



## REGULAR PLANNING & ZONING COMMISSION MEETING

February 4, 2026; 5:00 PM  
WOODCREEK CITY HALL - 41 CHAMPIONS CIRCLE

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### MEETING NOTICE

The public is invited and welcome to attend all meetings of the City of Woodcreek Planning and Zoning Commission. If you would like to stream this P&Z Commission meeting live, please request the link by 12:00pm the day before the scheduled meeting [by emailing woodcreek@woodcreektx.gov](mailto:woodcreek@woodcreektx.gov). A video recording of the meeting will be made available to the public on [the city's website: https://www.woodcreektx.gov](https://www.woodcreektx.gov), usually within 48 hours.

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### MEETING AGENDA

#### CALL TO ORDER

#### ROLL CALL And ESTABLISH QUORUM

#### PUBLIC COMMENTS

This provides an opportunity for the citizens to comment on agenda and non-agenda items in advance of the regular business of the Commission. Those wishing to speak must sign-in before the meeting begins and observe a three-minute time limit when addressing the Commission. Speakers will have one opportunity to speak during the time period. Comments from speakers should not be directed towards any specific member of the Commission or City staff. Comments should not be accusatory, derogatory or threatening in nature.

Submit written comments by [email to The City of Woodcreek](mailto:email to The City of Woodcreek) by 12:00 noon, the day prior to the meeting. Please include your full name, home or work address, and the agenda item number.

#### CONSENT AGENDA

#### 1. Approve Meeting Minutes From October 1, 2025 Planning And Zoning Commission Meeting.

Documents:

## **REPORT FROM COUNCIL LIAISON**

### **REGULAR AGENDA**

- 1. Discussion And Possible Action To Elect Officer Of The Planning And Zoning Commission For 2026 (Hines, Acting Chair):**
  - Chair
  - Vice-Chair
- 2. Discussion And Possible Action To Elect The City Secretary, Kari Lebkeucher, To Be The Planning And Zoning Commission Secretary.**
- 3. Discussion And Possible Action To Select A Date And Time For Meetings.**

### **COSNIDERATIONS OF AGENDA ITEMS FOR FUTURE BUSINESS**

### **ANNOUNCEMENTS**

- 1. Save The Date - March 13th, 2026: Required Training 9:00 AM To Noon At City Hall With Lunch Provided**

### **ADJOURN**

The City of Woodcreek is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call the City Secretary's Office at [512-847-9390](tel:512-847-9390) for information. Hearing-impaired or speech disabled persons equipped with telecommunications devices for the deaf may call 7-1-1 or may utilize the statewide Relay Texas program at [1-800-735-2988](tel:1-800-735-2988).

### **POSTING CERTIFICATION**

IT IS HEREBY CERTIFIED that the foregoing agenda has been posted on the outdoor Notice Board of Woodcreek City Hall at 4:00 PM on the 28th day of January, 2026.

By: \_\_\_\_\_  
Kari Lebkeucher, City Secretary

# Planning and Zoning Commission Meeting

October 1, 2025; 5:00 PM

Woodcreek, Texas

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## MINUTES

### CALL TO ORDER

### ROLL CALL and ESTABLISH QUORUM

Present:

Chair James Miller

Vice Chair Carson Bledsoe

Member Karen Duncan

Member Carolyn Nesbitt

Absent:

Pat Rawlings

### PUBLIC COMMENTS

No public comments were made.

### CONSENT AGENDA

1. **Approve minutes from the Planning and Zoning Committee meeting from September 3, 2025.**

A motion was made by Vice Chair Carson Bledsoe to approve the Planning and Zoning Committee meeting minutes from September 3, 2025. Seconded by Chair James Miller.

Motion passed by show of hands 3-0-1

### REPORT FROM COUNCIL LIAISON

No report was made.

### REGULAR AGENDA

1. **Public hearing on Variance request for 5 Villa Meadows in Woodcreek.**

Public hearing began at: 5:01 PM

Public hearing ended at: 5:02 PM

2. **Workshop on Variance request for 5 Villa Meadows in Woodcreek.**

Workshop entered at: 5:03 PM

Workshop ended at: 5:12 PM

**3. Discuss and take appropriate action on the Variance request for 5 Villa Meadows in Woodcreek.**

A motion was made by Chair James Miller to accept the preliminary report as the final report and forward it to the City Council. Seconded by Vice Chair Carson Bledsoe.

Motion passed by show of hands 4-0-0

**4. Workshop on request from Council as to changing Ordinance that requires 3 parking spaces on all single-family homes.**

Workshop entered at: 5:13 PM

Workshop ended at: 5:25 PM

**5. Discuss and take appropriate action on the parking spaces change request from Council.**

A motion was made by Chair James Miller to forward the preliminary report as the final report to the Board of Adjustments, recommending the wording on 156.059 as outlined in the report. Seconded by Vice Chair Carson Bledsoe.

Motion passed by show of hands 4-0-0

**CONSIDERATION FOR AGENDA ITEMS FOR NEXT REGULAR MEETING**

**ANNOUNCEMENTS**

**ADJOURN**

The meeting adjourned at 5:26 PM.

**BY:** \_\_\_\_\_

*Kari Lebkuecher, City Secretary*

**ATTEST:** \_\_\_\_\_

*Chair*