

City of Woodcreek Special City Council Meeting
August 23, 2018; 10:00 a.m.
Woodcreek, Texas

NOTICE/AGENDA

This notice is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold a Council Meeting on August 23, 2018, at 10:00 a.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered:

1. Call to Order

2. Roll Call

3. Public Hearing

- a. Tax Rate: Proposed Tax Rate of \$0.2235 per \$100 valuation for 2019
- b. Staff Briefing
- c. Public Hearing: All persons wishing to speak about this item shall be heard.

4. Public Hearing

- a. 2018-2019 Budget: Proposed Budget for the City of Woodcreek for Fiscal Year 2018-2019 beginning October 1, 2018.
- b. Staff Briefing
- c. Public Hearing: All persons wishing to speak about this item shall be heard.

5. Adjourn

Executive sessions held during this meeting will generally take place in the City Manager's office, at the discretion of the City Council.

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or

speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 17th day of August 2018 at 3:00 p.m.

By: 
Brenton B. Lewis, City Manager

**CITY OF
WOODCREEK
ANNUAL OPERATING BUDGET**

Fiscal Year October 1, 2018 to September 30, 2019

“This budget will raise more total property taxes than last year’s budget by 5.28%.

Mayor Pro-Tem Nancye Britner	Yes ()	No ()
Council Member Jerry Moore	Yes ()	No ()
Council Member Judy Brizendine	Yes ()	No ()
Council Member Aurora LeBrun	Yes ()	No ()
Council Member Ray Don Tilley	Yes ()	No ()
Total Property Tax Rate for the 2017-2018 Fiscal Year	0.2235/\$100 of Valuation	
Maintenance & Operations Tax Rate for 2017	0.1362/\$100 of Valuation	
Debt Tax Rate for 2017	0.0873/\$100 of Valuation	
Total Property Tax Rate for the 2018-2019 Fiscal Year	0.2235/\$100 of Valuation	
Maintenance & Operations Tax Rate for 2018	0.1311/\$100 of Valuation	
Debt Tax Rate for 2018	0.0924/\$100 of Valuation	
Effective Tax Rate for 2019	0.2123/\$100 of Valuation	
Effective Maintenance & Operations Tax Rate for 2019	0.1294/\$100 of Valuation	
Rollback Maintenance & Operations Tax Rate for 2019	0.1397/\$100 of Valuation	
Rollback Tax Rate for 2019	0.2321/\$100 of Valuation	
Total Amount of Debt Obligations	\$172,000 in Principal	
	\$ 17,728 in Interest	

City of Woodcreek, Texas

I&S Tax Rate Calculation

As of July 27, 2018

Fiscal Year Ending 30-Sep	Estimated Growth Factor ⁽¹⁾	Taxable Assessed Valuation ⁽²⁾	I&S Tax Rate ⁽³⁾	I&S Tax Collections at 100%	100% Collections				Surplus I&S Tax Collections	Beginning I&S Fund Balance	Ending I&S Fund Balance
					All Outstanding I&S Tax Supported Debt						
					Principal	Interest	PA Fees	Net D/S			
2018		193,795,229	\$ 0.08730	\$ 169,183	\$ 143,000	\$ 16,692	\$ 400	\$ 160,092	\$ 9,091	\$ 9,091	\$ 9,091
2019	5.88%	205,182,820	0.08801	180,587	172,000	17,278	400	189,678	(9,091)	9,091	-
2020	0.00%	205,182,820	0.08801	180,587	183,000	15,021	400	198,421	(17,834)	-	(17,834)
2021	0.00%	205,182,820	0.08801	180,587	195,000	12,429	400	207,829	(27,242)	(17,834)	(45,075)
2022	0.00%	205,182,820	0.08801	180,587	207,000	9,471	400	216,871	(36,284)	(45,075)	(81,359)
2023	0.00%	205,182,820	0.08801	180,587	219,000	6,069	400	225,469	(44,882)	(81,359)	(126,241)
2024	0.00%	205,182,820	0.08801	180,587	233,000	2,120	400	235,520	(54,933)	(126,241)	n/a
					\$ 1,352,000	\$ 79,081	\$ 2,800	\$ 1,433,881			

Notes:

- (1) Actual growth FYE 2019. Assumes 0% growth thereafter for purposes of illustration.
(2) Actual values for Tax Year 2017 and Tax Year 2018 as provided by Hays County Appraisal District.
(3) Actual I&S tax rate for FY 2018 and calculated thereafter

Fiscal Year Ending 30-Sep	Estimated Growth Factor ⁽¹⁾	Taxable Assessed Valuation ⁽²⁾	I&S Tax Rate ⁽³⁾	I&S Tax Collections at 98%	98% Collections				Surplus I&S Tax Collections	Beginning I&S Fund Balance	Ending I&S Fund Balance
					All Outstanding I&S Tax Supported Debt						
					Principal	Interest	PA Fees	Net D/S			
2018		193,795,229	\$ 0.08730	\$ 165,800	\$ 143,000	\$ 16,692	\$ 400	\$ 160,092	\$ 5,707	\$ 5,707	\$ 5,707
2019	5.88%	205,182,820	0.09150	183,987	172,000	17,278	400	189,678	(5,691)	5,707	17
2020	0.00%	205,182,820	0.09150	183,987	183,000	15,021	400	198,421	(14,434)	17	(14,417)
2021	0.00%	205,182,820	0.09150	183,987	195,000	12,429	400	207,829	(23,841)	(14,417)	(38,258)
2022	0.00%	205,182,820	0.09150	183,987	207,000	9,471	400	216,871	(32,884)	(38,258)	(71,142)
2023	0.00%	205,182,820	0.09150	183,987	219,000	6,069	400	225,469	(41,482)	(71,142)	(112,624)
2024	0.00%	205,182,820	0.09150	183,987	233,000	2,120	400	235,520	(51,533)	(112,624)	n/a
					\$ 1,352,000	\$ 79,081	\$ 2,800	\$ 1,433,881			

Notes:

- (1) Actual growth FYE 2019. Assumes 0% growth thereafter for purposes of illustration.
(2) Actual values for Tax Year 2017 and Tax Year 2018 as provided by Hays County Appraisal District.
Assumes no growth for purposes of illustration.
(3) Actual I&S tax rate for FY 2018 and calculated thereafter

City of Woodcreek
2018-2019 Proposed Budget
Second Draft

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	2018-2019 Proposed	2017 - 2018 YTD	2017 - 2018 Amended Budget	2017-2018 Budget	2016-2017 Actual	2016-2017 Budget	2015-2016 Actual	2015-2016 Budget	Actual 2014-2015	2014-2015 Budget
REVENUE										
Balance Forward	Transfers from reserves	271,530	230,000	230,000	230,300		18,930			
3000	Ad Valorem Tax	280,000	265,575	258,000	258,000	227,868	233,500	214,339	198,000	194,680
3005	State Sales Tax	45,000	42,225	45,000	45,000	33,987	45,790	38,506	50,000	36,410
3010	Mixed Beverage Tax	1,000	636	1,500	1,500	1,414	1,500	1,322	800	899
3020	Electric Franchise Revenue	34,000	33,384	34,000	34,000	30,491	31,000	27,158	30,000	29,836
3030	Cable Services Franchise Fee	25,000	23,873	31,000	31,000	22,710	30,000	27,189	20,000	26,057
3030.10	TWC - PEG Cable Revenue	5,000	4,774	4,000	4,000	2,759	4,570	4,422	-	5,211
3040	Water Service Franchise Fee	96,000	94,977	92,100	92,100	92,069	92,100	87,738	83,000	83,403
3050	Disposal Service Franchise Fee	14,500	13,732	14,000	14,000	10,649	14,000	14,036	10,000	13,172
3060	Telephone Franchise Fee	1,500	1,339	1,500	1,500	977	1,500	1,119	1,000	1,676
3070	Golf Course Franchise Revenue	500	500	500	500		500	-	500	500
3080	Reimbursement		0	400	400		13,000	-	-	-
3080.1	Engineering Reimbursement	0	0	3,000	3,000			-	-	115
3080.2	Legal Reimbursement		0	3,000	3,000			-	-	5,476
3080.3	Admin Reimbursement		0	3,000	3,000	12,276		10	-	113
3090	Development Revenue	15,000		18,000	10,000			14,498	15,000	27,569
3090.01	Residential		20,007			11,020	14,000			
3090.02	Commercial		9,631			160	200			
3090.03	Other					2,288				
3095	Sign Fees	500	770	500	500	1,065	300	295	-	120
4000	Interest Income	6,000	4,185	4,000	4,000	3,067	4,000	3,602	2,400	2,236
4010	Other Revenue	2,500	2,370	3,000	3,000	986	3,010	357	100	530
4015	Oak Wilt Containment							1,061	-	-
4020	Municipal Court Revenue	3,000	2,740	3,000	3,000	500	1,000	140	1,500	1,900
4040	Donations Received	5,000	5,000	5,000	5,000	5,000	5,000	5,030	5,000	5,145
	Total Gen Fund Revenues	806,030	755,718	754,500	746,800	459,286	513,900	440,822	417,300	427,672
	Expenditures:									
5000.01	Salaries and Wages	156,100	113,238	143,900	143,900	108,512	135,065	96,889	85,500	85,643
5000.02	Insurance Stipend	7,200	1,000	1,200	1,200	1,000	1,200	225		
5000.03	City Manager Car Allowance	8,350	6,958	8,350	8,350	6,958	8,350	4,820	-	-
5000.05	Elected Officials Pay	840	740	760	840	700	840	630	660	-
5000.20	Payroll Tax	12,700		11,720	11,720		11,585	8,658	7,300	8,156
5000.21	FICA/OASDI		9,253			9,052				
5000.22	Unemployment Insurance		496	180	180	144				
5000.40	Retirement	13,500	7,983	9,370	9,370	3,467	5,100	3,203	3,200	3,089
5000.50	Direct Deposit Expense				0		130	115	120	108
5000	Personnel Services	198,690	139,668	175,480	175,560	129,834	162,270	114,540	96,780	96,888

City of Woodcreek
2018-2019 Proposed Budget
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CITY OF WOODCREEK
2018-2019 Proposed Budget

	2018-2019 Proposed	2017 - 2018 YTD	2017 - 2018 Amended	2017-2018 Budget	2016-2017 Actual	2016-2017 Budget	2015-2016 Actual	2015-2016 Budget	Actual 2014-2015	2014-2015 Budget
5500.05	Bank Fees & Charges		42				33	-	38	-
5500.10	City Hall Maintenance/Repairs	4,500	1,077	4,500	4,500	2,616	2,500	14,624	2,500	614
5500.20	City Hall Cleaning Costs	1,500	1,125	1,500	1,500	270				
5500.30	IT & Radio	650	155	650	650	640	7,000	6,220	5,000	5,638
5500.40	Newsletter			1,500	1,500		0	-	1,500	999
5500.50	Office Supplies	5,000	1,738	5,000	3,000	1,641	3,500	3,715	3,500	3,131
5500.60	Postage & Shipping	1,800	1,259	1,800	1,800	791	1,620	1,678	1,000	1,165
5500.61	Printing & Reproduction	5,000	4,513	3,500	3,500	3,755	4,000	3,548	1,500	1,908
5500.70	Storage Rental	0	839	1,250	1,250	797	1,250	1,110	1,000	908
5500.80	Software and Subscriptions	8,300	5,425	8,300	8,300	3,918				
5500	Office Expenses	26,750	16,131	28,000	26,000	14,429	19,870	30,928	16,000	14,401
6000.01	Audit Expenses	9,860	9,100	9,000	9,000	10,905	9,000	6,600	6,600	6,600
6000.10	Codification	4,000	2,368	1,000	1,000	571	1,000	847	1,900	2,309
6000.11	Contract Labor	3,000	0	1,000	1,000	417	6,750	7,255	7,000	8,060
6000.15	Engineering	10,000	7,831	10,000	10,000	12,139	10,000	1,850	2,500	4,438
6000.20	Legal Expenses	18,000	0	25,000	25,000		25,000	19,538	30,000	
6000.21	General		11,184			14,020		14,471		23,213
6000.22	Legal Reimbursable		27			420		-		1,475
6000.25	Special Cases		4,310					5,068		20,053
6000.30	IT Services	8,000	7,117	7,000	7,000	7,540				
6000.40	Accounting	10,000	8,625	7,800	7,800	7,851				
6000	Professional Services	62,860	50,562	60,800	60,800	38,472	51,750	36,091	48,000	66,148
6500.01	Deer Removal	1,000	750	2,500	2,500	525	2,500	1,125	10,000	2,325
6500.15	Mowing	4,000	960	4,000	4,000	1,945	5,500	3,420	5,500	5,612
6500.20	Oak Wilt Containment		0	0	1,000		1,000	-	2,000	675
6500.21	Outdoor Beautification	30,000	6,239	30,000	30,000	5,527	30,000	11,662	12,000	15,407
6500.25	ROW Tree Trimming	10,000	6,215	10,000	10,000		10,000	1,235	1,500	16,581
6500.30	Street Maintenance	150,000	1,255	75,000	75,000	43,057	43,100	25,369	25,000	21,485
6500.31	Street Signs	6,000	468	1,500	1,500	1,253	1,200	627	1,000	3,823
6500.35	Storm Damage Reserve	1,000	0	7,000	7,000		7,000			
6500.40	Tree Limb Pick-Up		0	6,000	6,000	5,200	5,200	9,675	3,500	3,355
	Equipment Maintenance	750	285							
6500	Area Care/Maintenance	202,750	16,172	136,000	137,000	57,507	105,500	53,113	60,500	69,263
7000.01	Ad Valorem Tax Expense	2,500	2,317	2,000	2,000	1,409	2,000	1,800	2,000	1,746
7000.02	Building Inspections	6,500	5,755	6,500	6,500	6,820	5,500	8,325	5,500	5,120
7000.03	Code Compliance	1,500	1,898	2,000	1,500		1,500	20	1,500	7,300
7000.04	Dues & Memberships	3,000	2,683	2,700	2,700	2,460	1,800	1,691	1,250	1,341
7000.05	Election Expense	3,500	0	3,200	3,200	3,113	3,200	2,592	2,400	2,314

City of Woodcreek
2018-2019 Proposed Budget
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CITY OF WOODCREEK
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	2018-2019 Proposed	2017 - 2018 YTD	2017 - 2018 Amended	2017-2018 Budget	2016-2017 Actual	2016-2017 Budget	2015-2016 Actual	2015-2016 Budget	Actual 2014-2015	2014-2015 Budget	
7000.15	Meeting Expense	500	1,048	1,600	1,600	1,183	1,600	1,646	1,500	1,165	2,000
7000.20	Public Notices	1,500	990	1,500	1,500	990	1,500	1,536	1,000	1,020	1,000
7000.30	Travel & Vehicle Exp Reimb	4,500	3,401	4,000	4,000	2,391	4,000	472	3,000	3,585	3,000
7000.40	Training & Prof Development	5,000	3,197	5,000	5,000	2,629	5,000	1,769	1,000	908	1,000
	Community Relations	3,000									
7000	Other Operating Expenses	31,500	21,289	28,500	28,000	20,996	26,100	19,851	19,150	14,885	22,529
7500.01	City Hall Utilities	3,000	0	3,200	3,200		2,700	2,364	3,000		3,000
	Electricity		1,095			942				1,164	
	Water		1,272			1,359				1,424	
7500.30	Telephone & Internet	4,000	3,380	3,300	3,300	2,713	3,000	2,676	3,000	2,916	3,000
7500.03	Outdoor Utilities	3,400		4,000	4,000		3,600	3,354	3,000		5,000
	Electricity		1,109			1,113				1,343	
	Water		1,784			1,879				2,162	
7500	Utilities	10,400	8,640	10,500	10,500	8,006	9,300	8,394	9,000	9,009	11,000
7600.01	TML Insurance		3,288	3,500	3,500	2,908	2,910	2,514	2,750	2,618	2,362
7600	Insurance	3,500	3,288	3,500	3,500	2,908	2,910	2,514	2,750	2,618	2,362
8020.20	MC Judge	3,000	2,500	3,500	3,500	3,000	3,500	3,100	3,400	3,400	4,200
8020.25	Misc. Court Costs	8,000	4,395	5,000	1,000	990	1,000	735	1,000	1,431	3,000
8020.30	Prosecutor	1,000	4,465	3,000	3,000		2,400	-	2,400	3,014	4,000
8020.40	State Comptroller Costs	700	302	500	500		500	106	1,000	341	3,000
8020.41	Supplies	200	47	200	200	77	200	-	200	162	200
8020.60	Traffic Enforcement	56,680	28,340	30,000	30,000	21,255	28,000	28,340	40,000	20,835	38,580
8020	Municipal Court Costs	69,580	40,049	42,200	38,200	25,322	35,600	32,281	48,000	29,183	52,980
	Contingency Reserve	50,000	0	50,240	50,240		77,930	-	117,240		97,528
	Miscellaneous							-	-	113	-
8900.10	Reconciliation Discrepancies							207	-		-
8900	Miscellaneous							207	117,240	113	-
8900	Projects	150,000	16,129	217,000	217,000	63,300					
	Miscellaneous	200,000	16,129	267,240	267,240	7,640	12,610				
	Total Gen Fund Expenditures	806,030	311,928	752,220	746,800	368,413	503,840	297,918	417,420	302,508	318,746
	Revenues less Expenditures	0	443,790	2,280	0	90,873	10,060			125,164	

Addition to City Hall for Council Chambers/Court Room 150,000