

City of Woodcreek City Council Meeting
February 14, 2018; 6:30 p.m.
Woodcreek, Texas

NOTICE/AGENDA

This notice is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold a Council Meeting on February 14, 2018, at 6:30 p.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered:

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance:**
 - A. To the Flag of the United States of America**
 - B. To the Flag of the Great State of Texas**
- 4. Roll Call**
- 5. Public Comments:** Members of the Public may sign up at the City Council meeting to address the City Council. Comments will be limited to three (3) minutes per speaker.
- 6. Citizen Communications:**
- 7. Report Items:**
 - A. DPW Monthly Report (Director of Public Works Frank Wood)**
 - B. Financial Report for January 2018 (City Manager Brenton Lewis)**
 - C. City Manager's Monthly Public Report (City Manager Brenton Lewis)**
- 8. Consent Agenda:** All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.
 - A. Approval of the Minutes of the Special Council meeting of January 17, 2018**
 - B. Approval of Financial Statements for January 2018**
- 9. Regular Agenda**
 - A. Discussion and Possible Action Regarding Appointments to the Planning and Zoning Commission. (Mayor Scheel)**
 - B. Discussion and Possible Action Regarding the 2030 Plan Committee. (Mayor Scheel)**
 - C. Discussion and Possible Action Regarding Appointments to an Ordinance Review Committee. (Mayor Scheel)**
 - D. Discussion and Possible Action Regarding Appointments to the Parks and Recreation Board. (Mayor Scheel)**

- E. Discussion and Possible Action to Enter into a Memorandum of Agreement Between the City of Woodcreek and Texas State University Regarding Implementation of the Cypress Creek Watershed Protection Project. (City Manager Lewis)
- F. Consider an Ordinance to Amend the Fiscal Year Budget 2017-2018. (City Manager Lewis)
- G. Brookhollow Project: Executive Session – Consultation with the City Attorney
- H. Discussion and Possible action on Brookhollow Project. (City Manager Lewis)

10. Adjourn

Executive sessions held during this meeting will generally take place in the City Manager's office, at the discretion of the City Council.

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

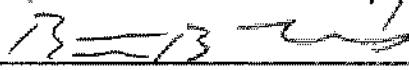
Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 9th day of February, 2018 at 3:52 p.m.

By: 
 Brenton B. Lewis, City Manager

The City of Woodcreek

STATEMENT OF FINANCIAL POSITION

As of January 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating - Broadway 9628	413,383.03
1003 Municipal - Reg Acct#7223	33,407.07
1003.1 Municipal Court Petty Cash	100.00
1006 PEG - #5467	17,792.27
1010 Petty Cash	-41.00
1020 Investment Account - Class 0001	26,326.44
1021 Reserved Funds - Broadway 4573	479,042.08
1022 Crockett National Bank	225,765.32
1023 Pioneer Bank #6151	203,058.15
1024 MM Construction Project 6332	1,166,611.18
Total Bank Accounts	\$2,565,444.54
Accounts Receivable	
1120 Delinquent Taxes Receivable	10,574.84
Total Accounts Receivable	\$10,574.84
Other Current Assets	
1121 Allowance for Uncollectible	-2,266.76
1122 Due to/from HOT Account	0.00
1123 Employee Cash Advance	0.00
1124 Sales Tax Receivable	3,201.75
1125 Franchise Fees Receivable	0.00
1126 Other Current Receivables	0.00
1150 Due From Capital Project Funds To Operating	107,738.98
Total Other Current Assets	\$108,673.97
Total Current Assets	\$2,684,693.35
Fixed Assets	
1200 Office Furniture / Equipment	35,704.46
1225 Land	37,850.00
1226 Building & Improvements	130,602.00
1227 Street Pavement	144,126.00
1228 Street Improvements 2017	244,360.10
1240 Accumulated Depreciation - All	-195,372.00
Total Fixed Assets	\$397,270.56
Other Assets	
1250 Deferred Revenue	-8,308.49
1300.10 Committed for Streets Repair	0.00
Total Other Assets	\$ -8,308.49
TOTAL ASSETS	\$3,073,655.42

LIABILITIES AND EQUITY

Liabilities

	TOTAL
Current Liabilities	
Accounts Payable	
1900 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
2000 Payroll Tax Payable	3,012.63
2001 Federal Withholding Payable	0.00
2020 State Unemployment Liability	69.91
2021 Accrued Wages Payable	0.00
2030 TMRS Payable	0.00
2100 WFWA / LCRA Grant	424.21
Expenditures	
2105 Capital Development Grant	3,066.00
2105.1 Augusta Park Proj Expenditures	0.00
2110 Direct Deposit Liabilities	0.00
2200 Security Deposits	0.00
2300 Sales Tax Revenue Overpayment	533.38
2350 Bond Principal Maturity February	143,000.00
2400 Due To Operating From Capital	107,738.98
Project Funds	
Total Other Current Liabilities	\$257,845.11
Total Current Liabilities	\$257,845.11
Long-Term Liabilities	
Bonds Payable Construction Project	
Funds	
Bond Principal Maturity 2/15/2019	172,000.00
Bond Principal Maturity 2/15/2020	183,000.00
Bond Principal Maturity 2/15/2021	195,000.00
Bond Principal Maturity 2/15/2022	207,000.00
Bond Principal Maturity 2/15/2023	219,000.00
Bond Principal Maturity 2/15/2024	233,000.00
Total Bonds Payable Construction	1,209,000.00
Project Funds	
Total Long-Term Liabilities	\$1,209,000.00
Total Liabilities	\$1,466,845.11
Equity	
9997 Net Investment In Capital Assets	144,132.96
9998 Opening Balance Equity	329,816.47
9999 Retained Earnings	853,863.13
Net Revenue	278,997.75
Total Equity	\$1,606,810.31
TOTAL LIABILITIES AND EQUITY	\$3,073,655.42

Treasurer's Report

For the Period: October 2017 - January 2018

Percent Complete: 33.33%

	2017-2018			2016-2017			Y/Y Monthly Comparison		
	YTD	Budget	%	YTD	Budget	%	Jan 2018	Jan 2017 (PY Difference)	
Revenues									
3080 Ad Valorem Tax Revenue	178,605	258,000	69%	138,228	233,500	59%	129,320	107,598	21,722
3085 State Sales Tax Revenue	16,264	45,000	36%	13,982	45,790	31%	3,998	3,591	407
3010 Mixed Beverage Tax & Fees Rev	338	1,500	23%	365	1,500	24%	166	170	(4)
3020 Electric Franchise Fee Revenue	16,611	34,000	49%	6,596	31,000	21%	7,127	6,596	531
3030 Cable Services Franchise Rev	9,113	35,000	26%	6,873	34,570	20%	-	-	-
3040 Water Service Franchise Revenue	76,664	92,100	83%	8,785	92,100	10%	9,374	8,785	589
3050 Disposal Service Franchise Rev	6,744	14,000	48%	-	14,000	0%	-	-	-
3060 Telephone Franchise Revenue	459	1,500	31%	-	1,500	0%	3	-	3
3070 Golf Course Franchise Revenue	-	500	0%	-	500	0%	-	-	-
3080 Reimbursements	-	9,400	0%	105	13,000	1%	-	-	-
3090 Development Revenue	-	-	n/a	-	-	n/a	-	-	-
3090.01 Residential	4,795	-	n/a	3,520	14,000	25%	3,060	400	2,660
3090.02 Commercial	6,769	-	n/a	-	200	0%	-	-	-
3090.03 Other	1,500	10,000	15%	263	2,300	11%	-	-	-
Total 3090 Development Revenue	13,064	10,000	131%	3,783	16,500	23%	3,060	400	2,660
3095 Sign Fees	330	500	66%	250	1,100	23%	-	80	(80)
4000 Interest Income	1,495	4,000	37%	1,395	4,000	35%	393	334	60
4010 Other Revenue	1,542	3,000	51%	275	6,250	4%	21	10	11
4015 Oak Wilt Containment	-	-	n/a	-	-	n/a	-	-	-
4020 Municipal Court Revenue	366	3,000	12%	-	2,000	0%	-	-	-
4040 Donations Received	-	5,000	0%	-	5,000	0%	-	-	-
4050 General Fund Transfer	-	-	n/a	-	-	n/a	-	-	-
Uncategorized Revenue	-	230,300	0%	-	-	n/a	-	-	-
Total Revenues	322,556	746,800	43%	180,637	502,310	36%	153,463	127,594	25,869

Expenditures									
5000 Personnel Services	-	-	n/a	-	-	n/a	-	-	-
5000.01 Salaries and Wages	44,524	143,900	31%	35,037	131,760	27%	11,155	10,479	676
5000.02 Ins Expense Reimbursement	400	-	n/a	400	1,200	33%	100	100	-
5000.03 City Manager Vehicle Reimburse	2,783	8,350	33%	2,783	8,350	33%	696	696	-
5000.05 Elected Official Pay	320	840	38%	280	840	33%	70	70	-
5000.20 Payroll Tax Expense	-	11,500	0%	3,799	11,500	33%	-	1,141	(99)
5000.40 Retirement	2,007	9,370	21%	1,414	5,100	28%	972	326	645
5000.50 Direct Deposit Expense	-	-	n/a	-	130	0%	-	-	-
5000.51 Health Insurance Stipend	-	1,200	0%	-	-	n/a	-	-	-
Total 5000 Personnel Services	53,810	175,560	31%	43,714	158,880	28%	14,034	12,813	1,222
5500 Office Expenses	-	-	n/a	-	-	n/a	-	-	-
5500.06 Bank Fees & Charges	-	-	n/a	-	-	n/a	-	-	-
5500.10 City Hall Maintenance / Repairs	990	4,500	22%	425	2,700	16%	23	180	(157)
5500.20 Cleaning Costs	500	1,500	33%	-	770	0%	125	-	125
5500.30 IT & Radio Expenses	419	650	64%	(1,143)	630	-181%	167	(1,168)	1,334
5500.40 Newsletter	-	1,500	0%	-	-	n/a	-	-	-
5500.50 Office Supplies	2,399	3,000	80%	544	2,800	19%	33	183	(150)
5500.60 Postage & Shipping	474	1,800	26%	288	1,620	18%	-	-	-
5500.61 Printing & Reproduction	2,428	3,500	69%	1,915	4,750	40%	503	763	(260)
5500.70 Storage Rental	412	1,250	33%	188	1,050	18%	103	94	9
5500.80 Software & Subscriptions	1,083	8,300	13%	498	4,500	11%	134	153	(19)
Total 5500 Office Expenses	8,704	26,000	33%	2,716	18,820	14%	1,087	206	881
6000 Professional Services	-	-	n/a	-	-	n/a	-	-	-
6000.01 Audit Expense	-	9,000	0%	-	10,910	0%	-	-	-
6000.10 Codification	647	1,000	65%	147	1,000	15%	-	67	(67)
6000.11 Contract Labor	-	1,000	0%	417	500	83%	-	417	(417)
6000.15 Engineering	3,915	10,000	39%	-	14,150	0%	225	-	225
6000.20 Legal Expenses	6,362	25,000	25%	6,432	18,000	36%	772	833	(60)
6000.30 IT Services	1,103	7,000	16%	3,745	9,000	42%	545	1,721	(1,176)
6000.40 Accounting	3,635	7,800	47%	3,567	9,000	40%	1,269	1,664	(395)
Total 6000 Professional Services	15,662	60,800	26%	14,307	62,560	23%	2,811	4,702	(1,891)
6500 Area Care/Maintenance	-	-	n/a	-	-	n/a	-	-	-
6500.01 Deer Removal	450	2,500	18%	225	1,000	23%	75	150	(75)
6500.15 Mowing	960	4,000	24%	425	4,000	11%	-	-	-

	2017-2018			2016-2017			Y/Y Monthly Comparison		
	YTD	Budget	%	YTD	Budget	%	Jan 2018	Jan 2017 (PY Difference)	
6500.20 Oak Wilt Containment	-	1,000	0%	-	-	n/a	-	-	-
6500.21 Outdoor Beautification	1,600	30,000	5%	1,634	25,000	7%	400	605	(205)
6500.25 ROW Tree Trimming	1,500	10,000	15%	-	-	n/a	-	-	-
6500.30 Street Maintenance	-	75,000	0%	-	43,100	0%	-	-	-
6500.31 Street Signs	468	1,500	31%	1,050	2,000	53%	-	143	(143)
6500.35 Storm Damage Reserve	-	7,000	0%	-	-	n/a	-	-	-
6500.40 Tree Limb Pick-Up	-	6,000	0%	5,200	5,200	100%	-	5,200	(5,200)
Total 6500 Area Care/Maintenance	4,978	137,000	4%	8,534	80,300	11%	475	6,097	(5,622)
7000 Other Operating Expenses	-	-	n/a	-	-	n/a	-	-	-
7000.01 Ad Valorem Tax Expense	733	2,000	37%	429	2,000	21%	-	-	-
7000.02 Building Inspections	1,455	6,500	22%	2,480	10,000	25%	200	1,460	(1,260)
7000.03 Code Compliance	1,898	1,500	127%	-	-	n/a	-	-	-
7000.04 Dues & Membership	1,268	2,700	47%	1,248	2,550	49%	-	(125)	125
7000.05 Election Expense	-	3,200	0%	3,113	3,200	97%	-	3,113	(3,113)
7000.10 Depreciation Expense	-	-	n/a	-	-	n/a	-	-	-
7000.15 Meeting Expense	667	1,600	42%	562	1,600	35%	195	9	186
7000.20 Public Notices	396	1,500	26%	297	1,500	20%	99	99	-
7000.30 Travel & Vehicle Exp Reimb.	2,062	4,000	52%	565	3,000	19%	15	25	(10)
7000.40 Training & Prof Development	525	5,000	11%	1,034	3,350	31%	145	-	145
Total 7000 Other Operating Expenses	9,005	28,000	32%	9,729	27,200	36%	653	4,581	(3,928)
7500 Utilities	-	-	n/a	-	-	n/a	-	-	-
7500.10 City Hall Utilities	942	3,200	29%	912	3,000	30%	248	224	24
7500.20 Outdoor Utilities	1,281	4,000	32%	1,225	4,000	31%	309	312	(3)
7500.30 Telephone & Internet	1,048	3,300	32%	(80)	3,200	-2%	262	243	19
Total 7500 Utilities	3,270	10,500	31%	2,057	10,200	20%	819	780	39
7600 Insurance	3,266	3,500	93%	2,908	2,910	100%	37	-	37
8020 Municipal Court Costs	-	-	n/a	-	-	n/a	-	-	-
8020.20 MC Judge	1,000	3,500	29%	1,000	3,500	29%	250	500	(250)
8020.25 Misc. Court Costs	4,159	1,000	416%	765	1,500	51%	354	-	354
8020.30 Prosecutor	1,692	3,000	56%	-	1,500	0%	-	-	-
8020.40 State Comptroller Costs	248	500	50%	-	500	0%	-	-	-
8020.41 Supplies	-	200	0%	77	300	26%	-	77	(77)
8020.60 Traffic Enforcements	21,255	30,000	71%	7,085	28,000	25%	7,085	7,085	-
Total 8020 Municipal Court Costs	28,355	38,200	74%	8,927	35,300	25%	7,689	7,662	27
9077 General Fund Accrual	-	-	n/a	-	-	n/a	-	-	-
Unapplied Cash Bill Payment Expenditure	-	-	n/a	(20)	-	n/a	-	-	-
Total Expenditures	127,151	479,500	26%	92,873	396,170	23%	71,606	36,841	(34,235)
Net Operating Revenue	194,543	267,240	73%	87,766	106,140	83%	125,857	90,723	35,135
Other Revenue									
4019 Proceeds from Capital Leases	-	-	n/a	-	-	n/a	-	-	-
8500 Capital Improvement Income	1,630	-	n/a	-	-	n/a	482	-	482
Other Expenditures									
8500.25 Capital Improvement Expense	-	-	n/a	-	-	n/a	-	-	-
9001 Capital Lease Principal	-	-	n/a	-	-	n/a	-	-	-
9002 Interest on Capital Lease	-	-	n/a	-	-	n/a	-	-	-
9074 Other Capital Outlay	-	-	n/a	-	-	n/a	-	-	-
9800.01 Capital Expenditures - CY	-	217,000	0%	7,640	90,000	8%	-	-	-
9800.1 Capital Project Expenditures - FY	-	-	n/a	-	-	n/a	-	-	-
9800.11 2017 Street Improvements	(136,601)	-	n/a	26,700	-	n/a	(78,370)	11,700	66,670
9810.01 Sinking Fund Revenue	(82,825)	-	n/a	-	-	n/a	(82,825)	-	(82,825)
9810.02 Sinking Fund Interest	-	-	n/a	-	-	n/a	-	-	-
9810.03 Sinking Fund Principal	-	-	n/a	-	-	n/a	-	-	-
9800.02 Other Miscellaneous Expenditure	(136,601)	-	n/a	(34,340)	-	n/a	(78,370)	(11,700)	-
Reconciliation Discrepancies									
Net Other Revenue	84,454	(217,000)	-39%	0	(90,000)	0%	83,307	-	16,636
Net Revenue	278,997	50,240	55%	87,766	16,140	54%	209,164	90,723	118,441

City Manager Monthly Public Report from January 12, 2018 to February 9, 2018 for the February 14, 2018 City Council Meeting

Construction meetings and utility conflict meetings were held for the Brookhollow Project. A public informational meeting was attended by approximately 100 residents, and updates were delivered to Brookhollow addresses.

The City issued the following permits, stop work orders, and code violations to date –

Permits Issued or In Progress: Tree Trimming – 10
 Fence – 1
 Workshop - 1
 Single-Family Structures - 4

Development Agreements: 1 in progress

Ordinance Violations: Light - 3
 Animals – 2
 Parking - 8
 Zoning – 2
 Health & Safety – 4
 Construction -5

Stop Work Orders – 4 – In Progress

Public Records Requests - 3

Brookhollow Project Update – 2/9/2018

Saturday, 2/10/2018 – Austex Trees will be onsite raising the canopy along Brookhollow Dr. to 16 feet. They will also be trimming any trees/bushes that interfere with road construction on each side. Oaks will be painted, if they're required to be trimmed. Trees will be trimmed in a way that is aesthetically pleasing.

Public Meeting, 2/7/2018 – Approximately 100 residents attended a meeting held to share information and answer questions.

Utility Conflict Meeting, 2/9/2018 – Representatives from AquaTexas, Curran (contractor), Spectrum, Quicksand Golf Course, Jones/Carter (engineers) and the City of Woodcreek attended and are working together to move the project forward as quickly as possible. PEC attended previous meetings and stated they do not have conflicts with the project. Frontier attended via phone conference, but made no commitment to locate or move any lines. As the roadwork continues, AquaTexas, Spectrum and Quicksand Golf Course have made a commitment to work hand-in-hand with Curran on site to avoid loss of service and to quickly supply temporary service to any incidental lines that may be damaged.

If you have problems with your utility services (ex. low water pressure, brown-out, slow internet speed, etc.), please call:

AquaTexas – (877) 987-2782.

PEC – (888) 883-3379

Spectrum – (855) 243-8892

Frontier – (800) 921-8101

If you have unusual medical needs, please alert all utility providers now.

Thank you – The City of Woodcreek appreciates the patience of our neighbors during this process. Reconstructing Brookhollow Drive will benefit the city for decades into the future.



Ray Helm

Constable Precinct 3 Hays County, Texas

**Woodcreek Patrol
January 2017**

	<u>Total</u>
Hours:	276
Mileage:	1347
Traffic Citation/warning(s):	6
Code Enforcement:	2
Close Patrol:	8
Criminal:	0
Civil:	0
Other:	4
Agency/Public Assist:	1
Warrants:	0
Jailing:	0

Constable Ray Helm III

Deputy Cody Cheatham

P.O. Box 1316 / 14306 Ranch Road 12, # 10, Wimberley, Texas 78676

Fax: 512-847-7352 Office: 512-847-5532 e-mail: darrell_ayres@co.hays.tx.us

Certificate of Recognition

Presented to

Woodcreek Municipal Court

for participation in National Night Out 2017

www.tmcec.com/mtsi

Hope Lochridge

Hope Lochridge
Executive Director, TMCEC

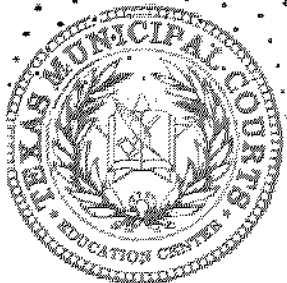
11/30/2017

Date

MUNICIPAL TRAFFIC SAFETY
INITIATIVES

 **Save a Life**
TEXAS DEPARTMENT OF TRANSPORTATION

National Night Out 2017



**City of Woodcreek Special City Council Meeting
January 17, 2017; 6:30 p.m.
41 Champions Circle
Woodcreek, Texas**

Minutes

1. **Call to Order:** Mayor Scheel called the meeting to order at 6:30 p.m.
2. **Invocation**
3. **Pledge of Allegiance**
 - A.) To the Flag of the United States of America
 - B.) To the Great State of Texas
4. **Roll Call. Present:** Mayor William P. Scheel, Mayor Pro Tem Nancye Britner, Councilmember Jerry Moore, Councilmember Judy Brizendine, Councilmember Aurora LeBrun, Councilmember Ray Don Tilley, City Manager Brenton B. Lewis, City Attorney Roger Gordon, Assistant Administrator Linda Land, City Clerk Barbara Grant. **Absent:** Director of Public Works Frank Wood.
5. **Public Comments:** Robert Macdonnell expressed a concern that a citizen right might be taken away with the change in parking on public rights-of way to be discussed in Agenda Item 9.C. Carl Weldon expressed his opposition to a change in the zoning of the Brookmeadow property, saying it would dramatically change the complexion of his neighborhood.
6. **Citizen Communications:** Mike Steinert discussed his ideas for a gated, condo type cottage or single-family development on his Brookmeadow property. He said he is open to other ideas.
7. **Report Items:**
 - A. City Manager Lewis presented a public works report.
 - B. City Manager Lewis reported year-to-date revenues of \$168,132.00 and \$99,446.00 in expenditures.
 - C. City Manager Lewis presented the Monthly Public Report.
8. **Consent Agenda:**
 - A. **Approval of the minutes of the Regular Woodcreek City Council meeting of December 13, 2017 and the Special City Council Meeting of December 20, 2017.**
 - B. **Approval of Treasurer's Report for December 2017.**

Mayor Pro Tem Britner moved to accept the Consent Agenda in its entirety. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.
9. **Regular Agenda**
 - A. **Recognition of Gene Golembiewski for Volunteer Service to the City.** Mayor Scheel presented a plaque to Mr. Golembiewski and thanked him for his service to the City.
 - B. **Discuss and Consider Amending Section 93.18 Open Burning Prohibited;**

Restrictions of the City of Woodcreek Code of Ordinances as it Relates to Small Fires in Residential Fire Pits. After discussion, Mayor Pro Tem Britner moved to approve an ordinance amending the Code of Ordinances as it relates to open burning, changing the distance requirement from fifteen feet to five feet from the residence or structure and with the inclusion of chimineas. The motion was seconded by Councilmember Brizendine, which passed with a vote of 5-0-0.

- C. Discussion and Consider Amending Section 156.029 Parking as it Relates to Parking on Rights-of-Way.** After discussion, Mayor Pro Tem Britner moved to amend Section 156.029 Parking of the Woodcreek Code of Ordinances by eliminating (C)(D) and (E). The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.
- D. Discussion and Possible Action to Adopt the 2018 Hays County, Texas Hazard Mitigation Plan.** After discussion, Councilmember Moore moved to approve a Resolution to adopt the Texas Hazard Mitigation Plan 2018 Hays County, in accordance with the FEMA Rules and Regulations. The motion was seconded by Councilmember LeBrun, which passed with a vote of 5-0-0.
- E. Discussion and Possible Regarding Action Appointments to the Planning and Zoning Commission.** Mayor Scheel asked for recommendations for citizens to fill an open position on the Planning and Zoning Commission. No action was taken.
- F. Discussion and Possible Action Regarding the 2030 Plan Committee.** Mayor Scheel expressed a desire to revive the 2030 Plan committee, consisting of two councilmembers, two P and Z members and 2 citizens. No action was taken.
- G. Discussion and Possible Action Regarding Appointments to the Ordinance Review Committee.** After discussion, no action was taken.
- H. Discussion and Possible Action to Regarding Appointments to the Parks and Recreation Board.** After discussion of a need for members, no action was taken.
- I. Discussion and Possible Action to Designate an Official Newspaper for the City of Woodcreek for 2018.** After discussion, Councilmember Moore moved to designate the Wimberley View as the official newspaper for the City of Woodcreek for 2018. The motion was seconded by Councilmember Tilley, which was passed with a vote of 5-0-0.

Adjourn: There being no further business, Mayor Scheel adjourned the meeting at 7:27 p.m.

William P. Scheel, Mayor

Brenton B. Lewis, City Manager

Council Meeting Date: 02/14/2018

AGENDA ITEM COVER SHEET

Subject/Title:

9. E. Discussion and Possible Action to Enter into a Memorandum of Agreement Between City of Woodcreek and Texas State University Regarding Implementation of the Cypress Creek Watershed Protection Project

Item Summary:

This agenda item is to consider entering into a Memorandum of Agreement with Texas State University for the Cypress Creek Watershed Protection Project.

CITY RESPONSIBILITIES Include:

1. The City will coordinate with Texas State to select sites that will be retrofitted with rainwater harvesting and rain garden systems to improve water quality and conserve water.
2. The City will permit Texas State to access selected sites to oversee and construct the water quality measures.
3. The City will maintain and operate the water quality measures for a minimum of twenty (20) years after implementation as required by TCEQ and defined in the construction plans and operation guidance provided by Texas State
4. The City will ensure that educational features installed at the water quality measures will remain functional for a period of three years after construction is complete.
5. The City will participate in a review of the City's existing water quality protection ordinance and will consider potential modifications and amendments to improve water quality protection, minimize regulatory overlap with the Texas Commission on Environmental Quality Edwards Aquifer Program regulatory requirements, promote regulatory consistency in the Cypress Creek watershed.
6. The City will notify Texas State of development permit applications during the term of this agreement so that Texas State can provide plan review assistance and water quality guidance to the applicant. This is intended to expedite the permitting process and enhance water quality management.

Agenda Item Update: The Mayor, Council Responsibility Committee (Brizendine and Tilley), and staff will meet representatives on Tuesday to review and discuss the Cypress Creek Watershed Protection Project and the City of Woodcreek's involvement in the project. Elected officials and staff will provide an update at the Council Meeting.

Financial Impact/Financial Information :

Cost of employee time and usage of City facilities, also future costs of maintenance of infrastructure.

Comments/Recommendation

The City has been participating in the project since its inception and has a representative on the Executive Board. The costs associated entering the MOA include maintenance of the water quality measures for 20 years and in-kind costs. A recommendation will be made at the meeting whether the City should enter into the agreement and continue participation in the project or to discontinue participation.

Attachments:

MOA and information regarding the project

Submitted By:

Brenton B. Lewis, City Manager

**MEMORANDUM OF AGREEMENT
BETWEEN
CITY OF WOODCREEK
AND
TEXAS STATE UNIVERSITY
REGARDING IMPLEMENTATION OF THE CYPRESS CREEK WATERSHED PROTECTION PROJECT**

PREAMBLE

The Cypress Creek Project is derived from priority actions identified in the *Cypress Creek Watershed Protection Plan* (hereinafter the "**Plan**"), accepted by the US Environmental Protection Agency (hereinafter the "**US EPA**") and Texas Commission on Environmental Quality (hereinafter the "**TCEQ**") as of December 4, 2015. Said Plan has a publication date of June 2015. The Plan was developed following the guidelines established by the US EPA. The Plan was formulated by the Stakeholder Committee in response to threats and risks identified in the *Cypress Creek Project Watershed Characterization Report* dated August 2010.

During July 2014, the City of Wimberley (City), City of Woodcreek, Hays County, and Texas State acting in their capacity as members of the Cypress Creek Watershed Protection Plan Stakeholder Committee, agreed to propose to the TCEQ and the US EPA a program of work for consideration for cost-share funding under the §319 (h) Clean Water Act grant program. This Implementation Program was subsequently accepted for funding by the Texas Commission on Environmental Quality, who, on November 7, 2014, notified Texas State University of the grant award via Contract 582-16-60282.

This Memorandum of Agreement (hereafter termed "**Agreement**") is entered into by and between the CITY OF WOODCREEK (hereafter referred to as "**City**"), a home-rule/general law municipality, and T TEXAS STATE UNIVERSITY (hereafter referred to as "**Texas State**"), a member of The Texas State University System, an entity of the State of Texas.

The governing bodies of each party find that the subject of this agreement is necessary for the benefit of the public and that the performance of this agreement is in the common interest of both parties

THIS AGREEMENT, entered into on the date of last signature shall terminate on August 31, 2019 when the Implementation Program is complete or with an amendment to this document shall be extended to the final date of the Program if the project completion date is extended by the EPA and TCEQ.

WHEREAS, TCEQ has granted Texas State funding to facilitate the Implementation Plan (Contract #582-16-60282); and

WHEREAS, Texas State and the City informally developed an effective organizing framework to enhance cooperation and coordination among various programs and activities within the Cypress Creek watershed.

NOW THEREFORE, Texas State and the City, hereby mutually agree to:

I. TEXAS STATE RESPONSIBILITIES

1. Texas State through its The Meadows Center for Water and the Environment will administer the Implementation Program and coordinate directly with the participating partners to implement water quality treatment measures, review water quality ordinances, initiate education activities, monitoring water quality, and conduct other activities to initiate the Cypress Creek Watershed Protection Plan.
2. Texas State will provide technical assistance as specified in the Plan and TCEQ contract to facilitate the installation of water quality treatment facilities on their property.
3. Texas State will prepare the construction plans for the water quality measures, administer the bid process and contractor selection, and oversee the construction process.
4. Texas State will develop educational features for installation on the site when the project is complete.
5. Texas State will lead the water quality ordinance evaluation process and coordinate with the City on potential enhancements to facilitate water quality management and minimize regulatory redundancy. Texas State will provide recommended ordinance revisions and support the potential ordinance revision process.
6. Texas State will prepare a Technical Resource Guide for Engineers and Developers, Green Infrastructure Plan Review Guide, and a Fast Track Plan Review Technical Program to assist the City in the review of future development permit applications.
7. Texas State will provide development review assistance for up to six development projects during the term of this agreement to help guide the project to comply with water quality requirements and attempt to maximize the use of low impact development and green infrastructure practices. This support can include the review of development agreements between the City and private development.

II. CITY RESPONSIBILITIES

1. The City will coordinate with Texas State to select sites that will be retrofitted with rainwater harvesting and rain garden systems to improve water quality and conserve water.
2. The City will permit Texas State to access selected sites to oversee and construct the water quality measures.
3. The City will maintain and operate the water quality measures for a minimum of twenty (20) years after implementation as required by TCEQ and defined in the construction plans and operation guidance provided by Texas State.
4. The City will ensure that educational features installed at the water quality measures will remain functional for a period of three years after construction is complete.

5. The City will participate in a review of the City's existing water quality protection ordinance and will consider potential modifications and amendments to improve water quality protection, minimize regulatory overlap with the Texas Commission on Environmental Quality Edwards Aquifer Program regulatory requirements, promote regulatory consistency in the Cypress Creek watershed.
6. The City will notify Texas State of development permit applications during the term of this agreement so that Texas State can provide plan review assistance and water quality guidance to the applicant. This is intended to expedite the permitting process and enhance water quality management.

III. MISCELLANEOUS

1. This Agreement may be amended by mutual written agreement signed by the parties hereto.
2. This Agreement represents the entire and integrated agreement between the City and Texas State and supersedes all prior negotiations, representations, or agreements, either written or oral.
3. Notice under this Agreement shall be in writing and may be delivered by hand, by certified mail, by common carrier, or electronically. Notice by hand-delivery is deemed effective immediately, by certified mail is deemed effective three days after deposit in U.S. Post Office or in a U.S. Mail Box, and by common carrier, is deemed effective upon receipt. Electronic notice is deemed effective upon confirmed receipt of the receiving party, documents shall be converted to pdf. Notice to a party shall be addressed as follows:

Texas State University: Emily Warren
 Meadows Center for Water and the Environment
 Texas State University
 601 University Drive
 San Marcos, Texas 78666

With a Copy To: Dr. Reddy Venumbaka
 Technology Transfer & Contracts
 Texas State University
 601 University Drive
 San Marcos, TX 78666-4684

Phone: 512-245-4524
Email: Reddy@txstate.edu

City of Woodcreek: William P. Scheel
 City of Woodcreek
 41 Champions Circle
 Woodcreek, Texas 78676-3327

4. This Agreement constitutes the entire Agreement between the parties. This agreement may not be modified except as agreed by the parties in writing, nor may this agreement be assigned.
5. Each party may change the address for notice to it by giving notice of such change in accordance with the provisions in this paragraph.
6. Venue for a dispute arising from this agreement shall be in Hays County, Texas.
7. Nondiscrimination: In their execution of this agreement, all contractors, subcontractors, their respective employees, and others acting by or through them shall comply with all federal and state policies and laws prohibiting discrimination, harassment, and sexual misconduct. Any breach of this covenant may result in termination of this agreement.
8. The signatories hereby acknowledge that this agreement is duly authorized by the governing bodies of Texas State and the City.

IN WITNESS WHEREOF, the parties have executed this agreement this _____ day of _____.

CITY OF WOODCREEK

Mayor

Date: _____

TEXAS STATE UNIVERSITY

Walter E. Horton, Jr., Ph.D., Chief Research Officer, Office of Research & Sponsored Programs

Date: _____

Read and Agreed:

Emily Warren, Assistant Director, Meadows Center for Water and the Environment, Texas State University

Date: _____

**Cypress Creek Project – City of Woodcreek
Memorandum of Agreement – December 13, 2017 City Council Meeting**

Cypress Creek Project Summary

- Watershed Protection Plan (WPP) approved by TCEQ and EPA which guides the implementation plan
- TCEQ awarded grant of \$804,000 in 2016, total project \$1,334,000 to be complete in August 2019
- Goals: Reduce stormwater runoff pollution, protect groundwater flow, expand water conservation
- Primary partners: Wimberley, Woodcreek, Hays County, Wimberley Valley Watershed Association
- Primary tasks: Construct low impact development (LID) water quality (WQ) measures, WQ ordinance updates, education and outreach, water quality monitoring, and long-term planning guidance

Memorandum of Agreement Summary

Texas State will:

- Administer the program at no cost to the City
- Perform water quality measure design, bidding, contractor selection, and construction review
- Develop educational features at the constructed measures
- Water quality ordinance evaluation in concert with Woodcreek, Hays County, and TCEQ
- Provide plan review support to the City as requested for up to six development projects

Woodcreek will:

- Assist in the selection of the water quality measure sites and allow construction
- Maintain the water quality measures for twenty years as required by TCEQ
- Ensure that educational features remain functional for at least three years
- Participate in the WQ ordinance evaluation and notify Texas State of plan review support needs

Previous Woodcreek Action

- April 4, 2014, Council Resolution endorsing the Cypress Creek Watershed Protection Plan

Potential Woodcreek Water Quality Measures and Locations

- Rainwater harvesting cistern at Augusta Park, City Hall or place to be determined
- Rain garden at City Hall or suitable location
- Rain garden, permeable pavers, or other measure to be determined

Watershed Ordinance Review Process

- In concert with the City of Wimberley, Hays County, and TCEQ

Development review

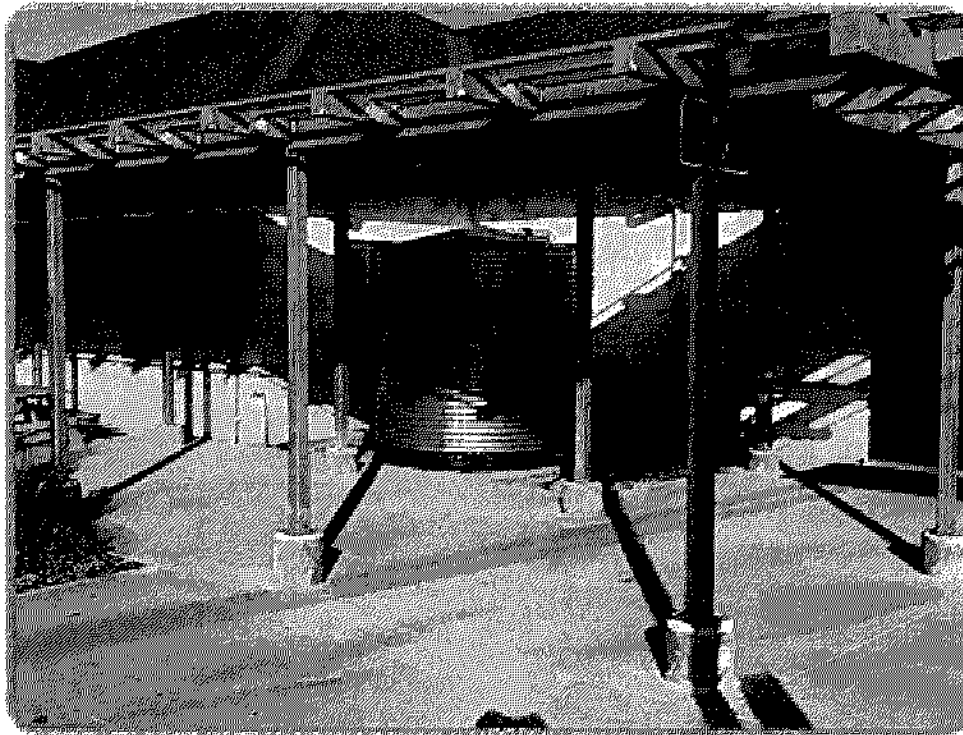
- Support the City in plan review/encourage low impact development measures in up to six projects

Schedule/Next Steps

- Finalize site location of water quality measures in January 2018, begin design
- Construct water quality measures within project period with goal of 2018 based on grant amendment approval by TCEQ
- Begin water quality ordinance evaluation process – January 2018
- Plan review support – Ongoing, available as requested by the City



Rainwater Cisterns Completed at the Community Center



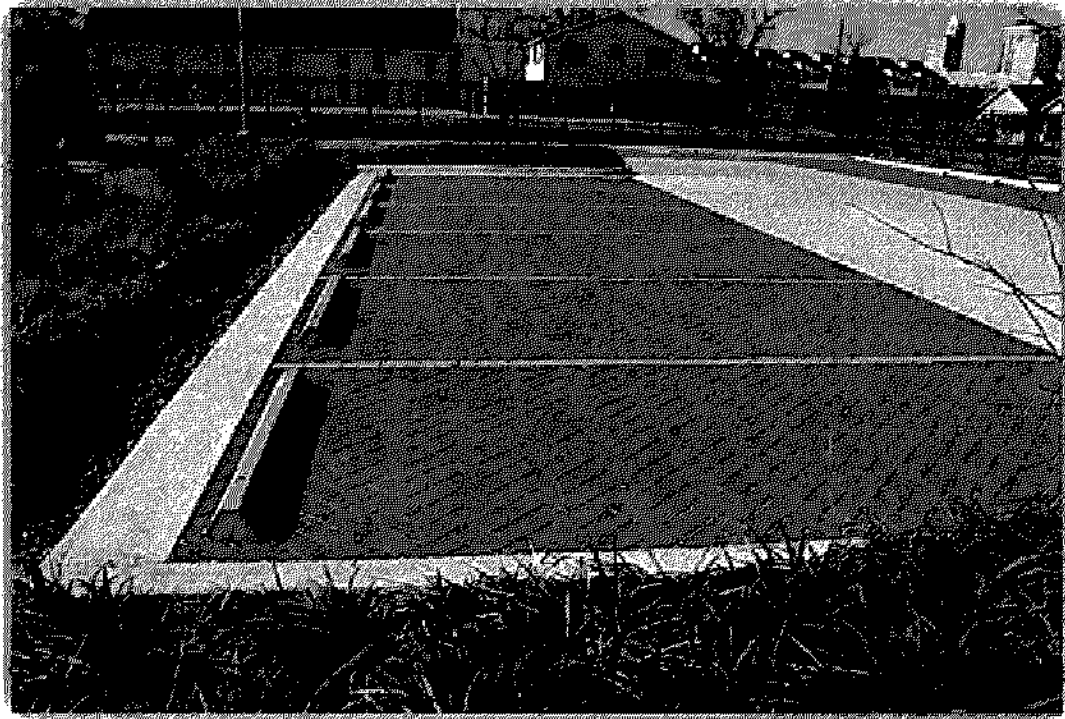
Rainwater Cistern at the Blanco County Courthouse



Roadside Rain Garden Example



Rain Garden Downstream of a Parking Lot



Permeable Pavers in Parking Spaces



Pavers Throughout a Parking Lot



RESOLUTION NO. 14-040901

**A RESOLUTION OF THE CITY OF WOODCREEK, TEXAS,
ENDORING THE CYPRESS CREEK WATERSHED PROTECTION PLAN**

WHEREAS, beginning in 2008, the Meadows Center for Water and the Environment provided technical assistance and facilitation to a group of dedicated Cypress Creek stakeholders, including Hays County and the City of Woodcreek, to create a Watershed Protection Plan; and

WHEREAS, water quality in Cypress Creek is meeting standards set by the Texas Commission on Environmental Quality, but the creek shows signs of degradation; and

WHEREAS, the Cypress Creek watershed is a significant tributary to the Blanco River; and

WHEREAS, Hays County is projected to grow by approximately 300% in the coming years, highlighting the need to plan for same; and

WHEREAS, the Watershed Protection Plan developed by the Stakeholder Committee has been approved by the Texas Commission on Environmental Quality and has been submitted to the Environmental Protection Agency.

NOW, THEREFORE, BE IT RESOLVED by the City of Woodcreek City Council that the City endorses the Cypress Creek Watershed Protection Plan as developed by the Stakeholder Committee.

PASSED AND APPROVED this the 4th April, 2014, by a vote of 5 (ayes) to 0 (nays) to 0 (abstentions) of the City Council of Woodcreek, Texas.

CITY OF WOODCREEK, TEXAS

Mayor Michael T. Steinert

ATTEST:

John W. Sone, City Manager



CYPRESS CREEK

Let's keep it clear, clear & flowing

Cypress Creek Project Watershed Protection Plan

CCP WPP Project Summary


HISTORY OF THE CYPRESS CREEK WATERSHED

Cypress Creek and Jacob's Well are the lifeblood for the Wimberley Valley and the people who live there. For generations, residents have had a long history of being **responsible natural resource stewards**. These natural treasures are the inspiration for art and culture, and are inextricably linked to economic health. People come from far and wide to jump into Jacob's Well, swim in Blue Hole, and experience the charms of Wimberley and Woodcreek.

It is no wonder that the region is experiencing a new set of demands as the urban-development envelope expands into previously minimally developed areas. Hays County is one of the **fastest growing counties** in the country and is listed as the 5th fastest growing county in the United States. Much of this growth will occur within the Cypress Creek watershed and adjacent aquifer recharge and contributing zones. Such rapid growth in areas reliant upon the Trinity Aquifer will put untold strain upon groundwater resources.

In July 2000, **prolonged drought** caused Jacob's Well to cease flowing for the first time in recorded history, hereby degrading fish and wildlife habitat, water quality, and the economy. Flows ceased again in 2008 and low flow conditions currently persist. More groundwater is being used than is being replenished through natural means. If this practice continues, water costs will rise, water quality could decline and people could run out of water. In addition to frequent drought, this region has also experienced **dramatic flooding**, resulting in millions of dollars in damages, lost revenues and other costs. Although water quality in Cypress Creek is currently meeting water quality standards, future projections reveal **significant water quality impairments if nothing is done now**.

The community supports future efforts to ensure the continued flow, water quantity and quality of Cypress Creek, and its spring-fed source, Jacob's Well. Research shows residents are willing to pay \$79 to \$94 per person per year to ensure the continued flow, water quantity and quality of Cypress Creek, its spring-fed source, Jacob's Well, and nearby recreational areas, such as Blue Hole. There is also a strong interest in mitigating the effects of expected future flooding.



The Cypress Creek Watershed is under increasing demand from rapid population growth. There are over 70 approved subdivisions in the watershed and residents will all depend on groundwater for municipal supplies.

In 2010, revenue from the Wimberley tourism and hospitality sectors totaled more than \$65M and \$391K in sales tax revenues.

THE FUTURE OF THE CYPRESS CREEK WATERSHED

Unless regional decision-makers have science-based tools and strategies to inform urban planning for future development and population growth, Cypress Creek's water availability will be less certain, water quality will be increasingly impaired for pathogens, nutrients, sedimentation, siltation, organic enrichment, and depressed oxygen levels and the effects of flooding will continue to worsen.

The community-approved **Cypress Creek Watershed Protection Plan (WPP)** is an important tool that can be used by the region's leaders to help manage the Cypress Creek Watershed. The plan has broad-range support among key governmental entities and local non-governmental organizations, has its basis in science, community involvement, and is adaptive in nature. The WPP includes a suite of best management practices (BMPs) to mitigate current and future potential flow and aquifer levels, (quantity), water quality impairments and flooding. Some BMPs were prioritized for immediate implementation, while others will be implemented over a number of years, as needed.

What does implementing the Plan look like?

- Monitoring and data collection will track water quality and increase understanding about nonpoint source contributions to Cypress Creek
- Building upon existing models will increase understanding to better estimate peak flows for individual drainage areas
- Creating a comprehensive storm-water management plan to mitigate stormwater and flooding impacts
- Installing site specific BMPs as demonstration projects including preventative, storm-water and low impact development (LID) measures (storm-water controls, rainwater capture, rain gardens, and bio-filtration systems)
- Completing educational materials and resources for government officials, citizens and developers
- Expanding local education and outreach activities
- Improving the reliability and enhancing the capability of the Cypress Creek Decision Support System to calculate potential impacts of site scale development
- Reviewing existing ordinances to assist the cities and county in quantifying their effectiveness of maintaining water quality
- Implementing a process to fast track development proposals incorporating LID and green infrastructure

GOALS OF CYPRESS WPP IMPLEMENTATION

To implement activities to reduce and prevent nonpoint source pollution (NPS) and protect flow

To increase capacity to preserve water quality, flow and groundwater supplies through local permitting, ordinances, and Best Management Practices (BMPs)

To increase accuracy of tools for decision makers

To monitor water quality and model projected water quality changes

To conduct outreach and education efforts across the watershed

To coordinate site-specific retrofits for Low-Impact Development (LID) and provide these as community education projects and demonstration sites for watershed management

To improve understanding of relationship between groundwater, surface water, recharge, and vulnerability to impacts on water quality from NPS

To mitigate effects of flooding



THE MEADOWS CENTER
FOR WATER AND THE ENVIRONMENT
TEXAS STATE UNIVERSITY

The Meadows Center, as part of Texas State University, may not engage in political activity and therefore stands behind its scientific research while acting as a facilitator for public participation in scientific endeavors.

The preparation of this document was financed through grants from the U.S. Environmental Protection Agency through the Texas Commission on Environmental Quality.

Council Meeting Date: 02/14/2018

AGENDA ITEM COVER SHEET

Subject/Title:

9. F. Consider an Ordinance to Amend the Fiscal Year Budget 2017-2018

Item Summary:

This item is the first budget amendment for the Fiscal Year 2017-2018. Operating Budget line items amended include Development Revenue with an increase of \$8,000, increase in Office Supplies of \$2,000, reduction of Oak Wilt Containment by \$1,000, increase in Code Compliance by \$500, increase in Miscellaneous Court Costs by \$4,000 with a net decrease of \$5,420 for the budget. Within the Capital Projects Budget, an increase of \$52,000 in revenue and corresponding expenditures.

Financial Impact/Financial Information:

Explanatory in Budget Amendment

Comments/Recommendation

Adoption of Ordinance

Attachments:

Amending Ordinance

Submitted By:

Brenton B. Lewis, City Manager

ORDINANCE NO. 18-244

CITY OF WOODCREEK

AN ORDINANCE OF THE CITY OF WOODCREEK, TEXAS AMENDING THE CURRENT 2017-2018 FISCAL YEAR BUDGET; CREATION OF A CAPITAL PROJECTS FUND: PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WOODCREEK, TEXAS, THAT:

SECTION I.

The 2017-2018 Fiscal Year Budget of the City of Woodcreek, Texas, Ordinance 17-237, is hereby amended in the following manner:

The attached budget amendment reflects actual increases and decreases in ad valorem tax collection, franchise fees, and miscellaneous revenues. Increased allocations and decreases are made for office expenditures, professional services, area care and maintenance and other operating expenses. The total budget amendment allocation amount does not exceed projected receipts of revenue.

SECTION II.

The invalidity of any part of this Ordinance shall not invalidate any other part thereof. The terms and provisions of this Ordinance shall be deemed to be severable, and if any section, subsection, sentence, clause or phrase of this Ordinance should be declared to be invalid, the same shall not affect the validity of any other section, subsection, sentence, clause or phrase of this Ordinance.

SECTION III.

This Ordinance shall be effective immediately upon its enactment by the City Council of the City of Woodcreek, Texas.

PASSED AND APPROVED this, the 14th day of February 2018, by a vote of ___ (ayes) to ___ (nays) with ___ (abstentions) and ___ (absent and not voting) of the City Council of Woodcreek, Texas.

CITY OF WOODCREEK:

By: _____
Mayor William P. Scheel

ATTEST:

Brenton B. Lewis, City Manager

	2017 - 2018 Adopted	2017-2018 Projected	Variance
REVENUE			
Ad Valorem Tax	258,000	258,000	-
State Sales Tax	45,000	45,000	-
Mixed Beverage Tax	1,500	1,500	-
PEC Franchise Fee	34,000	34,000	-
Time Warner Franchise Fee	35,000	35,000	-
AquaTexas Franchise	92,100	92,100	-
IESI Franchise Fee	14,000	14,000	-
Telephone Franchise Fee	1,500	1,500	-
QuickSand Franchise Revenue	500	500	
Reimbursement	400	400	
Engineering Reimbursement	3,000	3,000	
Legal Reimbursement	3,000	3,000	
Admin Reimbursement	3,000	3,000	-
Development Revenue	10,000	18,000	8,000
Sign Fees	500	500	-
Interest Income	4,000	4,000	-
Other Revenue	3,000	3,000	-
Oak Wilt Containment			
Municipal Court Revenue	3,000	3,000	-
Donations Received	5,000	5,000	-
Total Gen Fund Revenues	516,500	524,500	8,000
Transfer From Reserves	230,300	227,720	(2,580)
	746,800	752,220	5,420

Expenditures			
Salaries and Wages	143,900	143,900	-
Ins Expense Allowance	1,200	1,200	-
City Manager Car Allowance	8,350	8,350	-
Elected Officials Pay	840	760	(80)
Payroll Tax	11,720	11,720	-
Unemployment Insurance	180	180	-
Retirement	9,370	9,370	-
Personnel Services	175,580	175,480	(80)
City Hall Maintenance/Repairs	4,500	4,500	-
City Hall Cleaning Costs	1,500	1,500	-
IT & Radio	650	650	-
Newsletter	1,500	1,500	-
Office Supplies	3,000	5,000	2,000
Postage & Shipping	1,800	1,800	-
Printing & Reproduction	3,500	3,500	-
Storage Rental	1,250	1,250	-
Software and Subscriptions	8,300	8,300	-
Office Expenses	26,000	28,000	2,000
Audit Expenses	9,000	9,000	-
Codification	1,000	1,000	-
Contract Labor	1,000	1,000	-
Engineering	10,000	10,000	-
Legal Expenses	25,000	25,000	-
IT Services	7,000	7,000	-
Accounting	7,800	7,800	-

Professional Services	60,800	60,800	-
Deer Removal	2,500	2,500	-
Mowing	4,000	4,000	-
Oak Wilt Containment	1,000	0	(1,000)
Outdoor Beautification	30,000	30,000	-
ROW Tree Trimming	10,000	10,000	-
Street Maintenance	75,000	75,000	-
Street Signs	1,500	1,500	-
Storm Damage Reserve	7,000	7,000	
Tree Limb Pick-Up	6,000	6,000	-
Area Care/Maintenance	137,000	136,000	(1,000)
Ad Valorem Tax Expense	2,000	2,000	-
Building Inspections	6,500	6,500	-
Code Compliance	1,500	2,000	500
Dues & Memberships	2,700	2,700	-
Election Expense	3,200	3,200	-
Meeting Expense	1,600	1,600	-
Public Notices	1,500	1,500	-
Travel & Vehicle Exp Reimb	4,000	4,000	-
Training & Prof Development	5,000	5,000	-
Other Operating Expenses	28,000	28,500	500
City Hall Utilities	3,200	3,200	-
Electricity			
Water			
Telephone & Internet	3,300	3,300	-

Outdoor Utilities	4,000	4,000	-
Electricity			
Water			
Utilities	10,500	10,500	-
TML Insurance	3,500	3,500	-
Insurance	3,500	3,500	-
MC Judge	3,500	3,500	-
Misc. Court Costs	1,000	5,000	4,000
Prosecutor	3,000	3,000	
State Comptroller Costs	500	500	-
Supplies	200	200	
Traffic Enforcement	30,000	30,000	-
Municipal Court Costs	38,200	42,200	4,000
Contingency Reserve	50,240	50,240	-
Miscellaneous	217,000	217,000	
Reconciliation Discrepancies			
Miscellaneous			
Projects			
Miscellaneous	217,000	217,000	
Total Gen Fund Expenditures	746,800	752,220	5,420
Revenues less Expenditures	0	0	

Capital Projects Fund

Revenue

Tax Notes	1,300,000	1,352,000	52,000
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Expenditures

Brookhollow Project	1,300,000	1,352,000	52,000
Engineering			
Construction Costs			
Miscellaneous			

Interest and Sinking Fund

Revenue			
	Ad Valorem Tax	165,638	165,638
Expense			
	Principle	140,000	140,000
	Interest	25,638	25,638