

**City of Woodcreek Regular City Council Meeting
November 14, 2018; 6:30 p.m.
Woodcreek, Texas**

NOTICE/AGENDA

This notice, as amended, is posted pursuant to the Texas Open Meetings Act (Vernon's Texas Codes Ann. Gov. Code Chapter 551). The Woodcreek City Council will hold the Regular City Council Meeting on November 14, 2018, at 6:30 p.m. at Woodcreek City Hall, 41 Champions Circle, Woodcreek, Texas at which time the following items will be considered

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance:**
 - A. To the Flag of the United States of America**
 - B. To the Flag of the Great State of Texas**
- 4. Roll Call**
- 5. Public Comments:** Members of the Public may sign up at the City Council meeting to address the City Council. Comments will be limited to three (3) minutes per speaker.
- 6. Citizen Communications:**
- 7. Report Items:**
 - A. Director of Public Work's Monthly Report (Director of Public Works Frank Wood)**
 - B. Financial Report for October 2018 (City Manager Brenton Lewis)**
 - C. City Manager's Monthly Public Report (City Manager Brenton Lewis)**
- 8. Consent Agenda:** All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.
 - A. Approval of the Minutes of the Council meeting of October 17th, 2018**
 - B. Approval of Financial Statements for October 2018**
- 9. Regular Agenda**
 - A. Discussion and Take Appropriate Action on the Appointment of a City Attorney and City Prosecutor for the City of Woodcreek.**
 - B. Discussion and Take Appropriate Action on Amending Title IX. General Provisions of the City of Woodcreek Code of Ordinances as it Relates to Chapter 90: Animals, Chapter 91: Trees, Chapter 92: Streets and Sidewalks, Chapter 93: Fire Prevention and Protection, Chapter 95: Health and Sanitation, and Chapter 96: Use of Weapons, Tabled From Previous Meeting**
 - C. Discussion and Take Appropriate Action on Direction to the City of Woodcreek Planning and Zoning Commission to Begin the Public Hearing Process on Possible Amendments to Chapter 156: Zoning of the Code of Ordinances of the City of Woodcreek, Tabled From Previous Meeting**

- D. Discussion and Take Appropriate Action on 2019 Street Maintenance Project.**
- E. Discussion on Stop Work Order Procedure.**
- F. Discussion and Take Appropriate Action on Authorizing the Purchase of One (1) Modular Battery Powered Speed Radar Sign**

10. Adjourn

Executive sessions held during this meeting will generally take place in the City Manager's office, at the discretion of the City Council.

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials:

It is anticipated that members of other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at 512-847-9390 for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at 1-800735-2988.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

I certify that the above notice was posted on the 9th day of November, 2018 at 2:00 p.m.

By: 
 Brenton B. Lewis, City Manager

Treasurer's Report

For the Period: October 2018

Percent Complete: 8.33%

	2018-2019			2017-2018			Y/Y Monthly Comparison		
	YTD	Budget	%	YTD	Budget	%	Oct '18	Oct '17	Difference
REVENUE									
3699 Ad Valorem Tax Revenue	147	280,000	0%	1,264	280,000	0%	147	1,264	(1,117)
3695 State Sales Tax Revenue	4,125	45,000	9%	1,978	50,000	4%	4,125	1,978	2,147
3610 Mixed Beverage Tax & Fees Rev	213	1,000	21%	171	1,000	17%	213	171	42
3626 Electric Franchise Fee Revenue	9,778	34,000	29%	-	34,000	0%	9,778	-	9,778
3638 Cable Services Franchise Rev	-	30,000	0%	(9,113)	39,000	-23%	-	(9,113)	9,113
3648 Water Services Franchise Revenue	65,703	96,000	68%	-	95,000	0%	65,703	-	65,703
3658 Disposal Service Franchise Rev	-	14,500	0%	-	16,800	0%	-	-	-
3668 Telephone Franchise Revenue	3	1,500	0%	(453)	2,000	-23%	3	(453)	456
3679 Golf Course Franchise Revenue	-	500	0%	-	500	0%	-	-	-
3688 Reimbursements	-	-	#DIV/0!	-	-	n/a	-	-	-
3690 Development Revenue	-	15,000	0%	-	-	n/a	-	-	-
3690.01 Residential	2,025	-	n/a	915	-	n/a	2,025	915	1,110
3690.02 Commercial	-	-	n/a	-	-	n/a	-	-	-
3690.03 Other	-	-	n/a	1,500	38,000	4%	-	1,500	(1,500)
Total 3690 Development Revenue	2,025	15,000	13%	2,415	38,000	6%	2,025	2,415	(391)
3095 Sign Fees	-	500	0%	95	940	10%	-	95	(95)
4000 Interest Income	2,365	6,000	39%	269	8,000	3%	2,365	269	2,096
4018 Other Revenue	75	2,500	3%	170	3,000	6%	75	170	(95)
4015 Oak Wilt Containment	-	-	n/a	-	-	n/a	-	-	-
4024 Municipal Court Revenue	-	3,000	0%	-	3,000	0%	-	-	-
4040 Donations Received	5,000	5,000	100%	-	5,000	0%	6,000	-	6,000
4050 General Fund Transfer	-	127,030	0%	-	-	n/a	-	-	-
Uncategorized Revenue	-	-	n/a	-	-	n/a	-	-	-
Total Revenue	90,434	661,530	14%	(3,203)	576,240	1%	90,434	(3,203)	93,637
EXPENDITURES									
5000 Personnel Services	-	-	n/a	-	-	n/a	-	-	-
5000.01 Salaries and Wages	12,350	166,180	7%	4,519	143,900	3%	12,350	4,519	7,831
5000.02 Ins. Expense Reimbursement	663	-	n/a	100	-	n/a	663	100	563
5000.03 City Manager Vehicle Reimburse	696	8,350	8%	696	8,350	8%	696	696	-
5000.05 Elected Official Pay	70	840	8%	80	840	10%	70	80	(10)
5000.20 Payroll Tax Expense	1,005	11,500	9%	2,604	11,900	22%	1,005	2,604	(1,599)
5000.40 Retirement	1,070	13,600	8%	344	9,370	4%	1,070	344	726
5000.50 Direct Deposit Expense	-	-	n/a	-	-	n/a	-	-	-
5000.51 Health Insurance Stipend	-	7,200	0%	-	3,600	0%	-	-	-
Total 5000 Personnel Services	15,854	208,890	8%	8,343	177,960	5%	15,854	8,343	7,510
5500 Office Expenses	-	-	n/a	-	-	n/a	-	-	-
5500.05 Bank Fees & Charges	(210)	-	n/a	-	-	n/a	(210)	-	(210)
5500.18 City Hall Maintenance / Repairs	-	2,500	0%	928	2,000	46%	-	928	(928)
5500.28 Cleaning Costs	125	1,500	8%	125	1,500	8%	125	125	-
5500.36 IT & Radio Expenses	702	650	108%	-	700	0%	702	-	702
5500.48 Newsletter	-	-	n/a	-	-	n/a	-	-	-
5500.58 Office Supplies	84	2,500	3%	468	2,000	23%	84	468	(384)
5500.60 Postage & Shipping	165	1,800	9%	-	1,800	0%	165	-	165
5500.61 Printing & Reproduction	458	5,000	9%	904	6,000	15%	458	904	(446)
5500.70 Storage Rental	-	-	n/a	127	1,250	10%	-	127	(127)
5500.80 Software & Subscriptions	219	7,000	3%	330	8,300	4%	219	330	(111)
Total 5500 Office Expenses	1,543	20,950	7%	2,882	23,550	12%	1,543	2,882	(1,339)
6000 Professional Services	-	-	n/a	-	-	n/a	-	-	-
6000.01 Audit Expense	-	9,860	0%	-	9,100	0%	-	-	-
6000.10 Codification	83	4,000	2%	-	3,000	0%	83	-	83
6000.11 Contract Labor	-	3,000	0%	-	500	0%	-	-	-
6000.15 Engineering	3,600	10,000	36%	-	10,000	0%	3,600	-	3,600
6000.20 Legal Expenses	2,116	18,000	12%	2,405	20,000	12%	2,116	2,405	(289)
6000.30 IT Services	-	8,000	0%	294	8,500	3%	-	294	(294)
6000.40 Accounting	966	10,000	10%	(682)	10,000	-7%	966	(682)	1,648
Total 6000 Professional Services	6,764	62,860	11%	2,016	61,100	3%	6,764	2,016	4,748
6500 Area Care/Maintenance	-	-	n/a	-	-	n/a	-	-	-
6500.01 Deer Removal	225	1,000	23%	150	1,000	15%	225	150	75
6500.15 Mowing	70	4,000	2%	960	1,200	80%	70	960	(890)
6500.20 Oak Wilt Containment	-	-	n/a	-	-	n/a	-	-	-
6500.21 Outdoor Beautification	-	30,000	0%	-	15,000	0%	-	-	-
6500.25 ROW Tree Trimming	-	10,000	0%	1,500	12,000	13%	-	1,500	(1,500)

	2018-2019			2017-2018			Y/Y Monthly Comparison		
	YTD	Budget	%	YTD	Budget	%	Oct '18	Oct '17	Difference
6500.30 Street Maintenance	-	150,000	0%	-	1,300	0%	-	-	-
6500.31 Street Signs	-	6,000	0%	30	750	4%	-	30	(30)
6500.35 Storm Damage Reserve	-	1,000	0%	-	7,000	0%	-	-	-
6500.40 Tree Limb Pick-Up	-	-	n/a	-	-	n/a	-	-	-
6500.50 Equipment Maintenance	415	750	55%	-	-	n/a	415	-	415
Total 6500 Area Care/Maintenance	710	202,750	0%	2,640	38,250	7%	710	2,640	(1,930)
7000 Other Operating Expenses	-	-	n/a	-	-	n/a	-	-	-
7000.01 Ad Valorem Tax Expense	-	2,500	0%	-	3,100	0%	-	-	-
7000.02 Building Inspections	225	6,500	3%	295	6,500	5%	225	295	(70)
7000.03 Code Compliance	-	1,500	0%	1,898	2,000	95%	-	1,898	(1,898)
7000.04 Dues & Membership	169	3,000	6%	169	3,000	6%	169	169	-
7000.05 Election Expense	-	3,500	0%	-	-	n/a	-	-	-
7000.10 Depreciation Expense	-	-	n/a	-	-	n/a	-	-	-
7000.15 Meeting Expense	95	500	19%	136	1,600	9%	95	136	(41)
7000.20 Public Notices	99	1,500	7%	99	2,000	5%	99	99	-
7000.30 Travel & Vehicle Exp Reimb.	754	4,500	17%	1,920	4,000	48%	754	1,920	(1,166)
7000.31 Elected Official Travel	794	-	n/a	-	-	n/a	794	-	794
7000.40 Training & Prof Development	-	-	n/a	-	5,000	0%	-	-	-
7000.41 Elected Body	145	3,500	4%	-	-	n/a	145	-	145
7000.42 Staff	145	1,500	10%	-	-	n/a	145	-	145
7000.50 Community Relations	1,900	3,000	63%	-	-	n/a	1,900	-	1,900
Total 7000 Other Operating Expenses	2,137	31,500	7%	4,517	27,200	17%	2,137	4,517	(2,381)
7500 Utilities	-	-	n/a	-	-	n/a	-	-	-
7500.10 City Hall Utilities	249	3,000	8%	245	3,200	8%	249	245	4
7500.20 Outdoor Utilities	408	4,000	10%	342	4,000	9%	408	342	66
7500.30 Telephone & Internet	278	4,000	7%	262	4,000	7%	278	262	17
Total 7500 Utilities	936	11,000	9%	849	11,200	8%	936	849	86
8000 Insurance	-	3,500	0%	2,920	3,500	83%	-	2,920	(2,920)
8020 Municipal Court Costs	-	-	n/a	-	-	n/a	-	-	-
8020.20 MC Judge	250	3,500	7%	250	3,500	7%	250	250	-
8020.23 Misc. Court Costs	101	8,000	1%	-	5,000	0%	101	-	101
8020.30 Prosecutor	-	1,000	0%	952	6,000	16%	-	952	(952)
8020.40 State Comptroller Costs	202	700	29%	248	700	35%	202	248	(46)
8020.41 Supplies	-	200	0%	-	200	0%	-	-	-
8020.60 Traffic Enforcements	-	56,680	0%	-	30,000	0%	-	-	-
Total 8020 Municipal Court Costs	553	70,080	1%	1,451	45,400	3%	553	1,451	(898)
8900 Miscellaneous	-	-	n/a	-	-	n/a	-	-	-
8900.10 Reconciliation Discrepancies	-	-	n/a	-	-	n/a	-	-	-
8900.20 Contingency Reserve	-	50,000	0%	-	-	n/a	-	-	-
Total 8900 Miscellaneous	-	50,000	0%	-	-	n/a	-	-	-
9077 General Fund Accrual	-	-	n/a	-	-	n/a	-	-	-
Unapplied Cash Bill Payment Expenditures	-	-	n/a	-	-	n/a	-	-	-
Total Expenditures	30,656	681,530	5%	25,619	388,160	7%	30,686	25,619	5,067
Net Operating Revenue	59,747	-	#DIV/0!	(28,823)	188,080	-15%	59,747	(28,823)	88,570
Other Revenue									
4018 Proceeds from Capital Leases	-	-	n/a	-	-	n/a	-	-	-
6500 Capital Improvement Income	136	-	n/a	258	-	n/a	136	258	(121)
Other Expenditures									
8500.25 Capital Improvement Expense	-	-	n/a	-	-	n/a	-	-	-
9001 Capital Lease Principal	-	-	n/a	-	-	n/a	-	-	-
9002 Interest on Capital Lease	-	-	n/a	-	-	n/a	-	-	-
9005 Bond Interest Paid	-	-	n/a	-	-	n/a	-	-	-
9000.01 Capital Expenditures - CY	-	-	n/a	-	20,000	0%	-	-	-
9000.1 Capital Project Expenditures - FY	-	-	n/a	-	-	n/a	-	-	-
9000.11 2017 Street Improvements	-	-	n/a	3,765	-	n/a	-	3,765	(3,765)
9000.12 2017 Street Improvements Legal	-	-	n/a	-	-	n/a	-	-	-
9018.01 Sinking Fund Revenue	(230)	-	n/a	-	-	n/a	(230)	-	(230)
9018.02 Sinking Fund Interest	-	-	n/a	-	-	n/a	-	-	-
9018.03 Sinking Fund Principal	-	-	n/a	-	-	n/a	-	-	-
9000.02 Other Miscellaneous Expenditure	-	-	n/a	(3,765)	#N/A	n/a	-	(3,765)	-
9000 Reconciliation Discrepancies	-	-	n/a	-	-	n/a	-	-	-
Net Other Revenue	366	-	#DIV/0!	258	#N/A	n/a	366	258	3,873
Net Revenue	60,113	-	#DIV/0!	(28,565)	#N/A	#N/A	60,113	(28,565)	92,443

The City of Woodcreek

STATEMENT OF FINANCIAL POSITION

As of October 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating - Broadway 9628	114,426.11
1003 Municipal - Reg Acct#7223	0.00
1003.1 Municipal Court Petty Cash	100.00
1006 PEG - #5467	0.00
1007 TX Regional 061, Operating	463,152.85
1008 TX Regional 053, Investment	0.00
1008.1 Municipal Court Funds	17,890.78
1008.2 PEG Funds	35,952.58
1008.3 Reserve Funds	421,309.31
Total 1008 TX Regional 053, Investment	475,152.67
1009 TX Regional 095, Bond Proceeds	136.78
1010 Petty Cash	-41.00
1020 Investment Account - Class 0001	460,600.00
1021 Reserved Funds - Broadway 4573	0.00
1022 Crockett National Bank	0.00
1023 Pioneer Bank #6151	0.00
1024 MM Construction Project 6332	0.00
Total Bank Accounts	\$1,513,527.41
Accounts Receivable	
1120 Delinquent Taxes Receivable	10,574.84
Total Accounts Receivable	\$10,574.84
Other Current Assets	
1121 Allowance for Uncollectible	-2,266.76
1122 Due to/from HOT Account	0.00
1123 Employee Cash Advance	0.00
1124 Sales Tax Receivable	3,201.75
1125 Franchise Fees Receivable	0.00
1126 Other Current Receivables	0.00
1150 Due From Capital Project Funds To Operating	103,360.95
Total Other Current Assets	\$104,295.94
Total Current Assets	\$1,628,398.19
Fixed Assets	
1200 Office Furniture / Equipment	35,704.46
1225 Land	37,850.00
1226 Building & Improvements	130,602.00
1227 Street Pavement	144,126.00
1228 Street Improvements 2017	1,271,641.58
1231 Storage Building	9,055.00
1235.1 Kawasaki Mule 2016	7,040.64

	TOTAL
1240 Accumulated Depreciation - All	-195,372.00
Total Fixed Assets	\$1,441,447.68
Other Assets	
1250 Deferred Revenue	-8,308.49
1300.10 Committed for Streets Repair	0.00
Total Other Assets	\$ -8,308.49
TOTAL ASSETS	\$3,061,537.38
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
1900 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
1901 Accts Payable At Year-End	0.00
2000 Payroll Tax Payable	2,983.62
2001 Federal Withholding Payable	0.00
2020 State Unemployment Liability	10.38
2021 Accrued Wages Payable	0.00
2030 TMRS Payable	0.00
2100 WVWA / LCRA Grant	424.21
Expenditures	
2105 Capital Development Grant	3,066.00
2105.1 Augusta Park Proj Expenditures	0.00
2110 Direct Deposit Liabilities	0.00
2200 Security Deposits	0.00
2300 Sales Tax Revenue Overpayment	533.38
2350 Bond Principal Maturity February	0.00
2400 Due To Operating From Capital Project Funds	103,360.95
2701 Bond Principal Maturity 2/15/2019	172,000.00
Total Other Current Liabilities	\$282,378.54
Total Current Liabilities	\$282,378.54
Long-Term Liabilities	
Bonds Payable Construction Project Funds	
2702 Bond Principal Maturity 2/15/2020	183,000.00
2703 Bond Principal Maturity 2/15/2021	195,000.00
2704 Bond Principal Maturity 2/15/2022	207,000.00
2705 Bond Principal Maturity 2/15/2023	219,000.00
2706 Bond Principal Maturity 2/15/2024	233,000.00
Total Bonds Payable Construction Project Funds	1,037,000.00
Total Long-Term Liabilities	\$1,037,000.00
Total Liabilities	\$1,319,378.54
Equity	
9997 Net Investment In Capital Assets	144,132.96
9998 Opening Balance Equity	329,816.47
9999 Retained Earnings	1,208,096.03

	TOTAL
Net Revenue	60,113.38
Total Equity	\$1,742,158.84
TOTAL LIABILITIES AND EQUITY	\$3,061,537.38

City Manager Monthly Public Report from September 29, 2018 to November 9, 2018 for the November 14, 2018 City Council Meeting

Meetings were held for the 2030 Plan Committee, the Ordinance Review Committee, Planning & Zoning Commission, and the Parks and Recreation Board.

The City issued the following permits, stop work orders, and code violations to date –

Permits Issued: Tree Trimming – 29
 Pavilion – 1
 Remodel & Addition – 1
 Single Family Homes – 2
 Deck – 1
 Fence – 2
 Driveway - 1
 Right of Way Signs - 2

Public Information Requests: 1

Ordinance Violations: Health & Sanitation - 1

Stop Work Orders – 1 – In Progress



Ray Helm

Constable Precinct 3 Hays County, Texas

**Woodcreek Patrol
October 2018**

	<u>Total</u>
Hours:	152
Mileage:	354
Traffic Citation/warning(s):	7
Code Enforcement:	0
Close Patrol:	5
Criminal:	0
Civil:	0
Other:	0
Agency/Public Assist:	0
Warrants:	0
Jailing:	0

- Please note undocumented civil questions, concerns and other instances will not be included in this report.

Constable Helm

Deputy Shellhorn

6127

City of Woodcreek Special City Council Meeting

October 17, 2018; 6:30 p.m.

Woodcreek, Texas

MINUTES

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance:**
 - A. To the Flag of the United States of America**
 - B. To the Flag of the Great State of Texas**
- 4. Roll Call. Present:** Mayor William P. Scheel, Mayor Pro Tem Nancy Britner, Councilmember Jerry Moore, Councilmember Judy Brizendine, Councilmember Aurora LeBrun, Councilmember Ray Don Tilley, City Manager Brenton B. Lewis, City Clerk Barbara J. Grant. **Absent:** City Attorney Roger Gordon, Director of Public Works Frank Wood, Assistant Administrator Linda L. Land.
- 5. Public Comments:** Donna Hector stated her concerns about the availability of water flow and enough pressure in the fire hydrants in her neighborhood.
- 6. Citizen Communications:** There were no citizen communications.
- 7. Report Items:**
 - A. In the absence of Frank Wood, Director of Public Works, the monthly report was presented by City Manager Brenton Lewis. During the report it was stated that Members of Council will drive all City streets in order to prioritize repair needs. Council discussed the street maintenance program and were charged to investigate and to provide a priority listing. City Manager Lewis will then contact our contract engineer regarding specifications prior to requesting bids.**
 - B. Financial Report for September 2018 (City Manager Brenton Lewis)**
 - C. City Manager's Monthly Public Report (City Manager Brenton Lewis)**
 - D. Report on National Night Out held October 2, 2018 (Councilmember Brizendine)**
- 8. Consent Agenda: All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.**
 - A. Approval of the Minutes of the Council meeting of September 12, 2018**
 - B. Approval of Financial Statements for September 2018**

Mayor Pro Tem Britner moved to accept the Consent Agenda as presented. The motion was seconded by Councilmember Moore, which passed with a vote of 5-0-0.

9. Regular Agenda

- A. Discussion and Take Appropriate Action on Finalizing the Brookhollow Drive Improvements J/C Job No.: 14950-0003-00. Grant Lischka presented an overview of the Brookhollow Drive project. No action was taken.**
- B. Discussion and Take Appropriate Action on an Ordinance amending the Code of Ordinances, Title V, by the Addition of New Chapter 51, Establishing a Minimum Standard of Water Flow and Pressure to Fire Hydrants; Requiring A Utility Within the City's Jurisdictional Boundaries and Extraterritorial Jurisdiction to Maintain a Sufficient Water Flow and Pressure to Fire Hydrants Located in the City of the City's Extraterritorial Jurisdiction for Purposes of Emergency Fire Suppression. After discussion, Councilmember LeBrun moved to approve adoption of the proposed ordinance that will require minimum standards of utilities in the City of Woodcreek. The motion was seconded by Councilmember Brizendine, which passed with a vote of 5-0-0.**
- C. Discussion and Take Appropriate Action an Ordinance Amending the Code of Ordinances of the City of Woodcreek, Title V by the Addition of New Section 60 - Minimum Standards for Water Service, Establishing Minimum Standards to be met by All Providers of Water Service Within the City. After Discussion, Councilmember Brizendine moved to approve adoption of an ordinance amending the Code or Ordinances of the City of Woodcreek, Title V by the addition of new Section 60 – minimum standards for water service, establishing minimum standards to be met by all providers of water service within the City. The motion was seconded by Mayor Pro Tem Britner, which passed with a vote of 5-0-0.**
- D. Discussion and Take Appropriate Action on Amending Title IX. General Provisions of the City of Woodcreek Code of Ordinances as it Relates to Chapter 90: Animals, Chapter 91: Trees, Chapter 92: Streets and Sidewalks, Chapter 93: Fire Prevention and Protection, Chapter 95: Health and Sanitation, and Chapter 96: Use of Weapons. After discussion, Councilmember Tilley moved to table action to the November council meeting to allow time for councilmembers to read and make edits. The motion was seconded by Mayor Pro Tem Britner which passed with a vote of 5-0-0.**
- E. Discussion and Take Appropriate Action on Direction to the City of Woodcreek Planning and Zoning Commission to Begin the Public Hearing Process on Possible Amendments to Chapter 156: Zoning of the Code of Ordinances of the City of Woodcreek. After discussion, Councilmember Tilley moved to table action to the November council meeting for comments from Councilmembers. The motion was seconded by Mayor Pro Tem Britner which passed with a vote of 5-0-0.**

F. Consider and Take Appropriate Action on a Cyber Security and Social Media Policy for the City of Woodcreek. After discussion, Mayor Scheel appointed Councilmembers Tilley and Brizendine to look at the recommended policies and bring back to council for the December meeting.

10. Adjourn There being no further business, Mayor Scheel adjourned the meeting at 7:55 p.m.

William P. Scheel, Mayor

Brenton B. Lewis, City Manager

DRAFT

Council Meeting Date: 11/14/2018

AGENDA ITEM COVER SHEET

Subject/Title:

9. B. Discussion and Take Appropriate Action on Amending Title IX. General Provisions of the City of Woodcreek Code of Ordinances as it Relates to Chapter 90: Animals, Chapter 91: Trees, Chapter 92: Streets and Sidewalks, Chapter 93: Fire Prevention and Protection, Chapter 95: Health and Sanitation, and Chapter 96: Use of Weapons, Tabled From Previous Meeting

Item Summary:

At the Special City Council Meeting held on October 17th, 2018 the proposed amendments from the Ordinance Review Committee, consisting of Mayor Pro-Tem Britner, Councilperson Brizendine, and Kathy Malanado were presented. The agenda item was tabled to provide the Mayor and Council to review in greater detail the proposed amendments and to provide feedback.

Recommendation:

None

Attachments:

None

Submitted By:

Brenton B. Lewis, City Manager

Council Meeting Date: 11/14/2018

AGENDA ITEM COVER SHEET

Subject/Title:

9. C. Discussion and Take Appropriate Action on Direction to the City of Woodcreek Planning and Zoning Commission to Begin the Public Hearing Process on Possible Amendments to Chapter 156: Zoning of the Code of Ordinances of the City of Woodcreek, Tabled From Previous Meeting

Item Summary:

At the Special City Council Meeting held on October 17th, 2018 the proposed amendments from the Ordinance Review Committee and Planning and Zoning Commission, were presented. The agenda item was tabled to provide the Mayor and Council to review in greater detail the proposed amendments and to provide feedback.

Recommendation:

None

Attachments:

None

Submitted By:

Brenton B. Lewis, City Manager

Council Meeting Date: 11/14/2018

AGENDA ITEM COVER SHEET

Subject/Title:

9. D. Discussion and Take Appropriate Action on 2019 Street Maintenance Project

Item Summary:

At the Special City Council Meeting held on October 17th, 2018, during the report agenda item, staff reviewed the steps and budget for street repairs and requested the Council provide priority streets for the requests for proposals. Once staff receives the priority streets, requests for proposals will be prepared.

Recommendation:

None

Attachments:

None

Submitted By:

Brenton B. Lewis, City Manager

Council Meeting Date: 11/14/2018

AGENDA ITEM COVER SHEET

Subject/Title:

9. F. Discussion and Take Appropriate Action on Authorizing the Purchase of One (1)
Modular Battery Powered Speed Radar Sign

Item Summary:

This item was placed on the agenda to consider purchasing a battery powered speed radar sign. The sign is semi-portable and would enable staff to move to various pole in town, instead of requiring down loading the data, disconnecting the power source (solar panel), bleeding off the power, and loading the system into a pickup or trailer.

Financial Impact:

Per Quote \$3633

Recommendation:

Authorize the purchase of one (1) modular battery powered radar sign

Attachments:

Product description and quote

Submitted By:

Brenton B. Lewis, City Manager

CENTERLINE

QUOTATION

RE.	
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DATE

Quoted To:
CITY OF WOODCREEK
41 CHAMPIONS CIRCLE
WOODCREEK TX 78676
512-847-9390

Ship To:
CITY OF WOODCREEK
41 CHAMPIONS CIRCLE
WOODCREEK TX 78676

Attn: BRENTON LEWIS Phone: 512-847-9390
 Fax:
 E-mail: MANAGER@WOODCREEKTX.GOV

Sales Contact	FOB	Terms	Availability
JB	CENTERLINE	Net 30	
<i>We are pleased to quote on the following:</i>			
General Description			

Qty.	Units	Item #	Description	Unit Price	Total
1	EA	TC-400	MODULAR BATTERY POWER RADAR SIGN 11" DISPLAY	2,895.00	\$ 2,895.00
1	EA		ADDITIONAL UNIVERSAL MOUNT "GO" BRACKET	50.00	\$ 50.00
1	EA		Additional 18 A/H Ni-MH battery pack	318.00	\$ 318.00
1	EA		STREETSMART DATA COLLECTION SOFTWARE LICENSE	275.00	\$ 275.00
				\$	-
				\$	-
				\$	-
				\$	-

NOTES TWO YEAR WARRANTY (Includes parts & labor)	Item Totals	\$ 3,538.00
	Freight	\$ 95.00
	Subtotal	
	Taxable (8.25%)	
	Totals	\$ 3,633.00

Quotation prepared by: **Jason Barrett**
 Office 210.224.4600

Mail jason.barrett@clsusa.com

Quotation good for 30 days.
 9484 Corporate Drt • Selma, TX 78154
 Phone 210.224.4600 • Fax 972.641.1221
www.clsusa.com

Thank You
CENTERLINE



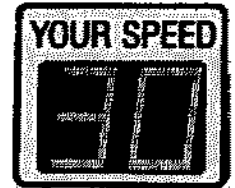
TC-400 Portable Radar Speed Sign

Reliable. Effective. Affordable

Display and Radar Specifications

YOUR SPEED Faceplate

- 24"W x 21"H YOUR SPEED faceplate with 3" high lettering
- Manufactured with highest grade reflectivity backing
- Ideal for 5-35 mph speed limit roads or lower
- Available in white, fluorescent yellow/green, or safety orange



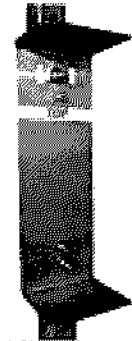
TC-400 with 11" LED display

Speed Violator Alert

- 2 speeds of flashing LEDs to notify drivers that are exceeding the speed limit:
Slow flash and fast flash of actual speed

Radar

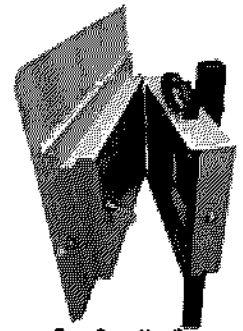
- Type: K Band, single direction Doppler radar, FCC part 15 compliant; no license required
- Sensor Range: Detects vehicles up to 1200 feet
- Beam Width: 12 degrees, +/- 2 degrees
- Operating Frequency: 24.125 GHz, +/- 50 MHz
- Accuracy: +/- 1.0 mph
- Speed Detection Range: 5 - 127 mph



Quick Mount Go Bracket

Power Options / Battery Specifications

- TC-400 (Battery Powered): Dual 12-volt, 18 A/H Ni-MH battery packs; includes battery charger
- Power Consumption: < 2.5 amps (24w) at maximum intensity; Idle mode < 1/2 watt
- Circuit Breaker: Multi-circuit, 5 amp fuses
- Field exchangeable battery packs
- Runs for +/- 2 weeks on two fully charged battery packs
- Modular design allows the battery packs to be easily swapped in the field for the extended use of the sign in a location
- Battery Status: Via Wi-Fi can check battery charge levels and solar amperage



Easy Carry Handle for Ultimate Portability

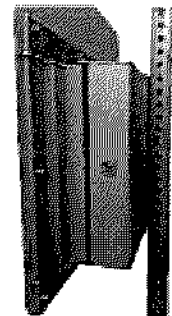
Weight and Operating Temperature

- Weight: Radar speed sign: 27 lbs. without batteries
- Operating Temperature: -40°F to +138° F

Housing Specifications

Radar Speed Sign Housing

- Dimensions: 16.25"H x 22.75"W x 2.375"D
- Thickness: .185" thick aluminum with silver powder coat finish
- NEMA 4R level compliant
- Humidity Maximum: 100%
- Provides maximum protection from the elements and vandalism



Install in Minutes

Bashplate® with LED Cones

- Thick aluminum Bashplate® shields the LED display and protects electronic components from abuse and vandalism
- Individual holes for each LED focus and reflect light toward the road, providing the highest quality viewable display with minimum energy usage



Certified Quality System
ISO 9001:2015



100% MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA

Housing Specifications (continued)

LEDs

- . 2 digits, 11" high super bright amber LEDs (life up to 100,000 hours) with directional beam technology
- . Easily readable up to 450 feet
- . Automatic intensity adjustment to ambient light conditions for maximum visibility
- . Provides directed viewing or display to oncoming traffic

Polycarbonate Display Cover

- . .25" thick protective sheet covers entire display area
- . Abrasion, graffiti and shatter resistant
- . UV protection

Battery Housing

- . 12.5"H x 17"W x 2.75"D
- . .1875" thick powder-coated aluminum
- . Holds up to two 12 volt, Ni-MH battery packs (field exchangeable)

Stainless Steel Universal Go Bracket

- . 12.75"H x 4.5"W x 2.9"D
- . Universal design allows strapping, banding, pipe clamps, or bolting to almost any size/style of pole
- . Go Bracket allows for easy mounting of battery housing and radar speed sign in about a minute

**radarsign.**



Standard Programming/ Wi-Fi /OTA Updates

Standard Programming

- . Fully programmable date & time calendar, with D.S.T. support
- . Supports 24 separate schedules per year
- . With relay switch can also control flashing school zone beacons
- . On/Off Timer Options: 4 timers per day, and by day of week. Settings allow lower speed limits for school zone times and for late night display shutoff.
- . Display On/Off: Allows traffic data collection to continue even when display is off
- . Display Brightness Control: Auto adjusts to light conditions
- . Setup Functions: Easy to follow webpage, no mechanical switches to operate
- . Maximum Speed Cutoff: Prevents unwanted high speed displays; up to 99 mph; discourages "racing" of sign. Choice of flashing matrix, or LED display cutoff

Wi-Fi Enabled

- . Allows access to program signs from most web enabled devices (Apple, Android, Windows, etc.)
- . WPA2 encrypted security
- . Password protection
- . Connection range up to 300 feet from sign

OTA Updates (over-the-air)

- . Allows the wireless delivery of software updates and upgrades directly to the radar speed sign

Traffic Data Reporting

StreetSmart (optional)

- . Traffic data reporting software to report, organize and analyze speed and traffic data. The information collected by the radar speed sign is loaded into Excel™ ready .csv files, and can generate 35 charts and graphs.

Radar Speed Sign Data Storage:

- . System Storage Capacity: stores data on up to 5 million vehicles
- . Retains data for retrieval for 12 months

Warranty

- . 2 year warranty on parts and labor, 1 year on battery packs. Exceptions: Does not cover malicious abuse, theft, or damage due to unauthorized modification. Optional third year warranty extension available.