

**NOVEMBER CITY COUNCIL MEETING (CITY HALL)**  
**November 13, 2024; 6:30 PM**  
**Woodcreek, Texas**  
**MINUTES**

**CALL TO ORDER**

**ROLL CALL and ESTABLISH QUORUM**

**PRESENT**

Mayor Jeff Rasco  
Mayor Pro Tem Debra Hines  
Councilmember Bob Hambrick  
Councilmember Linnea Bailey  
Councilmember Krista Richardson

**ABSENT**

Councilmember Chrys Grummert

**STAFF PRESENT**

Taffy Barker - City Clerk  
Jim Burton - City Administrator  
Stanley Springerley - City Attorney  
Mike Boese – City Consultant

**PUBLIC COMMENTS**

No public comments were offered

**CONSENT CALENDAR**

1. Approval of Regular City Council Meeting Minutes From September 25, 2024  
These minutes had some errors, changes will be made before agenda is signed

2. Approval of Regular City Council Meeting Minutes From October 9, 2024

3. Approval of Regular City Council Meeting Minutes From October 23, 2024

A motion was made by Mayor Pro-Tem Debra Hines to approve the minutes from October 9<sup>th</sup> and October 23, 2024. Motion was seconded by Councilmember Krista Richardson.  
A vote was called by show of hands. Motion passed 4-0-0.

**REPORTS FROM OFFICERS AND COUNCIL LIAISONS**

4. Report from Parks & Recreation Liaison - SpookTacular  
Councilmember Bob Hambrick spoke of the success of 2024 SpooKtacular.

5. Report by City Administrator, Jim Burton - Sheriff Report - Check Register - Quarterly Financials - Code enforcement - City Hall Updates

**REGULAR AGENDA**

6. Presentation of the Spirit of Woodcreek Award

Mayor Jeff Rasco presented the Spirit of Woodcreek Award to John O'dell.

7. A Proclamation by the City of Woodcreek in Appreciation of our Staff, Volunteers and Consultants.

Mayor Jeff Rasco made a Proclamation of Appreciation of our City Staff, Volunteers and Consultants.

**8.** Discuss and take appropriate action on adopting the resolution to authorize the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Resilient Communities Program (RCP) grant program administered by the Texas General Land Office (GLO), and to request that the City applies for the full \$300,000.00 grant limit. (Rasco)

Mayor Pro-Tem Debra Hines made a motion to authorize the Mayor to act as the City's executive officer and authorized representative in all matters pertaining to the City's participation in the Resilient Communities Program (RCP) grant program administered by the Texas General Land Office (GLO), and to request that the City applies for the full \$300,000.00 grant limit. Motion was seconded by Councilmember Linnea Bailey.  
A vote was called by a show of hands. Motion passed 4-0-0

**9.** Approval of Resolution 2024-11-13-02 designating the Official City Newspaper for the City of Woodcreek. (Burton)

Mayor Pro-Tem Debra Hines made a motion to approve Resolution 2024-11-13-02 designating the Wimberley View the Official City Newspaper for the City of Woodcreek. Motion was seconded by Councilmember Krista Richardson.  
A vote was called by a show of hands. Motion passed 4-0-0

**10.** Discuss and take possible action on the ordinance amending TMRS eligibility for staff retirement from 25 to 20 years. (Burton)

Mayor Pro-Tem Debra Hines made a motion to amend the Ordinance updating TMRS eligibility for staff to 20 years. Motion was seconded by Linnea Bailey.  
A vote was called by a show of hands. Motion passed 4-0-0

**11.** Discuss and possible action to adopt a Resolution implementing the State mandated Applications and Prohibited Technology Policy. (Grummert)

Mayor Pro-Tem Debra Hines made a motion to adopt a Resolution implementing the State mandated Applications and Prohibited Technology Policy. Motion was seconded by Bob Hambrick.  
A vote was called by a show of hands. Motion passed 4-0-0

**12.** Discuss and take possible action on sign installation and location in the Safety Enhancement Bid Package. (Burton)

Mayor Pro-Tem Debra Hines made a motion to direct City Administrator to reduce sign clutter and combine signs on single poles where possible. Motion was seconded by Councilmember Linnea Bailey.  
A vote was called by a show of hands. Motion passed 4-0-0

Mayor Pro-Tem Debra Hines made a motion to reduce speed cushion sign count to install six (6) signs that say speed cushions ahead to be installed at locations up to the discretion of the City Administrator. Motion was seconded by Councilmember Krista Richardson.  
A vote was called by a show of hands. Motion passed 4-0-0

Mayor Pro-Tem Debra Hines made a motion to remove from installation plan the golf cart crossing sign on Deerfield. Motion was seconded by Motion was seconded by Councilmember Krista Richardson.  
A vote was called by a show of hands. Motion passed 4-0-0

Mayor Pro-Tem Debra Hines made a motion to authorize the City Administrator to make final discretionary calls on the installation of all signs based on in-person site review taking into account things such as existing land features, driveways, and other similar factor. Motion was seconded by Councilmember Linnea Bailey.  
A vote was called by a show of hands. Motion passed 4-0-0

**13.** Discuss and take appropriate action to approve a change order for the Deerfield portion of the Safety Enhancement Package to approve cost increases for the patchwork on the north to south corridor and to change the scope of work with a cost increase on the east to west corridor.

Mayor Pro-Tem Debra Hines made a motion to approve a change order for the Deerfield portion of the Safety Enhancement Package to approve cost increases for the patchwork on the north to south corridor and to change the scope of work with a cost increase on the east to west corridor. Motion was seconded by Linnea Bailey. A vote was called by a show of hands. Motion passed 4-0-0

14. Discussion and possible action to send a draft document retention policy to legal to place in ordinance and resolution formats as needed and return to Council for the first December regular meeting. (Hines)

Mayor Pro-Tem Debra Hines made a motion to send a draft document retention policy to legal to place in ordinance and resolution formats as needed and return to Council for the first December regular meeting. Motion was seconded by Krista Richardson. A vote was called by a show of hands. Motion passed 4-0-0

15. Canvass of the Returns of the City of Woodcreek General Election held on November 5, 2024, for the Purpose of Electing Three (3) Council Members of the City Council, At-Large, to Serve Two-Year Terms, and Other Matters in Connection Therewith. (Rasco)

Mayor Pro-Tem Debra Hines made a motion to canvass the returns of the General Election on November 5, 2024 for the Purpose of Electing Three (3) Council Members of the City Council, At-Large, to Serve Two-Year Terms, and Other Matters in Connection Therewith. Motion was seconded by Councilmember Krista Richardson. A vote was called by a show of hands. Motion passed 4-0-0

16. Discuss and Take Appropriate Action to Approve Resolution 2024-11-13-03 Canvassing the Returns and Declaring the Results of the General Election held on November 5, 2024, for the Purpose of Electing Three (3) Council Members of the City Council, At Large, to Serve Two-year Terms, and Other Matters in Connection Therewith.

Mayor Pro-Tem Debra Hines made a motion to Approve Resolution 2024-11-13-03 Canvassing the Returns and Declaring the Results of the General Election held on November 5, 2024, for the Purpose of Electing Three (3) Council Members of the City Council, At Large, to Serve Two-year Terms, and Other Matters in Connection Therewith. Motion was seconded by Councilmember Linnea Bailey. A vote was called by a show of hands. Motion passed 4-0-0

#### **COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT THE NEXT REGULAR COUNCIL MEETING**

1. Councilmember Krista Richardson will have a nomination for the Tree Board.
2. Discussion of Parks Board POSAC money.
3. Retention Policy status
4. TOMA and Advisory Boards discussion
5. City holiday calendar for 2025

#### **ANNOUNCEMENTS**

No announcements were made.

#### **ADJOURN**

Meeting was adjourned by Mayor Jeff Rasco at 7:35 PM

  
Taffy Barker – Office Admin

