

City of Woodcreek Regular City Council Meeting

March 13, 2019; 6:30 p.m.

Woodcreek, Texas

Minutes

1. **Call to Order**
2. **Invocation**
3. **Pledge of Allegiance:**
 - A. **To the Flag of the United States of America**
 - B. **To the Flag of the Great State of Texas**
4. **Roll Call. Present:** Mayor William P. Scheel, Mayor Pro-Tem Nancye Britner, Councilmember Judy Brizendine, Councilmember Aurora LeBrun, Councilmember Ray Don Tilley, Councilmember Cyndi Jackson, Assistant City Attorney Leslie Kassahn, City Manager Brenton B. Lewis, Director of Public Works Frank Wood, City Secretary Linda Land.
Absent: None
5. **Public Comments:**

Jake Jacobson expressed concerns about a hole in the pavement on Brookmeadow and also spoke in support of a Blue Night event for emergency responders in May.
6. **Citizen Communications:** None
7. **Report Items:**
 - A. Director of Public Work's Monthly Report (Director of Public Works Frank Wood)
 - B. Financial Report for February 2019 (City Manager Brenton Lewis)
 - C. City Manager's Monthly Public Report (City Manager Brenton Lewis)
 - D. Precinct 3 Constables Report (Constable Ray Helm)
 - E. Council Responsibilities Reports
 - i City Hall (Mayor Scheel)
 - ii Planning & Development (Councilmember LeBrun)
 - iii Public Safety (Mayor Pro-Tem Britner)
 - iv Communications (Councilmember Brizendine)
 - v Community Affairs (Mayor Scheel)
 - vi Infrastructure (Councilmember Brizendine)
 - vii Parks and Recreation (Councilmember Tilley)
 - viii Executive/Administrative (Mayor Scheel)
8. **Consent Agenda:** All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.
 - A. Approval of the Minutes of the City Council Meeting of February 13th, 2019 and the Special City Council Meeting of February 25th, 2019.
 - B. Approval of Financial Statements for February 2019

Mayor Pro-Tem Britner moved to approve the Minutes of the City Council Meeting of Feb. 13, 2019 with the minor changes discussed. The motion was seconded by Councilmember Tilley, which passed with a vote of 5-0-0.

Mayor Pro-Tem Britner moved to approve the remainder of the Consent Agenda as presented. The motion was seconded by Councilmember Jackson, which passed with a vote of 5-0-0.

9. Regular Agenda:

A. Public Hearing

1. Replat of Lots 1 & 2, Brookmeadow, Section 6 – approximately 21 Brookmeadow Drive, Woodcreek, TX 78676 – R60285
2. Staff Briefing: City Manager Lewis explained the process for replats and applicants' submittal.
3. Public Hearing: Open: 7:15 p.m. Carl Weldon spoke against the replat, explaining concerns about car lights. Mr. Weldon also said that the owner is working with neighbors to address concerns. Closed: 7:20 p.m.
4. Discussion and possible action on the Replat of Lots 1 & 2, Brookmeadow, Section 6 – approximately 21 Brookmeadow Drive, Woodcreek, TX 78676 – R60285. After discussion, Councilmember Jackson moved to approve the Replat of Lots 1 & 2, Brookmeadow, Section 6 as submitted. The motion was seconded by Mayor Pro-Tem Britner, which passed with a vote of 5-0-0.

Mayor Scheel moved Item 9.C. ahead of Item 9.B.

- C. Discussion, Consideration, and Take Appropriate Action on Receipt and Acceptance of the Audited Basic Financial Statements and Supplemental Schedules and Independent Auditor's Report for the Fiscal Year Ended September 30, 2018.** Michael Del Toro, abip, explained the Clean Opinion shown in the Financial Statements for the Fiscal Year ending Sept. 30, 2018 in the Independent Auditors' Report. After discussion, Councilmember LeBrun moved to accept the Independent Auditors' Report as submitted. The motion was seconded by Councilmember Jackson, which passed with a vote of 5-0-0.

B. Public Hearing

1. Changes to Chapter 156 Zoning of the Woodcreek Code of Ordinances excluding Chapter 156.058 Fences and Chapter 156.060 Parking
2. Staff Briefing: City Manager Lewis explained recommendations from the Planning & Zoning Commission and Ordinance Review Committee.
3. Public Hearing: Open: 7:35 p.m. None spoke. Closed: 7:36 p.m.
4. Discussion and possible action on recommendations received from Planning and Zoning and Ordinance Review Committee. After discussion, Mayor Pro-Tem Britner moved to accept the submitted changes to Chapter 156 Zoning including the grammatical changes discussed. The motion was seconded by Councilmember Tilley, which passed with a vote of 5-0-0.

- D. Discussion and Take Appropriate Action on a Resolution of the City Council of the City of Woodcreek Establishing Policies for Conduct of Elected and Appointed Officials and Providing for an Effective Date.** After discussion, Councilmember Britner moved to schedule a City Council

Workshop for 2:00 p.m. on April 3, 2019 to discuss this resolution. After discussion, the motion was withdrawn and changed to schedule a City Council Workshop for 5:00 p.m. on the same date. The motion was seconded by Councilmember Tilley, which passed with a vote of 5-0-0.

- E. Discussion and Take Appropriate Action on an Application from Camp Young Judaea for a Pyrotechnics/Fireworks Display Permit for March 23rd, 2019.** After discussion, Mayor Pro-Tem Britner moved to approve the application by Camp Young Judaea. The motion was seconded by Councilmember Jackson, which passed with a vote of 4-1-0. The following voted Aye: Mayor Pro-Tem Britner, Councilmember Brizendine, Councilmember Tilley and Councilmember Jackson. The following voted Nay: Councilmember LeBrun.
- F. Discussion and Take Appropriate Action on Resolution Supporting Fun – Day at CYJ to be held at Camp Young Judaea.** After discussion, Councilmember Jackson moved to approve the Resolution as presented. The motion was seconded by Councilmember Tilley, which passed with a vote of 5-0-0.
- G. Discussion and Take Appropriate Action on An Ordinance of the City Council of the City of Woodcreek, Texas Repealing all Rates and Fees Contained in the Code of Ordinances of the City of Woodcreek; Repealing Any Conflicting Ordinances; Providing for Severability; Providing an Effective Date; and Providing for a Finding of Proper Notice and Open Meeting.** After discussion, Councilmember Jackson moved to approve the Ordinance as submitted. The motion was seconded by Mayor Pro-Tem Britner, which passed with a vote of 5-0-0.
- H. Discussion and Take Appropriate Action on a Resolution of the City Council of the City of Woodcreek, Texas Establishing a Master Rate Schedule for Assessing Rates and Fees; Authorizing the City Secretary to Maintain the Master Rate Schedule and Recommend Adjustments; Repealing Any Conflicting Resolutions; Providing for Severability; Providing an Effective Date; and Providing for a Finding of Proper Meeting and Notice.** After discussion, Mayor Pro-Tem Britner moved to approve the Resolution as submitted. The motion was seconded by Councilmember Jackson, which passed with a vote of 5-0-0.
- I. Discussion and Take Appropriate Action on an Ordinance of the City Council of the City of Woodcreek, Texas Amending Title XV (Land Usage) , Chapter 156 (Zoning), and Amending Title VII (Traffic Code), Chapter 70 (Traffic Schedules), to Provide for Parking Regulations; Providing for a Repealer Clause; Providing for a Severability Clause; Providing for Publication; Providing for an Effective Date; Providing for Codification; and Providing for a Proper Notice and Meeting.** City Manager Lewis explained the changes from the current ordinances. Mayor Pro-Tem Britner moved to accept the Ordinance changes in Chapter 156 and Chapter 70 as submitted. The motion was seconded by Councilmember Brizendine. After discussion, Councilmember Brizendine moved to amend

the motion to accept a change proposed by Councilmember Tilley, removing the phrase "with a tarp" in §70 (A). The amendment was seconded by Councilmember Tilley, which carried with a vote of 5-0-0. The original motion, including the amendment passed with a vote of 4-1-0. The following voted Aye: Mayor Pro-Tem Britner, Councilmember Brizendine, Councilmember LeBrun, and Councilmember Tilley. The following voted Nay: Councilmember Jackson.

- J. Discussion and Take Appropriate Action on Authorizing the Purchase of One (1) Modular Battery Powered Speed Radar Sign.** Councilmember LeBrun moved to accept the bid by Centerline, not to exceed \$4000, for the purchase of a Radar Sign. The motion was seconded by Mayor Pro-Tem Britner, which passed with a vote of 5-0-0.
- K. Discussion and Take Possible Action on a "Your City Councilmembers" Website Update.** After discussion, Councilmember Jackson moved to update the City's website with photos and descriptions as submitted. The motion was seconded by Councilmember Tilley, which failed with a vote of 2-3-0. The following voted Aye: Councilmember Jackson and Councilmember Tilley. The following voted Nay: Mayor Pro-Tem Britner, Councilmember Brizendine and Councilmember LeBrun.
- L. Discussion and Possible Action on New City Business Cards.** After discussion, Mayor Pro-Tem Britner moved to table the item until next month's council meeting. The motion was seconded by Councilmember Tilley, which passed with a vote of 5-0-0.
- M. Adjourn.** There being no further business, Mayor Scheel adjourned the meeting at 8:17 p.m.


William P. Scheel, Mayor


Linda Land, City Secretary