plan)
- Final Plat - 6 eighteen inch (18") by twenty-four inch (24") copies (Hays County may require up to 14 additional copies of the Final Plat)
- Final Plat - 1 digital data file of the signed/sealed final drawings in accordance with the Hays County Digital Data Submittal Standards
- A copy of the deed or deeds documenting current ownership of the Subject Property.
- A Water and Wastewater Service Plan, if required by Chapter 715 of the Hays County Development Regulations
- Water Service Utility Provider Letter (if utilizing an existing Public Water Supply)
- A roadway design report prepared in accordance with Chapter 721, unless exempted pursuant to Chapter 721, Subchapter 5
- Completed Utilities checklist (see page 7)
- Proof of notification of political subdivisions and contiguous property owners
- Facilities Planning Report as required by 30 TAC Chapter 285 for property that will use on-site sewage facilities for wastewater disposal (if applicable)
- All other documents or reports required pursuant to these Regulations and any associated bonds or letters of credit.
- Other - List any other supplemental information submitted with this Application:

ADDITIONAL INFORMATION REQUIRED FOR REPLATS/REVISIONS ONLY:

- A copy of all existing recorded plats affected by the proposed revision.
- Six (6) eighteen inch (18") by twenty four inch (24") hard copies of the proposed revised plat.

OWNER'S/APPLICANT'S CERTIFICATION:

PROPOSED NAME OF SUBDIVISION: RESUBDIVISION OF A PORTION OF LOT 10 TWIN HOLLOW EST SEC 2

I hereby certify that I have carefully read the complete application and know the same is true and correct. I hereby agree to comply with all provisions of local, State, and Federal Laws whether they are herein specified or not. As the Owner of the above property or a duly authorized Applicant, I hereby grant permission to the County to enter the premises and make all necessary inspections and to take all other actions necessary to review and act upon this Application.

Signed: _____ Address: _____
Print Name _____ Phone Number: _____
Date: _____ Fax Number: _____

STATE OF TEXAS §
COUNTY OF HAYS §

Subscribed and sworn to before me this _____ day of _____, 20____.

(seal)

Notary Public, State of Texas
My Commission expires: _____

OWNER'S CERTIFICATION (If applicable):

I hereby certify that I have given permission for the above Applicant to submit this Application and to represent me in all matters affecting said Application.

Signed: _____ Address: _____
Print Name: _____ Phone Number: _____
Date: _____ Fax Number: _____

STATE OF TEXAS §
COUNTY OF HAYS §

Subscribed and sworn to before me this _____ day of _____, 20____.

(seal)

Notary Public, State of Texas
My Commission expires: _____

PROPOSED NAME OF SUBDIVISION: RESUBDIVISION OF A PORTION OF LOT 10, TWIN MOUNTAIN EST SEC 2

NOTE TO APPLICANT:

Prior to submission of any application materials, you must meet with the Commissioner for the Precinct in which the proposed subdivision is located. Email communication with the Precinct Commissioner may be sufficient in some cases. A copy of the email may be submitted in lieu of this signed document.

Precinct Number: _____ Date of meeting: _____

Signature of Commissioner: _____

Commissioner's Notes : _____

REPLAT/REVISION: The purpose of the Application is to adjust lot lines or consolidate lots. Waiver of the filing of a Preliminary Plan is hereby approved and the Applicant may submit a Final Plat Application only.

Signature of Commissioner: _____

UTILITY CHECKLIST:

PROPOSED NAME OF SUBDIVISION: RE-SUBMISSION of A PORTION of LOT 10, TWIN MOUNTAIN EST. SEC 2

Prior to submitting this Application to the County, the Applicant is required to take a copy of the preliminary plan to each utility for its review and comment. All comments must be corrected prior to submission of the Application and preliminary plan to the County. If the requirement for a preliminary plan has been waived, the Applicant must follow the same procedure for the final plat.

NOTE TO UTILITY COMPANIES: Please sign this Checklist ONLY if all comments submitted by you to the Applicant have been addressed in full.

ELECTRIC UTILITY: Company Name: _____
Date of Final Approval: _____
Signature: _____ Title: _____

TELEPHONE UTILITY: Company Name: _____
Date of Final Approval: _____
Signature: _____ Title: _____

WATER UTILITY (If Applicable): Company Name: _____
Date of Final Approval: _____
Signature: _____ Title: _____

SEWER UTILITY (If Applicable): Company Name: _____
Date of Final Approval: _____
Signature: _____ Title: _____

TEXAS DEPARTMENT OF TRANSPORTATION (If frontage on State-maintained roadway)
Date of Final Approval: _____
Signature: _____ Title: _____

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

12.A. Discussion and possible action to direct City Staff to advertise a Request for Qualifications for Accounting Services.

Item Summary:

This item was placed on the agenda to consider authorizing staff to request RFQ's for accounting services. The current provider has worked for the City, according to staff members, for over five years. RFQ's for accounting services should be requested periodically, much like Auditing Services. The City of Woodcreek currently uses Tax Time, LLC of Live Oak, Texas for accounting services, and Tax Time, LLC personnel have performed the services admirably for several years, and will be welcome to submit an RFQ.

Financial Impact/Financial Information:

Accounting services cost for Fiscal Year 2014-2015 were over \$6000.00.

Comments/Recommendation:

Motion to authorize staff to advertise for RFQ's for accounting services.

Attachments:

None

Submitted By:

Brenton B. Lewis, Interim City Manager

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

12 B. Discussion and possible action to consider a Petition of Par View Drive Property Owners requesting dedication of Par View Drive, a private road, to the City of Woodcreek.

Item Summary:

During discussions with City Attorney Roger Gordon it was determined that Par View Drive is currently a private drive, and does not belong to the City. Staff began working with the property owners of Par View Drive to dedicate the roadway to the City of Woodcreek to enable the City repair the roadway, continue traffic enforcement, develop the island area, etc. The City has received a petition from over 51% of the property owners to dedicate the roadway to the City. In considering the acceptance of Par View Drive, council should consider the cost to define the boundaries of the drive, and who should be responsible for a survey if required. Staff has requested an estimated cost of a two coarse chip seal for information purposes.

Financial Impact/Financial Information:

Possible cost to officially dedicate the drive over to the City, ie filing fees and survey.

Comments/Recommendation:

None

Attachments:

Plat and Petition

Submitted By:

Brenton B. Lewis, Interim City Manager

TO: City of Woodcreek, Mayor Eskelund, ICM Lewis, Mayor Pro Tem Britner, City Council members: Scheel, Brizendine, Moore, Marsh.
FROM: Dean A. Horning, Property Owners , et al of Par View Village 10
SUBJECT: Petition to turn ownership of Par View Dr. over to COW
DATE: April 1, 2016

Dear Sirs/Madams;

Please find attached a petition of OVER 51% of the Owners of Record along Par View Dr., Par View 10, City of Woodcreek; all "YES" to turn over ownership of Par View Drive to the City of Woodcreek immediately.

Also attached is the Hays County download of ownership entities, reflected on the attached petition.

Sincerely,


Dean A. "Cap" Horning

I, (Dean A. "Cap" Horning), attest that the signatures were affixed on the dates shown and by the individuals whose names appear thereon, and that to the best of my knowledge, the signatories are the owners of record of the referenced property on Par View Drive, Par View 10 of the City of Woodcreek.

Signed: _____

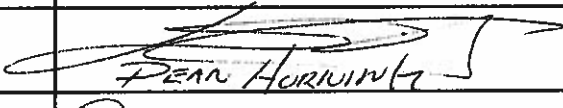
Notary: _____

RECEIVED
APR 6 2016
CITY OF WOODCREEK

1932

PETITION FOR THE CONTINUED MAINTENANCE, TAXES, UTILITIES, SIGNAGE AND LAW ENFORCEMENT OF PAR VIEW DR. TO BE PERFORMED BY THE CITY OF WOODCREEK BY ASSUMING OWNERSHIP

The City of Woodcreek has discovered a notation on the original plat for Par View Village which states: "A private street to be maintained by property owners." In order for the City of Woodcreek (COW) to continue maintaining the road surface, paying for utilities and taxes, providing signage and enforcement; the COW needs 51% of the 'owners of record' (OOR) to agree to turn over ownership to the COW.

| OWNER OF RECORD | SIGNATURE OF OWNER(S) OF RECORD | "YES" I want to turn ownership of Par View Dr over to the COW | "NO" I wish retain private ownership of Par View Dr. | DATE |
|---|--|--|---|-----------|
| Dean Horning |  | ✓ | | 3/24/2016 |
| Judy Martin | Judy Martin | ✓ | | 3/24/2016 |
| Nikki Jenkins | Nikki Jenkins | ✓ | | 3/24/2016 |
| Harlowe-Simpson Revocable Trust | Harlowe Simpson & My Trust | ✓ | | 3/24/16 |
| Ollie Gean Whatley | | | | |
| Clyde N Jr & Aline H Brown | Clyde N. Brown Jr. Aline H. Brown | ✓ | | 3-29-16 |
| Joani W Pepper & Dennis M MacMahon | Joani W. Pepper Dennis M. MacMahon no longer on title | ✓ | | 3/24/16 |
| Jeanette L Watkins | Jeanette L. (Watkins) Austin | ✓ | | 3/25/2016 |
| Keith and Carolyn Burson | Keith Burson Carolyn Burson | ✓ | | 3/24/16 |
| Robert A Auvenshine & Kathleen R Dierks | Robert Auvenshine Kathleen R Dierks | ✓ | | 3/24/16 |
| E A & Billie Elmendorf | Billie Elmendorf EA Elmendorf | ✓ | | 4/2/16 |
| Susie and Fidencio Ramirez | | | | |
| Stanley Joyce Trahan | Stanley Joyce Trahan | ✓ | | 3-30-16 |
| Shirley Smith Harris | | | | |
| Mark W and Cathren Stewart | | | | |
| Harold K & Martha Shelton | | | | |
| ALIL Goodlife Property Management LLC | | | | |
| Margaret M Walden | | | | |
| Dixie Jones Garrett | | | | |

RECEIVED
APR 11 2016
CITY OF WOODCREEK

PAR VIEW VILLAGE 10 PROPERTY OWNERS OF RECORD

OWNER/OCCUPANT

1 Cap R37890 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE #10 Lot 5 1/2 Of 5 - ALL 6 & 7" 220096 HORNING DEAN ALBERT 100 250150 18 PAR VIEW 56360 - PAR VIEW VILLAGE #10
 2 Judy R37906 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 22 GEO#90606750 204562 MARTIN JUDY B 100 147800 19 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 3 Nikki R37908 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 24 HOUSE GEO#90606752 192048 JINKINS NIKKI 100 150240 15 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 4 Nan R37885 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE #10 LOTS 1-3 GEO#90606730 117099 HARLOW-SIMPSON REVOCABLE TRUST 100 290560 10 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 5 Ollie R37887 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 4 & N1/2 OF 5 255552 WHATLEY OLLIE GEAN 100 189550 14 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 6 Clyde R37905 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE #10 Lot 21" 66446 BROWN CLYDE N JR & ALINE H 100 214760 21 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 7 Joani R37909 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE SEC 1 LOT 25 GEO#90606753 228486 PEPPER JOANI W & MCGMAHON DENNIS M 100 172150 11 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 8 Jeannette R37897 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE SEC 1 | JEANNETTE I" 100 217550 32 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 9 Keith R37893 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 9 GEO#90606737 236699 BURSON CAROLYN & KEITH 100 175190 24 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 10 Bob R37894 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 10 HOUSE GEO#90606738 149330 AUVENSHINE ROBERT A & DIERKS KATHLEEN R 100 203100 26 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 11 Dutch R37892 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 8 HOUSE GEO#90606736 66430 ELMENDORF E A & BILLIE JO 100 158250 8 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 12 Fidencio R37907 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 23 HOUSE GEO#90606751 143988 RAMIREZ SUSIE & FIDENCIO 100 140170 17 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 13 Joyce R37902 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 18 STANLEY JOYCE" 100 181380 27 PAR VIEW 56360 - PAR VIEW VILLAGE 10

OWNER OTHER THAN OCCUPANT

14 RENTAL R37896 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE # 10 LC SHIRLEY SMITH" 100 134120 30 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 LOT 11 R37895 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 11 SHIRLEY SMITH" 100 25000 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 15 LOT 14 R37898 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 14 GEO#90606742 186985 STEWART MARK W & CATHREN D 100 25000 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 LOT 15 R37899 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 15 GEO#90606743 186984 STEWART MARK W & CATHREN D 100 25000 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 16 RENTAL R37900 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 16 GEO#90606744 66439 SHELTON HAROLD K & MARTHA 100 18750 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 17 RENTAL R37901 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 17 GEO#90606745 220378 ALL GOODLIFE PROPERTY MANAGEMENT LLC 100 187980 29 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 18 BANK R37903 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 15 MARGARET M" 100 144800 25 PAR VIEW 56360 - PAR VIEW VILLAGE 10
 19 TRUST R37904 2016 Real 11-6360-000X WIMBERLEY TX 78676" PAR VIEW VILLAGE LOT 20 GEO#90606748 208474 GARRETT DIXIE JONES 100 143120 23 PAR VIEW 56360 - PAR VIEW VILLAGE 10

RECEIVED
 APR 06 2016
 CITY OF WOODCREEK

2315

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

12. C. Discussion and possible action to continue support of Capital Metropolitan Planning Organization (CAMPO) with a contribution of \$440.00.

Item Summary:

The City has received the annual statement from CAMPO for a contribution of \$440.00. The contribution, as stated on the invoice will be used to fund numerous CAMPO programs and projects. CAMPO, on its website www.campotexas.org, has the 2035 and 2040 plan.

The Capital Area Metropolitan Planning Organization (CAMPO) is the Metropolitan Planning Organization (MPO) for Bastrop, Burnet, Caldwell, Hays, Travis, and Williamson Counties.

CAMPO coordinates regional transportation planning with counties, cities, Capital Metropolitan Transportation Authority, Capital Area Rural Transportation System, Central Texas Regional Mobility Authority, Texas Department of Transportation.

Will Conley is currently serving as the Chair of the Executive Committee.

Financial Impact/Financial Information:

\$440.00 to be expensed from budget

Comments/Recommendation:

Staff recommendation is to support CAMPO.

Attachments:

Letter/Invoice Dated March 1, 2016

Submitted By:

Brenton B. Lewis, Interim City Manager



March 1, 2016

INVOICE# CAMPO-16-025

City of Woodcreek
The Honorable Eric Eskelund
41 Champions Circle
Woodcreek, Texas 78676

Dear Mayor Eskelund:

We appreciate your support in contributing to the overall success of the CAMPO region. Your local contribution will be used to fund numerous CAMPO programs and projects.

Please submit your local contribution for the total invoice amount.

TOTAL INVOICE AMOUNT: \$440.00

Thank You Sincerely,

CAMPO

PLEASE REMIT TO:

Capital Area Metropolitan Planning Organization (CAMPO)
Attention: Ashby Johnson, Executive Director
P.O. Box 1088
Austin, Texas 78767 - 1088

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

12. D. Discussion and possible action on utilization of outside services for citation for Ordinance Violations.

Item Summary:

This item was placed on the agenda to provide an update to the elected body the use of an outside firm for enforcement of ordinance violations. Staff has performed research and have determined the City of Woodcreek is under contract with ATS for the enforcement of ordinance violations. The City discontinued the use of ATS in a cost savings attempt. The contract with ATS is based on each violation inspection being a cost of \$45.00. Therefore, the initial inspection, and each subsequent violation will be at a cost of \$45.00. Each violation inspection will cost the City a minimum of \$90.00, which would cover the initial and final inspections. If there are any inspection needed between the aforementioned then the cost would be \$45.00 per inspection. The following procedure will be initiated when a complaint is received:

Complaint Received

Staff investigates and determines whether a violation has occurred or not

Contact will be made by City staff of violation

Official Contact (RED TAG) will be initiated by City Staff

If no response City Staff will contact ATS to continue process and prepare documentation for Municipal Court

Financial Impact/Financial Information:

Cost associated with enforcement will be charged to Expense Line Item 7000.03 Code Compliance Budgeted Amount for Fiscal Year 2015-2016 \$1,500.

Comments/Recommendation:

No Action required unless additional research is requested by Council to pursue other possible alternatives.

Attachments:

None

Submitted By:

Brenton B. Lewis, Interim City Manager

Council Responsibilities as of April 13, 2016

City Hall

Procedures and Management, Municipal Court, Council Policies, Enforcement Policy and Procedures

- Mayor Pro Tem Britner
- Councilmember Scheel

Planning

Comprehensive Plan, Planning & Zoning, Ordinance Review

- Councilmember Moore
- Councilmember Brizendine

Public Safety

Law Enforcement, Emergency Management, Hazard Mitigation, Fire, Rescue, Homeland Security, Traffic Oversight

- City Manager
- Mayor Pro Tem Britner
- Councilmember Moore

Development

Economic Development, Annexation, ETJ Development, Development Agreements, Special Use Permits

- Councilmember Moore
- Councilmember Marsh

Infrastructure

Capital Improvements, Roads, City water/sewer, Franchise/license agreements/contracts, Outdoor Utilities

- Councilmember Brizendine
- Councilmember Marsh

Open Spaces

Community/Environment/Recreation, Quicksand Golf Course liaison, Parks, Development of City Property, Camp Young Judea liaison, Beautification

- Councilmember Scheel
- Councilmember Brizendine

Executive/Administrative

Public Relations, Legal, Financial, Liaison to local governments, Envision Texas, CAMPO

- Mayor Eskelund
- City Manager

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

12. F. Discussion and possible action to amend the City of Woodcreek Code of Ordinances Chapter 155 ("Subdivisions") Section 155.27 (D) (1) ("Processing of Final Plat")

Item Summary:

This item was placed on the agenda to provide for time to review plats and to have final acceptance by the City. Section 212.009 of the local government code states:

Sec. 212.009. APPROVAL PROCEDURE. (a) The municipal authority responsible for approving plats shall act on a plat within 30 days after the date the plat is filed. A plat is considered approved by the municipal authority unless it is disapproved within that period.

(b) If an ordinance requires that a plat be approved by the governing body of the municipality in addition to the planning commission, the governing body shall act on the plat within 30 days after the date the plat is approved by the planning commission or is considered approved by the inaction of the commission. A plat is considered approved by the governing body unless it is disapproved within that period.

(c) If a plat is approved, the municipal authority giving the approval shall endorse the plat with a certificate indicating the approval. The certificate must be signed by:

- (1) the authority's presiding officer and attested by the authority's secretary; or
- (2) a majority of the members of the authority.

(d) If the municipal authority responsible for approving plats fails to act on a plat within the prescribed period, the authority on request shall issue a certificate stating the date the plat was filed and that the authority failed to act on the plat within the period. The certificate is effective in place of the endorsement required by Subsection (c).

(e) The municipal authority responsible for approving plats shall maintain a record of each application made to the authority and the authority's action taken on it. On request of an owner of an affected tract, the authority shall certify the reasons for the action taken on an application.

Acts 1987, 70th Leg., ch. 149, Sec. 1, eff. Sept. 1, 1987.

City Attorney Gordon has within Attachment "A" set forth the processing of a final plat.

Financial Impact/Financial Information:

None

Comments/Recommendation:

Adoption of Ordinance as presented by the City Attorney

Attachments:

Drafted Ordinance

Submitted By:

Brenton B. Lewis, Interim City Manager

ORDINANCE NO. _____

CITY OF WOODCREEK, TEXAS

AMENDMENT TO CHAPTER 155 OF THE CODE OF ORDINANCES

SUBDIVISIONS ORDINANCE

AN ORDINANCE AMENDING THE CITY OF WOODCREEK CODE OF ORDINANCES AT TITLE XV (“LAND USAGE”), CHAPTER 155 (“SUBDIVISIONS”), SECTION 155.27(D)(1) (“PROCESSING OF FINAL PLAT”) TO SETTING STANDARDS FOR THE CITY’S DETERMINATION THAT A PLAT APPLICATION IS ADMINISTRATIVELY COMPLETE, SETTING DEADLINES, PROVIDING PENALTIES, AND PROVIDING FOR ENACTMENT, REPEALER, SEVERABILITY, CODIFICATION, AND EFFECTIVE DATE, AND FINDING PROPER NOTICE AND MEETING.

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City has general authority to adopt an ordinance or police regulation that is for the good government, peace or order of the City and is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, the City Council finds that the applicants seeking to plat, amend, revise, or otherwise change existing plats regularly fail to submit complete applications to the City; and

WHEREAS, the City Council finds that consistency in the processing of plat applications and scheduling of any necessary council action necessitates the review of a complete application; and

WHEREAS, the City Council finds that the amending the Subdivisions ordinance to allow the City Secretary to determine that all final plat filing requirements have been met, as provided for in this ordinance, is reasonable, necessary, and proper for the good government of the City of Woodcreek,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Woodcreek:
1. FINDINGS OF FACT

The foregoing recitals are incorporated into this Ordinance by reference as findings of fact as if expressly set forth herein.

2. ENACTMENT

Chapter 155 (“Subdivisions”) of the Code of Ordinances of the City of Woodcreek is amended at Section 155.27(D)(1) so as to read in accordance with *Attachment A*, which is attached hereto and incorporated into this Ordinance for all intents and purposes.

3. REPEALER

All ordinances, resolutions, or parts thereof, that are in conflict or inconsistent with any provision of this Ordinance are hereby repealed to the extent of such conflict, and the provisions of this Ordinance shall be and remain controlling as to the matters regulated, herein.

4. SEVERABILITY

Should any of the clauses, sentences, paragraphs, sections or parts of this Ordinance be deemed invalid, unconstitutional, or unenforceable by a court of law or administrative agency with jurisdiction over the matter, such action shall not be construed to affect any other valid portion of this Ordinance.

5. CODIFICATION

The City Secretary is hereby authorized and directed to record and publish the language of Chapter 91, as amended by this Ordinance, in the City’s Code of Ordinances.

6. EFFECTIVE DATE

This Ordinance shall be effective immediately upon its passage and the publication of caption of this ordinance.

7. PROPER NOTICE & MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was attended by a quorum of the City Council, was open to the public, and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

PASSED & APPROVED this, the ____ day of April 2016, by a vote of ____ (*ayes*) to ____ (*nays*) and ____ (*abstentions*) of the City Council of Woodcreek, Texas.

CITY OF WOODCREEK:

Mayor Eric C. Eskelund

Ordinance No. _____
Amending Chapter 155 of the Code of Ordinances
 (“Subdivisions”)

Page 2 of 5

ATTEST:

Brenton B. Lewis, Interim City Manager

APPROVED AS TO FORM:
The Law Office of Roger Gordon

Attachment "A"

City of Woodcreek

CODE OF ORDINANCES

TITLE XV: LAND USAGE

CHAPTER 155: SUBDIVISIONS

Final Plat

§ 155.27 PROCESSING OF FINAL PLAT.

(D) *Processing of final plat.*

(1) When the City Secretary determines that all final plat filing requirements have been met, the city will review the final plat and all required supporting documents for compliance with this chapter and any other applicable ordinances of the city. Action will be taken by the Council within 90 days of the effective filing date to either approve or disapprove the final plat. If no action is taken to approve or disapprove the final plat within such 90-day period, then the final plat shall be deemed to be approved. If the plat is not approved, the city shall indicate the applicable section or sections of this chapter with which the plat and supporting documents are in non-compliance.

(2) Within a period of two years after the plat has been approved, and if the subdivider has constructed and has had accepted, by the city, all required street, drainage, water and wastewater Improvements, the Mayor shall direct the City Secretary to cause the final plat to be recorded in the deed and plat records of the county. No plat will be filed, however, without a written request from the subdivider along with a check payable to the city for the amount of the recording fee.

(3) At the request of the subdivider, the final plat may be recorded prior to completion of the required street drainage, water and wastewater improvements by the subdivider providing an acceptable guarantee for performance. The guarantee of performance shall be in the form set by the city. The Mayor will then direct the City Secretary to cause the plat and the performance agreement to be recorded in the deed and plat records of the county. Upon completion of the required street, drainage, water and wastewater improvements and acceptance by the city, an instrument, in the form as set by the city releasing the subdivider from the requirements of the performance agreement, shall be filed by the City Secretary in the deed and plat records of the county. At the time of filing the guarantee of performance referred to above, the subdivider shall make a written request that the plat be recorded and tender a check in the amount required to pay the recording fee for the plat, the performance agreement and the release of the performance agreement.

(4) In the event an approved plat has not been recorded in one of the manners described above within two years of approval, said approval of such plat shall expire. Thereafter, should the subdivider desire to resubmit the plat, it shall be submitted in the same manner as a previously unsubmitted plat.

Council Meeting Date: 4/13/2016

AGENDA ITEM COVER SHEET

Subject/Title:

12. G. Discussion and possible action to direct City Attorney to draft a letter directed to all property owners regarding their responsibility to inform potential buyers of non-conforming zoning issues.

Item Summary:

This item was placed on the agenda to determine the necessity to inform property owners of their need to notify potential buyers of non-conformance to the zoning codes. At the last regular meeting it was determined that the enforcement of nonconformance to the Zoning Code would begin when the property changed owners and/or if more than 51% of a structure is damaged or needs to be repaired for general maintenance. The most costly way to notify of the enforcement would be to provide for direct mailing to property owners. Other avenues could be to notify realtors that have properties for sale in Woodcreek at this time, to notify the broker, and/or Public Notice in the newspaper.

Financial Impact/Financial Information:

Cost of notification

Comments/Recommendation:

Direction to staff, if any, to provide for mass notification

Attachments:

None

Submitted By:

Brenton B. Lewis, Interim City Manager

