

**City of Woodcreek Regular City Council Meeting
December 12, 2018; 6:30 p.m.
Woodcreek, Texas**

MINUTES

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance:**
 - A. To the Flag of the United States of America**
 - B. To the Flag of the Great State of Texas**
- 4. Roll Call. Present:** Mayor William P. Scheel, Councilmember Nancye Britner, Councilmember Judy Brizendine, Councilmember Aurora LeBrun, Councilmember Ray Don Tilley, Councilmember Cyndi Jackson, City Manager Brenton B. Lewis, Woodcreek Attorney Casandra Ortiz, Director of Public Works Wood, Assistant Administrator Linda Land, City Clerk Barbara Grant. **Absent:** None
- 5. Public Comments:** Monica Rasco said she is sorry to see that the playscape for Augusta Park is not on this agenda and is hopeful the council will have bids at the next meeting to be able to approve the purchase.
- 6. Citizen Communications:** Lyndsey Hastie, via email, stated that her property, Cypress Falls, should be removed from the City's parks and recreation future plans. She said this is private property which they have no desire to partner or sell.
- 7. Report Items:**
 - A. Director of Public Work's Monthly Report (Director of Public Works Frank Wood)**
 - B. Financial Report for November 2018 (City Manager Brenton Lewis)**
 - C. City Manager's Monthly Public Report (City Manager Brenton Lewis)**
 - D. Report from the Council Cyber Security/Social Media Policy Sub-Committee (Councilmembers Brizendine and Tilley) Councilmember Brizendine said that she and Councilmember Tilley had met for one hour, so it is not ready for any action by the Council. They will meet again on January 3, 2019.**
- 8. Consent Agenda: All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.**
 - A. Approval of the Minutes of the Council meeting of November 14, 2018.**
 - B. Approval of Financial Statements for November, 2018.**

Councilmember Britner moved to approve the Consent Agenda as presented. The motion was seconded by Councilmember Brizendine. Discussion followed.

Councilmember Tilley requested the following additions to the minutes: Item 9. A) After discussion, Councilmember Tilley observed that this item was first mentioned of a resignation letter received from Roger Gordon in September and that no information was provided to council for its role to advise and consent, and moved to table this item for the next meeting so that council could properly serve its role. The motion failed for lack of a second.

9.E. After discussion, affirming that a stop work order is removed as soon as a violation is resolved, no action was taken.

Councilmember Jackson seconded the motion to amend Item 9.A. and 9.E. of the minutes as suggested by Councilmember Tilley. The motion passed with a vote of 3-2-0, recorded as follows: Councilmember Tilley (Aye), Councilmember Jackson (Aye), Councilmember LeBrun (Aye) Councilmember Britner (Nay), Councilmember Brizendine (Nay).

Mayor Scheel called for a vote to accept the financials, and the minutes as amended, which passed with a vote of 3-2-0, recorded as follows: Councilmember LeBrun (Aye), Councilmember Tilley (Aye), Councilmember Jackson (Aye). Councilmember Britner (Nay), Councilmember Brizendine (Nay)

9. Regular Agenda:

- A. Introduction of City Attorney Casandra Ortiz (Mayor Scheel)** Mayor Scheel introduced Casandra Ortiz of the Kassahn & Ortiz Law Firm.
- B. Mayor's comments on the role and procedures of City government and Mayor and City Council Duties and Responsibilities, and possible discussion (Mayor Scheel)** Mayor Scheel gave a presentation on John Carver's Policy Governance Model for Non-profit Organizations.
- C. Presentation on the Texas Open Meetings Act, Texas Public Information Act and Parliamentary Procedures and possible discussion (City Attorney Ortiz).**
- D. Election of Mayor Pro Tem (Mayor Scheel).** Councilmember LeBrun moved to appoint Councilmember Britner as Mayor Pro Tem. The motion was seconded by Councilmember Tilley, which passed with a vote of 5-0-0.
- E. Discussion and Take Appropriate Action to Approve the City Hall Calendar for 2019 (Mayor Scheel).** After discussion, Councilmember Brizendine moved to approve the City Hall Calendar for 2019 as presented. The motion was seconded by Mayor Pro Tem Britner which passed with a vote of 5-0-0.
- F. Report on the Texas Local Government Code Chapter 43 Section 43.002 and the Effect on the City of Woodcreek Code Chapter 156 Section 156.081 Recreational District, tabled from the Regular City Council Meeting held on September 12th, 2018. (City Manager Lewis)** After discussion, Mayor Pro Tem Britner moved to table this item to the January Council meeting. The motion was seconded by Councilmember Jackson, which passed with a vote of 5-0-0.
- G. Discussion and Take Appropriate Action on the Recommendation of the Woodcreek Roads Committee of Streets to be Included in the 2019 Street Maintenance Program (City Manager Lewis).** After discussion, Councilmember Tilley moved to proceed with bids on Brookmeadow, Wildwood Circle, Brookside and Jack Miller. The motion failed for lack of a second. Councilmember Jackson moved to proceed with bids on Wildwood, Brookside, Jack Miller and Brookmeadow and that

we also patch the parts of Champion Circle and Augusta Drive that needs such. The motion was seconded by Councilmember Tilley, which passed with a vote of 5-0-

H. Discussion and Review on ETJ – WISD School Site (Councilmember Jackson).

Councilmember Jackson gave a short presentation. Mayor Scheel pointed out that the City has been in communication with the district about annexation since February. Councilmember LeBrun stressed the importance of a commitment to a continuous process of communication with the school district regarding the development of the new school site.

I. Recommendation from the Parks & Recreation Board for a Playscape at Augusta Park. (Councilmember Tilley). No action was taken.

City Attorney Ortiz recommended tabling items J through Q until a future meeting as they do not provide for discussion or action. Consistent with open meetings, you can talk about facts or policy if that is what they want to talk about under these items.

J. Cybersecurity Policy Draft (Councilmember Tilley).

K. Social Media Policy Draft (Councilmember Tilley).

L. Streaming Council Meetings (Councilmember Tilley).

M. Annual Survey (Councilmember Tilley).

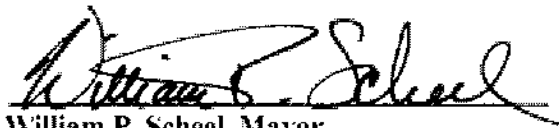
N. Communications Plan (Councilmember Tilley)

O. City Treasurer (Councilmember Tilley).

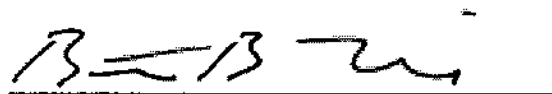
P. City Attorney Contract Review (Councilmember Tilley).

Q. City Manager Travel Allowance (Councilmember Tilley).

10. Adjourn: There being no further business, Mayor Scheel adjourned the meeting at 8:54 p.m.



William P. Scheel, Mayor



Brenton B. Lewis, City Manager