

BY: *JLL*

AUG 18 2017

SCANNED

City of Woodcreek Special City Council Meeting
August 25, 2017, 10:00 a.m.
Woodcreek, Texas

NOTICE/ AGENDA

This notice is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold a Special Council Meeting on August 25, 2017, at 10:00 a.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered:

1. Call to Order
2. Roll Call
3. Discussion and Action Item
 - A. Discussion and action on setting public hearing dates for proposed budget and tax rates for fiscal year 2017-2018.
 - B. Budget Workshop
4. Adjourn

Executive sessions held during this meeting will generally take place in the City Manager's office, at the discretion of the City Council.

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance By Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech-disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800-735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 18th day of August, 2017 at 9:55 a.m.

By: *Brenton B. Lewis*
Brenton B. Lewis, City Manager

Small Taxing Unit Notice

The City of Woodcreek will hold a meeting at 10:00 am on September 19th, 2017 at City Hall, 41 Champions Circle, Woodcreek, TX 78676 to consider adopting a proposed tax rate for tax year 2017. The proposed tax rate for Maintenance and Operations is \$0.1362 per \$100 of value, and a tax rate for Interest and Sinking is .0873 per \$100 of value.

The proposed tax rate would increase total taxes in City of Woodcreek by 11.53% for Maintenance and Operations.

Preliminary Budget Calendar for 2017-2018

~~June 14 Meeting with Mayor and City council to discuss budget and Approve Budget Calendar (Open Meetings Notice).~~

~~June 19-21 Discuss Budget with Staff (receive budget requests)~~

~~June 27 Receive Budget Objectives and Requests from Mayor and City Council.~~

~~July 17-20 First Workshop with Elected Body on Budget~~

~~July 25 Deadline for the appraisal district to certify values to taxing units.~~

~~July 26 Begin the calculation of effective and rollback tax rates.~~

~~August 4th 72 hour notice for meeting to discuss proposed tax rate (open meetings notice)~~

~~August 9th Meeting of the governing body to discuss tax rate. If proposed rate is equal to or lower than the calculated effective and rollback rate, publish Form 50-818 prior to September 1st and schedule required hearings/meetings and adopt proposed rate. If proposed rate will exceed the effective or rollback rate (whichever is lower), schedule 3 required public hearings and the adoption of tax rate. Publish form 50-819 to include those dates prior to September 1st. Special Meeting~~

~~August 16th File proposed budget with City Secretary~~

~~August 17th Send publication of form to newspaper.~~

~~August 24th Publication of Form 50-818 or 50-819 in local newspaper.~~

September 1st – 72 hour notice published for first public hearing (Open Meeting Notice)

September 6th – First Public Hearing (Budget Workshop, if necessary)

September 7th – 72 hr. notice published for second public hearing (Open Meetings Notice)

September 11th – Second public hearing (may not be earlier than 3 days after first public hearing); Public hearing on Budget, schedule and announce meeting to adopt budget and tax rate 3 – 14 days from this date

September 15th – 72 hr. notice published for meeting to adopt budget and tax rate (Open Meetings Notice)

September 19th, 2017– Meeting to adopt tax rate, meeting is 3-14 days after second public hearing. 1) Adopt Budget 2) Adopt Tax Rate

City of Woodcreek
2017-2018 Budget - 3rd Draft

Balance Forward	REVENUE	2017 - 2018	2016-2017	2016-2017	2016-2017	2016-2017	2016-2017	2015-2016	2015-2016	Actual	Budget	Actual	Budget	Actual	Budget
		Proposed	Projected	to Date	Amended	Adopted	Actual	Budget	2014-2015	2014-2015	Budget	Actual	Budget	Actual	Budget
	Transfers from reserves		18,930		18930	18,930									
3000	Ad Valorem Tax	258,000	240,000	227,868	240000	220,840	214,339	198,000	108%	194,680	189,228	103%			
3000.01															
3005	State Sales Tax	40,000	40,000	33,987	40000	40,000	38,506	50,000	77%	36,410	76,895	47%			
3010	Mixed Beverage Tax	1,500	1,500	1,414	1500	1,500	1,322	800	165%	899	496	181%			
3020	PEC Franchise Fee	34,000	34,000	30,491	34000	30,000	27,158	30,000	91%	29,836	30,700	97%			
3030	Time Warner Franchise Fee	35,000	35,000	22,710	35000	27,000	27,189	20,000	136%	26,057	19,591	133%			
3030.10	TWC - PEG Cable Revenue			2,759		3,400	4,422	-	0%	5,211	-	0%			
3040	AquaTexas Franchise	91,200	91,200	92,069	91200	87,700	87,738	83,000	106%	83,403	82,590	101%			
3050	IESI Franchise Fee	14,000	14,000	10,649	14000	14,000	14,036	10,000	140%	13,172	12,274	107%			
3060	Telephone Franchise Fee	1,500	1,500	977	1500	1,500	1,119	1,000	112%	1,676	1,949	86%			
3070	QuickSand Franchise Revenue	500	500		500	500	-	500	0%	500	500	100%			
3080	Reimbursement	400	400		400	100	-	-	0%		-	0%			
3080.1	Engineering Reimbursement	3,000					-	-	0%	115	3,220	4%			
3080.2	Legal Reimbursement	3,000					-	-	0%		5,476	0%			
3080.3	Admin Reimbursement	3,000		2,695			10	-	0%	113	-	0%			
3090	Development Revenue				14000		14,498	15,000	97%	27,569	14,935	185%			
3090.01	Residential	9,000	12,000	11,020		7,800									
3090.02	Commercial			160		6,150									
3090.03	Other	1,000	3,000	2,288		1,050									
3095	Sign Fees	500	1,100	1,065	300	100	295	-	0%	120	-	0%			
4000	Interest Income	4,000	4,000	3,067	4000	4,000	3,602	2,400	150%	2,236	800	280%			
4010	Other Revenue	3,000	3,200	986	3010	50	357	100	357%	530	450	118%			
4015	Oak Wilt Containment						1,061	-	0%		-	0%			
4020	Municipal Court Revenue	1,000	1,000	500	1000	1,000	140	1,500	9%		1,900	0%			
4040	Donations Received	5,000	5,000	5,000	5000	5,000	5,030	5,000	101%	5,145	-	0%			
	Total Gen Fund Revenues	508,600	506,330	449,705	504340	470,620	440,822	417,300	106%	427,672	441,004	97%			
	Expenditures:														
5000.01	Salaries and Wages	143,900	135,065	108,512	135065	135,065	96,889	85,500	113%	85,643	81,000	106%			
5000.02	Ins Expense Allowance	1,200	1,200	1,000	1200	1,200	225		0%		-	0%			
5000.03	City Manager Car Allowance	8,350	8,350	6,958	8350	8,350	4,820	-	95%		-	0%			
5000.05	Elected Officials Pay	840	840	700	840	840	630	660	95%		-	0%			
5000.20	Payroll Tax	11,720	11,585		11585		8,658	7,300	119%	8,156	8,477	96%			
5000.21	FICA/OASDI			9,052		11,035									
5000.22	Unemployment Insurance	180		144		550									
5000.40	Retirement	9,370	5,100	3,467	5100	5,100	3,203	3,200	100%	3,089	2,378	130%			
5000.50	Direct Deposit Expense				130	130	115	120	96%		108	0%			
5000	Personnel Services	175,560	162,140	129,834	162270	162,270	114,540	96,780	118%	96,888	91,963	105%			

City of Woodcreek
2017-2018 Budget - 3rd Draft

	2017 - 2018		2016-2017		2016-2017		2016-2017		2015-2016		2014-2015		2014-2015	
	Proposed	Projected	to Date	Amended	Adopted	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	
5500.05														
5500.10	4,500	3,000	2,616	2,500	2,500	14,624	2,500	585%	38	2,500	2,500	0%	25%	
5500.20	1,500	520	270											
5500.30	650	640	640	7,000	5,000	6,220	5,000	124%	5,638	6,700	6,700	84%	84%	
5500.40	1,500			0	580	-	1,500	0%	999	632	632	158%	158%	
5500.50	3,000	2,500	1,641	3,500	3,500	3,715	3,500	106%	3,131	3,600	3,600	87%	87%	
5500.60	1,200	1,200	791	1,620	1,620	1,678	1,000	168%	1,165	1,500	1,500	78%	78%	
5500.61	3,500	4,000	3,755	4,000	2,000	3,548	1,500	237%	1,908	2,400	2,400	80%	80%	
5500.70	1,250	1,250	797	1,250	1,200	1,110	1,000	111%	908	980	980	93%	93%	
5500.80	8,300	4,500	3,918											
5500	25,400	17,610	14,429	19,870	16,400	30,928	16,000	193%	14,401	18,312	18,312	79%	79%	
6000.01	9,000	10,905	10,905	9,000	9,000	6,600	6,600	100%	6,600	6,200	6,200	106%	106%	
6000.10	750	750	571	1,000	1,500	847	1,900	45%	2,309	6,500	6,500	36%	36%	
6000.11	1,000	1,000	417	6,750		7,255	7,000	104%	8,060	7,100	7,100	114%	114%	
6000.15	10,000	10,000	12,139	10,000	0	1,850	2,500	74%	4,438	5,100	5,100	87%	87%	
6000.20	25,000	20,000		25,000	25,000	19,538	30,000	65%		25,000	25,000	0%	0%	
6000.21			14,020			14,471			23,213					
6000.22			420			-			1,475					
6000.25						5,068			20,053					
6000.30	6,500	8,500	7,540											
6000.40	7,800	10,000	7,851											
6000	45,750	42,655	38,472	51,750	35,500	36,091	48,000	75%	66,148	24,900	24,900	266%	266%	
6500.01	2,500	1,000	525	2,500	2,500	1,125	10,000	11%	2,325	1,500	1,500	155%	155%	
6500.15	4,000	3,500	1,945	5,500	5,500	3,420	5,500	62%	5,612	5,000	5,000	112%	112%	
6500.20	1,000			1,000	1,000	-	2,000	0%	675	2,000	2,000	34%	34%	
6500.21	30,000	30,000	5,527	30,000	30,000	11,662	12,000	97%	15,407	5,500	5,500	280%	280%	
6500.25	10,000	10,000		10,000	10,000	1,235	1,500	82%	16,581	18,000	18,000	92%	92%	
6500.30	75,000	43,507	43,057	43,100	25,000	25,369	25,000	101%	21,485	60,000	60,000	36%	36%	
6500.31	1,500	1,500	1,253	1,200	1,000	627	1,000	63%	3,823	1,000	1,000	382%	382%	
6500.35	7,000			7,000										
6500.40	6,000	5,200	5,200	5,200	3,500	9,675	3,500	276%	3,355	1,700	1,700	197%	197%	
6500	137,000	94,707	57,507	105,500	85,500	53,113	60,500	88%	69,263	94,700	94,700	73%	73%	
7000.01	1,810	1,680	1,409	2,000	2,000	1,800	2,000	90%	1,746	1,800	1,800	97%	97%	
7000.02	6,500	8,000	6,820	5,500	5,500	8,325	5,500	151%	5,120	2,800	2,800	183%	183%	
7000.03	1,500	1,500		1,500	1,500	20	1,500	1%		7,300	7,300	0%	0%	
7000.04	2,500	2,500	2,460	1,800	1,800	1,691	1,250	135%	1,341	1,315	1,315	102%	102%	
7000.05	6,000	3,120	3,113	3,200	3,000	2,592	2,400	108%		2,314	2,314	0%	0%	
7000.15	1,600	1,600	1,183	1,600	1,600	1,646	1,500	110%	1,165	2,000	2,000	58%	58%	
7000.20	1,500	1,200	990	1,500	1,500	1,536	1,000	154%	1,020	1,000	1,000	102%	102%	
7000.30	4,000	4,000	2,391	4,000	4,000	472	3,000	16%	3,585	3,000	3,000	120%	120%	
7000.40	5,000	5,000	2,629	5,000	5,000	1,769	1,000	177%	908	1,000	1,000	91%	91%	

City of Woodcreek
2017-2018 Budget - 3rd Draft

	2017 - 2018		2016-2017		2016-2017		2016-2017		2015-2016		2015-2016		Actual		2014-2015		2014-2015	
	Proposed	Projected	to Date	Amended	Adopted	Actual	Budget	104%	Actual	Budget	79%	Actual	Budget	66%				
7000	30,410	28,600	20,996	26100	25,900	19,851	19,150	104%	14,885	22,529	66%							
Other Operating Expenses																		
7500.01																		
City Hall Utilities																		
Electricity	2,800	2,800	942	2700	1,200	2,364	3,000	79%	1,164	3,000	0%							
Water			1,359		1,500				1,424									
7500.30																		
Telephone & Internet	3,000	3,000	2,713	3000	3,000	2,676	3,000	89%	2,916	3,000	97%							
7500.03																		
Outdoor Utilities	3,600	3,600	1,113	3600	1,400	3,354	3,000	112%	1,343	5,000	0%							
Electricity			1,879		2,200				2,162									
Water			8,006	9300	9,300				9,009	11,000	82%							
7500																		
Utilities	9,400	9,400				8,394	9,000	93%	9,009	11,000	82%							
7600.01																		
TML Insurance	3,000	2,910	2,908	2910	2,900	2,514	2,750	91%	2,618	2,362	111%							
7600																		
Insurance	3,000	2,910	2,908	2910	2,900	2,514	2,750	91%	2,618	2,362	111%							
8020.20																		
MC Judge	3,000	3,000	3,000	3500	3,500	3,100	3,400	91%	3,400	4,200	81%							
8020.25																		
Misc. Court Costs	1,000	1,000	990	1000	1,000	735	1,000	74%	1,431	3,000	48%							
8020.30																		
Prosecutor	3,000	1,000		2400	2,400	-	2,400	0%	3,014	4,000	75%							
8020.40																		
State Comptroller Costs	500	500	77	500	500	106	1,000	11%	341	3,000	11%							
8020.41																		
Supplies	200	200	21,255	200	200	-	200	0%	162	200	81%							
8020.60																		
Traffic Enforcement	30,000	28,340	21,255	28000	28,000	28,340	40,000	71%	20,835	38,580	54%							
8020																		
Municipal Court Costs	37,700	34,040	25,322	35600	35,600	32,281	48,000	67%	29,183	52,980	55%							
8900.10																		
Contingency Reserve				77930	75,890	-	117,240	0%		97,528	0%							
8900																		
Miscellaneous									113		0%							
8900																		
Reconciliation Discrepancies						207	-	0%		-	0%							
8900																		
Miscellaneous						207	117,240	0%	113	-	0%							
8900																		
Projects		90,000	63,300		12,610													
Miscellaneous		10,000	7,640		88,500													
Total Gen Fund Expenditures	464,220	492,062	368,413	503,840	461,870	297,918	417,420	71%	302,508	318,746	95%							
Revenues less Expenditures	44,380	14,268	81,292	500	8,750				125,164									

Requested Items
 5500.40 is calculated on a 2:1 match at 5%, current is 1:1 match at 5% would be 6120 difference of \$3,250
 5500.80 includes lease of computers/tablets
 1,915 Lease of 9 tablets
 1,880 Lease of 4 computers

Gator/club car 12,000 Contacted Dealer May be able to receive one on loan for 3 to 11 months
 Addition 200,000 From reserves
 Re-establish Park Committee 20,000 Park Equipment
 Included in 6500.21
 PT Employee 5,000