

**City of Woodcreek Special City Council Meeting  
December 12, 2019; 1:00 p.m.  
Woodcreek, Texas**

**Minutes**

- 1. Call to Order** – Mayor Whitehead called the meeting to order at 1:00 p.m.
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Roll Call – Present:** Mayor Gloria Whitehead, Mayor Pro Tem Nancye Britner, Councilmember Aurora LeBrun, Councilmember Charlie LeCompte, Councilmember Brent H. Pulley, Councilmember William P. Scheel, City Attorney Kent E. Wymore IV, City Manager Brenton B. Lewis, City Secretary Linda Land, Office Admin. Maureen Mele
- 5. Public Comments:** *Former Councilmember Ray Don Tilley commented on numerous issues on the agenda.*
- 6. Citizen Communications:**
- 7. Consent Agenda:** **All the following items are considered self-explanatory by the Council and may be acted upon with one motion. There will be no separate discussion of these items unless a Councilmember or Citizen so requests. For a Citizen to request removal of an item from the Consent Agenda, a written request must be completed and submitted to the City Manager.**

*Mayor Pro Tem Britner asked that the Consent Agenda items be discussed separately.*

- A. Approval of Mayor Whitehead's City of Woodcreek Holiday Schedule for Calendar Year 2020**  
*Mayor Pro Tem Britner moved to approve the Holiday Schedule, Councilmember Pulley seconded this motion. The motion passed with a 5-0-0 vote.*
- B. Approval of a Request from Waste Connections Lone Star, Inc for the Annual Consumer Price Index Adjustment Per the Franchise Agreement with the City of Woodcreek**  
*Councilmember Pulley moved to approve this request. Councilmember LeCompte seconded this motion. The motion passed with a 5-0-0 vote.*
- C. Approval of the Appointment of a Representative from the Elected Body of the City of Woodcreek to the Capital Area Council of Governments (CAPCOG) General Assembly**  
*Mayor Pro Tem Britner recommended Mayor Whitehead for this appointment. Councilmember LeCompte seconded this motion. The motion passed with a 5-0-0 vote.*
- D. Approval of a Resolution of the City Council of the City of Woodcreek Designating Authorized Signatures on the Various City of Woodcreek Bank and Investment Accounts**

*Mayor Pro Tem Britner moved to approve this Resolution, Councilmember LeCompte seconded this motion. This motion passed with a 5-0-0 vote.*

- E.** Approval of a Resolution Designating Vicki Alvord as the Representative on the Community Elections Advisory Commission (CEAC) of Hays County  
*Mayor Pro Tem Britner moved to approve this Resolution, Councilmember Scheel seconded this motion. The motion passed with a 4-0-1 vote. Councilmember Pulley abstained from this vote.*

**8. Agenda:**

- A.** Discussion and Take Appropriate Action on the following Appointments:

**i** Municipal Judge

*Mayor Pro Tem Britner moved to appoint current Woodcreek Judge Frank Walker to another term. Councilmember Scheel seconded this motion. After discussion, the motion passed with a 5-0-0 vote.*

**ii** Planning and Zoning Commission (P & Z)

*The acting P & Z Chairperson, Anne Greene has resigned after a lengthy term-of-office. Mayor Whitehead recommended the following citizens to serve on the P & Z Board. Kathy Maldonado to move from an alternate commissioner to a full commissioner and Bob Hambrick to serve as an alternate commissioner. Reappointments of Jeff Rasco and Larry Alford with terms to expire in Dec. 2021. Councilmember Scheel moved to accept the Mayor's recommendations. Councilmember LeCompte seconded this motion. The motion passed with a 5-0-0 vote.*

- B.** Discussion and Take Appropriate Action on a Citizen Ordinance Advisory Committee

*Per Mayor Whitehead, this Committee would: 1) review Ordinances at the request of the City Council, 2) have no Councilmembers on this Committee, and 3) recommend Ordinance changes to the City Council.*

*Mayor Whitehead recommended the following individuals as Committee Members: Jane Little, Kathy Maldonado, Gail Voightlander, and Bob Hambrick. Councilmember Scheel moved to approve the Mayor's recommendations. Mayor Pro Tem Britner seconded this motion. After discussion, Councilmember Pulley will review the Committee's recommendations prior to them being forwarded to the City Council. The motion passed with a 5-0-0 vote.*

- C.** Discussion and Take Appropriate Action on Council Responsibilities

*After discussion, defining and assigning specific councilmember responsibilities will be postponed until the City Attorney, City Manager, and Mayor can meet to clarify the responsibilities and the limits thereof.*

- D.** Discussion and Take Appropriate Action on a Resolution of the City Council of the City of Woodcreek Creating an Audio and Video Recording Policy for the City of Woodcreek's Public Meeting Space

*Mayor Pro Tem Britner moved to approve this Resolution. Councilmember LeCompte seconded this motion. After discussion, the Resolution passed with a 5-0-0 vote.*

- E.** Discussion and Take Appropriate Action on a Resolution Amending Resolution NO. 19-02-13-2 Section 1. Rule 1. Meetings, Regular and Special as it Relates to Meeting Time for Regular Meetings

*Councilmember Pulley moved to approve this Resolution. Councilmember LeCompte seconded this Resolution. After discussion an Amendment to the*

*Resolution was made to change the Meeting time for Regular and Special Meetings from beginning at 5:00pm to beginning at 5:45pm. The Amendment was moved by Mayor Pro Tem Britner and seconded by Councilmember LeCompte. The vote for the Amendment was 4-1-0 with Councilmember LeBrun voting Nay.*

*The Resolution with the Amendment was motioned by Councilmember Pulley and seconded by Councilmember LeCompte. The vote for the Resolution with the Amendment was 4-1-0 with Councilmember LeBrun voting Nay.*

- F.** Discussion and Take Appropriate Action on an Ordinance Repealing Ordinance NO. 19-265 of the City of Woodcreek, Texas Code of Ordinances, Chapter 91 as it Relates to Trees

*Councilmember Scheel motioned to repeal Ordinance No. 19-265. This was seconded by Mayor Pro Tem Britner. After discussion, the vote was 4-1-0 with Councilmember LeBrun voting Nay.*

- G.** Discussion and Take Appropriate Action on an Ordinance; Establishing Procedures for Control and Disposition of Diseased and Dead Trees within the City, Providing for a Permitting Process for Tree Trimming, Regulating Removal and Disposal of Diseased Red Oak and Other Substantially Dead Trees, Providing for Notice and Abatement, Defining Terms, Providing Penalties, Providing for Enforcement, Removing Live Oak Trees Infected with Oak Wilt from the Classification of Public Nuisance, Prohibiting Transport of Firewood Derived from Trees Infected with Oak Wilt, Prescribing Standards for the Retention of Oak Wilt Infected Live Oak Firewood, Prohibiting Retention of Firewood from Red Oak Infected with Oak Wilt, Requiring and Prescribing the Means of Destruction of Red Oak Trees Infected with Oak Wilt, Requiring the Sealing of All Wounds to Susceptible Oak Trees, and Providing for Enactment, Repealer, Severability, Codification, and Effective Date, and Finding Proper Notice of Meeting as it Effects Title IX, Chapter 91, Sections 91.01 Through 91.99 of the City of Woodcreek Code of Ordinances

*Councilmember Scheel moved to adopt this prior Ordinance. Mayor Pro Tem Britner seconded this motion. After discussion an Amendment was made that the Ordinance Review Committee provide a revised (draft or recommended) "Tree" Ordinance within 90 days. The Amendment was moved by Councilmember Pulley and seconded by Mayor Pro Tem Britner. The vote for the Amendment was 5-0-0.*

*The vote for the Ordinance with the Amendment was 5-0-0.*

- H.** Discussion and Take Appropriate Action on an Ordinance Repealing Ordinance NO. 19-266 of the City of Woodcreek, Texas Code of Ordinances, Chapter 152 as it Relates to Signs

*Mayor Pro Tem Britner motioned to repeal Ordinance No. 19-266 and Councilmember Scheel seconded this motion. After discussion, the vote was 4-1-0 with Councilmember LeBrun voting Nay.*

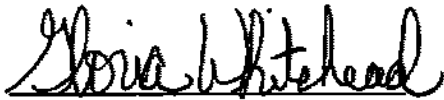
- I.** Discussion and Take Appropriate Action on an Ordinance Establishing Sign Regulations for Signs in the City Limits and Extraterritorial Jurisdiction, Providing for the Following: Rules; Standards; Procedures; Criminal Penalties; and Severability as it Effects Title XV: Chapter 152, Sections 152.01 through 152.99 of the City of Woodcreek Code of Ordinances

*Mayor Pro Tem Britner moved to adopt this prior Ordinance. Councilmember LeCompte seconded this motion. The vote was 4-1-0 with Councilmember LeBrun voting Nay.*

- J. Discussion and Take Appropriate Action on Setting a Workshop to Review and Discuss Chapter 50: Water Quality of the City of Woodcreek Code of Ordinances**

*Mayor Pro Tem Britner moved to take this action, Councilmember LeCompte seconded this motion. After discussion, this workshop is scheduled for Friday Jan. 3<sup>rd</sup> at 1:00pm. This motion passed with a 5-0-0 vote.*

- 9. Adjourn** – With no further business, the meeting was adjourned at 2:23pm.



**Gloria Whitehead, Mayor**



**Linda Land, City Secretary**