

CITY COUNCIL MEETING (CITY HALL)
September 25, 2024; 6:30 PM
Woodcreek, Texas
MINUTES

CALL TO ORDER

MOMENT OF SILENCE

PLEDGES

ROLL CALL and ESTABLISH QUORUM

PRESENT

Mayor Jeff Rasco
Mayor Pro -Tem Debra Hines
Council Member Linnea Bailey
Council Member Bob Hambrick
Council Member Chrys Grummert
Council Member Krista Richardson

CITY STAFF PRESENT

Jim Burton
Taffy Barker
City Attorney Stanley Springerley
City Engineer Thomas Turk

PUBLIC COMMENTS

CONSENT CALENDAR

1. Discuss and take possible action on selecting We Love Trees for which to award the City Oak Wilt Specialist contract following the closing of the Request for Proposals (RFP) for said services on August 31, 2024 there by authorizing Mr. Burton to enter into a contract with the selected applicant not to exceed \$8,000 annually from the arborist budget line item.

Motion was made by Mayor Pre Tem Debra Hines to have Mr. Burton enter into a contract with We Love Trees to be the City of Woodcreek Oak Wilt Specialist not to exceed \$8000. Motion was seconded by Council Member Krista Richardson.

A vote was held by a show of hands. Motion passed 5-0-0

REGULAR AGENDA

2. Public hearing on an application to allow the replatting of The Amending Plat of Lot 9 & 10, Oak Orchard Enclave, Establishing Lot 9-A as recorded in Volume 18, Page 115 of the Plat Records of Hays County and the replatting of The Amending Plat of Lot 11 & 12, Oak Orchard Enclave, Establishing Lot 11-A as recorded in Volume 18, Page 375 of the Plat Records of Page 2 of 4 September 25, 2024 City Council Meeting (City Hall) Agenda Hays County for the purpose of relocating the lot line between the two lots. The new subdivision name is Replat of Lots 9-A & 11-A, Oak Orchard Enclave, Establishing lots 9-AR & 11-AR, Oak Orchard Enclave.

3. Discuss and take appropriate action on a request to allow the replatting of The Amending Plat of Lot 9 & 10, Oak Orchard Enclave, Establishing Lot 9-A as recorded in Volume 18, Page 115 of the Plat Records of Hays County and the replatting of The Amending Plat of Lot 11 & 12, Oak Orchard Enclave, Establishing Lot 11-A as recorded in Volume 18, Page 375 of the Plat Records of Hays County for the purpose of relocating the lot line between the two lots. The new subdivision name is Replat of Lots 9-A & 11-A, Oak Orchard Enclave, Establishing lots 9AR & 11-AR, Oak Orchard Enclave) (Rasco).

A motion was made by Mayor Pro Tem Debra Hines to allow the replatting of Lot 11 & 12, Oak Orchard Enclave seconded by Council Member Linnea Bailey.

A vote was held by a show of hands. Motion passed 5-0-0

19. Response from Suzanne Mac Kenzie, City of Woodcreek City Secretary, addressing allegations of incompetency and misconduct (Rasco)

Suzanne Mac Kenzie spoke.

20. Discussion and possible action on the removal from office and termination of employment of Suzanne Mac Kenzie as the City of Woodcreek City Secretary based on incompetence and misconduct. (Rasco)

Mayor Pro Tem Debra Hines made a motion to remove from office and terminate City Secretary Suzanne Mac Kenzie based on incompetence and misconduct motion was seconded by Council Member Chrys Grummert.

A vote was held. Motion passed 3-2-0 motion passed

A 10 minute recess was taken. Meeting resumed at 5:03 PM

4. Public Hearing on the Proposed Tax Rate For Fiscal Year 2024-2025. (Rasco)

A public hearing was called at 5:04 PM. Council came out of public hearing at 5:05 PM

5. Consideration and Possible Action to approve the portion of the FY 2024-2025 tax rate dedicated to maintenance and operations be \$0.0978, and the total FY 2024-2025 tax rate of \$0.1908 as reflected in the FY2024-2025 budget pursuant to TEX. TAX CODE § 26.05(a)

Mayor Pro Tem Debra Hines made a motion to approve the FY 2024-2025 tax rate dedicated to maintenance and operations be \$0.0978, and the total FY 2024-2025 tax rate of \$0.1908 as reflected in the FY2024-2025 budget pursuant to TEX. TAX CODE § 26.05(a). Motion was seconded by Council Member Chrys Grummert.
A roll call vote was held. Motion passed 5-0-0

6. Consideration and Possible Action to approve the portion of the FY 2024-2025 tax rate dedicated to debt service be \$0.0809, and the total FY 2024-2025 tax rate of \$0.1908 as reflected in the FY2024-2025 budget pursuant to TEX. TAX CODE § 26.05(a)

Mayor Pro Tem Debra Hines made a motion to approve the FY 2024-2025 tax rate dedicated to debt service be \$0.0809, and the total FY 2024-2025 tax rate of \$0.1908 as reflected in the FY2024-2025 budget pursuant to TEX. TAX CODE § 26.05(a)
Motion was seconded by Council Member Chrys Grummert.
A roll call vote was held. Motion passed 5-0-0

7. Consideration and Possible Action on an Ordinance of the City Council of The City Of Woodcreek, Texas, Adopting a Tax Rate Of \$0.1908 Per One Hundred Dollars (\$100.00) Consisting of the Approved Maintenance and Operation Rate (\$0.0978) and Debt Service Rate (\$0.0809) of Assessed Valuation For the City Of Woodcreek To Be Effective For the 2024 Tax Year (Fiscal Year 2025)

Mayor Pro Tem Debra Hines made a motion to Adopting the Tax Rate Of \$0.1908 Per One Hundred Dollars (\$100.00) Consisting of the Approved Maintenance and Operation Rate (\$0.0978) and Debt Service Rate (\$0.0809) of Assessed Valuation For the City Of Woodcreek To Be Effective For the 2024 Tax Year (Fiscal Year 2025)
Motion was seconded by Council Member Krista Richardson.
A roll call vote was held. Motion passed 5-0-0

8. Discussion and possible action to accept the City Council Sub-Committee Report on park improvements and Parks and Open Spaces Advisory Commission (P.O.S.A.C) grant funding and city match (Hines and Grummert)

Mayor Pro Tem Debra Hines made a motion to accept the City Council Sub-Committee Report on park improvements and Parks and Open Spaces Advisory Commission (P.O.S.A.C) grant funding and city match (Hines and Grummert)
Motion was seconded by Council Member Linnea Bailey
A vote was held by a show of hands. Motion passed 5-0-0

9. Discussion and possible action on report from Freeland Turk on American with Disabilities Act (ADA) compliance for city-owned public parks and greenspaces (Burton)

Mayor Pro Tem Debra Hines made a motion to accept the report from Freeland Turk on American with Disabilities Act (ADA) compliance for the city-owned parks and greenspaces. Send report to Parks Board for consideration of proposals on how to implement and prioritize.

Motion was seconded by Council Member Chrys Grummert
A roll call vote was held. Motion passed 5-0-0

10. Discuss and take possible action to accept Parks and Recreation recommendation to City Council to authorize expenditure from the Parks and Recreation Board Expense Account, not to exceed \$1,000 for the completion of the Master Gardener Project at Augusta Park.

Council Member Bob Hambrick made a motion to authorize expenditure from the Parks and Recreation Board Expense Account, not to exceed \$1,000 for the completion of the Master Gardener Project at Augusta Park

Motion was seconded by Council Member Linnea Bailey
A vote was held by a show of hands. Motion passed 5-0-0

11. Discuss and take possible action to accept Parks and Recreation recommendation to City Council to authorize expenditure from the Parks and Recreation Board Expense Account/budget funds, not to exceed \$3700 for the planning and execution of the 2024 Spooktacular Event.

Council Member Bob Hambrick made a motion to accept Parks and Recreation recommendation to City Council to authorize expenditure from the Parks and Recreation Board Expense Account/budget funds, not to exceed \$3700 for the planning and execution of the 2024 Spooktacular Event. This money will come from FY 2024-2025 budget.

Motion was seconded by Council Member Linnea Bailey
A vote was held by a show of hands. Motion passed 5-0-0

12. Discussion and possible action on the installation of a public restroom at Creekside Park in the City of Woodcreek (Hines)

A main motion was made by Mayor Pro Tem Debra Hines to post RFP for the public Bathroom Project at Creekside Park. Motion seconded by Council Member Krista Richardson.

Vote on Main motion, as amended. Motion Passed 5-0-0

A First amendment was made by Council Member Krista Richardson to move RFP timeline to Nov. 6th. Motion was seconded by Council Member Bob Hambrick.

Vote on First amendment. Motion Passed 5-0-0

A Second amendment was made by Council Member Linnea Bailey to amend overall cost not to exceed \$60,000. Motion was seconded by Council Member Krista Richardson.

A vote was held by a show of hands.

Vote on Second amendment. Motion Failed 2-3-0

A Third amendment was made by Mayor Pro Tem Debra Hines to send alterations of plans and flood plain information to Freeland Turk and Gasparini Homes to ask that they re-submit under RFP. Motion was seconded Council Member Chrys Grummert.

Vote on Third amendment. Motion Passed 4-1-0

A Fourth amendment was made by Mayor Pro Tem Debra Hines to direct staff and Grantworks to seek Grants as soon as possible. Motion was seconded Council Member Chrys Grummert.

Vote on Fourth amendment. Motion Passed 5-0-0

A 15 minute break was taken, back at 6:20 PM

13. Discuss and take possible action to accept and act upon the Woodcreek Water Task Force reports on water conservation, rainwater collection and other water related incentive programs for residents of the City of Woodcreek. (Hines)

Mayor Pro Tem Debra Hines made a motion to accept and act upon the Woodcreek Water Task Force reports on water conservation, rainwater collection and other water related incentive programs for residents of the City of Woodcreek. Motion was seconded by Council Member Krista Richardson.

A vote was held by a show of hands. Motion passed 5-0-0

A motion was by Mayor Pro Tem Debra Hines to direct city staff to implement a new website page related to water conservation. Motion was seconded by Council Member Krista Richardson.

A vote was held by a show of hands. Motion passed 5-0-0

A motion was by Mayor Pro Tem Debra Hines to create a subcommittee to draft an ordinance to implement the code changes suggested and then send final copy to City attorney for review.

Motion was seconded by Council Member Krista Richardson.

A vote was held by a show of hands. Motion passed 5-0-0

A motion was made by Council Member Chrys Grummert to have Mayor Pro Tem and Council Member Krista Richardson be members of the subcommittee. Motion was

seconded by Council Member Krista Richardson.
A vote was held by a show of hands. Motion passed 5-0-0

14. Discussion and possible action to select a rainwater collection system installation plan and award contract for installation for building located at City Hall, 41 Champions, and gazebo located at The Triangle for the purpose of collecting non-potable irrigation and landscaping water. (Hines)

Mayor Pro Tem Debra Hines made a motion to select a rainwater collection system installation plan and award contract for installation. Motion was seconded by Council Member Chrys Grummert. A vote was held by a show of hands. Motion passed 3-2-0

A motion was made by Mayor Pro Tem to accept the proposal from Harvest Rain options 2 and 3. Motion was seconded by Council Member Krista Richardson.
A vote was held by a show of hands. Motion passed 3-2-0

A motion was made by Council Member Chrys Grummert to select a 1,200 gallon tank instead of a 1,000 gallon tank. Motion was seconded by Mayor Pro Tem Debra Hines.
A vote was held by a show of hands. Motion passed 5-0-0

15. Discuss and take action to direct Freeland Turk to study the current Ordinance Chapter 92 with respect to requirements for contractors who alter the condition of our roads and rights-of-way and recommend revised language for that ordinance chapter that will help protect the integrity of our roads and rights-of-way.

A motion was made by Council Member Linnea Bailey to direct Freeland Turk to study the current Ordinance Chapter 92 with respect to requirements for contractors who alter the condition of our roads and rights-of-way and recommend revised language for that ordinance chapter that will help protect the integrity of our roads and rights-of-way. Motion was seconded by Council Member Bob Hambrick. Motion passed 5-0-0

A motion was made by Council Member Linnea Bailey that the changes to Chapter 92 made by Freeland Turk not to exceed \$3,000. Motion was seconded by Council Member Bob Hambrick. A vote was held by a show of hands. Motion passed 5-0-0

A motion was made by Council Member Chrys Grummert to send Freeland Turk the documents with changes to Chapter 92. Motion was seconded by Council Member Krista Richardson. A vote was held by a show of hands. Motion passed 5-0-0

16. Schedule a Town Hall meeting with Wimberley VFW Post 6441 to obtain input from citizens on drainage issues faced since the repaving of the streets a year ago, with Freeland Turk facilitating the discussion.

Motion was made by Mayor Pro Tem to remove this item since it has already been taken care of. Motion was seconded by Linnea Bailey. A vote was held by a show of hands. Motion failed 2-3-0

Council Member Chrys Grummert made an amendment to include other topics of importance for this town hall, including pedestrian mobility and other elements that could help fulfill the efforts of updating the Comprehensive Plan.

A motion was made by Council Member Linnea Bailey to direct staff to schedule a Town Hall on drainage. Motion was seconded by Council Member Bob Hambrick. A vote was held by a show of hands. Motion passed 3-2-0

17. Discuss and Take Possible Action on Approving the Tree Board to Purchase Supplies for the November Tree Give-Away in the Amount of \$300.

A motion was made by Council Member Krista to approve the Tree Board to Purchase Supplies for the November Tree Give-Away in the Amount of \$300 from FY 24/25 budget.

Council Member Bob Hambrick seconded the motion.

A vote was held by a show of hands. Motion passed 5-0-0

A motion was made by Mayor Pro Tem to approve the Tree Board to Purchase Supplies for the November Tree Give-Away in the Amount of \$300 from FY 23/24 budget.

Motion was seconded by Council Member Chrys Grummert.

A vote was held by a show of hands. Motion passed 5-0-0

18. Discuss and Take Possible Action on Approving the Tree Board to Purchase Saplings for Planting on City Property in the Amount of \$400.

A motion was made by Council Member Krista to approve the Tree Board to Purchase saplings for planting on City property in the amount of \$400. Council Member Bob Hambrick seconded the motion.

A vote was held by a show of hands. Motion passed 5-0-0

Council Member Chrys Grummert made recommendation that this be returned to the Tree Board, and that council is provided with a detailed list of trees they recommend, and detailed site plans for the locations of where these trees will be planted on city property. Motion was seconded by Mayor Pro Tem Debra Hines.

A vote was held by a show of hands. Motion passed 4-1-0

COUNCIL CONSIDERATIONS FOR AGENDA ITEMS AT NEXT REGULAR COUNCIL MEETING

Discuss City Administrator position and also seeking new staff for open position.

Resolution on ARPA funds.

Discuss safety measures on Champions Court for emergency vehicles accessibility and

citizen safety.

Town Hall meeting report for I&M Panel and address mobility issues.

ANNOUNCEMENTS


Mayor Jeff Rasco and City Administrator Jim Burton will not be in attendance for the October 9th City Council meeting. Mayor Pro-tem Debra Hines will be available to run the meeting.


No second meeting in November or December.

May move permanently to one meeting per month. More discussion to follow.

ADJOURN

Motion was made by Mayor Pro-tem Debra Hines to adjourn. Motion was seconded by Council Member Chrys Grummert.

BY: 
Jeff Rasco, Mayor

ATTEST: 
Taffy Barker, Office Admin